

AGENDA
Huron-Clinton Metropolitan Authority
Board of Commissioners Work Session
March 14, 2019 – 9:30 a.m.
Administrative Office

1. Call to Order
2. 2019 Grant Applications to Michigan Department of Natural Resources
3. Public Participation
4. Motion to Adjourn

PUBLIC HEARING

**Michigan Natural Resources Trust Fund Grant Applications
Land and Water Conservation Fund Grant Applications
Huron-Clinton Metropolitan Authority
March 14, 2019
Administrative Office
10:30 a.m.**

- 1. Call to Order**
- 2. Chairman's Statement**
- 3. Grant Applications Overview**
 - a. Oakwoods Metropark**
 1. Accessible Launch Development Grant, MNRTF and LWCF
 - b. Lake Erie Metropark**
 1. Accessible Launch Development Grant, MNRTF and LWCF
 - c. Stony Creek Metropark**
 1. Off-Leash Dog Area Development Grant, MNRTF
 - d. Kensington Metropark**
 1. West Boat Launch Area, MNRTF Grant
 - e. Hudson Mills Metropark**
 1. Rapids View Development, MNRTF Grant
- 4. Public Participation**
- 5. Motion to Close the Public Hearing**

Note: Action on the grant applications will be taken during the regular meeting of the Board of Commissioners following the public hearing.

AGENDA
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
March 14, 2019 – After Public Hearing
Administrative Office

1. Call to Order
2. Chairman's Statement
3. Public Participation
4. Approval – Feb. 14, 2019 Regular Meeting Minutes
5. Approval – March 14, 2019 Full Agenda

Consent Agenda

6. **Approval – March 14, 2018 Consent Agenda**
 - a. Approval – January and February 2018 Financial Statements
 - b. Approval – February Appropriation Adjustments **pg. 1**
 - c. Report – Capital Project Fund Monthly Report **pg. 3**
 - d. Approval – Motor City Canoe Rental Services Agreement, Oakwoods Metropark **pg. 6**
 - e. Approval – Trail Maintenance and Repair Agreement, Milford Township **pg. 19**
 - f. Report – Biannual Plans Implementation **pg. 23**
 - g. Approval – Grant Resolutions
 1. *Oakwoods Metropark* **pg. 35**
 - a. Accessible Launch Development Grant, MNRTF
 - b. Accessible Launch Development Grant, LWCF
 2. *Lake Erie Metropark* **pg. 38**
 - a. Accessible Launch Development Grant, MNRTF
 - b. Accessible Launch Development Grant, LWCF
 3. *Stony Creek Metropark* **pg. 41**
 - a. Off-Leash Dog Area Development Grant, MNRTF
 4. *Kensington Metropark* **pg. 43**
 - a. West Boat Launch Area, MNRTF 30 Percent Grant Match
 5. *Kensington Metropark* **pg. 45**
 - b. West Boat Launch Area, MNRTF 50 Percent Grant Match
 6. *Hudson Mills Metropark* **pg. 47**
 - a. Rapids View Development, MNRTF 30 Percent Grant Match
 7. *Hudson Mills Metropark* **pg. 49**
 - b. Rapids View Development, MNRTF 50 Percent Grant Match
 - h. Bids – Hike-Bike Trail Infrared Repairs, Various Locations **pg. 51**
 - i. Report – Purchases Over \$10,000 **pg. 55**
 - j. Purchases
 1. Utility Cart Vehicles, various locations **pg. 56**
 2. Heavy Duty Pickup Truck, Willow Metropark **pg. 59**
 3. Outdoor Furnishings, all locations **pg. 60**
 4. Grounds/Golf Course Mowers and Equipment, various locations **pg. 63**

AGENDA
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
March 14, 2019 – After Public Hearing
Administrative Office
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Regular Agenda

7. Reports

A. Police Department

1. Introduction of Officer Parks **pg. 68**

B. Engineering Department

1. Bids – Demolish Quonset Huts/ Service Yard Buildings, Huron Meadows **pg. 69**
2. Bids – 26 Mile Road Bridge Rehabilitation, Stony Creek Metropark **pg. 71**

C. Natural Resources Department

1. Approval – Geese Management, Stony Creek and Kensington Metroparks **pg. 72**

D. Information Technology Department

1. Demonstration – Kronos Time and Attendance **pg. 73**

- 8. Closed Session – To consult with attorney regarding pending litigation *Section 8 (e) of the Michigan Open Meetings Act. M.C.L 15.268 (e)***

- 9. Other Business**

- 10. Staff Leadership Update**

- 11. Commissioner Comments**

- 12. Motion to Adjourn**

<p style="text-align:center">The next regular Metroparks Board meeting will take place <i>Thursday, April 11, 2019 – 10:30 a.m.</i> <i>Lake Erie Metropark – Pool Food Bar Area</i></p>
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HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Rebecca Franchock, Chief of Finance
Subject: Approval – February Appropriation Adjustments
Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the February 2019 Appropriation Adjustments as recommended by Chief of Finance Rebecca Franchock and staff.

Background: The Metroparks ERP system provides a work-flow process to facilitate departmental budget management. Requested transfers are initiated by department staff and routed to the appropriate department head/district superintendent for review and approval. Finance provides a final review of the approved requests to verify that they do not negatively impact Fund Balance.

For the month of February, \$10,050 represents funds transferred within and between the departments to cover over budget accounts or to move funds to the correct account. None of these transfers had any net impact on the fund balance.

The result of these changes can be seen by Accounting Function and Location in the attached chart.

Attachment: February 2019 Appropriation Adjustments

Huron-Clinton Metropolitan Authority
February 2019 Appropriation Transfer Summary

Expense Accounts

	<u>Location</u>	<u>Increase</u>	<u>Decrease</u>	<u>Difference</u>
Operations	Kensington	\$ 550	\$ 550	\$ -
	Stony Creek	2,700	2,700	-
	Wolcott Mill	1,900	1,900	-
	Administration	4,900	4,900	-
	Total	\$ 10,050	\$ 10,050	\$ -
Total Expense		\$ 10,050	\$ 10,050	\$ -



HURON-CLINTON METROPOLITAN AUTHORITY

6 - c
Meeting of March 14, 2019

To: Board of Commissioners
From: Rebecca Franchock, Chief of Finance
Subject: Report – Capital Project Fund Reporting
Date: March 8, 2019

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the Capital Project Fund report as submitted by Chief of Finance Rebecca Franchock and staff.

Background: In 2018, the Board of Commissioners approved the creation of a capital project fund. In order to improve the information provided on specific capital improvement projects Finance is working on developing a monthly performance report.

Attached is an interim listing of all capital projects that are currently funded. The information includes 2019 budgeted funds as well as unspent budgeted funds from 2018. In addition, the report includes the following:

- Encumbrance Amount (Funds committed through the purchase order process)
- Journal Amount (Year to date revenue or expenditures)
- Budget-Actual (Remaining available funding)

Staff anticipates that the format of the report may change; however, this information will be provided on a monthly basis going forward.

Attachment: Capital Project Fund as of Feb. 28, 2019

**Capital Project Fund Report
Period Ending 2/28/2019**

Project Code	Project Description	Location	Category	2019 Budget	Encumbrance Amount	Journal Amount	Budget - Actual
50217.677	Black Creek Shore Fishing Access	Lake St Clair	Other Improvements	103,749.00	63,749.00	845.43	102,903.57
50217.679	Nature Center Improvements-DNR Passport Grant Funded	Lake St Clair	Building	60,000.00	0.00	0.00	60,000.00
50217.683	Pump Station No. 1 Replacement-SAW Grant	Lake St Clair	Other Improvements	330,873.00	330,873.00	4,554.08	326,318.92
50217.684	Park Maintenance Area Stormwater Improvements-SAW Grant	Lake St Clair	Infrastructure	0.00	0.00	588.10	(588.10)
50218.687	Truck Hoist	Lake St Clair	Building	60,000.00	0.00	0.00	60,000.00
50416.1098	Shoreline Protection	Kensington	Land Improvements	1,037.30	0.00	0.00	1,037.30
50417.1111	Sanitary Sewer Connections, Park Area & Farm - SAW Grant	Kensington	Infrastructure	1,531.71	0.00	0.00	1,531.71
50417.1107	Maple Beach Site Improvements	Kensington	Other Improvements	791,996.16	0.00	6,386.75	785,609.41
50418.1113	Nature Center Exhibits	Kensington	Other Improvements	11,888.00	11,888.00	400.10	11,487.90
50419.1116	Secondary Containment of Fuel Storage	Kensington	Other Improvements	50,000.00	0.00	0.00	50,000.00
50419.1117	Installation of Fiber at Tollbooth near Golf Course	Kensington	Infrastructure	25,000.00	0.00	1,900.17	23,099.83
50618.489	Turtle Cove Screen Wall	Lower Huron	Building	12,580.00	0.00	0.00	12,580.00
50817.213	Golf Course Maintenance Area Stormwater Improvements-SAW Grant	Hudson Mills	Infrastructure	200,022.19	0.00	0.00	200,022.19
50818.215	Island Bridge Replacement	Hudson Mills	Other Improvements	350,000.00	0.00	1,306.88	348,693.12
50916.532	Boat Launch Site Revelopment	Stony Creek	Other Improvements	4,228,539.83	4,228,539.83	0.00	4,228,539.83
50917.542	Baypoint Beach Site Improvements	Stony Creek	Other Improvements	809,625.00	0.00	2,600.00	807,025.00
50917.547	Sanitary Force Main Replacement-SAW Grant	Stony Creek	Infrastructure	378,620.00	95,011.10	289,666.17	88,953.83
50918.548	Shelden Trails Redevelopment	Stony Creek	Infrastructure	158,479.00	33,139.00	0.00	158,479.00

**Capital Project Fund Report
Period Ending 2/28/2019**

Project Code	Project Description	Location	Category	2019 Budget	Encumbrance Amount	Journal Amount	Budget - Actual
50918.550	26 Mile Road Bridge & Desk Rehabilitation- Design/Study	Stony Creek	Infrastructure	518,638.22	43,750.00	1,975.87	516,662.35
50919.552	Sanitary Sewer Rehabilitation	Stony Creek	Infrastructure	600,000.00	0.00	0.00	600,000.00
51017.311	Park Office Replacement	Willow	Building	2,093,550.00	66,800.00	1,097.10	2,092,452.90
51118.110	Oakwoods Nature Center Exhibit Design	Oakwoods	Other Improvements	720,000.00	0.00	0.00	720,000.00
51119.111	Flat Rock Dam Boom Installation	Oakwoods	Other Improvements	25,000.00	0.00	0.00	25,000.00
51215.228	Pool Backwash Connection	Lake Erie	Other Improvements	149,808.20	149,808.20	3,065.51	146,742.69
51218.238	Course Storm Siren	Lake Erie	Building	20,395.00	0.00	0.00	20,395.00
51218.239	Shoreline and Fish Habitat Restoration	Lake Erie	Other Improvements	1,600,000.00	0.00	0.00	1,600,000.00
51319.139	Mill Building Stabilization and Repairs	Wolcott	Building	100,000.00	0.00	0.00	100,000.00
51319.140	Generator Hookup at Farm	Wolcott	Infrastructure	30,000.00	0.00	0.00	30,000.00
51319.141	Farm Fence Installation along 28 Mile Rd	Wolcott	Other Improvements	25,000.00	0.00	580.82	24,419.18
51618.091	Demolition of 4 Quonset Huts in Service Yard Area	Huron Meadows	Building	160,000.00	0.00	5,349.59	154,650.41
51619.092	Lightning Detection System Installation	Huron Meadows	Building	30,000.00	0.00	0.00	30,000.00
Grants	50217.679 - Nature Center Building Improvement	Lake St Clair		(45,000.00)	0.00	0.00	(45,000.00)
Grants	50217.683 - Pump Station No. 1 SAW Grant	Lake St Clair		(1,500,000.00)	0.00	0.00	(1,500,000.00)
Grants	51118.110 - Nature Center New Exhibits	Oakwoods		(150,000.00)	0.00	0.00	(150,000.00)
Grants	51218.239 - Coastal Marsh Habitat & Trail Development	Lake Erie		(150,000.00)	0.00	0.00	(150,000.00)
				\$ 11,801,332.61	\$ 5,023,558.13	\$ 320,316.57	\$ 5,985,083.43

**HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners
From: Dave Kirbach, Deputy Director
Subject: Approval – Motor City Canoe Rental Services Agreement
Location: Oakwoods Metropark
Date: March 8, 2018

Action Requested: Motion to Approve

That the Board of Commissioners' renew a one-year contract with Motor City Canoe Rentals for 2019 as recommended by Deputy Director David Kirbach and staff.

Fiscal Impact: No expense for the Metroparks. Although revenue for the Metroparks was only \$1,930 in 2018, staff expects revenue to increase in 2019 to \$5,000.

Background: 2018 was the first year the Metroparks did business with Motor City Canoe Rentals (MCCR) and staff believes it was a successful endeavor for everyone.

MCCR operates the canoe livery at Oakwoods Metropark from the Cedar Knoll Picnic area. MCCR also operated a livery in Flat Rock but will only be operating at Oakwoods.

Attachment: Motor City Canoe Rental Service Agreement

HURON-CLINTON METROPOLITAN AUTHORITY

Concessionaire Contract

CONTRACT EXPIRATION DATE: December 31, 2019

This "Contract" made this 14th day of March 2019 between the Huron-Clinton Metropolitan, a Michigan public body corporate, whose address is 13000 High Ridge Drive, Brighton, Michigan 48114, and the "Contractor" as further described in the following Table. In this Contract, either Contractor or HCMA (as defined herein) may also be referred to individually as "Party" or collectively, as "Parties".

HURON-CLINTON METROPOLITAN AUTHORITY 13000 High Ridge Drive Brighton, MI 48114 Tel: (810) 227-2757 Fax: (810) 227-7512 (herein, "HCMA")	MOTOR CITY CANOE RENTALS, L.L.C 24500 Goddard Road Taylor, MI 48180 Tel: (313) 473-9847 Identification No. <u>E5787W</u> (herein the "Contractor")
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INTRODUCTION

A. The HCMA owns and operates the following facilities:

- Lower Huron Metropark, 17845 Savage Rd.; Belleville, MI (mailing address)
- Willow Metropark, 17845 Savage Rd.; Belleville, MI 48111 (mailing address)
- Oakwoods Metropark, 17845 Savage Rd.; Belleville, MI (mailing address)

B. Subject to the terms and conditions set forth herein, HCMA desires to grant a license to utilize space (as designated by HCMA) at Lower Huron, Willow and Oakwoods Metroparks to the Contractor and to grant to the Contractor the right to provide certain services at said locations under the terms and conditions set forth in this Contract.

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

- SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS
 - SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION
 - SECTION 3. SCOPE OF CONTRACTOR'S SERVICES
 - SECTION 4. USE OF HCMA FACILITIES AND PROPERTY
 - SECTION 5. PAYMENT OBLIGATIONS
 - SECTION 6. CONTRACTOR'S ASSURANCES AND WARRANTIES
 - SECTION 7. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION
 - SECTION 8. GENERAL TERMS AND CONDITIONS
-

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. "Services" shall mean the following items:

1.1.1. Rental items which will include but not be limited to:

- Canoes
- Kayaks
- Tubes

1.1.2. Porter service between Lower Huron, Willow and Oakwoods for individuals with their own equipment which may include the use of bicycles.

1.2. "Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licensees, concessionaires, contractors, subcontractors, independent contractors, contractor's suppliers, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any of the above. "Contractor Employee" shall also include any person who was a Contractor Employee at any time during the term of this Contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.3. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which arise or related to the Services provided by Contractor and are imposed on, incurred by, or asserted against the HCMA, or for which the HCMA may become legally and/or contractually obligated to pay or defend.

1.4. "Contract Documents" This Contract includes and fully incorporates herein all of the following documents:

1.4.1. Exhibit I: Contractor Insurance Requirements.

1.5. "HCMA" means the Huron-Clinton Metropolitan Authority, a Michigan public body corporate, its departments, divisions, authorities, boards, committees, and "HCMA Agent" as defined below.

1.6. "HCMA Agent" means all appointed officials, directors, board members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "HCMA Agent" shall also include any person who was a "HCMA Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.7. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.8. "Facility" means a building, or property, as designated by HCMA located at Lower Huron, Willow and/or Oakwoods Metropark.

- 1.9. "HCMA Board of Commissioners" means the HCMA commission established in accordance with Michigan Public Act 147 of the Michigan Public Acts of 1939, as amended, Michigan Compiled Laws 119.51 et seq.

2. CONTRACT EFFECTIVE DATE AND TERMINATION

- 2.1. The effective date of this Contract shall be April 1st, 2019, and unless otherwise terminated or canceled as provided herein, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties are under no obligation to renew or extend this Contract after Contract Expiration Date. At the expiration of the Contract unless otherwise extended, the Contract shall be bid through HCMA, according to its policies and procedures. Notwithstanding the above, under no circumstances shall this Contract be effective until and unless:
- 2.1.1. This Contract is signed by a Contractor Employee, legally authorized to bind the Contractor.
 - 2.1.2. Any and all Contractor Certificates of Insurance and any other conditions precedent to the Contract have been submitted and accepted by the HCMA.
 - 2.1.3. This Contract is signed by an authorized agent of the HCMA, as provided for on the signature page of this Contract, who shall be the final signatory to this Contract.
- 2.2. Termination. HCMA may terminate and/or cancel this Contract (or any part thereof) at any time during the term, any renewal, or any extension of this Contract, upon thirty (30) days written notice to the Contractor, for any reason, including convenience without incurring obligation or penalty of any kind. The effective date for termination or cancellation shall be clearly stated in the written notice.
- 2.3. Contractor may terminate and/or cancel this Contract (or any part thereof) at anytime upon sixty (60) days written notice to HCMA, if HCMA defaults in any obligation contained herein, and within the sixty (60) notice period the HCMA has failed or has not attempted to cure any such default. The effective date of termination and/or cancellation and the specific alleged default shall be clearly stated in the written notice
- 2.4. In the event of termination and/or cancellation by HCMA for any reason, Contractor shall pay the HCMA all fees as set forth herein until the effective date of termination. Upon termination, cancellation and/or expiration of this Contract, Contractor's use of HCMA Property shall cease as of the effective date of termination cancellation and/or expiration.
- 2.5. Under no circumstances shall the HCMA be liable for any future loss of income, profits, any consequential damages or any loss of business opportunities, revenues, or any other economic benefit Contractor may have realized but for the termination and/or cancellation of this Contract. The HCMA shall not be obligated to pay Contractor any cancellation or termination fee if this Contract is cancelled or terminated as provided herein.

3. SCOPE OF CONTRACTOR'S SERVICES

- 3.1. Contractor shall perform the Services as defined herein at the Facility, not less than described in section 3.4.
- 3.2. Equipment and Supplies. Contractor is responsible for providing all equipment and supplies to deliver the Services required by this Contract, which are not expressly required to be provided by the HCMA herein.

- 3.3. Personal Floatation Devices and Waiver. Approved PFD's are required for all rentals. Contractor shall require every customer/renter to execute an HCMA-provided waiver of liability and indemnification agreement for inherently dangerous activities (a "Waiver"). Contractor shall maintain all original Waivers for the term of this Contract, shall make all or any of the Waivers available to HCMA upon request, and shall transfer all Waivers to HCMA's custody on or before the Contract Expiration Date or the effective date of any earlier termination.
- 3.4. Days/Hours of Operation. Minimum days/hours of on-site operation will be:
- 3.4.1. May: Weekends and Holidays, 10am – 5pm or by appointment
- 3.4.2. June, July, August: Seven days per week, 9am – 6pm
- 3.4.3. September and October: Weekends and Holidays, 10am – 5pm or by appointment

4. USE OF HCMA FACILITIES AND PROPERTY

- 4.1. Contractor may use and have access to the Facility described and depicted in this contract to provide the Services.
- 4.2. The HCMA may access the Facility at any time for the purpose of examining and inspecting the Facility and evaluating the Services provided pursuant to this Contract. If the HCMA determines that the Facility is not maintained pursuant to this Contract or Services are not provided pursuant to this Contract, it shall immediately notify Contractor in writing to correct the unsatisfactory conditions or Services. Contractor shall take immediate steps to correct such conditions or Services.
- 4.3. Contractor agrees not to advertise its Services with HCMA in any manner or form, on or at the Facility, HCMA premises, or other location; or in any newspapers, website or through the use of electronic media, without the prior written consent of the HCMA Director or his or her designee. Contractor shall not employ or use any persons known as "hawkers," "spielers," "crier" or other noise makers or means of attracting attention to Contractor's business, unless approved in writing by HCMA Director or his or her designee.
- 4.4. Contractor shall keep the Facility and anything stored thereon in good order and repair and in a clean, safe and healthful condition as required by this Contract and as required by federal, state or local, law, rule, regulation or ordinance.
- 4.5. Except as otherwise provided in this Contract and unless prior written approval is given by the HCMA Director or his or her designee, Contractor shall not make any alterations, additions, or changes to the Facility.
- 4.6. At the expiration or termination of this Contract, Contractor shall leave the Facility in the same condition that Contractor found them and clean of all rubbish. Contractor shall remove all of its personal property within thirty (30) days of expiration or termination of this Contract. If Contractor does not remove its personal property within the thirty (30) day period, the HCMA shall dispose of it as it sees fit and Contractor shall reimburse the HCMA for all reasonable costs associated with the disposal of the personal property upon receipt of an invoice from HCMA.
- 4.7. Damage to HCMA Facilities. Contractor shall be responsible for any damage to the Facilities or other HCMA property that is caused by the negligence of Contractor or Contractor Employees. If damage occurs, Contractor shall notify the HCMA immediately and the HCMA shall make the necessary repairs and/or replacements or cause a third party to make the necessary repairs or replacements, provided, however, that upon receipt of an invoice from the HCMA, Contractor shall reimburse the HCMA for all reasonable costs associated with repairing and/or replacing the Facilities or other HCMA owned property.

- 4.8. Damage to Contractor Property. Contractor shall be solely liable and responsible for any property loss or damage resulting from fire, theft or other means to Contractor's personal property located, kept, or stored on or around the Facilities during this Contract.
- 4.9. Contractor shall be solely liable and responsible for any Claims, occurring at or around the Facilities, which arise out of Contractor's or Contractor's Employees use of the Facilities or performance of Services under this Contract.
- 4.10. Contractor acknowledges that it has no title in or to the Facility or any portion thereof and will not claim any such title to the Facility.

5. PAYMENT OBLIGATIONS

- 5.1. Contractor shall pay HCMA 20% of gross revenue, payable in monthly installments in exchange for the license to provide Services as set forth in this Contract. Days/Months of operation will not be less than defined in section 3.4.
- 5.2. The Monthly Fee shall be due and payable on the 15th of each calendar month while in operation.
- 5.3. Late Charge. If the HCMA does not receive the Monthly Fee or any other sum owed by Contractor under this Contract within five (5) days after its due date, Contractor shall pay the HCMA a late charge equal to five percent (5%) of any such overdue amount. Such late charge represents a fair and reasonable estimate of the costs the HCMA will incur by reason of late payment by the HCMA. Acceptance of such late charge by the HCMA shall in no event constitute a waiver of Contractor's default with respect to such overdue amount, nor prevent the HCMA from exercising any of its other rights and remedies.
- 5.4. Under no circumstances shall the HCMA be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from Contractor's provision of Services under this Contract.
- 5.5. The HCMA has the right to offset any amounts due and owing to the Contractor should the HCMA incur any cost associated with this Contract that is the obligation of Contractor under this Contract.

6. CONTRACTOR'S ASSURANCES AND WARRANTIES

- 6.1. Service Warranty. Contractor warrants that all Services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.
- 6.2. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, taxes by reason of this Contract, social security taxes, and unemployment compensation taxes. The HCMA shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind.
- 6.3. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all of Contractor's costs and expenses incident to the performance of all Services for the HCMA including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.
- 6.4. Contractor Employees.
 - 6.4.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the Services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications

necessary to perform the required Services and possess any necessary licenses, permits, certificates, and governmental authorizations as may be required by law.

- 6.4.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.
- 6.4.3. All Contractor Employees assigned to work under this Contract may, at the HCMA's discretion, be subject to a security check and clearance by the HCMA.
- 6.5. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employee related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the HCMA harmless for all Claims against the HCMA by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.
- 6.6. Full Knowledge of Service Expectations and Attendant Circumstances. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied itself in all material respects that it will be able to perform all obligations under the Contract as specified herein.
- 6.7. The Contractor's Relationship To The HCMA Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the HCMA and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide Services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents or sub-contractors of the HCMA.

7. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

- 7.1. Indemnification.
 - 7.1.1. Contractor shall indemnify, defend and hold HCMA harmless from any and all Claims which are incurred by or asserted against HCMA by any person or entity alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.
 - 7.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. Contractor and HCMA shall have no rights against each other for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed except as expressly provided herein.
 - 7.1.3. Contractor waives and releases all actions, liabilities, loss and damage including any subrogated rights it may have against the HCMA based upon any Claim brought against the HCMA suffered by a Contractor Employee.
- 7.2. Contractor Provided Insurance. At all times during this Contract, Contractor shall obtain and maintain insurance according to the specifications indicated in Exhibit I.

8. GENERAL TERMS AND CONDITIONS

- 8.1. Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.
- 8.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:
"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"Damage Clean Up To HCMA Property and/or Premises";
"Severability";
"Governing Law/Consent To Jurisdiction And Venue"; and
"Survival of Terms And Conditions".
- 8.3. HCMA Right to Suspend Services. Upon written notice, the HCMA may suspend performance of this Contract if Contractor has materially failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the HCMA's right to terminate and/or cancel this Contract. The HCMA shall incur no penalty, expense, or liability to Contractor if the HCMA suspends services under this Section.
- 8.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this Contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.
- 8.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, rules, insurance policy requirements, and requirements applicable to its activities under this Contract, including but not limited to the Michigan Liquor Control Code, as amended, and all regulations and rules promulgated thereunder.
- 8.6. Permits and Licenses. Contractor shall be responsible for obtaining, maintaining, and paying for all licenses, permits, certificates, and governmental authorizations necessary to perform its obligations under this Contract and to conduct business under this Contract.
- 8.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap in violation of State and Federal law.
- 8.7.1. Contractor shall promptly notify the HCMA of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.
- 8.7.2. The HCMA, in its discretion, may consider any illegal discrimination described above as a breach of this Contract and may terminate or cancel this Contract immediately with notice.
- 8.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the HCMA.
- 8.9. Force Majeure. Notwithstanding any other term or provision of this Contract, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, any law, order, regulation, direction, action, or request of the United States government or of any other government, national emergencies, insurrections, riots, wars,

strikes, lockouts, work stoppages, or other labor difficulties. Reasonable notice shall be given to the affected Party of any such event. The Contractor is expected, through insurance or alternative temporary or emergency service arrangements, to continue its obligations under this Contract in the event of a reasonably anticipated, insurable business risk such as business interruption and/or any insurable casualty or loss.

- 8.10. Conflict of Interest.** Pursuant to Public Acts 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the HCMA, including all agencies and departments thereof, and any HCMA Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the HCMA. Contractor shall give the HCMA notice if there are any HCMA Agents or relatives of HCMA Agents who are presently employed by Contractor.
- 8.11. Contract Administrator.** Each Party shall designate an employee or agent to act as Contract Administrator. The HCMA's Contract Administrator shall be responsible for such activities as monitoring deliverables and funding addressing the quality of services provided by the Contractor, reviewing invoices and submitting requests to the HCMA's procurement authority for any contract modification. The Contract Administrators for both Parties shall serve as a contact point for all matters related to the services to be performed under this Contract.
- 8.12. Dispute Resolution.** All disputes arising under or relating to the execution, interpretation, performance, or nonperformance of this Contract involving or affecting the Parties may first be submitted to the respective Contract Administrators for possible resolution. The Contract Administrators may promptly meet and confer in an effort to resolve such dispute. If the Contract Administrators cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Contract or their successors in office. The signatories of this Contract may meet promptly and confer in an effort to resolve such dispute. Before litigation is commenced by either Party regarding Claims arising under this Contract, the Parties shall use their best efforts to mediate such Claims. All costs for mediation shall be borne equally by the Parties. The Parties shall mutually agree to the mediator.
- 8.13. Access and Records.** The Contractor shall establish and maintain a reasonable accounting system that enables HCMA to readily identify Contractor's assets and Gross Receipts of the Services provided under this Contract, including but not limited to: a full and accurate books of accounts, cash receipts, and other pertinent data customarily used in Contractor's type of operation, showing Contractor's activities under this Contract. The Contractor shall only utilize those recording keeping devices, including without limitation, cash registers, tapes, books, ledgers, journals, sale slips, guest checks, invoices, and cash register maintenance logs which are reasonably acceptable to the HCMA and by which every sale or other transaction related to sundry sales and services are recorded. Contractor will maintain accurate books and records in connection with the Services provided under this Contract for thirty-six (36) months after end of this Contract, and provide the HCMA with reasonable access to such book and records.
- 8.14. Delegation/Subcontract/Assignment/Sublease.** Contractor shall not delegate, assign, sublease or subcontract any obligations or rights under this Contract without the prior written consent of the HCMA.
- 8.14.1.** The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation, sublease or subcontract.
- 8.14.2.** Any assignment, delegation, sublease or subcontract by Contractor and approved by the HCMA, must include a requirement that the assignee, delegee, or subcontractor will comply with the rights and obligations contained in this Contract.
- 8.14.3.** The Contractor shall remain primarily liable for all work performed by any subcontractors. The Contractor shall remain liable to the HCMA for any obligations under the Contract not completely performed or improperly performed by any Contractor delegee or subcontractor.

- 8.14.4.** Should a Subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.
- 8.15.** No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. This Contract is not an exclusive contract and HCMA may contract with other vendors or contractors to provide the same or similar services at the Facility or other facilities under the jurisdiction of HCMA.
- 8.16.** No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.
- 8.17.** Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise to indemnify or hold the HCMA harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the HCMA.
- 8.18.** Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have any substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.
- 8.19.** Notices. Notices given under this Contract shall be in writing and shall either be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given when one of the following occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
- 8.19.1.** If notice is sent to the Concessionaire, it shall be addressed to:

*John Blevins
Motor City Canoe Rentals, L.L.C
24500 Goddard Road
Taylor, MI 48180
(313) 473-9847*

- 8.19.2.** If notice is sent the HCMA, it shall be addressed to:

*Amy McMillan, Director
Huron-Clinton Metropolitan Authority
13000 High Ridge Drive
Brighton, MI 48114-9058
Tel: (810) 227-2757
Fax: (810) 225-6212
Email address: amy.mcmillan@metroparks.com*

- 8.19.3.** Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.
- 8.20.** Contract Modifications or Amendments. Any modifications, amendments, rescissions, waivers, or releases to this Contract must be in writing, agreed to by both Parties, and added as a change order or amendment to this Contract.
- 8.21.** Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:
- 8.21.1.** The terms and conditions contained in this Contract shall prevail and take precedence over any allegedly conflicting provisions in all other Exhibits or documents.
- 8.22.** Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 44th Judicial Circuit Court of the State of Michigan (Livingston County), the 53rd District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.
- 8.23.** Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.
- 8.24.** HCMA Intellectual Property. Contractor shall have no copyright, patent, trademark or trade secret rights in HCMA Intellectual Property.
- 8.25.** Contractor Use of HCMA Servicemark.
- 8.25.1.** The HCMA grants Contractor the non-exclusive right to use its servicemark on publications (in any format) related to or associated with performance of this Contract. Permission to use the servicemark extends to use on the Contractor's website.
- 8.25.2.** Contractor shall only use the servicemark as provided by HCMA for the purposes described in this Contract and not for any other purpose.
- 8.25.3.** Contractor acknowledges that the HCMA has certain rights in the servicemark and that Contractor has no right, title or interest in the servicemark.
- 8.25.4.** The servicemark covered under this Section shall be provided at no cost to Contractor.
- 8.25.5.** Contractor's permission to use the servicemark shall cease when the entire Contract is terminated and/or cancelled. Immediately upon termination and/or cancellation of this Contract, Contractor shall not display or depict the servicemark on its website or display, distribute or create any publication (in any format) or display, distribute or create other items that contain the servicemark.

The undersigned executes this Contract on behalf of Contractor and the HCMA, and by doing so legally obligates and binds Contractor and the HCMA to the terms and conditions of this Contract.

[Signatures on next page]

MOTOR CITY CANOE RENTALS L.L.C

BY: _____
John Blevins

DATE: _____

John Blevins, Motor City Canoe Rentals, L.L.C appeared in person before me this day and executed this Contract on behalf of Contractor and acknowledged to me under oath that he has taken all actions and secured any and all necessary approvals and authorizations and has the requisite authority from Contractor to fully and completely obligate and bind Contractor to the terms and conditions of this.

Subscribed and sworn to before me on this _____ day of _____, 2019.

Notary Public, State of _____,
_____ County

My Commission Expires: _____

Acting in the County of _____

FOR THE HCMA:

BY: _____
Amy McMillan, Director

DATE: _____

EXHIBIT I
CONTRACTOR INSURANCE REQUIREMENTS

The Contractor shall provide and maintain, at their expense, all insurance as set forth below, protecting the HCMA against any Claims, as defined in this Contract. The insurance shall be written for not less than any minimum coverage herein specified.

1. **Commercial General Liability** Occurrence Form including: a) Premises and Operations; b) Products and Completed Operations (including On and Off Premises Coverage); c) Personal and Advertising Injury d) Broad Form Property Damage e) Independent Contractors; f) Broad Form Contractual including coverage for obligations assumed in this contract;

 \$1,000,000 – Each Occurrence Limit
 \$1,000,000 – Personal & Advertising Injury
 \$1,000,000 – Products & Completed Operations Aggregate Limit
 \$2,000,000 – General Aggregate Limit
 \$ 500,000 – Fire Damage Limit (Any One Fire)
2. **Workers' Compensation** insurance with limits statutorily required by any applicable Federal or State Law and Employers Liability insurance with limits of no less than \$500,000 each accident, \$500,000 disease each employee, and \$500,000 disease policy limit.
3. **Commercial Umbrella/Excess Liability** insurance with a minimum limits of \$3,000,000 each occurrence. Umbrella or Excess Liability coverage shall be no less than following form of primary coverages or broader. The Umbrella/Excess Liability policy must also include and must be in excess of Liquor Liability coverage.
4. **Liquor Liability** insurance with a limit of \$1,000,000 each occurrence; \$1,000,000 annual aggregate.
5. **Commercial Property** insurance. The Contractor shall be responsible for obtaining and maintaining insurance covering their equipment and personal property against all physical damage.
6. **General Insurance Conditions:** The aforementioned insurance shall be endorsed, as applicable, and shall contain the following terms, conditions, and/or endorsements. All certificates of insurance shall provide evidence of compliance with all required terms, conditions and/or endorsements.
 - a. All policies of insurance shall be on a primary, non-contributory basis with any other insurance or self-insurance carried by the HCMA;
 - b. The insurance company(s) issuing the policy(s) shall have no recourse against the HCMA for subrogation, premiums, deductibles, or assessments under any form;
 - c. Any and all deductibles or self-insured retentions shall be assumed by and be at the sole risk of the Contractor;
 - d. All policies, with the exception of Workers' Compensation, shall be endorsed to name the HCMA as additional insured;
 - e. All policies shall be endorsed to provide a written waiver of subrogation in favor of HCMA;
 - f. The Contractor shall require their contractors, or sub-contractors not protected under the Contractors insurance policies, to procure and maintain insurance with coverages, limits, provisions, and/or clauses equal to those required in this Contract;
 - g. Certificates of insurance must be provided no less than ten (10) working days prior to commencement of contract and must bear evidence of all required terms, conditions and endorsements; and
 - h. All insurance carriers must be licensed and approved to do business in the State of Michigan and shall have and maintain a minimum A.M. Best's rating of A.



To: Board of Commissioners
From: David Kirbach, Deputy Director
Subject: Approval – Trail Maintenance and Repair Agreement, Milford Township
Location: Kensington Metropark
Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the Trail Maintenance and Repair Agreement for grass cutting, sweeping, garbage pick-up, removal of tree limbs and debris from the trail, as well as safety patrol of the trail between HCMA and the Charter Township of Milford, which is located in and contiguous to Kensington Metropark for a three-year period each year (April 15, 2019 through Oct. 31, 2019) as recommended by Deputy Director Kirbach and staff.

Background: The Trail Maintenance Agreement between the Metroparks and the Charter Township of Milford has been in effect since May 2007. The parties agree that when maintenance work is performed, the cost share will be two-thirds for the Township and one-third for HCMA. The Metroparks will patrol the trail south of General Motors Road and the cost will be split 50-50 between the Township and the Metroparks.

The Charter Township of Milford will reimburse the Authority for the services listed below against the Authority's invoice for the period beginning April 15 through Oct. 31 for each year beginning in April 2019 and ending the last day in October 2022.

Attachment: 2019-2022 Trail and Maintenance Agreement, Milford Township

**TRAIL MAINTENANCE AND REPAIR AGREEMENT
CHARTER TOWNSHIP OF MILFORD
HURON-CLINTON METROPOLITAN AUTHORITY**

THIS AGREEMENT, made and entered into this 14th day of March, 2019 by and between the CHARTER TOWNSHIP OF MILFORD, a Michigan municipal corporation, whose address is 1100 Atlantic, Milford, Michigan 48381 (the "Township") and the HURON-CLINTON METROPOLITAN AUTHORITY, a Michigan public body corporate organized and operating under the provisions of Act 147, Public Acts of Michigan, 1939, as amended, whose address is 13000 High Ridge Drive, Brighton, Michigan, 48114 ("HCMA").

Recitals:

WHEREAS, the Township and HCMA have entered into an agreement entitled the "Repair & Maintenance Agreement – Milford Kensington Trail" (the "Agreement"), dated May 10, 2007; and

WHEREAS, the Township is the owner of a non-motorized trail located in HCMA's Kensington Metropark, Milford Township, Oakland County, Michigan, referred to as the "Milford-Kensington Trail" in the Agreement (the "Trail"); and

WHEREAS, HCMA owns, operates and maintains Kensington Metropark (the "Metropark") which is contiguous to the Trail; and

WHEREAS, the Agreement contemplates the negotiation of a separate Annual Trail Maintenance and Repair Contract ("Contract") by the HCMA and the Township, and HCMA is adequately staffed and equipped to provide trail maintenance and repair services and is willing to do so upon certain conditions;

NOW, THEREFORE, the parties hereto agree as follows. The services provided by HCMA shall be in accordance with standards applied throughout Kensington Metropark,

1. During the term of this contract, HCMA agrees to provide the following maintenance services (the "Services") on the path:
 - a. Grass cutting on the trail margins.
 - b. Brooming/sweeping of the trail.
 - c. Weekly garbage pick-up.
 - d. Removal of tree limbs, blockages, and debris from the trail.
 - e. Other minor maintenance and repair including pavement marking, crack filling, asphalt patching, shoulder repairs and minor repairs to trail structures.
 - f. When minor repairs are estimated to exceed \$5,000, HCMA will notify and consult with the Township before proceeding with repairs.

g. Patrolling of the trail south of General Motors Road including and not limited to Public Service Attendants and Metropark Police Officers. Response to emergency calls, participants should call the Livingston County Sheriff Department Central dispatch at 517-546-4620. This arrangement does not exclude the right of the Township to provide similar or supplemental public safety services.

2. The Township agrees to maintain the insurance coverages described below and to indemnify and hold harmless HCMA, its Commissioners, officers, officials, agents, volunteers and employees against any and all claims, suits, losses (including attorneys' fees), damage or injury to persons or property of whatever kind or nature, whether direct or indirect, arising out of or in connection with performance of the Services or otherwise in connection with performance of the Services or otherwise in connection with this Contract for the entire calendar year. The Township shall procure at its own expense Comprehensive General Liability Insurance coverage, including personal injury liability and property damage liability coverage, together with Broad Form Contractual Insurance coverage sufficient to protect the Township and HCMA, its Commissioners, officers, agents and employees from any claims for damage to property and for personal injuries which may arise in connection with performance of the Services or otherwise in connection with this Contract.

A Certificate or Certificates of Insurance describing the coverages required hereunder must be furnished to HCMA by the Township showing all premiums paid prior to the provision of any Services by HCMA. The Certificate of Insurance must name HCMA as an "Addition Insured" in relation to the maintenance of the Trail. The insurance policy or policies that contain an endorsement providing for furnishing HCMA thirty (30) days' written notice prior to any material change, termination or cancellation of the insurance policy or policies.

The Township shall provide Comprehensive General Liability insurance with the following limits of liability:

<i>Bodily Injury Liability</i>	<i>\$1,000,000 each occurrence</i> <i>\$1,000 000 aggregate</i>
<i>Property Damage Liability</i>	<i>\$100,000 each occurrence</i> <i>\$100,000 aggregate</i>

The Broad Form Contractual Insurance shall provide coverage in the amount of \$1,000,000.

It is expressly understood and agreed by and between the parties that the liability of the Township hereunder shall not be limited to the aforementioned insurance coverage.

3. This Contract shall become effective upon execution by the duly authorized agents of the parties, and shall remain in effect for a three-year period from April 15 through October 31 for the years 2019, 2020, 2021 and 2022 unless and until thirty (30) days after either party shall notify the other party in writing of its election to terminate.

4. It is further agreed that the Township will reimburse HCMA for the services listed below against the Authority's invoice for the period beginning April 15 – Oct. 31 for each year beginning in April 2019 and ending October 2022.

The fees are based on the following rates:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Full-Time Maintenance	\$55.39	\$57.68	\$60.09	\$62.65
Part-Time Seasonal Maintenance	\$18.80	\$19.17	\$19.56	\$19.95
Full-Time Police	\$57.42	\$59.75	\$62.21	\$64.80
Part-Time Police	\$27.64	\$28.32	\$29.02	\$29.75
Public Safety Attendant	\$12.12	\$12.36	\$12.61	\$12.86

- Equipment rates at \$150.00 per day
- Material, supplies or contract services at best available prices

The parties agree that when maintenance work is done for the township, the cost share will be two-thirds for the Township and one-third for HCMA. Further, the parties agree that the cost share for patrolling the portion of the trail south of General Motors Road will be half for the Township and half for HCMA.

IN WITNESS WHEREOF, the parties have caused these presents to be executed and delivered by their duly authorized officers on the date first given above.

HURON-CLINTON METROPOLITAN AUTHORITY

CHARTER TOWNSHIP OF MILFORD

By: _____
Timothy J. McCarthy, Chairman

By: _____
Donald Green, Supervisor

By: _____
Bernard Parker, Secretary

By: _____
Holly Brandt, Clerk

By: _____
Amy McMillan, Director



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Nina Kelly, Chief of Planning and Development
Subject: Report – Biannual Plans Implementation
Date: March 8, 2019

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the Biannual Plans Implementation report as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: There is no direct fiscal impact associated with this report, but with individual projects noted therein.

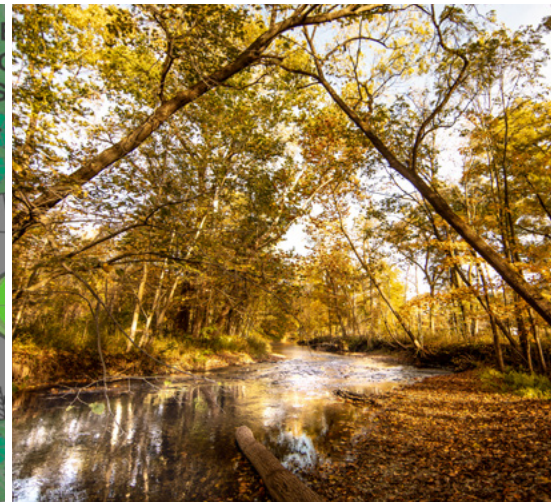
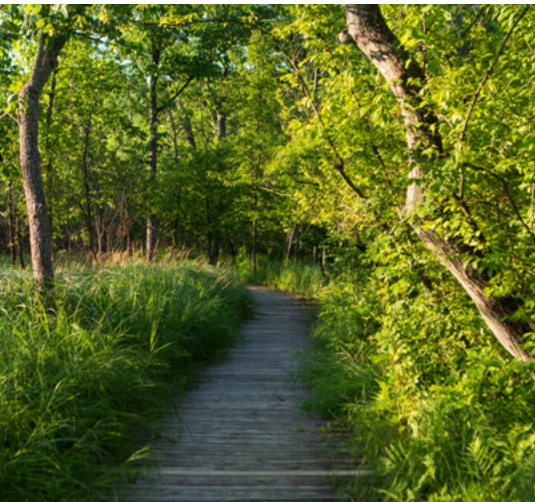
Background: Upon completion of all 13 Metroparks' master plans, the Board requested that the Planning and Development department provide biannual reports on progress with implementation of the projects and action items identified for each park. The attached report is the first of these to be developed. Planning and Development staff anticipates providing the next update in September 2019.

Attachment: Biannual Plans Implementation Template

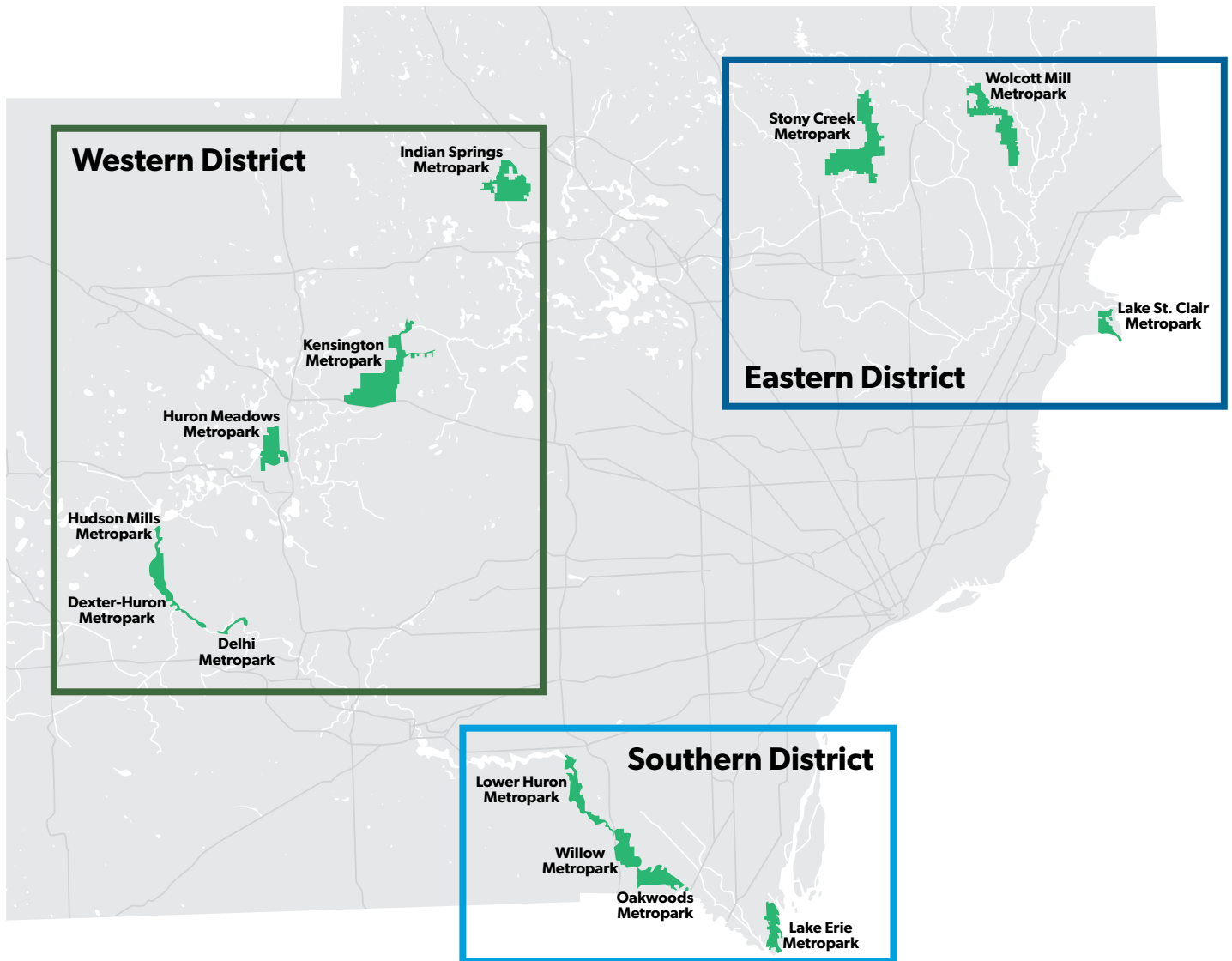
MARCH 2019

HURON-CLINTON METROPARKS

Master Plan Implementation Report



METROPARKS DISTRICTS



METRICS FOR ACTIONS COMPLETED OR ONGOING

Restoration – Linear feet or acreage of project impact for shoreline protected or restored, wetlands protected or restored, floodplain protected or mitigated

Invasive Species Management – Linear feet or acreage of project impact treating invasive species

Habitat and Wildlife Protected – Linear feet or acreage of project impact for fish habitat, fish barriers removed or bypassed, species moved or avoided

Partnerships – Outside agency funding sources (total cost/sharing percentage)

Volunteers – Total number of volunteers/workdays

Grant Funding – Total funding/match

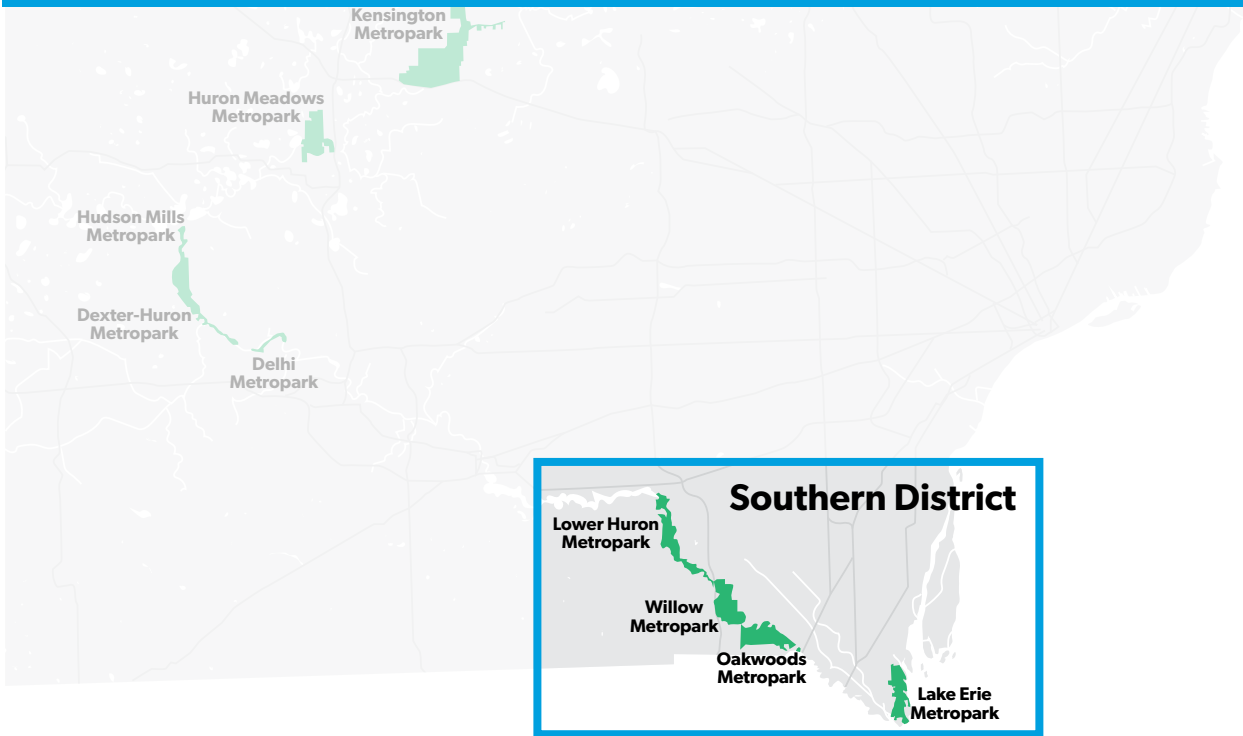
Visitor Counts – Total number of visitors weekend/weekday

Best practices education – Project emphasizes educational and interpretational opportunities

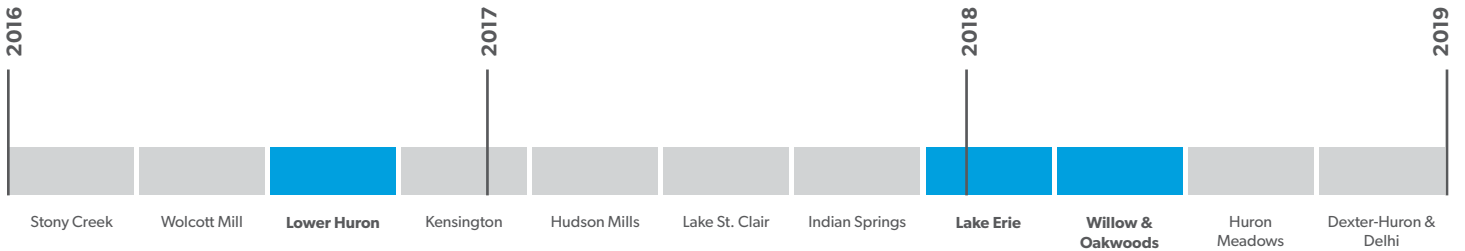
Estimated cost – Total estimated or actual cost of project

Accessibility– Determine if facility or programs designed for accessibility (A) or if barriers (B) exist based on ADA checklist

SOUTHERN DISTRICT



COMPLETED TIMELINE OF MASTER PLANS


















KEY PROJECTS







Relocating Lower Huron Park Office at Willow currently in preliminary design

SOUTHERN DISTRICT

Master Plan Reference








	Description	Action Type	Lead Dept.	Timing	Implementation Indicator	Current Status
Lower Huron	North Fishing Site Improvements Plan	Plan		Short term (2017-2021)	Grant Funding	LWCF Grant awarded \$144,400 / \$288,800 estimated project cost
	Replace Bemis Road tollbooth	Large Facilities		Short term (2017-2021)	Actual Cost	Preliminary discussions estimated project cost of \$120,000
	Pavement projects	Infrastructure/ Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$13,000
	Accessibility Improvements	Infrastructure/ Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$25,000
	Future Plan for Par 3 Golf Course	Large Facilities		Completed	Restoration	Repurposing plan estimated restoration of 3.2 acres of floodplain with native trees/shrubs and 10.1 acres of prairie/wet meadow seedmix
	Vegetation Management	Natural Resources		Ongoing	Area Treated	204 acres since 2017
	Prescribed Fire in adapted native communities	Natural Resources		Ongoing	Area Treated	22 acres since 2017
	Deer Cull to maintain sustainable deer population	Natural Resources		Ongoing	Habitat/Wildlife	1 deer removed since 2017
Willow-Oakwoods	Replace Lower Huron Park Office and relocate to Willow	Large Facilities		Short term (2017-2021)	Actual Cost	Preliminary Design estimated project cost at \$2,000,000
	Oakwoods Nature Center Interpretive Exhibit Plan	Plan		Short term (2017-2021)	Actual Cost	Bid contract awarded
	Washago Pond Invasive Species Management at Willow	Natural Resources		Ongoing	Area Treated	13 acres since 2018
	Vegetation Management at Willow	Natural Resources		Ongoing	Area Treated	23 acres since 2018
	Willow deer cull to maintain sustainable deer population	Natural Resources		Ongoing	Habitat/Wildlife	38 deer removed in 2018 hunt
	Oakwoods deer cull to maintain sustainable deer population	Natural Resources		Ongoing	Habitat/Wildlife	30 deer removed in 2018 hunt
	Vegetation Management at Oakwoods	Natural Resources		Ongoing	Area Treated	149 acres since 2018

Continued on next page.

Lead Department Key	
	Natural Resources and Regulatory Compliance
	Planning and Development
	Interpretive Services and Community Outreach
	Engineering

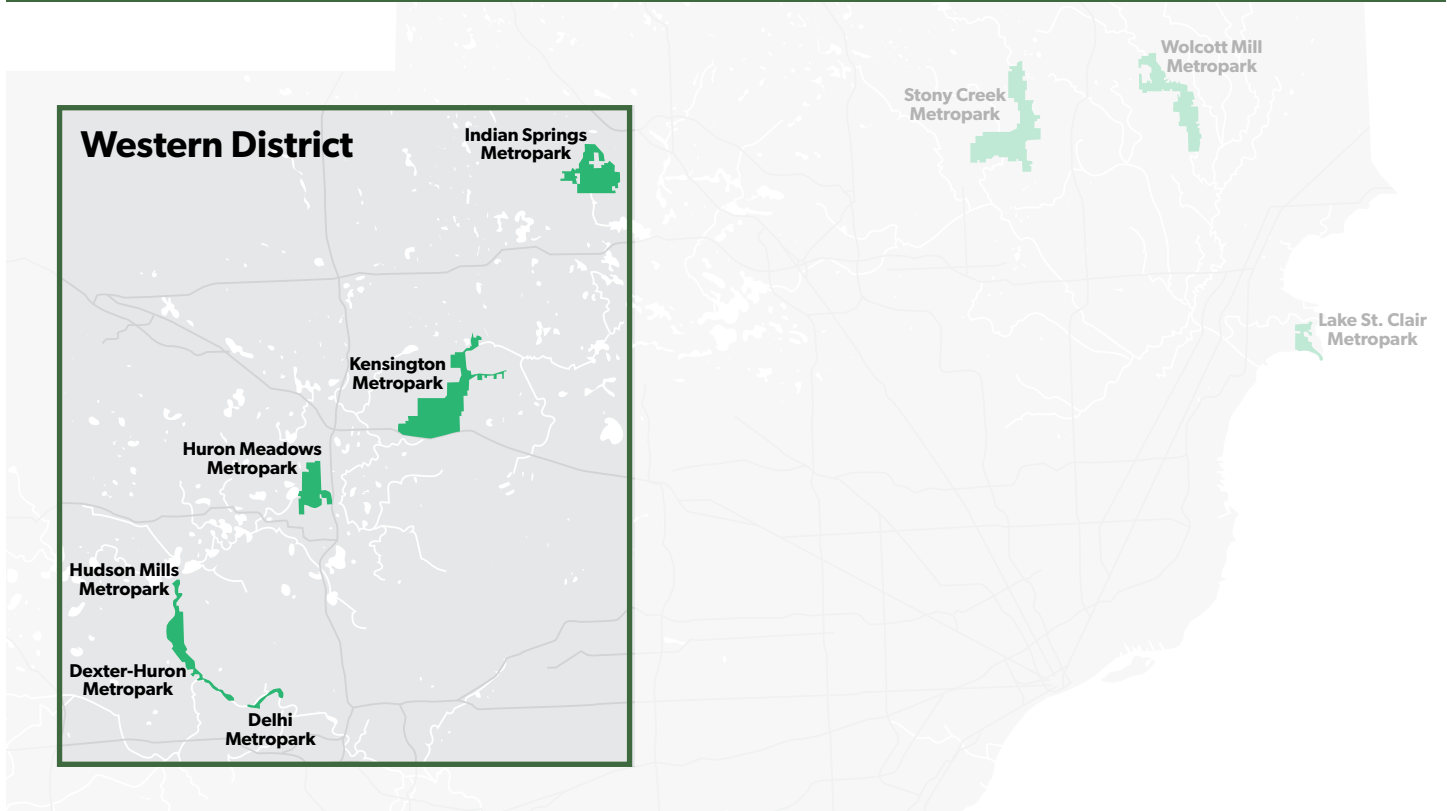
SOUTHERN DISTRICT

Master Plan Reference

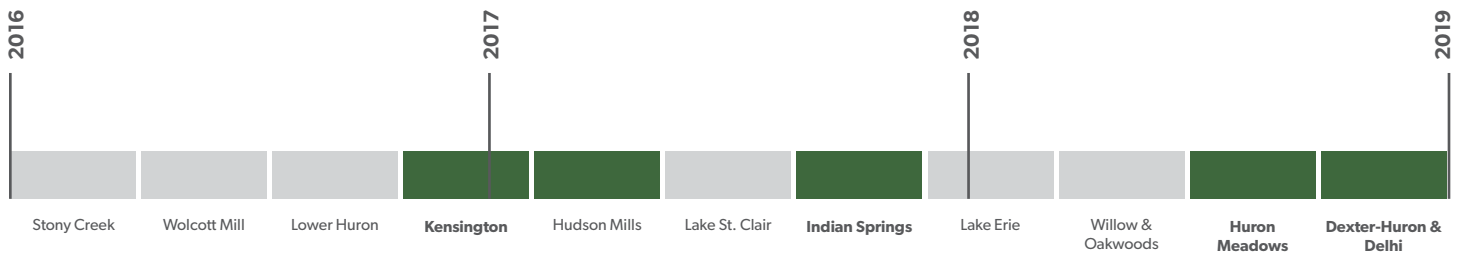
Lake Erie	Boat Launch Selective Redevelopment Strategy	Plan		Short term (2017-2021)	Grant Funding	Conceptual Design
	Tennis Court replacement with volleyball court	Small Facilities		Short term (2017-2021)	Actual Cost	Demolished/Site Restored (turf grass)
	Nuisance Animal Control	Natural Resources		Ongoing	Habitat/Wildlife	18 goose eggs taken in 2018
	Prescribed fire in adapted native communities	Natural Resources		Ongoing	Area Treated	12 acres since 2018
	Vegetation Management at Lake Erie	Natural Resources		Ongoing	Area Treated	128 acres since 2018
	Pavement projects	Infrastructure/Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$40,000
	Accessibility Improvements	Infrastructure/Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$25,000



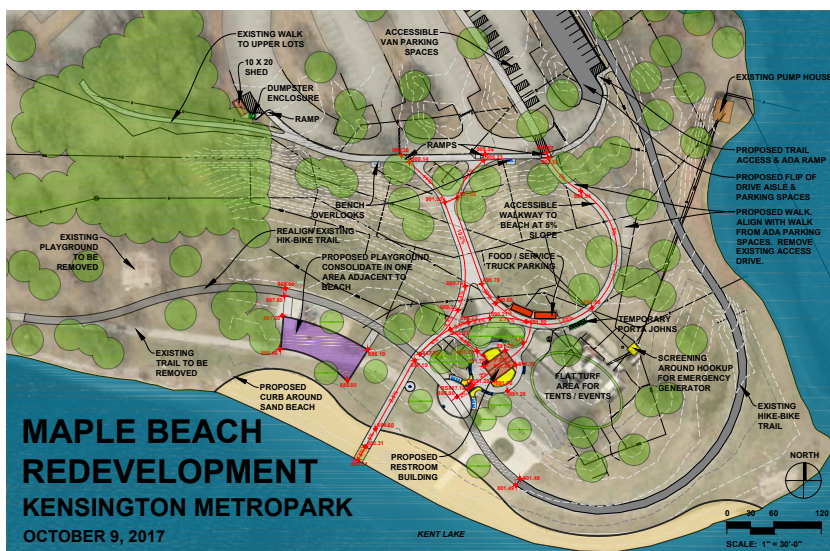
WESTERN DISTRICT



COMPLETED TIMELINE OF MASTER PLANS




















KEY PROJECTS







Maple Beach at Kensington to begin construction in 2019

WESTERN DISTRICT

Master Plan Reference















	Description	Action Type	Lead Dept.	Timing	Implementation Indicator	Current Status
Indian Springs	Prescribed Fire	Natural Resources		Ongoing	Area Treated	21 acres since 2018
	Vegetation Management	Natural Resources		Ongoing	Area Treated	495 acres since 2018
	Accessibility Improvements	Infrastructure/ Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$10,000
Kensington	Maple Beach Redevelopment Plan	Large Facilities		Short-Term (2017-2021) and Mid-Term (2022-2026)	Actual Cost	Construction Plans completed
	Nature Center Parking and Circulation Plan	Plan		Short-Term (2017-2021)	Actual Cost	Concept Plan completed
	Hike-Bike Trail; Wall replacement, decking repairs along I-96	Infrastructure/ Small Facilities		Short-Term (2017-2021)	Actual Cost	Budgeted amount of \$150,000
	Farm Center Selective Redevelopment Plan	Plan		Short-Term (2017-2021)	Actual Cost	Concept Plan completed
	Accessibility Improvements	Infrastructure/ Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$25,000
	East Boat Launch; pier and wave breaker replacement, reconstruct trailer parking area	Infrastructure/ Small Facilities		Short-Term (2017-2021) and Mid-Term (2022-2026)	Actual Cost	Partially completed
	Early Detection Rapid Response	Natural Resources		Ongoing	Area Treated	1 acre since 2017
	East Border Oak Savanna Restoration	Natural Resources		Ongoing	Habitat/Wildlife	67 acres restored since 2017
	Lake Vegetation Monitoring and Treatments	Natural Resources		Ongoing	Area Treated	1220 acres since 2017
	Nuisance Animal Control	Natural Resources		Ongoing	Habitat/Wildlife	424 eggs, 66 deer since 2017
	Phragmites Control	Natural Resources		Ongoing	Area Treated	2 acres since 2017
	Prescribed Fire	Natural Resources		Ongoing	Area Treated	137 acres since 2017
	Vegetation Management	Natural Resources		Ongoing	Area Treated	582 acres since 2017
	High Quality Tamarack Swamp Restoration	Natural Resources		Ongoing	Habitat/Wildlife	25 acres since 2017

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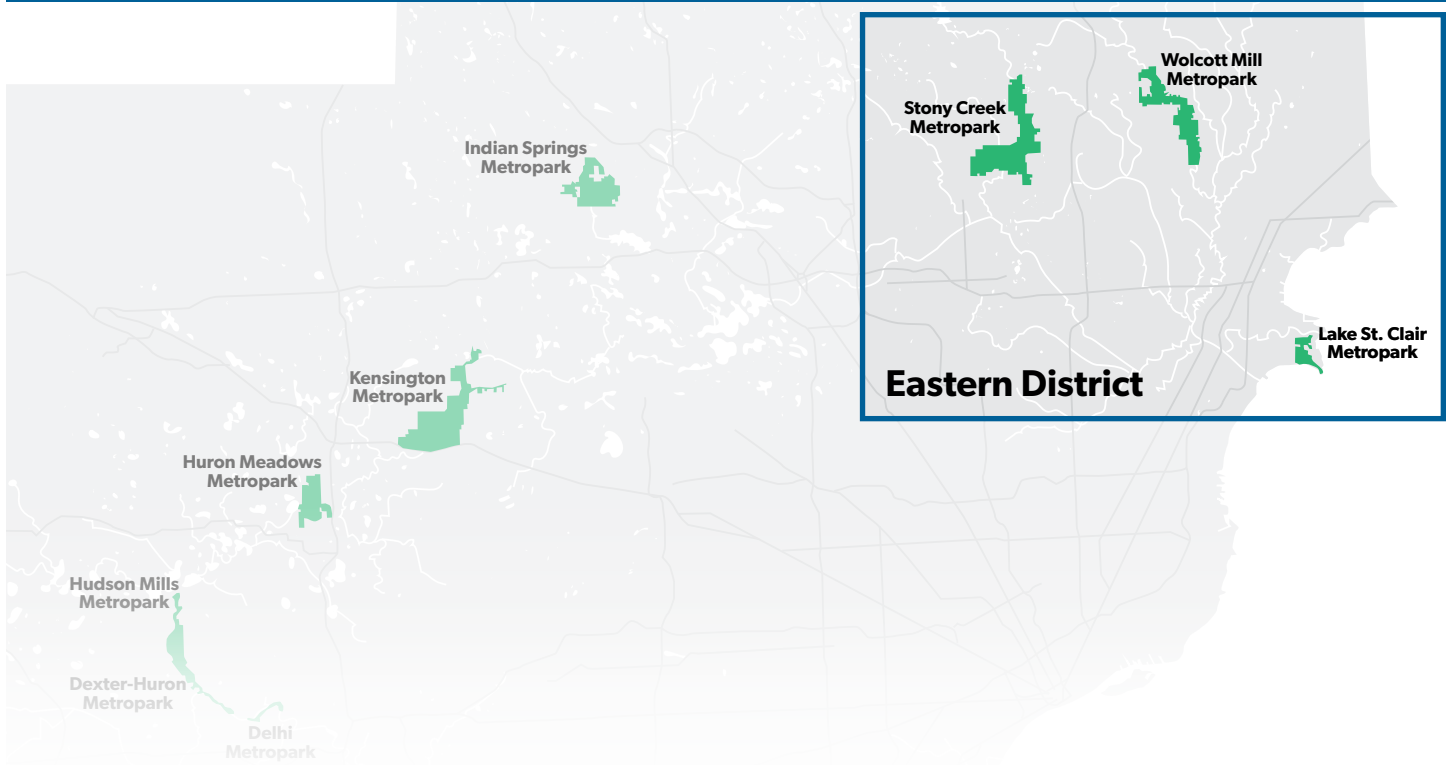
Lead Department Key	
	Natural Resources and Regulatory Compliance
	Planning and Development
	Interpretive Services and Community Outreach
	Engineering

WESTERN DISTRICTS

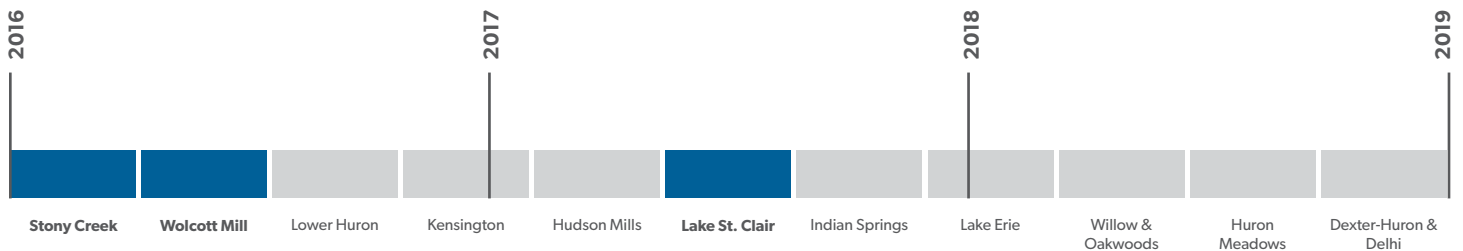
Master Plan Reference (cont.)

Huron Meadows	Early Detection Rapid Response	Natural Resources		Ongoing	Area Treated	20 acres since 2018
	Oak Barren Restoration	Natural Resources		Ongoing	Habitat/Wildlife	47 acres since 2018
	Prescribed Fire	Natural Resources		Ongoing	Area Treated	12 acres since 2018
	Vegetation Management	Natural Resources		Ongoing	Area Treated	17 acres since 2018
Hudson Mills	Early Detection Rapid Response	Natural Resources		Ongoing	Area Treated	Less than 1 acre since 2017
	Japanese Knotweed Monitoring and Control	Natural Resources		Ongoing	Area Treated	Less than 1 acre since 2017
	Nuisance Animal Control	Natural Resources		Ongoing	Habitat/Wildlife	39 deer removed in hunts 2017/2018
	Threatened Habitat Restoration, Wet-mesic Prairie	Natural Resources		Ongoing	Habitat/Wildlife	3 acres since 2017
	Threatened Habitat Restoration, Tamarack	Natural Resources		Ongoing	Habitat/Wildlife	65 acres since 2017
	Prescribed Fire	Natural Resources		Ongoing	Area Treated	19 acres since 2017
	Vegetation Management	Natural Resources		Ongoing	Area Treated	187 acres since 2017
	Rapids View Improvements	Infrastructure/Small Facilities		Short-Term (2017-2021)	Grant Funding	Concept Plan in progress, Trust Fund Grant being pursued
	Replace existing and add new tollbooth	Infrastructure/Small Facilities		Short-Term (2017-2021)	Actual Cost	Preliminary Design
Dexter-Huron -Delhi	Support extension of Border-To-Border (B2B) in both parks	Large Facilities		Short Term (2017-2021) and Mid-Term (2023-2027)	Partnerships	Dexter-Huron Metropark to Zeeb Rd. Construction under way

EASTERN DISTRICT



COMPLETED TIMELINE OF MASTER PLANS






















KEY PROJECTS




Baypoint Beach and Boat Rental Redevelopment

EASTERN DISTRICT

Master Plan Reference

	Description	Action Type	Lead Dept.	Timing	Implementation Indicator	Current Status
Stony Creek	Shelden and Trolley Trail Systems Redevelopment	Infrastructure/ Small Facilities		Short-Term (2017-2021)	Partnerships	Concept Plan completed
	Baypoint Beach and Boat Rental Redevelopment	Large Facilities		Short-Term (2017-2021)	Actual Cost	Preliminary Design
	Boat Launch area redevelopment	Large Facilities		Short-Term (2017-2021)	Actual Cost	Under construction
	Accessibility Improvements	Infrastructure/ Small Facilities		Ongoing	Actual Cost	Budgeted amount of \$25,000
	Early Detection Rapid Response	Natural Resources		Ongoing	Area Treated	Less than 1 acre since 2016
	Aquatic Vegetation Management	Natural Resources		Ongoing	Area Treated	134 acres since 2016
	Nature Area Grasslands Development	Natural Resources		Ongoing	Area Treated	29 acres since 2016
	Nuisance Animal Control	Natural Resources		Ongoing	Area Treated	6 Eggs, 24 deer since 2016
	Sheldon Grassland Restoration	Natural Resources		Ongoing	Habitat/Wildlife	Less than 1 acre since 2016
Wolcott Mill	Vegetation Management	Natural Resources		Ongoing	Area Treated	196 acres since 2016
	Rebuild original sheep barn at Farm Center	Infrastructure/ Small Facilities		Short-Term (2017-2021)	Actual Cost	Preliminary design partially completed
Lake St. Clair	Vegetation Management	Natural Resources		Ongoing	Area Treated	101 acres since 2016
	Implement Nature Center Redevelopment Strategy	Large Facilities		Short-Term (2017-2021)	Actual Cost	Ongoing building improvements
	Resurface Basketball Court at the Point	Infrastructure/ Small Facilities		Short-Term (2017-2021)	Actual Cost	Completed
	Boardwalk Repairs	Infrastructure/ Small Facilities		Short-Term (2017-2021)	Partnerships	Ongoing with Park Forces
	Maintenance Area Redevelopment Plan	Large Facilities		Short-Term (2017-2021)	Grant Funding	SAW grant funded, preliminary design
	Pool/Bathhouse improvement plan	Large Facilities		Mid-Term (2022-2026)	Actual Cost	Pool back wash, deck pumps, ongoing repairs
	Nuisance Animal Control	Natural Resources		Ongoing	Area Treated	68 goose eggs, 16 swan eggs since 2017
	Vegetation Management	Natural Resources		Ongoing	Area Treated	58 acres since 2017

Lead Department Key	
	Natural Resources and Regulatory Compliance
	Planning and Development
	Interpretive Services and Community Outreach
	Engineering

WHAT'S NEXT?

SOUTHERN DISTRICT

Lake Erie Metropark

- Lake Erie Marina Selective Redvelopment Strategy
- Boat Launch Accessibility Improvements Concept Plan

Willow Metropark

- Golf Course study updates
- Washago Pond Selective Redevelopment Strategy

Oakwoods Metropark

- Oakwoods Nature Center Accessibility Improvements Concept Plan

Lower Huron Metropark

- Lower Huron Turtle Cove Renovations

EASTERN DISTRICT

Wolcott Mill Metropark

- Interpretive plan for Wolcott Historic Center and Farm Center

Stony Creek Metropark

- Stony Creek Eastwood Beach Improvements
- Golf Course study updates
- Off-Leash Dog Area at Oakgrove Picnic Area Concept Plan
- Sheldon-Trolley Trails Redevelopment Plan Field Surveys (Natural Resource and Engineering)

WESTERN DISTRICT

Hudson Mills Metropark

- Rapids View area accessible canoe/kayak launch and associated amenities

Kensington Metropark

- West Boat Launch Accessibility Improvements Concept Plan



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Accessible Nature Trail Development Grant Resolutions
 Location: Oakwoods Metropark, Wayne County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve resolutions for (1) the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program and; (2) for the MDNR Land and Water Conservation Fund (LWCF) grant program for the Oakwoods Metropark Accessible Nature Trail Development project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$248,000, with \$124,000 in grant funding, \$113,000 in cash outlay and \$11,000 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project involves the development of an accessible trail and an update to the surrounding amenities using universal design principles, to comprise: (1) parking lot improvements with eight barrier free space additions in two locations; (2) building entry and restroom modifications; (3) existing surface removal and new aggregate surface added on the Split Log Trail; (4) observation deck replacement and redesign; (5) various amenities including picnic tables, drinking station, benches and dog waste station; and (6) interpretive and locational signage.

Accessibility improvements are generally identified in the Willow and Oakwoods Master Plan adopted by the Board in June 2018 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

The overall purpose of both the MNRTF and the LWCF grant programs is to develop public recreational resources, with a specific emphasis on funding trails, community recreation, green technology, coordination and communication and universal access. The LWCF program is specifically allocated to outdoor recreation projects. Submitting the same project to both grant programs increases the likelihood of funding with minimal additional work. If one is selected for funding, the Metroparks will be asked to withdraw the other application.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: Accessible Nature Trail Development Grant Resolutions



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019 - 02

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority ("Authority") supports the submission of an application titled, Oakwoods Metropark – Accessible Nature Trail Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to develop an accessible nature trail and update surrounding amenities using universal design principles, including: parking lot improvements; building entry and restroom modifications; new trail surfacing; observation deck replacement and redesign; interpretive and wayfinding signage; and other site amenities including picnic tables, drinking station, benches, and dog waste station.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$124,000 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$248,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$113,000 in cash outlay, \$11,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019 - 03

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority ("Authority") supports the submission of an application titled, Oakwoods Metropark – Accessible Nature Trail Development, to the Land and Water Conservation grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to develop an accessible nature trail and update surrounding amenities using universal design principles, including: parking lot improvements; building entry and restroom modifications; new trail surfacing; observation deck replacement and redesign; interpretive and wayfinding signage; and other site amenities including picnic tables, drinking station, benches, and dog waste station.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$124,000 from the Land and Water Conservation Fund grant program to assist in funding the \$248,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$113,000 in cash outlay, \$11,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Land and Water Conservation Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Accessible Launch Development Grant Resolutions
 Location: Lake Erie Metropark, Wayne County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve resolutions for (1) the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program and; (2) for the MDNR Land and Water Conservation Fund (LWCF) grant program for the Lake Erie Metropark Accessible Launch Development project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$245,000, with \$122,500 in grant funding, \$82,500 in cash outlay and \$40,000 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project is on the Detroit Heritage River Water Trail and involves the development of the Boat Launch site for accessibility using universal design principles, including: (1) a new accessible floating canoe/kayak dock, launch and gangway; (2) a new pea stone/sand launch area; (3) parking lot restriping for van accessible trailer spaces; (4) accessible picnic tables and grills; (5) restroom modifications; (6) various amenities including accessible aggregate walkways, signage and a pet waste station; and (7) various landscaping features including seven new native trees, shoreline cleanup, invasive plant removal and a native plant screen.

The proposed improvements are identified in the Lake Erie Master Plan adopted by the Board of February 2018 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

The overall purpose of both the MNRTF and the LWCF grant programs is to develop public recreational resources, with a specific emphasis on funding trails, community recreation, green technology, coordination and communication and universal access. The LWCF program is specifically allocated to outdoor recreation projects. Submitting the same project to both grant programs increases the likelihood of funding with minimal additional work. If one is selected for funding, the Metroparks will be asked to withdraw the other application.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: Accessible Launch Development Grant Resolutions



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-04

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority ("Authority") supports the submission of an application titled, Lake Erie Metropark – Accessible Launch Development to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the Lake Erie Boat Launch site using universal design principles, including a new accessible floating canoe/kayak dock, launch, and gangway; a new pea stone/sand launch area; parking lot restriping for van accessible trailer spaces; accessible picnic tables and grills; restroom modifications; amenities including accessible aggregate walkways, signage, and a pet waste station; and various landscaping features.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$122,500 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$245,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$82,500 in cash outlay, \$40,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-05

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority (“Authority”) supports the submission of an application titled, Lake Erie Metropark – Accessible Launch Development to the Land and Water Conservation Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the Lake Erie Boat Launch site using universal design principles, including a new accessible floating canoe/kayak dock, launch, and gangway; a new pea stone/sand launch area; parking lot restriping for van accessible trailer spaces; accessible picnic tables and grills; restroom modifications; amenities including accessible aggregate walkways, signage, and a pet waste station; and various landscaping features.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$122,500 from the Land and Water Conservation Fund grant program to assist in funding the \$245,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$82,500 in cash outlay, \$40,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Land and Water Conservation Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Off-Leash Dog Area Development Grant Resolution
 Location: Stony Creek Metropark, Macomb County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the resolution for the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program for the Stony Creek Metropark Off-Leash Dog Area Development project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$138,500, with \$50,000 in grant funding (36 percent), \$50,000 in cash outlay and \$38,500 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project involves the development of an accessible off-leash dog area to comprise: (1) fencing for two areas of nearly three acres each (small dogs and all dogs alternating to reduce turf wear) including utility and entry gates; (2) a 10-foot wide asphalt path from the parking lot to the bullpen area; (3) concrete bullpen with water bottle/pet filling station, benches, planting bed and dog waste stations; (4) accessible aggregate surface in each high traffic area at turf entry and on each 6-foot wide path extending into the off-leash areas; (5) accessible unisex portable toilet placed on concrete outside of bullpen area; and 6) striping and signs for three van accessible parking spaces.

Public support for pet-friendly amenities was gathered during the public input process for the Stony Creek Metropark Master Plan adopted by the Board in August 2016 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: Off-Leash Dog Area Development Grant Resolution



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-06

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority (“Authority”) supports the submission of an application titled, Stony Creek Metropark – Off-Leash Dog Area Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the Oakgrove picnic area for the purpose of creating a new off-leash dog area, including: adding accessible van spaces; a Bullpen area with a double gate system; an accessible portable restroom on pavement; signage; benches with adjacent wheelchair parking spaces; a universally accessible water bottle filling station with a dog water station; dog waste bag stations; fencing of two field arenas; aggregate paths; and native tree plantings.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$50,000 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$138,500 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$50,000 in cash outlay, \$38,500 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – West Boat Launch Area Grant Resolution
 Location: Kensington Metropark, Oakland County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the resolution for the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program for the Kensington Metropark West Boat Launch Area Development project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$308,400, with \$215,600 in grant funding (70 percent), \$84,400 in cash outlay and \$8,000 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project is on the National Huron River Water Trail and involves the development of the West Boat Launch site for accessibility using universal design principles, including: (1) a new accessible floating canoe/kayak dock, launch and gangway; (2) two new pea stone/sand launch areas; (3) parking lot restriping for van accessible spaces including two trailer spaces; (4) new barrier free parking area with four additional van spaces; (5) accessible picnic tables and grills; (6) various amenities including accessible concrete walkways, signage, and a pet waste station; and (7) an accessible vault latrine restroom.

Accessibility improvements are generally identified in the Kensington Metropark Master Plan adopted by the Board in February 2017 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: West Boat Launch Area Grant Resolutions



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-07

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority (“Authority”) supports the submission of an application titled, Kensington Metropark – West Boat Launch Area Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the West Boat Launch site using universal design principles, including: a new accessible floating canoe/kayak dock, launch, and gangway; two new pea stone/sand launch areas; parking lot restriping for van accessible spaces including two trailer spaces; a new barrier free parking area; an accessible vault restroom facility; and various site amenities including accessible picnic tables and grills, accessible concrete walkways, signage, and a pet waste station.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$215,600 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$308,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$84,400 in cash outlay, \$8,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – West Boat Launch Area Grant Resolution
 Location: Kensington Metropark, Oakland County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve resolution for the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program for the Kensington Metropark West Boat Launch Area Development project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$308,000, with \$154,000 in grant funding (50 percent), \$146,000 in cash outlay and \$8,000 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project is on the National Huron River Water Trail and involves the development of the West Boat Launch site for accessibility using universal design principles, including: (1) a new accessible floating canoe/kayak dock, launch, and gangway; (2) two new pea stone/sand launch areas; (3) parking lot restriping for van accessible spaces including two trailer spaces; (4) new barrier free parking area with four additional van spaces; (5) accessible picnic tables and grills; (6) various amenities including accessible concrete walkways, signage, and a pet waste station; and (7) an accessible vault latrine restroom.

Accessibility improvements are generally identified in the Kensington Metropark Master Plan adopted by the Board in February 2017 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: West Boat Launch Area Grant Resolution



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-08

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority ("Authority") supports the submission of an application titled, Kensington Metropark – West Boat Launch Area Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the West Boat Launch site using universal design principles, including: a new accessible floating canoe/kayak dock, launch, and gangway; two new pea stone/sand launch areas; parking lot restriping for van accessible spaces including two trailer spaces; a new barrier free parking area; an accessible vault restroom facility; and various site amenities including accessible picnic tables and grills, accessible concrete walkways, signage, and a pet waste station.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$154,000 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$308,000 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$146,000 in cash outlay, \$8,000 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Rapids View Development Grant Resolution
 Location: Hudson Mills Metropark, Washtenaw County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve resolution for the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program for the Hudson Mills Metropark Rapids View Development, project as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: The proposed project total cost is estimated at \$453,800, with \$300,000 in grant funding (66 percent), \$140,000 in cash outlay and \$13,800 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project involves the development of the Rapids View picnic and launch site to comprise: (1) new upper parking lot and designated trailer parking spaces; (2) new turnaround drop-off for paddlers and redeveloped lower parking lot; (3) accessible launch improvements; (4) accessible picnic area and river overlook; and (5) an accessible vault latrine restroom.

This project is generally identified in the Hudson Mills Metropark Master Plan adopted by the Board in September 2017 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: Rapids View Development Grant Resolution



**HURON-CLINTON METROPOLITAN AUTHORITY
RESOLUTION**

Resolution No. 2019-09

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority ("Authority") supports the submission of an application titled, Hudson Mills Metropark – Rapids View Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the Rapids View picnic and launch site to comprise: a new upper parking lot and designated trailer parking spaces; a new turnaround drop-off for paddlers and redeveloped lower parking lot; accessible launch improvements; an accessible picnic area and river overlook; and an accessible vault restroom.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$300,000 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$453,800 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$140,000 in cash outlay, \$13,800 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Rapids View Development Grant Resolution
 Location: Hudson Mills Metropark, Washtenaw County
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve resolution for the Michigan Department of Natural Resources (MDNR) Michigan Natural Resources Trust Fund (MNRTF) grant program for the Hudson Mills Metropark Rapids View Development project as recommended by Nina Kelly, Chief of Planning and Development, and staff.

Fiscal Impact: The proposed project total cost is estimated at \$453,800, with \$226,900 in grant funding (50 percent), \$213,100 in cash outlay and \$13,800 in Metroparks in-kind match, including workforce labor. Grant funds would be provided as an expense reimbursement. Match funding would be allocated in the 2020 Metroparks annual budget.

Background: The project involves the development of the Rapids View picnic and launch site to comprise: (1) new upper parking lot and designated trailer parking spaces; (2) new turnaround drop-off for paddlers and redeveloped lower parking lot; (3) accessible launch improvements; (4) accessible picnic area and river overlook; and (5) an accessible vault latrine restroom.

This project is generally identified in the Hudson Mills Metropark Master Plan adopted by the Board in September 2017 and in the system-wide Five-Year Community Recreation Plan adopted in September 2017.

Application Timeline

- | | |
|---|------------------|
| • Deadline for submission (MNRTF and LWCF) | April 1, 2019 |
| • Recommendation for grant funding submitted to MDNR Director | December 2019 |
| • Notification of award | Winter 2019-2020 |
| • Project Agreements issued | Spring 2020 |
| • Survey, final design, permitting/bidding | Summer-Fall 2020 |
| • Construction | Spring 2021 |

Attachment: Rapids View Development Grant Resolution



HURON-CLINTON METROPOLITAN AUTHORITY RESOLUTION

Resolution No. _____

Upon Motion made by _____

Upon Support from _____

WHEREAS, the Huron-Clinton Metropolitan Authority (“Authority”) supports the submission of an application titled, Hudson Mills Metropark – Rapids View Development, to the Michigan Natural Resources Trust Fund grant program; and

WHEREAS, the proposed improvements are identified in the Five-Year Recreation Plan of the HCMA as a priority, adopted by the Board of Commissioners of the Authority at their regular meeting on September 14, 2017; and

WHEREAS, the Authority desires to redevelop the Rapids View picnic and launch site to comprise: a new upper parking lot and designated trailer parking spaces; a new turnaround drop-off for paddlers and redeveloped lower parking lot; accessible launch improvements; an accessible picnic area and river overlook; and an accessible vault restroom.

WHEREAS, the Planning and Development Department, under the direction of the Chief of Planning and Development, has prepared a grant request for \$226,900 from the Michigan Natural Resources Trust Fund grant program to assist in funding the \$453,800 redevelopment cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Huron-Clinton Metropolitan Authority does hereby authorize the commitment of \$213,100 in cash outlay, \$13,800 in workforce labor and other sources of in-kind contributions as necessary, toward the completion of the proposed project during the 2020 fiscal year; and

BE IT FURTHER RESOLVED that the Huron-Clinton Metropolitan Authority hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application be made to the Michigan Department of Natural Resources.

AYES: Commissioners: _____

NAYS: Commissioners: _____

ABSTAIN: Commissioners: _____

ABSENT: Commissioners: _____

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2019.

Bernard Parker, Secretary



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Mike Henkel, Chief of Engineering Services
 Project No: 900-19-021
 Project Title: Bids – Hike-Bike Trail Infrared Repairs
 Project Type: Major Maintenance
 Location: Kensington, Lower Huron, Willow, Oakwoods, Stony Creek, Lake Erie Metroparks
 Date: March 8, 2019

Bids Received: February 19, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award Contract No. 900-19-021 to the low responsive, responsible bidder, American Pavement Solutions of Green Bay, Wisconsin in the amount of \$48,600 as recommended by Chief of Engineering Services Mike Henkel and staff.

Fiscal Impact: This project is \$1,400 under the \$50,000 budgeted amount.

Scope of Work: The project includes asphalt pavement repairs by the infrared heating method at select areas in, Kensington, Lower Huron, Willow, Oakwoods, Stony Creek and Lake Erie Metroparks. The project will repair major cracks and deterioration of pavement that poses potential safety issues. The method repairs large cracks and deterioration that cannot be fixed with spot patching and crack filling. In-place repairs of asphalt pavement by infrared heating and reconditioning has proven to be a successful repair that we have used previously and is an alternative to pavement removal and replacement. The project will address approximately 375 areas.

Background: Large cracks in the pavement section that cannot be filled with crack filler require a different method of repair. The infrared process involves a truck mounted infrared heater that heats the asphalt surface until it is in flowable state. Additional new asphalt and binder are added to the reheated asphalt and recompact in place forming the repair. This work requires special equipment and as such there are few bidders. American Pavement Solutions has previously completed infrared repair projects throughout the Metroparks.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
American Pavement Solutions*	Green Bay, WI	\$48,600.00
Budget Amount for Contract Services and Administration		\$50,000.00
- Work Order Amount		
- Contract Amount – American Pavement Solutions		\$48,600.00
- Contract Administration		<u>\$ 2,000.00</u>
- Total Proposed Work Order Amount (Rounded)		\$50,600.00

(*) Only one bid was received

This project was reported and publicly advertised in the following construction reporting outlets: MITN, Construction Association of Michigan, Reed Construction Data, Construction News Corporation, Construction News Service, HCMA Website, Builders Exchange of Michigan, McGraw Hill Dodge, Builders Exchange of Lansing and Central Michigan.

Attachment: Infrared Pavement Repair Photos



(1) Initial Pavement Crack



(2) Heating of asphalt



(3) Adding of Additional Material



(4) Final Repair



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Amy McMillan, Director
 Project Title: Update – Purchases over \$10,000
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners receive and file the update for purchases over \$10,000, up to, and including \$25,000 as submitted by Director Amy McMillan and staff.

Background: On May 9, 2013, the Board approved the updated financial policy requiring the Director to notify the Board of purchases exceeding \$10,000, up to, and including \$25,000.

The following list is purchases exceeding the \$10,000 threshold:

<u>Vendor</u>	<u>Description</u>	<u>Price</u>
1. Applied Trails Research LLC	Field Design of Shelden and Trolley Trails at Stony Creek	\$24,660.00
2. Blue Valley Industries	Twenty (20) Park Benches All Locations	\$14,196.80
3. Bader & Sons	Hand Held Power Equipment Maintenance, Grounds and Natural Resource Crew in All Locations	\$11,185.16
4. EGT Printing Solutions	Daily Park Permits All Locations	\$10,800.00



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-019
 Project Title: Purchase – Five Utility Cart Vehicles
 Location: Lake St. Clair, Hudson Mills, Lake Erie, Huron Meadows, Indian Springs Metroparks
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve ITB 2019-019 to Midwest Golf & Turf Acquisitions LLC of Commerce Township, Michigan, the low responsive, responsible bidder for the purchase of five new utility carts in the total amount of \$46,224 as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget, which allowed \$67,200 for the equipment purchases listed below. The \$46,224 for the cost of the equipment is \$20,976 under budget.

Scope of Work: Furnish and deliver five new pieces of equipment as follows:

<u>Description / Location / Unit Replaced</u>	<u>Cost</u>	<u>Budget</u>
<u>Lake St. Clair</u>		
<ul style="list-style-type: none"> Club Car Carryall 300 utility cart (Replaces #2012 a 2006 Club Car Turf II with 2722 hours) 	\$ 8,526.85	\$ 9,500.00
<u>Hudson Mills</u>		
<ul style="list-style-type: none"> Club Car Carryall 300 utility cart (Replaces #1154 a 2007 Club Car I with 2815 hours) 	\$ 8,648.65	\$ 9,500.00
<u>Lake Erie</u>		
<ul style="list-style-type: none"> Club Car Carryall 500 utility cart (Replaces #914 a 2001 John Deere Gator with 1931 hours) 	\$10,715.80	\$11,600.00
<u>Huron Meadows</u>		
<ul style="list-style-type: none"> Club Car Carryall 500 utility cart (Replaces #2006 a 2006 Club Car Turf II with 2410 hours) 	\$ 9,227.60	\$11,600.00
<u>Indian Springs</u>		
<ul style="list-style-type: none"> Club Car Carryall 500 utility cart (Replaces #1325 a 1996 Cushman Truckster with 12,311 hours) 	<u>\$ 9,105.10</u>	<u>\$25,000.00</u>
TOTAL	\$46,224.00	\$67,200.00

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 73 vendors, of which 11 vendors downloaded the ITB.

Staff received bids for Cushman, Toro, and Club Car equipment. After reviewing the product details of each equipment, staff is requesting approval to purchase Club Car equipment as it is built with aluminum and will better resist rust and damage from hot material such as hot coals, has a higher towing capacity and larger tires.

In the case of the Indian Springs item (replacing unit 1325), after budgets were completed, it was determined that this item could be a smaller carryall and not a heavy-duty cart.

<u>Item by Vendor</u>	<u>Location</u>	<u>Price</u>
Club Car Carryall 300		
• Spartan Distributors, Inc. ◦ offering Cushman 800X model	Auburn Hills, MI	\$7,795.00
• Spartan Distributors, Inc. ◦ offering Cushman 800 model	Auburn Hills, MI	\$8,695.00
• Spartan Distributors, Inc. ◦ offering Cushman EFI 800 model	Auburn Hills, MI	\$6,525.00
• Spartan Distributors, Inc. ◦ offering Toro Workman GTX model	Auburn Hills, MI	\$9,966.28
• Midwest Golf & Turf Acquisitions LLC ◦ offering Club Car 300	Commerce Twp., MI	\$8,526.85*
Club Car Carryall 300		
• Spartan Distributors, Inc. ◦ offering Cushman 800X model	Auburn Hills, MI	\$7,895.00
• Spartan Distributors, Inc. ◦ offering Cushman 800 model	Auburn Hills, MI	\$8,795.00
• Spartan Distributors, Inc. ◦ offering Cushman EFI 800 model	Auburn Hills, MI	\$6,775.00
• Spartan Distributors, Inc. ◦ offering Toro Workman GTX model	Auburn Hills, MI	\$10,551.29
• Midwest Golf & Turf Acquisitions LLC ◦ offering Club Car 300	Commerce Twp., MI	\$8,648.65*
Club Car Carryall 500		
• Spartan Distributors, Inc. ◦ offering Cushman 1200X model	Auburn Hills, MI	\$9,945.00
• Spartan Distributors, Inc. ◦ offering Cushman 1200 model	Auburn Hills, MI	\$10,599.00
• Spartan Distributors, Inc. ◦ offering Cushman EFI 1200 model	Auburn Hills, MI	\$9,450.00
• Spartan Distributors, Inc. ◦ offering Toro Workman GTX model	Auburn Hills, MI	\$11,674.65
• Midwest Golf & Turf Acquisitions LLC ◦ offering Club Car 500	Commerce Twp., MI	\$10,715.80*
Club Car Carryall 500		
• Spartan Distributors, Inc. ◦ offering Cushman 1200X model	Auburn Hills, MI	\$8,995.00
• Spartan Distributors, Inc. ◦ offering Cushman 1200 model	Auburn Hills, MI	\$9,950.00
• Spartan Distributors, Inc. ◦ offering Cushman EFI 1200 model	Auburn Hills, MI	\$8,075.00
• Spartan Distributors, Inc. ◦ offering Toro Workman GTX model	Auburn Hills, MI	\$9,966.28
• Midwest Golf & Turf Acquisitions LLC ◦ offering Club Car 500	Commerce Twp., MI	\$9,227.60*

Club Car Carryall 500

• Spartan Distributors, Inc. <ul style="list-style-type: none">◦ <i>offering Cushman 1200X model</i>	Auburn Hills, MI	\$8,795.00
• Spartan Distributors, Inc. <ul style="list-style-type: none">◦ <i>offering Cushman 1200 model</i>	Auburn Hills, MI	\$9,825.00
• Spartan Distributors, Inc. <ul style="list-style-type: none">◦ <i>offering Cushman EFI 1200 model</i>	Auburn Hills, MI	\$7,950.00
• Spartan Distributors, Inc. <ul style="list-style-type: none">◦ <i>offering Toro Workman GTX model</i>	Auburn Hills, MI	\$9,966.28
• Midwest Golf & Turf Acquisitions LLC <ul style="list-style-type: none">◦ <i>offering Club Car 500</i>	Commerce Twp., MI	\$9,105.10*

(*) indicates recommended award



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-018
 Project Title: Purchase – Ford F-250 Heavy Duty Pickup Truck with Service Body
 Location: Willow Metropark
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-018 to the low, responsive, responsible bidder, Signature Ford of Owosso, Michigan for the purchase of a 2019 Ford F-250 Heavy Duty Pickup Truck with a service body for a total amount of \$39,186 as recommended by Senior buyer Heidi Dziak and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget which allowed \$50,000 for the purchase. The purchase will total \$39,186; a difference of \$10,814 in favor of the budget.

Scope of Work: Furnish and deliver one (1) 2019 Ford F-250 super cab chassis and service body with four-wheel drive to replace unit 1845, a 2008 Ford service truck with 146,394 miles.

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 93 vendors, of which 14 vendors downloaded the ITB.

<u>Vendor</u>	<u>Location</u>	<u>Price</u>
Signature Ford-Lincoln*	Owosso, MI	\$39,186.00
Jorgensen Ford	Detroit, MI	\$40,000.00
IAG Automotive	West Bloomfield, MI	\$53,834.00

() Indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-017
 Project Title: Purchase – Metroparks Outdoor Furnishings
 Location: All Locations
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve ITB 2019-017 to the low responsive, responsible bidders, as indicated below, for the purchase of outdoor furnishings for a total spend of \$75,062.04 as recommended by Senior Buyer Heidi Dziak and staff.

- Award a purchase order in the amount of \$24,948 to Jamestown Advanced Products Company, Inc. of Jamestown, New York for 35, 6-foot Universal Access picnic tables, 35, 8-foot Universal Access picnic tables and two large hot coal bins.
- Award a purchase order in the amount of \$4,786.80 to R.J. Thomas Manufacturing Company of Cherokee, Iowa for 40 ADA accessible standard grills.
- Award a purchase order in the amount of \$28,468.20 to Valmec Inc. of Fenton, Michigan for 411, 30-gallon steel drum trash barrels and 210, 16-gallon steel drum hot coal barrels.
- Award a purchase order in the amount of \$11,354.04 to Rugged Steel Works, LLC of Ft. Wayne, Indiana, for 19, 1.5-cubic yard lodal containers and two, 2-cubic yard lodal containers.
- Award a purchase order in the amount of \$5,505 to Superior Lawn Care and Snow Removal of Ypsilanti, Michigan for six, 42-inch fire rings and six large ADA accessible grills.

Fiscal Impact: Funds are available in the Board approved 2019 budget which included \$87,611 for all outdoor furnishing items. The total purchase of furnishing will be \$75,062.04; a difference of \$12,548.96 in favor of the budget.

Scope of Work: Furnish and deliver Metropark outdoor furnishings in specified quantities. Furnishings include ADA accessible and Universal Access picnic tables, grills, trash barrels, hot coal barrels, hot coal bins and lodal containers.

Background: The ITB was posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 115 vendors, from which 40 vendors downloaded the ITB. As the solicitation included a wide range of items and staff wanted to obtain as much competition per item as possible, vendors were permitted to bid on only the items they regularly provide.

Bid amounts below are for the total quantity of an item requested.

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Picnic Tables Bids (Stamped with 2019)		
• Jamestown Advanced Products Corp.*	Jamestown, NY	\$24,482.00
• Valmec Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Superior Lawn Care	Ypsilanti, MI	\$71,812.50
• R.J. Thomas Mfg. Co. Inc	Cherokee, IA	\$28,060.33
• BSN Sports LLC (<i>unstamped</i>)	Dallas, TX	\$48,903.06
Grill Bids – ADA Small		
• Jamestown Advanced Products Corp.	Jamestown, NY	\$ 4,920.00
• Valmec Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Superior Lawn Care	Ypsilanti, MI	\$14,800.00
• R.J. Thomas Mfg. Co. Inc*	Cherokee, IA	\$ 4,786.80
• BSN Sports LLC (<i>did not bid on all</i>)	Dallas, TX	\$ 9,199.20
Grill Bids – ADA Large		
• Jamestown Advanced Products Corp.	Jamestown, NY	no bid
• Valmec Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Superior Lawn Care*	Ypsilanti, MI	\$4,455.00
• R.J. Thomas Mfg. Co. Inc	Cherokee, IA	\$1,326.00
◦ (<i>grill model is not ADA compliant</i>)		
• BSN Sports LLC	Dallas, TX	\$4,409.88
◦ (<i>grill model is not ADA compliant</i>)		
Trash and Hot Coal Barrel Bids		
• Jamestown Advanced Products Corp.	Jamestown, NY	no bid
• Valmec, Inc.*	Fenton, MI	\$28,468.20
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Miracle Midwest	Holly, MI	no bid
• R.J. Thomas Mfg. Co. Inc	Cherokee, IA	no bid
• BSN Sports LLC	Dallas, TX	no bid
Hot Coal Bin Bids (Red)		
• Jamestown Advanced Products Corp.*	Jamestown, NY	\$ 466.00
• Valmec, Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Superior Lawn Care	Ypsilanti, MI	\$1,205.00
• R.J. Thomas Mfg. Co. Inc.	Cherokee, IA	\$ 558.18
• BSN Sports LLC	Dallas, TX	no bid
Lodal Bids		
• Jamestown Advanced Products Corp.	Jamestown, NY	no bid
• Valmec, Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC*	Ft. Wayne, IN	\$11,354.04
• Superior Lawn Care	Ypsilanti, MI	\$24,225.00
• R.J. Thomas Mfg. Co. Inc	Cherokee, IA	no bid
• BSN Sports LLC	Dallas, TX	no bid

Fire Ring Bids

• Jamestown Advanced Products Corp.	Jamestown, NY	no bid
• Valmec, Inc.	Fenton, MI	no bid
• Rugged Steel Works LLC	Ft. Wayne, IN	no bid
• Superior Lawn Care*	Ypsilanti, MI	\$1,050.00
• R.J. Thomas Mfg. Co. Inc	Cherokee, IA	no bid
• BSN Sports LLC	Dallas, TX	no bid

() indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

6-j-4
Meeting of March 14, 2019

To: Board of Commissioners
From: Heidi Dziak, Senior Buyer
Project No: ITB 2019-009
Project Title: Purchase – Grounds and Golf Course Mowers and Equipment
Location: Kensington, Lower Huron/Willow/Oakwoods, Stony Creek, Huron Meadows,
Lake Erie, Hudson Mills and Indian Springs Metroparks
Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve items per ITB 2019-009 to the low responsive, responsible bidders, as indicated below, for the purchase of grounds, golf course mowers and equipment for a total spend of \$755,412.09 as recommended by Senior Buyer Heidi Dziak and staff.

- Award a purchase order in the amount of \$701,468.09 to Spartan Distributors, Inc. of Auburn Hills, Michigan for a total of 21 pieces of equipment and service manuals on flash drives.
- Award a purchase order in the amount of \$49,594 to D&G Equipment Inc of Williamston, Michigan for four pieces of equipment.
- Award a purchase order in the amount of \$4,350 to J.W. Turf of Wixom, Michigan for one piece of equipment.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget, which allowed \$810,577 for the purchase of the equipment listed below. The \$755,412.09 for the cost of the equipment includes extended warranties where available and is \$55,216.91 under budget.

Scope of Work: Furnish and deliver 26 new pieces of equipment. Cost includes extended warranties where available.

<u>Description / Location / Unit Replaced</u>	<u>Cost</u>	<u>Budget</u>
<u>Kensington</u>		
(1) Toro Groundsmaster 5900 Model 31698 (Replaces #350: 2010 Toro Groundsmaster 5900 with 2939 hours)	\$ 88,491.88	\$ 96,280.00
(2) Exmark Z-Turn 72-inch Mowers for \$13,079 each (Replaces #380: 2009 John Deere 1600 Mower with 2045 hours)	\$ 26,158.00	\$ 26,000.00
(1) Toro Pro Force Debris Blower Model 44538 (Replaces #333: 2006 Agrimental Blower with 1591 hours)	\$ 6,987.19	\$ 8,920.00
(1) Steel Lawn Roller 60-inch AR2460 (Replaces #68: 2013 Ohio Steel Lawn Roller and #89: 2014 Ohio Steel Lawn Roller)	\$ 4,350.00	\$ 6,000.00

Stony Creek

(1) Toro Groundsmaster 3280-D Model 3280D (Replaces #1803: 2007 Toro Groundsmaster 3280D with 2022 hours)	\$ 22,680.58	\$ 25,610.00
(1) Toro Reelmaster 5510-D Model 03607 (Replaces #655: 2007 Toro Fairway Mower With 2384 hours)	\$ 54,055.73	\$ 58,955.00
(1) Toro Pro Force Debris Blower Model 44538 (Replaces #864: 2013 Toro Pro Force Blower with 1375 hours)	\$ 6,987.19	\$ 6,800.00

Lower Huron/Willow/Oakwoods

(1) Toro Groundsmaster 4010-D Model 30609 (Replaces #1889: 2010 John Deere Mower with 2076 hours)	\$ 74,402.79	\$ 68,500.00
(1) Toro Groundsmaster 3500D Model 30807 (Replaces #1776: 2007 Toro Groundsmaster 3500D with 4143 hours)	\$ 29,651.28	\$ 33,220.00
(1) Exmark Z-Turn 60 inch Mower (Replaces #1511: 2009 Exmark Z-Turn Mower with 2856 hours)	\$ 11,718.00	\$ 13,000.00
(1) Exmark Z-Turn 60 inch Mower (Replaces #1520: 2009 Exmark Z-Turn Mower with 2271 hours)	\$ 11,718.00	\$ 13,000.00
(1) Toro Walk Behind ProCore Aerifier Model 648 (Replaces #1587: 2003 Ryan Aerifier with 684 hours)	\$ 22,433.10	\$ 24,650.00

Hudson Mills

(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1024: 2013 Toro Greensmaster 3100 with 1800 hours)	\$ 28,397.12	\$ 31,400.00
(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1240: 2006 Toro Greensmaster with 2804 hours)	\$ 28,397.12	\$ 31,400.00
(1) Toro Groundsmaster 4000D Model 30609 (Replaces #1298: 2005 Toro Groundsmaster 4000D with 3227 hours)	\$ 61,525.67	\$ 68,550.00
(1) True Surface Roller (Replaces #2141: 2008 Diversified Roller with 931 hours)	\$ 9,995.00	\$ 10,000.00

Huron Meadows

(1) Toro Groundsmaster 3500D Model 30807 (Replaces #1312: 2004 Toro Groundsmaster with 5583 hours)	\$ 29,651.28	\$ 33,220.00
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Indian Springs

(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1316: 2008 Toro Greensmaster 3100 with 3353 hours)	\$ 30,742.41	\$ 33,992.00
(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1648: 2006 Toro Greensmaster 3100 with 3651 hours)	\$ 30,742.41	\$ 33,992.00

(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1057: 2004 Toro Greensmaster with 3552 hours)	\$ 30,038.51	\$ 33,265.00
(1) Toro Groundsmaster 3150-Q Model 04358 (Replaces #1672: 2006 Toro Greensmaster 3100 with 3405 hours)	\$ 30,038.51	\$ 33,265.00
(1) Toro Groundsmaster 4700D Model 30882 (Replaces #1320: 2013 Toro Mower 4700D with 5591 hours)	\$ 76,329.68	\$ 79,690.00
(1) Toro Pro Force Debris Blower Model 44538 (Replaces #1273: 2005 Buffalo Turbine Blower with 1550 hours)	\$ 6,987.19	\$ 6,800.00
(1) Toro ProCore Aerifier Model 864 (Replaces #1309: 1992 Cushman Aerator)	\$ 25,375.60	\$ 27,898.00

Lake Erie

(1) Toro Pro Force Debris Blower Model 44538 (Replaces #976: 2006 Agrimetall Blower with 905 hours)	<u>\$ 6,987.19</u>	<u>\$ 6,800.00</u>
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TOTAL	\$755,412.09	\$810,577.00
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Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 94 vendors, of which 26 vendors downloaded the ITB.

Toro is the brand of choice for staff and acquiring one brand of equipment allows Metroparks staff to develop and maintain consistency of product and service as well as standardize the parts and accessories needed for the routine maintenance and use of the equipment.

<u>Item by Vendor</u>	<u>Location</u>	<u>Price</u>
Toro Greensmaster 3280D		
• Spartan Distributors, Inc.* ○ offering Toro	Auburn Hills, MI	\$21,794.22
• J.W.Turf ○ offering John Deere 1550	Elgin, IL/Wixom, MI	\$22,569.47
Toro Greensmaster 3150-Q (Configuration 1)		
• Spartan Distributors, Inc.* ○ offering Toro	Auburn Hills, MI	\$27,278.24
• J.W.Turf ○ offering John Deere 2500B	Elgin, IL/Wixom, MI	\$23,803.01
Toro Greensmaster 3150-Q (Configuration 2)		
• Spartan Distributors, Inc.* ○ offering Toro	Auburn Hills, MI	\$29,623.53
• J.W.Turf ○ offering John Deere 2500B	Elgin, IL/Wixom, MI	\$23,803.01
Toro Greensmaster 3150-Q (Configuration 3)		
• Spartan Distributors, Inc.* ○ offering Toro	Auburn Hills, MI	\$28,919.63
• J.W.Turf ○ offering John Deere 2500B	Elgin, IL/Wixom, MI	\$28,803.01

Toro Groundsmaster 4010-D

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$70,620.52
 - offering Toro
- J.W.Turf Elgin, IL/Wixom, MI \$55,223.13
 - offering John Deere 160 WAM

Toro Groundsmaster 4000-D

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$58,456.20
 - offering Toro
- J.W.Turf Elgin, IL/Wixom, MI \$54,313.53
 - offering John Deere 1600WAM

Toro Groundsmaster 4700-D

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$72,692.35
 - offering Toro

Toro Groundsmaster 5510-D

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$51,960.80
 - offering Toro
- J.W.Turf Elgin, IL/Wixom, MI \$48,611.06
 - offering John Deere 7700

Toro Groundsmaster 5900

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$83,986.34
 - offering Toro

Toro Groundsmaster 3500D

- [Spartan Distributors, Inc.*](#) Auburn Hills, MI \$28,354.65
 - offering Toro
- J.W.Turf Elgin, IL/Wixom, MI \$31,463.35
 - offering John Deere 7400A

Exmark Lazer 72-inch Z X-Series Z-turn Riding Mower

- [D & G Equipment, Inc.*](#) Williamston, MI \$13,079.00
- Weingartz, Farmington Hills, MI \$13,079.00
- J.W.Turf Elgin, IL/Wixom, MI \$10,580.07
 - offering John Deere Z955M EFI
- Munn Tractor & Lawn Auburn Hills, MI \$ 9,039.00
 - offering Hustler X1
- Munn Tractor & Lawn Auburn Hills, MI \$11,406.00
 - offering Hustler Super Z

Exmark Lazer 60-inch Z -turn Riding Mower

- D & G Equipment, Inc. Williamston, MI \$11,558.00
- [D & G Equipment, Inc.*](#) Williamston, MI \$11,718.00
 - With added aftermarket strobe light not OEM
- Weingartz, Farmington Hills, MI \$11,718.00
- J.W.Turf Elgin, IL/Wixom, MI \$ 9,936.65
 - offering John Deere Z925M
- Munn Tractor & Lawn Auburn Hills, MI \$ 9,672.22
 - offering Hustler X1
- Munn Tractor & Lawn Auburn Hills, MI \$11,706.00
 - offering Hustler Super Z

Toro Pro Force Debris Blower

• Spartan Distributors, Inc.*	Auburn Hills, MI	\$6,506.55
○ offering Toro		
○ optional 10gal fuel tank*		\$ 480.64
• J.W.Turf	Elgin, IL/Wixom, MI	\$7,206.59
○ Offering Buffalo Blower KB4		
• D & G Equipment, Inc.	Williamston, MI	\$6,395.00
○ Offering Agrimetel TB 270		

Steel Lawn Roller 60 inch

• J.W.Turf*	Elgin, IL/Wixom, MI	\$4,350.00
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True Surface Roller

• J.W.Turf	Elgin, IL/Wixom, MI	\$8,500.00
• Spartan Distributors, Inc.*	Auburn Hills, MI	\$9,995.00

Toro Walk Behind ProCore® Aerifier

• Spartan Distributors, Inc.*	Auburn Hills, MI	\$21,361.74
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Toro ProCore®Aerifier

• J.W.Turf	Elgin, IL/Wixom, MI	\$29,779.43
• Spartan Distributors, Inc.*	Auburn Hills, MI	\$24,088.73

(*) indicates recommended award



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Michael Reese, Chief of Police
Subject: Introduction of K-9 Officer Parks
Date: March 8, 2019

Action Requested: Motion to Receive and File

Chief of Police Michael Reese will introduce K-9 Officer Parks and his handler Officer Green to the Board at the March 14 meeting.



HURON-CLINTON METROPOLITAN AUTHORITY

7 - B - 1
Meeting of March 14, 2019

To: Board of Commissioners
From: Mike Henkel, Chief of Engineering Services
Project No: 516-18-091
Project Title: Bids – Demolish Quonset Huts/ Service Yard Buildings
Project Type: Capital Improvement
Location: Huron Meadows Metropark
Date: March 8, 2019

Bids Received: February 21, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award Contract No. 516-18-091 to the low responsive, responsible bidder, Universal Consolidated Enterprises, Inc. of Roseville, MI in the amount of \$109,269 as recommended by Chief of Engineering Services Mike Brahm-Henkel and staff.

Fiscal Impact: This project is \$50,731 under the budgeted amount of \$160,000.

Scope of Work: The project includes the demolition of four structures, pavement removal, removal of 277 feet of retaining wall, earth excavation and site restoration.

Background: Part of the original approved site plan for the construction of the new maintenance building for Huron Meadows, which was constructed in 2013, was the demolition of existing structures. The identified structures included the main barn, small garage, and two Quonset hut structures.

The existing structures are no longer needed with the new maintenance building and need of repairs. The main barn was original to the property and currently has foundation issues, making the second floor unusable. The main barn also contains asbestos in the duct insulation, siding, sealant and electrical wiring. The material will require remediation before demolition.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Universal Consolidated Enterprises, Inc.	Roseville	\$ 109,269.00
E.T. Mackenzie Company	Ann Arbor	\$ 137,490.00
International Construction, Inc.	Shelby Twp.	\$ 138,346.00
Blue Star, Inc.	Warren	\$ 142,777.35
Pitsch Companies	Grand Rapids	\$ 145,188.00
Dore & Associates Contracting, Inc.	Bay City	\$ 193,034.75

Budget Amount for Contract Services and Administration	
- Demolish Quonset Huts and Service Yard Buildings	\$ 160,000.00

Work Order Amount	
- Contract Amount Executive Construction Management Co.	\$109,269.00
- Contract Administration	<u>\$ 11,000.00</u>
- Total Proposed Work Order Amount	\$120,269.00

This project was reported and publicly advertised in the following construction reporting outlets: MITN, Construction Association of Michigan, Reed Construction Data, Construction News Corporation, Construction News Service, HCMA website, Builders Exchange of Michigan, McGraw Hill Dodge, Builders Exchange of Lansing and Central Michigan.

7-B-1-a

Demo Bldg 1

Demo Bldg 2

Demo Bldg 4

Demo Bldg 3

Rickelt Rd



HURON-CLINTON METROPOLITAN AUTHORITY

7 - B - 2
Meeting of March 14, 2019

To: Board of Commissioners
From: Mike Henkel, Chief of Engineering Services
Project No: 509-18-550
Project Title: Bids – 26 Mile Road Bridge Rehabilitation
Project Type: Major Maintenance
Location: Stony Creek Metropark
Date: March 8, 2019

Bids Received: February 19, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' (1) award Contract No. 509-18-550 to the low responsive, responsible bidder, Z Contractors, Inc. of Shelby Township Michigan in the amount of \$759,768.81; and (2) approve the transfer of \$259,769 from project 509-19-552 Sanitary Sewer Rehabilitation for Stony Creek to cover the cost of the project as recommended by Chief of Engineering Services Mike Henkel and staff.

Fiscal Impact: The project is over the estimated budget of \$500,000 in the amount of \$259,768.81. Funding is available from the Stony Creek sewer rehabilitation project which has been budgeted at \$600,000. The sewer project is still being investigated and designed. If additional funding is necessary for that project, it will be addressed at the time of bidding or budgeted in the following year.

Scope of Work: The project includes the surface milling of pavement approaches, placement of deck overlay, bridge railing replacement, concrete deck and foundation repairs, approach pavement replacement, and placement of pavement markings. The bridge will remain open to vehicular traffic during construction.

Background: The existing bridge was constructed in 1963, is 63-feet wide and 125-feet long. In 1978, the outbound lanes were reduced to provide a 6-foot pedestrian walkway. The current walkway is not wide enough for its current use and as part of this project the path will be widened to 10-feet complete with barricade and fencing for added safety. The additional width for the path will be accomplished by removing the center curb and gutter and realigning the centerline of the roadway.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Z Contractors, Inc.	Shelby Twp.	\$ 759,768.81
C.A. Hull Co., Inc.	Walled Lake	\$ 784,792.99
Anlaan Corporation	Grand Haven	\$ 883,562.24
Grand River Construction, Inc.	Hudsonville	\$ 919,941.75

Budget Amount for Contract Services and Administration	\$500,000.00
- Stony Sewer Rehabilitation Project 509-17-547	<u>\$259,769.00</u>
- Total Budgeted Amount	\$759,769.00

Work Order Amount	
- Contract Amount-Z Contractors, Inc.	\$759,768.81
- Contract Administration	<u>\$ 8,000.00</u>
- Total Proposed Work Order Amount (Rounded)	\$767,769.00

This project was reported and publicly advertised in the following construction reporting outlets: MITN, Construction Association of Michigan, Reed Construction Data, Construction News Corporation, Construction News Service, HCMA website, Builders Exchange of Michigan, McGraw Hill Dodge, Builders Exchange of Lansing and Central Michigan.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Ryan Colliton, Chief of Natural Resources and Regulatory Compliance
 Project No: RFP 2019-020
 Project Title: Geese Management
 Location: Stony Creek and Kensington Metroparks
 Date: March 8, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award RFP 2019-020 to Goose Busters of Holly, Michigan for Geese management at Stony Creek and Kensington Metroparks for a one-year contract with up to four (4) one-year extension options; total cost for the first year is \$25,155 as recommended by Chief of Natural Resources and Regulatory Compliance Ryan Colliton and staff

Fiscal Impact: Funds are available in the 2019 Budget for a total amount of \$25,155.

Scope of Work: Provide trained canines to provide geese management services to control the nuisance Canada geese population at Baypoint Beach and Eastwood Beach at Stony Creek Metropark and Martindale and Maple Beach at Kensington Metropark. The program's intent is to reduce the number of migratory and nuisance Canada geese significantly and to discourage nesting throughout the park.

Background: The RFP was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 51 vendors, of which seven downloaded the RFP.

Staff evaluated the proposals based on the vendor's qualifications, experience, capacity, understanding of the project, methodology and approach, references and price. Proposals were ranked highest to lowest as follows:

<u>Vendor</u>	<u>Location</u>	<u>Stony Creek</u>	<u>Kensington</u>	<u>Total Price</u>
Goose Busters*	Holly, MI	\$11,700.00	\$13,455.00	\$25,155.00
Gooseworks	Livonia, MI	\$15,500.00	\$15,500.00	\$31,000.00

(*) indicates recommended award



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Robert Rudolph, Jr., Chief of Information Technology
Subject: Demonstration – Kronos Time and Attendance
Date: March 8, 2019

Action Requested: Motion to Receive and File

Chief of Information Technology Robert Rudolph, Jr. will give a demonstration on the Kronos Time and Attendance system at the March 14 meeting.

PARK	MONTHLY VEHICLE ENTRIES				MONTHLY TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	17,977	15,624	15,487	16%	\$ 65,547	\$ 43,833	\$ 50,278	30%
Wolcott Mill	1,035	2,769	2,620	-60%	\$ 671	\$ 814	\$ 844	-20%
Stony Creek	14,790	23,659	22,497	-34%	\$ 59,045	\$ 75,183	\$ 108,312	-45%
Indian Springs	2,211	2,483	2,960	-25%	\$ 10,513	\$ 11,582	\$ 16,943	-38%
Kensington	31,407	33,215	35,171	-11%	\$ 70,607	\$ 103,922	\$ 138,952	-49%
Huron Meadows	3,030	4,678	4,324	-30%	\$ 6,559	\$ 8,326	\$ 6,605	-1%
Hudson Mills	7,511	8,554	8,443	-11%	\$ 14,203	\$ 20,810	\$ 28,465	-50%
Lower Huron/Willow/Oakwoods	25,345	26,843	28,453	-11%	\$ 19,065	\$ 32,103	\$ 45,217	-58%
Lake Erie	5,808	5,550	6,746	-14%	\$ 24,711	\$ 17,995	\$ 26,689	-7%
Monthly TOTALS	109,114	123,375	126,701	-14%	\$ 270,921	\$ 314,568	\$ 422,305	-36%

PARK	Y-T-D VEHICLE ENTRIES				Y-T-D TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	32,344	36,557	32,413	0%	\$ 131,976	\$ 144,993	\$ 124,287	6%
Wolcott Mill	2,379	3,804	5,343	-55%	\$ 1,199	\$ 2,710	\$ 1,625	-26%
Stony Creek	30,030	45,359	40,365	-26%	\$ 173,510	\$ 175,861	\$ 206,557	-16%
Indian Springs	4,368	4,924	5,223	-16%	\$ 23,573	\$ 25,726	\$ 31,067	-24%
Kensington	64,719	65,519	66,332	-2%	\$ 211,729	\$ 241,157	\$ 263,944	-20%
Huron Meadows	7,660	9,237	8,385	-9%	\$ 20,035	\$ 21,389	\$ 16,266	23%
Hudson Mills	15,583	15,870	15,237	2%	\$ 47,338	\$ 47,948	\$ 55,617	-15%
Lower Huron/Willow/Oakwoods	52,699	52,105	54,212	-3%	\$ 52,704	\$ 70,593	\$ 81,138	-35%
Lake Erie	12,272	11,852	12,933	-5%	\$ 62,864	\$ 58,782	\$ 64,979	-3%
Monthly TOTALS	222,054	245,227	240,442	-8%	\$ 724,928	\$ 789,159	\$ 845,481	-14%

PARK	MONTHLY PARK REVENUE				Y-T-D PARK REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 77,594	\$ 171,869	\$ 147,345	-47%	\$ 160,733	\$ 289,080	\$ 224,567	-28%
Wolcott Mill	\$ 25,603	\$ 10,503	\$ 9,103	181%	\$ 39,283	\$ 16,761	\$ 17,560	124%
Stony Creek	\$ 73,921	\$ 114,662	\$ 138,327	-47%	\$ 198,172	\$ 237,053	\$ 250,966	-21%
Indian Springs	\$ 17,799	\$ 22,374	\$ 27,374	-35%	\$ 33,693	\$ 41,521	\$ 48,526	-31%
Kensington	\$ 96,710	\$ 134,853	\$ 165,916	-42%	\$ 260,405	\$ 301,361	\$ 315,018	-17%
Huron Meadows	\$ 13,792	\$ 22,282	\$ 15,430	-11%	\$ 36,910	\$ 45,544	\$ 33,496	10%
Hudson Mills	\$ 18,606	\$ 29,152	\$ 35,244	-47%	\$ 56,657	\$ 61,637	\$ 68,167	-17%
Lower Huron/Willow/Oakwoods	\$ 27,107	\$ 39,045	\$ 52,210	-48%	\$ 76,476	\$ 84,056	\$ 93,398	-18%
Lake Erie	\$ 25,714	\$ 21,146	\$ 29,117	-12%	\$ 65,232	\$ 63,989	\$ 71,716	-9%
Y-T-D TOTALS	\$ 376,846	\$ 565,886	\$ 620,066	-39%	\$ 927,561	\$ 1,141,002	\$ 1,123,414	-17%

District	Y-T-D Vehicle Entries by Management Unit				Y-T-D Total Revenue by Management Unit			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Eastern	64,753	85,720	78,121	-17%	398,188	542,894	493,093	-19%
Western	92,330	95,550	95,177	-3%	387,665	450,063	465,207	-17%
Southern	64,971	63,957	67,145	-3%	141,708	148,045	165,114	-14%

GOLF THIS MONTH	MONTHLY ROUNDS				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs	0	0	0	-	\$ -	\$ -	\$ -	-
Kensington	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows	0	0	0	-	\$ -	\$ -	\$ -	-
Hudson Mills	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
Total Regulation	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Par 3	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Foot Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Total Golf	0	0	0	-	\$ -	\$ -	\$ -	-

GOLF Y-T-D	GOLF ROUNDS Y-T-D				GOLF REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs	0	0	0	-	\$ -	\$ -	\$ -	-
Kensington	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows	0	0	0	-	\$ -	\$ -	\$ -	-
Hudson Mills	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
Total Regulation	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Par 3	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Foot Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Total Golf	0	0	0	-	\$ -	\$ -	\$ -	-

AQUATICS THIS MONTH	PATRONS THIS MONTH				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	0	0	0	-	\$ -	\$ -	\$ -	-
Stony Creek Rip Slide	0	0	0	-	\$ -	\$ -	\$ -	-
KMP Splash	0	0	0	-	\$ 700	\$ 200	\$ 370	89%
Lower Huron	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
TOTALS	0	0	0	-	\$ 700	\$ 200	\$ 370	89%

AQUATICS Y-T-D	PATRONS Y-T-D				REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	0	0	0	-	\$ -	\$ -	\$ -	-
Stony Creek Rip Slide	0	0	0	-	\$ -	\$ -	\$ -	-
KMP Splash	0	0	0	-	\$ 700	\$ 400	\$ 503	39%
Lower Huron	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
TOTALS	0	0	0	-	\$ 700	\$ 400	\$ 503	39%

PARK	Seasonal Activities this Month				Monthly Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	8	4	4	118%	\$ 2,700	\$ 3,200	\$ 2,883	-6%
Shelters	19	26	20	-7%	\$ 6,100	\$ 5,950	\$ 5,042	21%
Boat Launches	1	0	1	0%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ -	\$ -	-
Mini-Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Wolcott								
Activity Center	5	5	7	-29%	\$ 2,500	\$ 3,050	\$ 1,883	33%
Stony Creek								
Disc Golf Daily	0	12	244	-	\$ -	\$ 36	\$ 758	-
Disc Golf Annual	4	5	18	-77%	\$ 240	\$ 275	\$ 983	-76%
Total Disc Golf	4	17	262	-98%	\$ 240	\$ 311	\$ 1,741	-86%
Shelters	23	20	30	-22%	\$ 5,175	\$ 4,500	\$ 5,325	-3%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Boat Launches	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	6	1	2	157%	\$ 1,075	\$ 200	\$ 467	130%
Event Room	3	7	6	-53%	\$ 5,100	\$ 10,000	\$ 9,200	-45%
Kensington								
Disc Golf Daily	141	69	346	-59%	\$ 423	\$ 207	\$ 1,039	-59%
Disc Golf Annual	18	8	11	64%	\$ 950	\$ 440	\$ 598	59%
Total Disc Golf	159	77	357	-56%	\$ 1,373	\$ 647	\$ 1,637	-16%
Shelters	33	34	34	-3%	\$ 7,425	\$ 7,650	\$ 8,712	-15%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows								
Shelters	0	4	2	-	\$ -	\$ 800	\$ 267	-
Hudson Mills								
Disc Golf Daily	43	120	297	-86%	\$ 129	\$ 360	\$ 891	-86%
Disc Golf Annual	6	22	20	-69%	\$ 360	\$ 1,210	\$ 1,055	-66%
Total Disc Golf	49	142	317	-85%	\$ 489	\$ 1,570	\$ 1,946	-75%
Shelters	4	8	9	-56%	\$ 800	\$ 1,600	\$ 1,800	-56%
Canoe Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	25	30	10	150%	\$ 75	\$ 90	\$ 30	150%
Disc Golf Annual	2	1	0	500%	\$ 120	\$ 55	\$ 18	555%
Total Disc Golf	27	31	10	161%	\$ 195	\$ 145	\$ 48	303%
Shelters	20	18	23	-12%	\$ -	\$ 4,050	\$ 5,025	-
Lake Erie								
Shelters	3	6	6	-47%	\$ -	\$ 1,200	\$ 1,300	-
Boat Launches	61	129	217	-72%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ 1,556	\$ 556	-

PARK	Seasonal Activities Y-T-D				Seasonal Revenue Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	18	16	10	74%	\$ 11,925	\$ 12,800	\$ 7,950	50%
Shelters	34	40	34	-1%	\$ 9,450	\$ 10,200	\$ 8,992	5%
Boat Launches	1	0	2	-50%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ -	\$ -	-
Mini-Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Wolcott								
Activity Center	5	12	12	-59%	\$ 6,000	\$ 3,650	\$ 3,250	85%
Stony Creek								
Disc Golf Daily	0	13	246	-	\$ 15	\$ 39	\$ 764	-98%
Disc Annual	24	22	29	-17%	\$ 1,140	\$ 1,190	\$ 1,575	-28%
Total Disc Golf	24	35	275	-91%	\$ 1,155	\$ 1,229	\$ 2,339	-51%
Shelters	40	40	48	-17%	\$ 9,000	\$ 9,000	\$ 9,450	-5%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Boat Launches	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	7	1	3	163%	\$ 1,350	\$ 200	\$ 533	153%
Event Room	5	10	10	-52%	\$ 7,600	\$ 14,600	\$ 15,733	-52%
Kensington								
Disc Golf Daily	146	70	369	-60%	\$ 438	\$ 210	\$ 1,106	-60%
Disc Annual	38	23	25	50%	\$ 1,990	\$ 1,245	\$ 1,380	44%
Total Disc Golf	184	93	394	-53%	\$ 2,428	\$ 1,455	\$ 2,486	-2%
Shelters	56	65	62	-10%	\$ 12,600	\$ 14,625	\$ 16,337	-23%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows								
Shelters	4	6	5	-14%	\$ 800	\$ 1,200	\$ 867	-8%
Hudson Mills								
Disc Golf Daily	181	179	432	-58%	\$ 543	\$ 537	\$ 1,297	-58%
Disc Annual	30	51	48	-38%	\$ 1,720	\$ 2,725	\$ 2,585	-33%
Total Disc Golf	211	230	481	-56%	\$ 2,263	\$ 3,262	\$ 3,882	-42%
Shelters	9	14	14	-34%	\$ 1,800	\$ 2,800	\$ 2,733	-34%
Canoe Rental	0	0	0	-	\$ -	\$ -	\$ 1,572	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	94	90	30	213%	\$ 282	\$ 270	\$ 90	213%
Disc Annual	5	5	2	200%	\$ 300	\$ 255	\$ 85	253%
Total Disc Golf	99	95	32	213%	\$ 582	\$ 525	\$ 175	233%
Shelters	40	36	38	5%	\$ -	\$ 8,150	\$ 8,492	-
Lake Erie								
Shelters	7	8	9	-22%	\$ -	\$ 1,600	\$ 2,033	-
Boat Launches	210	243	346	-39%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ 1,612	\$ 591	-

PARK	Cross Country Ski Rental this Month				Cross Country Ski Rental Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	\$ 2,181	\$ 5,421	\$ 1,998	9%	\$ 2,504	\$ 7,226	\$ 2,600	9%
Kensington	\$ 3,382	\$ 7,516	\$ 3,567	-5%	\$ 5,098	\$ 13,804	\$ 5,663	-10%
Huron Meadows	\$ 7,233	\$ 12,495	\$ 8,010	-10%	\$ 16,075	\$ 21,658	\$ 15,098	6%
Hudson Mills	\$ 1,638	\$ 3,584	\$ 1,447	13%	\$ 2,845	\$ 5,122	\$ 1,970	44%

PARK	Winter Sports this Month				Winter Sports Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
XC Skiers	0	8	3	-	0	16	6	-
Ice Skaters	127	19	6	1905%	152	31	29	430%
Sledders	92	138	89	3%	152	239	123	24%
Ice Fishermen	2,390	831	536	346%	2,721	3,610	1,814	50%
Stony Creek								
XC Skiers	296	720	296	0%	364	1,080	436	-17%
Ice Skaters	52	0	22	140%	58	0	47	23%
Sledders	450	1,150	760	-41%	610	1,930	1,149	-47%
Ice Fishermen	121	190	182	-34%	238	384	346	-31%
Indian Springs								
XC Skiers	34	108	53	-35%	47	170	76	-38%
Sledders	118	230	169	-30%	183	306	203	-10%
Kensington								
XC Skiers	506	864	466	9%	808	1,506	682	19%
Ice Skaters	10	3	1	900%	10	14	6	76%
Sledders	1,080	1,932	1,256	-14%	1,382	3,355	1,738	-20%
Ice Fishermen	27	25	26	5%	36	178	90	-60%
Huron Meadows								
XC Skiers	1,040	1,620	1,260	-17%	3,030	3,130	2,553	19%
Ice Fishermen	0	0	0	-	0	0	1	-
Hudson Mills								
XC Skiers	378	826	338	12%	796	1,230	494	61%
Lower Huron								
Ice Skaters	15	97	32	-54%	15	287	109	-86%
Willow								
XC Skiers	5	24	12	-58%	15	41	19	-21%
Sledders	25	284	129	-81%	213	447	193	10%
Ice Fishing	7	11	4	62%	7	27	14	-51%
Lake Erie								
XC Skiers	0	16	6	-	13	45	16	-20%
Sledders	0	25	21	-	22	63	35	-38%
Ice Fishing	780	555	230	240%	1,030	1,272	676	52%

INTERPRETIVE FACILITIES

PARK	Monthly Patrons Served				YTD Patrons Served			
	(total program participants and non-program visitors)				(total program participants and non-program visitors)			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	4,891	5,800	6,551	-25%	8,655	9,492	10,066	-14%
Wolcott Mill	1,152	2,240	1,842	-37%	2,571	3,208	3,226	-20%
Wolcott Farm	977	1,098	1,036	-6%	1,988	2,096	1,996	0%
Stony Creek	9,213	9,290	11,238	-18%	19,612	20,019	22,325	-12%
Eastern Mobile Center	303	515	484	-37%	539	1,031	735	-27%
Indian Springs	4,566	3,762	3,993	14%	6,736	3,762	5,492	23%
Kens NC	10,401	13,489	14,981	-31%	27,428	28,169	29,904	-8%
Kens Farm	6,613	10,143	9,938	-33%	14,047	17,459	17,155	-18%
Western Mobile Center	1,125	730	1,006	12%	1,934	1,391	1,728	12%
Hudson Mills	2,566	2,500	2,532	1%	5,066	2,500	4,209	20%
Oakwoods	7,672	6,133	8,080	-5%	15,526	14,259	16,387	-5%
Lake Erie	7,849	8,956	8,962	-12%	15,906	17,922	17,462	-9%
Southern Mobile Center	728	1,179	1,020	-29%	1,237	1,656	1,428	-13%
Totals	58,056	65,835	71,664	-19%	121,245	122,964	132,111	-8%

PARK	Monthly Revenue				YTD Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 1,055	\$ 144	\$ 1,763	-40%	\$ 4,399	\$ 1,257	\$ 3,720	18%
Wolcott Mill	\$ -	\$ 202	\$ 294	-	\$ 20	\$ 733	\$ 546	-96%
Wolcott Farm	\$ 1,057	\$ 497	\$ 907	17%	\$ 7,503	\$ 1,157	\$ 2,166	246%
Wagon Rides	\$ -	\$ -	\$ 11	-	\$ -	\$ 14	\$ 29	-
Livestock/Produce	\$ 19,484	\$ 2,745	\$ 2,340	733%	\$ 19,534	\$ 4,786	\$ 4,892	299%
FARM TOTAL	\$ 20,541	\$ 3,242	\$ 3,258	531%	\$ 27,037	\$ 5,957	\$ 7,087	282%
Stony Creek	\$ 2,042	\$ 1,355	\$ 1,724	18%	\$ 2,975	\$ 2,810	\$ 3,511	-15%
Eastern Mobile Center	\$ 1,000	\$ 2,800	\$ 1,042	-4%	\$ 1,638	\$ 4,400	\$ 1,575	4%
Indian Springs	\$ 1,111	\$ 583	\$ 702	58%	\$ 1,170	\$ 779	\$ 1,061	10%
Kens NC	\$ 796	\$ 1,000	\$ 1,768	-55%	\$ 3,075	\$ 2,569	\$ 4,150	-26%
Kens Farm	\$ 2,969	\$ 2,856	\$ 2,778	7%	\$ 3,845	\$ 6,693	\$ 6,386	-40%
Wagon Rides	\$ 406	\$ 839	\$ 1,864	-78%	\$ 699	\$ 1,829	\$ 3,160	-78%
Livestock/Produce	\$ 482	\$ 213	\$ 199	142%	\$ 695	\$ 744	\$ 1,017	-32%
FARM TOTAL	\$ 3,857	\$ 3,907	\$ 4,841	-20%	\$ 5,239	\$ 9,265	\$ 10,563	-50%
Western Mobile Center	\$ 2,263	\$ 950	\$ 1,833	23%	\$ 4,238	\$ 2,538	\$ 4,322	-2%
Hudson Mills	\$ 483	\$ 226	\$ 670	-28%	\$ 496	\$ 691	\$ 917	-46%
Oakwoods	\$ -	\$ 248	\$ 540	-	\$ -	\$ 665	\$ 1,049	-
Lake Erie	\$ -	\$ 395	\$ 514	-	\$ -	\$ 1,203	\$ 2,476	-
Southern Mobile Center	\$ -	\$ 1,970	\$ 982	-	\$ -	\$ 3,299	\$ 1,810	-
Totals	\$ 33,148	\$ 17,022	\$ 19,930	66%	\$ 50,286	\$ 36,166	\$ 42,787	18%

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance			
	CURRENT YEAR		PREVIOUS YEAR		CURRENT YEAR		PREVIOUS YEAR	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Lake St Clair	30	752	32	771	6	130	-	-
Wolcott Mill	1	3	11	119	-	-	-	-
Wolcott Farm	6	29	8	117	-	-	-	-
Stony Creek	46	1,263	32	1,390	-	-	-	-
Eastern Mobile Center					16	303	18	515
Indian Springs	16	2,481	19	328	5	138	8	434
Kens NC	24	568	25	552	3	81	6	433
Kens Farm	30	400	51	492	-	-	-	-
Western Mobile Center					50	1,125	36	730
Hudson Mills	7	66	-	-	-	-	-	-
Oakwoods	12	104	8	122	1	28	2	62
Lake Erie	10	82	9	118	-	-	1	20
Southern Mobile Center					24	728	31	1,179
Totals	182	5,748	195	4,009	105	2,533	102	3,373
BREAKDOWN OF ATTENDANCE	OTHER VISITORS (Non-programs)							
	Current	Previous						
Lake St Clair	4,009	5,029						
Wolcott Mill	1,149	2,121						
Wolcott Farm	948	981						
Stony Creek	7,950	7,900						
Indian Springs	1,947	3,000						
Kens NC	9,752	12,504						
Kens Farm	6,213	9,651						
Hudson Mills	2,500	2,500						
Oakwoods	7,540	5,949						
Lake Erie	7,767	8,818						
Totals	49,775	58,453						

"ON-SITE" - Statistics includes both programs offered to the public and programs offered to school and scout groups.

"OFF-SITE" - Statistics includes outreach programs at schools, special events such as local fairs, or outdoor related trade shows.

"OTHER VISITORS" - Represents patrons to interpretive centers who visit to view exhibits, walk trails, and generally just enjoy the outdoors.