

**Huron-Clinton Metropolitan Authority  
Board of Commission Meeting Minutes  
May 8, 2025  
Indian Springs Metropark**

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A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, May 8, 2025 at Indian Springs Metropark.

**Commissioners Present:**

Bernard Parker  
William Bolin  
Stephen Pontoni  
John Paul Rea  
Robert W. Marans  
Tiffany Taylor  
Jaye Quadrozzi

**Staff Officers Present:**

Chief Executive Officer  
Chief Operating Officer  
Chief of Finance

Amy McMillan  
Mike Lyons  
Shedreka Miller

**Commissioners Absent:**

**Others:**

Miller, Canfield, Paddock & Stone

Steve Mann

**1. Call to Order**

Commissioner Parker called the meeting to order at 1:00pm.

**2. Chairman's Statement**

None.

**3. Public Participation**

None.

**4. Approval – April 10, 2025 Regular and Closed Meeting Minutes**

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the regular and closed meeting minutes as submitted.

Motion carried unanimously.

## **5. Approval – May 8, 2025 Full Agenda**

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

## **Consent Agenda**

### **6. Approval – May 8, 2025 Consent Agenda**

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

## **Regular Agenda**

### **7. Reports**

#### **A. Administrative Department**

##### **1. Approval – WXYZ Partnership**

Discussion: Chief of Marketing & Communications, Danielle Mauter presented the WXYZ Partnership.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the WXYZ Partnership as submitted.

Motion carried unanimously.

##### **2. Approval – H2O Energy Contract**

Discussion: Chief Executive Officer, Amy McMillan presented the H2O Energy Contract.

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve the H2O Energy Contract as submitted.

Motion carried unanimously.

##### **3. Report – Employee of the Year Awards**

Discussion: Employee Association President, Jason Kulongowski presented the Employee of the Year Awards to the following individuals:

Tony Zarmeba (Park Maintenance Specialist)

Kirk Walker (Field Engineer)

Deb Gallop (Kensington Park Office – Administrative Assistant)

Stacie Jalbert-Frazher (Lake St. Clair – Park Operations/Dispatcher)

Dan Burkett (Lake Erie - Mechanic)

#### **B. Finance**

##### **1. Approval - 2024 Pension Valuation, GASB 67/68 and 2025 Contribution**

Discussion: Chief of Finance, Shedreka Miller presented the 2024 Pension Valuation, GASB 67/68 and 2025 Contribution.

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners approve the 2024 Pension Valuation, GASB 67/68 and 2025 Contribution as submitted.

Motion carried unanimously.

**2. Approval – 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution**

Discussion: Chief of Finance, Shedreka Miller presented the 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution as submitted.

Motion carried unanimously.

**3. Report – Monthly Financial Report**

Discussion: Chief of Finance, Shedreka Miller presented the Monthly Financial Report.

Motion by Commissioner Quadrozzi, support from Commissioner Bolin that the Board of Commissioners approve Monthly Financial Report as submitted.

Motion carried unanimously.

**C. Department Updates**

**1. Report - Planning and Development Update**

Discussion: Chief of Planning and Development, Janet Briles presented the Planning and Development Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Planning and Development Update as submitted.

Motion carried unanimously.

**2. Report – Interpretive Services Update**

Discussion: Chief of Interpretive Services, Jennifer Jaworski presented the Interpretive Services Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Interpretive Services Update as submitted.

Motion carried unanimously.

### **3. Report – DEI Update**

Discussion: Chief of DEI, Artina Carter presented the DEI Update.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners receive and file the DEI Update as submitted.

Motion carried unanimously.

### **4. Report – Natural Resources Update**

Discussion: Chief of Natural Resources, Katie Carlisle presented the Natural Resources Update.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners receive and file the Natural Resources Update as submitted.

Motion carried unanimously.

### **5. Report – Marketing Update**

Discussion: Chief of Marketing & Communications, Danielle Mauter presented the Marketing Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Marketing Update as submitted.

Motion carried unanimously.

## **D. Engineering**

### **1. Approval – Bids - Lower Huron Metropark - Off Leash Dog Area**

Discussion: Chief of Engineering Services, Mike Henkel presented the Bids - Lower Huron Metropark - Off Leash Dog Area.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Bids - Lower Huron Metropark - Off Leash Dog Area as submitted.

Motion carried unanimously.

## **E. Planning & Development**

### **1. Approval - Flat Rock Dam Impoundment Dock/Seawall Policy**

Discussion: Chief of Planning and Development, Janet Briles presented the Flat Rock Dam Impoundment Dock/Seawall Policy.

Motion by Commissioner Marans, support from Commissioner Taylor that the Flat Rock Dam Impoundment Dock/Seawall Policy as submitted.

Motion carried unanimously.

**2. Approval - Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use**

Discussion: Chief of Planning and Development, Janet Briles presented the Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use as submitted.

Motion carried unanimously.

**3. Approval – Community Survey Consultant – Great Lakes Marketing**

Discussion: Chief of Planning and Development, Janet Briles presented the Community Survey Consultant – Great Lakes Marketing.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Community Survey Consultant – Great Lakes Marketing as submitted.

Motion carried unanimously.

**8. Public Participation**

None

**9. Other Business**

None

**10. Leadership Update**

Chief Executive Officer, Amy McMillan provided an update regarding the Flat Rock dam. McMillan stated both the City of Flat Rock and Huron Charter Township were sent communication regarding the transfer of ownership. We have not received a formal response from either community. We are moving forward with the feasibility process, including the policies approved today for adjacent property owners. We will present the completed study at the end of the summer.

McMillan clarified the dam is rated in fair condition, reference the report from EGLE in 2024. The report states there not any imminent risks of the dam. We have invested \$1.7 million in updating the dam over the years. We are in the process of responding to state reps that have contacted us.

Commissioner Quadrozzi stated she would like to see a recommendation from CEO McMillan and the executive team. The board of commissioners agreed.

**11. Commissioner Comments**

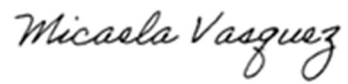
None.

**12. Motion to Adjourn**

Motion by Commissioner Rea, support from Commissioner Pontoni that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:22pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Micaela Vasquez".

Micaela Vasquez  
Recording Secretary