

**Huron-Clinton Metropolitan Authority  
Board of Commission Meeting Minutes  
July 11, 2024 – 1:00 p.m.  
Hudson Mills Activity Center**

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A regular meeting of the Huron-Clinton Metropolitan Authority’s Board of Commissioners was held on Thursday, July 11, 2024 at Hudson Mills Activity Center.

**Commissioners Present:**

Bernard Parker  
Robert W. Marans  
William Bolin  
John Paul Rea

**Staff Officers Present:**

Director  
Deputy Director  
Chief of Finance

Amy McMillan  
Mike Lyons  
Shedreka Miller

**Commissioners Absent:**

Tiffany Taylor  
Stephen Pontoni  
Jaye Quadrozzi

**Others:**

Miller, Canfield, Paddock & Stone

Steve Mann

**1. Call to Order**

Commissioner Parker called the meeting to order at 1:24pm

**2. Chairman’s Statement**

Commissioner Parker stated that operations are going well at the parks. The Juneteenth event in partnership with Wayne County Parks was great.

**3. Public Participation**

Toni Woods, Dexter stated park staff are doing a great job keeping up the maintenance and removal of invasive shrubs.

**4. Approval – June 20, 2024 Regular Meeting Minutes**

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the regular meeting minutes as submitted.

Motion carried unanimously.

**5. Approval – July 11, 2024 Full Agenda**

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

**Consent Agenda**

**6. Approval – July 11, 2024 Consent Agenda**

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

**Regular Agenda**

**7. Reports**

**A. Administrative Department**

**1. Report – 2023 Audited Financial Statements**

Discussion: Chief of Finance, Shedreka Miller presented the 2023 Audited Financial Statements. Plante Moran representative, Alissa Flury presented.

Commissioner Marans asked about recommendation in regard to the Detroit Riverfront Conservancy. Plante Moran representative, Alissa Flury stated the controls have been put in place and are correct going forward.

Commissioner Parker congratulated Shedreka and staff for a great audit.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the 2023 Audited Financial Statements as submitted.

Motion carried unanimously.

**2. Report – Moment Strategies Six Month Update**

Discussion: Director McMillan introduced the Moment Strategies team. Moment Strategies representatives Alexis Wiley, Rachel Felice, Angel Bell and Lauren Scott presented the Moment Strategies Six Month Update

Commissioners Marans asked about the communications plan timeline. Director McMillan responded that our teams work together very closely on press releases.

Commissioner Rea stated he is pleased to see the partnership and thanked the Moment Strategies team for their support.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Moment Strategies Six Month Update as submitted.

Motion carried unanimously.

**3. Approval - Metroparks Summer Swim Lesson Partners**

Discussion: Director McMillan presented Metroparks Summer Swim Lesson Partners.

Commissioner Marans asked if we could document the testimonies for future reports.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the Metroparks Summer Swim Lesson Partners as submitted.

Motion carried unanimously.

**4. Approval – Lake St. Clair Power Cable Replacement Project**

Discussion: Deputy Director, Mike Lyons presented the Lake St. Clair Power Cable Replacement Project.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Lake St. Clair Power Cable Replacement Project as submitted.

Motion carried unanimously.

**B. Financial Department**

**1. Report – Monthly Financial Report**

Discussion: Chief of Finance, Shedreka Miller presented the Monthly Financial Report.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

### **C. Department Updates**

#### **1. Report – Marketing Update**

Discussion: Interim Chief of Marketing & Communications, Hilary Simmet presented the Marketing Update.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Marketing Update Report as submitted.

Motion carried unanimously.

#### **2. Report - Natural Resources Update**

Discussion: Chief of Natural Resources, Katie Carlise presented the Natural Resources Department Update.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Natural Resources Update Report as submitted.

Motion carried unanimously.

#### **3. Report – Planning and Development Update**

Discussion: Chief of Planning & Development, Janet Briles presented the Planning & Development Department Update.

Commissioner Marans asked if we are doing composting. Chief of Planning & Development, Janet Briles responded that we are working with the farm centers to work on procedures.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners receive and file the Planning and Development Update Report as submitted.

Motion carried unanimously.

#### **4. Report – Interpretive Services Update**

Discussion: Community Outreach Interpretive Services Supervisor, Jill Martin presented the Interpretive Services Update.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners receive and file the Interpretive Services Update Report as submitted.

Motion carried unanimously.

**5. Report – DEI Update**

Discussion: Chief of DEI, Artina Carter presented the DEI Department Update.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the DEI Department Update as submitted.

Motion carried unanimously.

**D. Planning & Development**

**1. Approval - Lake St. Clair Metropark, Daysail Trail Development**

Discussion: Chief of Planning & Development, Janet Briles presented the Lake St. Clair Metropark, Daysail Trail Development.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the Lake St. Clair Metropark, Daysail Trail Development as submitted.

Motion carried unanimously.

**2. Approval - Land Acquisition and Divestment Plan**

Due to time constraints, this item will be moved to the August board meeting.

**3. Approval - Administration Active Transportation Infrastructure Investment Program Grant**

Discussion: Chief of Planning & Development, Janet Briles presented the Administration Active Transportation Infrastructure Investment Program Grant.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the Administration Active Transportation Infrastructure Investment Program Grant as submitted.

Motion carried unanimously.

**E. Engineering**

**1. Approval – Pool Marcite Repairs**

Discussion: Chief of Engineering Services, Mike Henkel presented the Pool Marcite Repairs.

Motion by Commissioner Marans, support from Commissioner Bolin that the Board of Commissioners approve the Pool Marcite Repairs as submitted.

Motion carried unanimously.

**8. Public Participation**

None.

**9. Election of Board Officers**

Motion by Commissioner Marans, support from Commissioner Bolin that the Board of Commissioners re-elect the Board Officers as follows:

Chair – Commissioner Parker

Vice-Chair – Commissioner Rea

Secretary – Commissioner Taylor

Treasurer – Commissioner Pontoni

Motion carried unanimously.

**10. Other Business**

None.

**11. Leadership Update**

Director McMillan thanked everyone for the great holiday season.

**12. Commissioner Comments**

Commissioner Bolin asked if there are any alligator updates. Director McMillan stated there are no updates, no further sightings have been reported.

Commissioner Parker asked for team to review the funds allocated for land acquisition.

**13. Motion to Adjourn**

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:51pm.

Respectfully submitted,



Micaela Vasquez  
Recording Secretary