

FACILITY RENTAL INFORMATION

INDIAN SPRINGS METROPARK

ENVIRONMENTAL DISCOVERY CENTER



RENTAL INFORMATION

There are several places to create treasured memories of your special occasion at Indian Springs Metropark. We have locations for your ceremony and reception.

CEREMONY AND RECEPTION PACKAGES

APRIL THROUGH OCTOBER

SUNDAY THROUGH THURSDAY (10 a.m. - 9 p.m.)	\$2,700
Includes Event Room reservation fee, ceremony fee, and the vehicle entrance fee into the park for the day of the event only.	
FRIDAY, SATURDAY AND HOLIDAYS (10 a.m. - 12 a.m.)	\$3,200
Includes Event Room reservation fee, ceremony fee, and the vehicle entrance fee into the park for the day of the event only.	
Security Deposit	\$500

RECEPTION ONLY PACKAGES

APRIL THROUGH OCTOBER

SUNDAY THROUGH THURSDAY (10 a.m. - 9 p.m.)	\$2,400
Includes Event Room reservation fee, and the vehicle entrance fee into the park for the day of the event only.	
FRIDAY, SATURDAY AND HOLIDAYS (10 a.m. - 12 a.m.)	\$2,900
Includes Event Room reservation fee, and the vehicle entrance fee into the park for the day of the event only.	
Security Deposit	\$500

NOVEMBER THROUGH MARCH

SUNDAY THROUGH THURSDAY (10 a.m. - 9 p.m.)	\$2,200
Includes Event Room reservation fee, and the vehicle entrance fee into the park for the day of the event only.	
FRIDAY, SATURDAY AND HOLIDAYS (10 a.m. - 12 a.m.)	\$2,700
Includes Event Room reservation fee, and the vehicle entrance fee into the park for the day of the event only.	
Security Deposit	\$500



EQUIPMENT INCLUDED FOR EVENT ROOM

- Up to 21 (60") round tables
- 10 (6') rectangular tables
- 4 (8') rectangular tables
- Sweetheart table
- Sound System
- Lectern
- Projection Screen
- Dance Floor
- Portable Bar
- A bride room is available.

CATERING

You must use a licensed caterer approved by Metroparks staff. See reservation agreement for more details.

BARTENDERS

Alcoholic beverages are available only through your state-licensed caterer. See reservation agreement for more details.

GENERAL INFORMATION

- Security deposit and rental fee due at time of reservation.
- Your rental fee includes the vehicle entry fee of \$10 per vehicle on the day of your event. It does not include your vehicle entry fee for any set up or rehearsals the days prior to your event.
- A Metroparks employee will be on site throughout your event to maintain facility.
- Decorating is permitted; however, nails, thumb tacks or anything that would leave a residue is not permitted.
- Smoking is prohibited in the building.
- The rental of the Event Room does not constitute use of the entire building. The lower levels of the building are closed at 5 p.m.
- The rental party is responsible for any damage, theft, breakage, and/or loss on the premises and is responsible for the repair or replacement cost.
- Fireworks of any kind, sparklers, lanterns and open flames are prohibited.
- Ceremonies taking place at the pergola or oak tree include the use of our five passenger golf cart to help transport your guests. Transportation will start 15 minutes prior to the ceremony and 20 minutes after. The golf cart must be driven by a Metroparks employee. No exceptions.
- There is a six hour time limit for your event.
- If you have any further questions please contact Joe Fulton at 248-625-6640 or joseph.fulton@metroparks.com.