

Minutes
Huron-Clinton Metropolitan Authority
Board of Commissioners
Thursday, March 8, 2018

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, March 8, 2018 after the Public Hearing for the MNRFT/LWCF grant application at the Administrative Office.

Commissioners Present:	Robert W. Marans Timothy J. McCarthy (via telephone / arrived at 12:47 p.m.) Jaye Quadrozzi Bernard Parker Kurt L. Heise Steve Williams John Paul Rea
Staff Officers: Deputy Director	David Kirbach
Other Attendees: Rebecca Franchock Steve Mann	Supervisor of Budget and Payroll Miller, Canfield, Paddock and Stone, PLC

Vice Chairman Marans called the March 8, 2018 regular meeting to order at 9:01 a.m.

1. Chairman's Statement
None.

2. Public Participation

Toni Spears, Dexter, thanked the Board for conducting interviews for the director. She said to please be mindful of the mission for the Metroparks – recreation, education and stewardship and to also keep best practices in mind.

Kathleen Hanson, Milford, said she uses the Metroparks and is the president of the Huron Valley Audubon Society. She thanked the Board for running all the parks and bringing forward the four qualified candidates.

3. Approval – February 8, 2018 Regular Meeting and Closed Session Minutes

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners' approve the Feb. 8, 2018 regular meeting and closed session minutes as presented.

Motion carried unanimously.

4. Approval – March 8, 2018 Agenda

Motion by Commissioner Heise, support from Commissioner Quadrozzi that the Board of Commissioners' approve the March 8, 2018 agenda as amended.

Commissioner Heise asked that an item be added for the deliberation and selection of a director (item 7-e).

Motion carried unanimously.

5. Approval – March 8, 2018 Consent Agenda

Motion by Commissioner Parker, support from Commissioner Williams that the Board of Commissioners' approve the amended consent agenda consisting of the following:

- a. Approval – February 2018 Financial Statements and Payment Registers
- b. Approval – February 2018 Appropriation Adjustments
- c. Purchases
 - 1. Golf Carts – Hudson Mills Metropark
 - 2. Tractors – Hudson Mills, Lower Huron, Oakwoods, Willow Metroparks
 - 3. Truck – Indian Springs, Kensington, Lower Huron Metroparks
- d. Approval – Auctioneering Services Agreement
- e. Approval – Resolution for MNRTF/LWCF Grant, Lower Huron Metropark
- f. Approval – Geese Management, Lake St. Clair Metropark
- g. Approval – Letter of Support, NOAA Grant Opportunity, Lake Erie Metropark
- h. Approval – Underground Storage Tank (UST) Coverage
- i. Approval – Greenwood Farms Entertainment Agreement
- j. Approval – Border-to-Border Trail Easement Agreement, Dexter-Huron Metropark
- k. Approval – Architectural Design Services, Willow/Stony Creek/Kensington Metroparks
- l. Approval – Reservation of Rights Agreement, Stony Creek Landing

Motion carried unanimously.

6. Director Interviews

a. Candidate 1 – Lawrence Hemingway

Mr. Hemingway gave a brief presentation to the Board.

The Board publicly interviewed Mr. Lawrence.

The meeting recessed at 10:10 a.m.

The meeting resumed at 10:24 a.m.

b. Candidate 2 – David Kirbach

Mr. Kirbach gave a brief presentation to the Board.

The Board publicly interviewed Mr. Kirbach.

The meeting recessed at 11:47 a.m.

The meeting resumed at 12:31 p.m.

c. Candidate 3 – Sean Fletcher

Mr. Fletcher gave a brief presentation to the Board.

Commissioner McCarthy entered the meeting at 12:47 p.m. and began chairing the meeting.

The Board publicly interviewed Mr. Fletcher.

d. Candidate 4 – Amy McMillian

Ms. McMillian gave a brief presentation to the Board.

The Board publicly interviewed Ms. McMillian.

The meeting recessed at 2:37 p.m.

The meeting resumed at 2:48 p.m.

6. Director Interviews

e. Deliberation and Selection

Commissioner McCarthy said in order to facilitate discussion, he asked for a motion.

Motion by Commissioner Parker, support from Commissioner Quadrozzi that the Board of Commissioners select Amy McMillian to fill the position of the director.

Discussion: Commissioner Marans asked for the rationale for the motion.

Commissioner Parker said he was impressed with most of the candidates. However, he said he was overly impressed with Ms. McMillian and what she has done in Genesee County, building partnerships, business plans and her ability to get grants. He also said she had an impressive resume and that she is the type of leader the organization needs.

Commissioner Heise asked a procedural question, if the Board was voting to extend an offer and asked what the next step would be.

Steve Mann, legal counsel for the Metroparks, said he recommended the Board entertain in the same motion or a separate motion, authorizing the chairman to negotiate salary and benefits for employment of the candidate subject to approval by the Board at a separate meeting.

Commissioner Marans asked if subsequent decision would need to be made for salary. Mr. Mann said yes, subsequent approval of an employment contract with salary and benefits.

Commissioner Heise said he preferred a separate recommendation for selecting the candidate.

The motion on the table is to make an offer to the candidate.

Commissioner McCarthy asked for a suggestion to rephrase the motion. Mr. Mann suggested changing the language in the motion to select Amy McMillian as the finalist.

Commissioner Parker had a procedural question and asked if the Board could make a motion for the chairman to negotiate a contract and then bring it back to the Board for approval. Mr. Mann said yes, the chairman could negotiate terms, the parties come to agreement and then bring back to the full Board for approval.

Commissioner Parker said that would be another month. He said he wanted to give the chairman the authority to negotiate a contract. Mr. Mann said the only way it could be done without coming back to vote would be to set the parameters now on what the salary and benefits would be.

Commissioner McCarthy said he was not comfortable doing things that way and he said the candidate selected may not be able to start in two weeks.

Commissioner Marans said the availability to begin work would be done in the negotiations the chairman has with the selected candidate.

Kerry Laycock, consultant for the Metroparks said if both parties came to a tentative agreement, the candidate would be able to tender their resignation.

Commissioner Heise said the timing would take care of itself and asked if the motion on the table was to select the finalist and then one to negotiate.

Commissioner McCarthy asked if there was any further discussion on the motion.

Commissioner McCarthy told Dave Kirbach he has done a great job and that the Board wanted him to be the number two. He said he hopes it doesn't impact the relationship with the Board and that the combination of a new person with Mr. Kirbach's history could create a great team for the Metroparks.

Mr. Kirbach said he was not planning on leaving and he would assist the new director anyway he could.

Commissioner McCarthy called for a vote.

Motion carried unanimously.

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners authorize Chairman McCarthy to negotiate an employment contract with Amy McMillian to become the next director of the Metroparks subject to approval of the Board of Commissioners.

Motion carried unanimously.

6. Other Business

Commissioner McCarthy suggested giving the notes, scoring sheets etc. to Ms. Athayde as legal counsel said they were official documents and needed to be retained.

Commissioner Parker asked if anything he writes down is an official document and questioned why the notes needed to be turned in.

Mr. Mann said he apologized for the timing as he was not aware of the documents before the meeting began today. He said he would send privileged advice after the meeting and suggested Board members retain the documents.

7. Staff Leadership Update

None.

8. Commissioner Comments

Commissioner Marans thanked Mr. Laycock for the process. He said he was also appointed to the Detroit Riverfront Conservancy Board to represent the Metroparks.

Commissioner Parker said he thought it was a good process and wanted to see an update on the Detroit Zoo partnership on the next meeting agenda.

Commissioner Williams said he was happy to see staff at the meeting and for reaching out to Board members.

Commissioner Heise thanked Mr. Laycock and thanked Mr. Kirbach.

Mr. Kirbach thanked the Board for the opportunity to interview for the director's position.

Commissioner Heise said he would like an update on the Detroit Zoo partnership as well.

Commissioner Rea thanked Mr. Laycock on the process, thanked everyone for contacting Board members and thanked Mr. Kirbach. He updated the Board on the project involving the Detroit Zoo and said there are five locations in Macomb County the Zoo is looking at, which includes Lake St. Clair Metropark. The project is in the exploration phase and that representatives from the Zoo would be at a Board meeting in the near future to give an update.

Commissioner Quadrozzi thanked Mr. Laycock for the process, thanked staff for their input and thanked Mr. Kirbach.

Mr. Laycock thanked the Board for the opportunity to assist with the director search and thanked staff for their help.

Commissioner McCarthy asked how communication with the candidates would be handled. Mr. Laycock said he would inform the candidates of the Board's decision.

9. Motion to Adjourn

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners' adjourn the regular meeting.

The meeting adjourned at 3:09 p.m.

Respectfully submitted,



Shawn M. Athayde
Recording Secretary