

**Agenda**  
**SPECIAL MEETING**  
**Huron-Clinton Metropolitan Authority**  
**Board of Commissioners**  
**May 6, 2020 – 10:30 a.m.**

**VIA Conference Call**

**Phone: +1 (224) 501-3412 / Access Code: 138-132-141#**

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1. Call to Order
2. Approval – Resolution Establishing Rules for Remote Meetings
3. Chairman’s Statement
4. Public Participation
5. Approval – April 9, 2020 Regular Meeting Minutes
6. Approval – May 6, 2020 Full Agenda

**Regular Agenda**

7. **Reports**
  - A. ***Administrative Department***
    1. Approval – Opening Aquatic Facilities and Operational Adjustments
8. Other Business
9. Staff Leadership Update
10. Commissioner Comments
11. Motion to Adjourn

The next regular Metroparks Board meeting will take place  
**Monday, May 11, 2020 – 1:00 p.m.**  
Via Remote Access Conference Call

**HURON-CLINTON METROPOLITAN AUTHORITY  
 BOARD OF COMMISSIONERS  
 RESOLUTION SUPPLEMENTING RESOLUTION 2020-10  
 RESOLUTION CONTINUING RULES FOR REMOTE ATTENDANCE BY COMMISSIONERS AND  
 MEMBERS OF THE PUBLIC AT REMOTE MEETINGS DUE TO CORONAVIRUS PANDEMIC**

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**Resolution No. 2020-12**

Motion made by:       Commissioner \_\_\_\_\_

Supported by:         Commissioner \_\_\_\_\_

**WHEREAS**, on April 9, 2020, the Board of Commissioners adopted Resolution No. 2020-10, establishing rules for remote attendance by Commissioners and members of the public at remote meetings due to the Coronavirus pandemic as authorized by the Governor’s Executive Order No. 2020-15; and

**WHEREAS**, on April 14, 2020, the Governor issued Executive Order No. 2020-48 which rescinded Executive Order No. 2020-15, but extended the ability of public bodies to conduct remote public meetings under the same terms and conditions as originally authorized under Executive Order 2020-15, through May 12, 2020; and

**WHEREAS**, the Board of Commissioners desires to continue to authorize its members and members of the public to attend all meetings of the Board of Commissioners remotely under the rules established pursuant to Resolution No. 2020-10.

**NOW THEREFORE BE IT RESOLVED**, that:

1. The authorization for remote meetings and the rules established under Resolution No. 2020-10 are hereby ratified, confirmed and shall continue in full force and effect.
2. This Resolution shall be effective immediately and shall remain in effect until May 12, 2020, or so long as Executive Order 2020-48 is in effect, or so long as any subsequent executive order substantially similar to Executive Order 2020-48 is in effect, whichever is longer.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same hereby are rescinded.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
 Shawn M. Athayde  
 Recording Secretary

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Huron-Clinton Metropolitan Authority, at a special meeting held on the 5<sup>th</sup> day of May, 2020 and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, Act No 267, Public Acts of Michigan, 1976, as temporarily modified by Gov. Whitmer’s Executive Order No. 2020-48 (COVID-19) and that minutes of the meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
 Shawn M. Athayde  
 Recording Secretary



**UPDATED**

To: Board of Commissioners  
From: Amy McMillan, Director  
Subject: Approval – Opening Aquatic Facilities and Operational Changes  
Date: May 1, 2020

**Action Requested: Motion to Approve**

That the Board of Commissioners accept the recommendation to (1) open aquatic facilities at Lake Erie, Willow and Lake St. Clair Metroparks on June 15; (2) approve opening Turtle Cove at Lower Huron, the Splash 'n' Blast at Kensington and the Spray 'n' Play at Indian Springs on July 1 instead of the originally scheduled opening date of Memorial Day weekend; and (3) approve the pricing option using timeslots and wristbands for the Willow, Lake St. Clair and Lake Erie aquatic facilities as recommended by Director Amy McMillan and staff.

**Background:** These recommendations are subject to the successful completion of any necessary repairs and may be impacted by the availability of parts and supplies. Additionally, opening dates are subject to the ability to properly train, test, and equip aquatics staff, which may be restricted by conditions related to the COVID-19.

It remains unclear as to whether the American Red Cross will have lifeguard training protocols in place in time to open pools according to the proposed schedule. The American Red Cross has suspended such training programs in response to the COVID-19 pandemic. If such training/testing protocols are initiated and any mechanical issues are resolved in a timely manner and there are no other restrictions imposed on pool/water facilities by local and/or state regulatory agencies, we will be able to open on the proposed schedule.

Opening the pool at Lake St. Clair on June 15 is conditional upon the completion of repairs and subject to inspection by the Macomb County Health Department.

Beaches at Lake St Clair, Stony Creek (Eastwood only), Kensington (Martindale only) will open Memorial Day weekend, subject to the ability to conduct water quality testing.

An overview of social distancing practices at the pools as well as a brief description of each repair/construction project at each facility is attached.

**Attachment: Proposed Aquatic Facility Adjustments**

**Willow Pool 2020**  
**Timeframe for Opening and Operational Adjustments**  
**Proposed Opening Date: June 15, 2020**

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Work required before opening:

- All joints need to be caulked by contractor prior to filling pool (this should take one to two working days once contractor is on site).
- Pool needs to be filled, chemicals need to be balanced and water heated to 80 degrees (should take approximately two to three days).
- Once pool is filled all pumps can be tested and barring any unforeseen issues the pool should good to go from a maintenance standpoint.
- Staff needs to be trained to operate facility (Lifeguards must be trained on EAP, which takes about two days to complete once the pool is ready).
- All other facility prep work can be done while the above items are taking place.

Operationally the following options are available:

**Option 1 – Operate Normally**

- with no need for social distancing, charge regular prices, normal hours of operation and regular capacity of 599 patrons.

**Option 2 – Operate at Reduced Capacity**

- Four people per 1,000 square feet, which limits capacity to 204 patrons at one time.
- Stop selling wristbands after the maximum is reached for the day. With current pricing, revenue would be approximately \$816 per day.

*Please note, the six-foot social distancing requirement will be impossible to maintain in the pool.*

**Option 3 – Time Slots**

- Sell blocks of time during the day with different color wristbands allowing only so many bands to be sold for each predetermined time slot.
  - For example, 200 red wristbands are sold for a 10:00 a.m. – 12:30 p.m. time slot. Once selected time slot is over, patrons with red wristbands will exit the pool area through the bathhouse, red wristbands are then returned, and staff prepares for the next time slot and next 200 patrons with different colored wristbands.
- The wristband approach has the potential for 600 patrons visiting the pool a day with no more than 200 people in the pool at one time. Staff expects most people will be in the pool at the same time since it is only a two-and-a-half-hour timeframe, which is still a lot of people for social distancing purposes.
- If pricing remained at the current \$4 per session this would be a maximum of \$2,400 revenue per day. Wristbands could be sold up to one hour prior to each time slot so bathers would be ready to enter during their designated time slot.
- Option 3 would allow staff to adjust pricing/time slots/number of bathers as needed.
- Staff would remove deck chairs to minimize bather proximity and reduce the need to sanitize between use.
- The Willow pool area plaza would be marked with the appropriate six-foot social distancing guidelines to keep patrons well-spaced while waiting to purchase wristbands.

**Lake Erie Wave Pool 2020**  
**Timeframe for Opening and Operational Adjustments**  
**Proposed Opening Date: June 15, 2020**

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Work required before opening:

- Marcite and tile repairs need to be made throughout the shallow end and side walls (this should take two to three weeks).
- Painting and tile work with caulking repairs need to be made in bathhouse and showers (this should take four to five days).
- Pool needs to be filled, chemicals need to be balanced and water heated to 80 degrees (this should take three to four days).
- Once pool is filled all pumps and wave equipment can be tested and barring any unforeseen issues, the pool should be good to go from a maintenance standpoint.
- Staff needs to be trained to operate facility (Lifeguards must be trained on EAP, which takes about two days to complete once the pool is ready).
- All other facility prep work can be done while the above items are taking place.

Operationally the following options are available:

**Option 1 – Operate Normally**

- with no need for social distancing, charge regular prices, normal hours of operation and regular capacity of 1,400 patrons.

**Option 2 – Operate at reduced Capacity**

- Four people per 1,000 square feet, which limits capacity to 250 patrons at one time.
- stop selling wristbands after the maximum is reached for the day. With current pricing, revenue would be approximately \$1,500 per day. The fee structure is tiered, so this is an approximate average.

*Please note, the six-foot social distancing requirement will be impossible to maintain in the pool.*

**Option 3 – Time Slots**

- Sell blocks of time during the day with different color wristbands allowing only so many bands to be sold for each predetermined time slot.
  - For example, 250 red wristbands are sold for a 10:00 a.m. – 12:30 p.m. time slot. Once selected time slot is over, patrons with red wristbands will exit the pool area through the bathhouse, red wristbands are then returned, and staff prepares for the next time slot and the next 250 patrons with different colored wristbands.
- The wristband approach has the potential for 750 patrons visiting the pool a day with no more than 250 people in the pool at one time. Staff expects most people will be in the pool at the same time since it is only a two-and-a-half-hour timeframe, which is still a lot of people for social distancing purposes.
- If pricing remained at the current \$4 per session and eliminated the tiered pricing, this would be a maximum of \$3,000 revenue per day. Wristbands could be sold up to one hour prior to each time slot so bathers would be ready to enter during their designated time slot.
- Option 3 would allow staff to adjust pricing/time slots/number of bathers as needed.
- Deck chairs would be removed to minimize bather proximity and reduce the need to sanitize between use.
- The Lake Erie Wave pool area plaza would be marked with the appropriate six-foot social distancing guidelines to keep patrons well-spaced while waiting to purchase wristbands.

**Kensington Splash 'n' Blast 2020**  
**Timeframe for Opening and Operational Adjustments**  
**Proposed Opening Date: [July 1, 2020](#)**

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Work required before opening:

- Resurfacing the spray pad and replacing water features needs to be completed before opening.
- Pumps need to be tested and could take two – three weeks once water is running through the system.

Operationally the following options are available:

**Capacity** – Using social distancing guidelines outlined in the current Executive Order and the facility size being under 50,000 square feet, capacity would be capped at 25 percent of the licensed capacity of 700, which reduce the **maximum capacity to 175** people at any one time.

**Hours of Operations** – To encourage social distancing, each day would be divided into three sessions, determined by wristband color: 11:00am-1:30pm, 1:45pm-4:15pm and 4:30-7:00pm.

**Fees** – Fees would have to be reduced to take into account for less time using the facility. Current fees are \$7 and \$6 depending on height. We would propose \$4 per person.

Social Distancing Precautions:

- Entrance/booth – space line six-foot apart using a combination of markings on the ground and stanchions;
- Water slide – space line six-ft apart using a combination of markings on the stairs and stanchions;
- Adjustments to spray nozzles – where available, shut off valves to features that are close to one another to improve distancing of patrons;
- Remove moveable furniture; and
- Install sneeze guard at splash booth.

**Indian Springs Spray 'n' Play 2020**  
**Timeframe for Opening and Operational Adjustments**  
**Proposed Opening Date: [July 1, 2020](#)**

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Work required before opening:

- Turn on and test pumps for leaks.

Operationally the following options are available:

- The Spray 'n' Play is in an unstaffed, open area without circulated water. The area is not licensed, nor does it have an official capacity.
- Social distancing would have to be created by adding snow fencing and park staff would have to be added to monitor these controls.