

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
October 10, 2024
Wolcott Mill Metropark**

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, October 10, 2024 at Wolcott Mill Metropark.

Commissioners Present:

Bernard Parker
William Bolin
John Paul Rea
Tiffany Taylor
Jaye Quadrozzi

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Mike Lyons
Shedreka Miller

Commissioners Absent:

Robert W. Marans
Stephen Pontoni

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Parker called the meeting to order at 1:01pm.

2. Chairman's Statement

Commissioner Parker stated it is great to be on the east side of the metro Detroit area.

3. Public Participation

None.

4. Approval – September 12, 2024 Regular & Closed Session Meeting Minutes

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve the regular and closed session meeting minutes as submitted.

Motion carried unanimously.

5. Approval – October 10, 2024 Full Agenda

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

Consent Agenda

6. Approval – October 10, 2024 Consent Agenda

Motion by Commissioner Taylor, support from Commissioner Rea that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

Regular Agenda

7. Reports

A. Administrative Department

1. Report – Ryan Sullivan, Interim CEO, Detroit Riverfront Conservancy Update

Discussion: Interim CEO, Detroit Riverfront Conservancy, Ryan Sullivan presented the Detroit Riverfront Conservancy Update.

2. Approval – ADA Transition Plan

Discussion: Chief of Planning and Development, Janet Briles presented the ADA Transition Plan.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve the ADA Transition Plan as submitted.

Motion carried unanimously.

3. Report – Joint Data Report

Discussion: Chief of Information Technology Sanjay Khunger, Chief of Planning and Development, Janet Briles, Chief of Interpretive Services Jennifer Jaworski, Chief of Marketing and Communications, Danielle Mauter presented the Joint Data Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Joint Data Report as submitted.

Motion carried unanimously.

4. Approval - Interactive Sign Kiosk RFP Award

Discussion: Chief of Marketing and Communications, Danielle Mauter presented the Interactive Sign Kiosk RFP Award.

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve the Interactive Sign Kiosk RFP Award submitted.

Motion carried unanimously.

5. Approval - Carbon Emissions Study RFP Award

Discussion: Chief of Interpretive Services Jennifer Jaworski presented the Carbon Emissions Study RFP Award.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the Carbon Emissions Study RFP Award submitted.

Motion carried unanimously.

6. Approval – 2025 Use of Blue Cross Blue Shield Rate Stabilization Surplus

Discussion: Chief of Human Resources, Randy Rossman presented the 2025 Use of Blue Cross Blue Shield Rate Stabilization Surplus.

Motion by Commissioner Quadrozzi, support from Commissioner Rea that the Board of Commissioners approve the 2025 Use of Blue Cross Blue Shield Rate Stabilization Surplus submitted.

Motion carried unanimously.

7. Approval - Renewal – 2025 Health Insurance Program

Discussion: Chief of Human Resources, Randy Rossman presented the Renewal – 2025 Health Insurance Program.

Motion by Commissioner Quadrozzi, support from Commissioner Taylor that the Board of Commissioners approve the Renewal – 2025 Health Insurance Program submitted.

Motion carried unanimously.

B. Financial Department

1. Report – Monthly Financial Report

Discussion: Chief of Finance, Shedreka Miller presented the monthly financial report.

Motion by Commissioner Rea, support from Commissioner Taylor receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

2. Approval - Financial Auditing RFP Award

Discussion: Chief of Finance, Shedreka Miller presented the Financial Auditing RFP Award.

Motion by Commissioner Bolin, support from Commissioner Rea approve the Financial Auditing RFP Award as submitted.

Motion carried unanimously.

C. Engineering

1. Approval – Willow Oakwoods Hike Trail Reconstruction

Discussion: Chief of Engineering Services, Mike Henkel presented the Willow Oakwoods Hike Trail Reconstruction.

Motion by Commissioner Quadrozzi, support from Commissioner Taylor approve the Willow Oakwoods Hike Trail Reconstruction as submitted.

Motion carried unanimously.

8. Public Participation

Employee Representative, Jason Kulongowski, thanked the executive staff and board for approving the rate stabilization.

9. Other Business

None.

10. Leadership Update

Director McMillan stated that we have completed and signed the MOU for the partnership with DZS. Thank you to the internal team for their work. Director McMillan reminded that the board approved free admission to the parks following election day. Marketing and communication campaign to follow.

Neil Eby, Purchasing Supervisor and Shelby Chaney, DEI Support Specialist were introduced.

11. Commissioner Comments

None.

12. Motion to Adjourn

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:56pm.

Respectfully submitted,

Micasela Vasquez