

**Minutes  
Huron-Clinton Metropolitan Authority  
Board of Commissioners  
Thursday, February 12, 2015**

---

The regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held at 10:30 a.m. on Thursday, Feb. 12, 2015 at the Administrative Office.

Commissioners Present:	John E. La Belle John C. Hertel Timothy J. McCarthy Robert W. Marans
Absent:	
Commissioner	Harry E. Lester
Commissioner	Jaye Quadrozzi
Commissioner	Anthony V. Marrocco
Staff Officers:	
Interim Director	Gregory J. Almas
Deputy Director	George Phifer
Controller	Rebecca Franchock
Other Attendees:	
George Carr, Legislative Consultant	
Steve Mann, Miller, Canfield, Paddock and Stone, PLC	

Chairman La Belle called the February 8, 2015 meeting to order at 10:35 a.m.

**1. Chairman's Statement**

Chairman La Belle said he believes the proper management team is in place and working effectively.

**2. Public Comments**

Toni Spears, Dexter, Michigan thanked park staff for taking care of the trails and keeping the cross country ski trails well groomed. Spears also thanked staff for the deer management efforts in the parks.

**3. Minutes – January 8, 2015 Regular Meeting**

Motion by Commissioner McCarthy, supported by Commissioner Marans that the Board of Commissioners' approve the Jan. 8, 2105 regular meeting minutes as presented.

Motion carried unanimously.

**4. Approval – February 12, 2015 Agenda**

Motion by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners' approve the amended Feb. 12, 2015 agenda with the removal of Item 8-D-5 – Approval of the Pension and RHCT Investment Policy as recommended.

Motion carried unanimously.

**5. Approval – February 12, 2015 Consent Agenda**

Motion by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners' approve the consent agenda consisting of the following:

- a. Vouchers – December 2014
- b. Financial Statements – December 2014
- c. Purchases
  1. Purchases - Caterpillar Skid Loader, NRC, Kensington and Stony Creek Metroparks;
  2. Golf Carts, Willow and Lake Erie Metroparks
  3. Update – Purchases over \$10,000
- d. Intergovernmental Maintenance Agreements, Lake St. Clair and Stony Creek Metroparks
  1. Metro Parkway Maintenance Agreement, Macomb County Dept. of Roads
  2. 26 Mile Road Maintenance Agreement, Macomb County Dept. of Roads

- 3. Pathway Maintenance Agreement, Harrison Township
- 4. Pathway Maintenance Agreement, Clinton Township
- e. Bids – Boat Launch Skid Pier Replacement, Lake St. Clair Metropark
- f. Correction 2014 Wayne and Washtenaw County Tax Adjustment
- g. Approval – 2015 Liability and Indemnification Resolution
- h. Approval – Resolution to Pension Trust Document
- i. Approval – Fourth Quarter Appropriation Adjustments
- j. Update – Auction Report

Motion carried unanimously.

### **Regular Agenda**

#### **6. Closed Session**

At the advice of legal counsel, the closed session was postponed; a two-thirds majority (five Board members) was not present at the meeting.

#### **7. Legislative Report**

Motion by Commissioner McCarthy, supported by Commissioner Marans that the Board of Commissioners' receive and file the Legislative Report as submitted by Legislative Consultant George Carr.

*Discussion:* Carr said the Legislature was in session and that lawmakers were placing emphasis on bills started during the last term. Important to the Metroparks is the reintroduction of the law enforcement package, which will mean more training and funding. Carr also updated the Board on meetings he had with Metropark staff regarding the Michigan Natural Resources Trust Fund (MNRTF), and a new bill gaining strength in the Legislature limiting the immunity for organizations donating food to charitable organizations. This bill will affect the Metroparks in part due to venison donated to local organizations after a deer cull is conducted at the parks.

Motion carried unanimously.

#### **8. Reports**

##### **A. Lake St. Clair Metropark**

##### **1. Land Acquisition**

Motion by Commissioner Marrocco, supported by Commissioner Hertel that the Board of Commissioners' authorize Staff to prepare and execute an agreement to purchase 52.5 acres of property adjacent to Lake St. Clair Metropark from East Warren Properties, LLC (Parcel 'C') at the appraised value of \$170,000.00 as recommended by Natural Resources and Environmental Compliance Manager Paul Muelle and staff.

*Discussion:* Paul Muelle updated the Board on the proposed plan to purchase property at Lake St. Clair Metropark. Muelle said the purchase would be funded from The Michigan Natural Resources Trust Fund (MNRTF) and the National Oceanic and Atmospheric Agency (NOAA) Great Lakes Area of Concern Acquisition Program through a \$450,000 grant. Commissioner McCarthy asked if there was one land appraisal or multiple appraisals. Muelle said one appraisal was completed and that staff is required to use MNRTF approved appraisers due to grant restrictions.

Motion carried unanimously.

#### **8. Reports**

##### **B. Wolcott Mill Metropark**

##### **1. Approval – Historic Center and Farm Center Parking Lot Redevelopment**

Motion by Commissioner Hertel, supported by Commissioner McCarthy that the Board of Commissioners' amend the current 2015 budget with the addition of two projects for Wolcott Mill Metropark along with funding modifications to existing projects to cover the cost as recommended by Assets and Development Manager Mike Brahm-Henkel and staff.

*Discussion:* Commissioner Hertel thanked Deputy Director Phifer for coming up with a solution to the parking issues at both the Historic Center and the Farm Center. He said

patrons would appreciate the improvements. Commissioner La Belle asked about funding for the projects pulled for the parking lot project. Mike Brahm-Henkel said funding for the projects would be added to the 2016 budget.

**Wolcott Mill Historic Center Parking Lot**

Existing 2015 Project	Park	Budgeted Amount	Amount Transferred	Remaining Balance
West Beach Front/Playground Redevelopment	Lake St. Clair	\$1,270,000	\$ 270,000	\$ 1,000,000
East Boat Launch Pier Replacement	Kensington	\$ 260,000	\$ 40,000	\$ 220,000
Boat Launch Restroom Replacement	Stony Creek	\$ 400,000	\$ 212,000	\$ 188,000
EDC Wedding Gazebo	Indian Springs	\$ 73,000	\$ 3,000	\$ 70,000
<b>Total</b>			<b>\$525,000</b>	

**Wolcott Mill Farm Center Paving**

Existing 2015 Project	Park	Budgeted Amount	Amount Transferred to Wolcott Mill Lot	Amount Transferred	Remaining Balance
East Boat Launch Pier Replacement	Kensington	\$ 220,000	\$ 220,000	\$ 220,000	\$0
<b>Total</b>			<b>\$ 220,000</b>		

Motion carried unanimously.

**8. Reports**

**B. Wolcott Mill Metropark**

**2. Bids – Building Demolition**

Motion by Commissioner McCarthy, supported by Commissioner Marans that the Board of Commissioners’ award Contract No. 713-14X to the low responsive, responsible bidder, Ahern Contracting, Inc., in the amount of \$33,000 and transfer \$34,000 from Fund Balance to cover the cost of the project as recommended by Manager of Assets and Development Mike Brahm-Henkel and staff.

Motion carried unanimously.

**C. Stony Creek Metropark**

**1. Bids – Golf Starter Building Well Replacement**

Motion by Commissioner Marans, supported by Commissioner McCarthy that the Board of Commissioners’ award Contract No. 509-15A to the low responsive, responsible bidder, Cribley Drilling Co., Inc., in the amount of \$17,785.10 and transfer \$19,000.00 from Capital fund balance to cover the project cost as recommended by Manager of Assets and Development Mike Brahm-Henkel and staff.

*Discussion:* Mike Brahm-Henkel informed the Board that there is a problem finding water at Stony Creek and that the bid is in line with other projects.

Motion carried unanimously.

**D. Administrative Office**

**1. Update – Farmland Lease Procedure**

Motion by Commissioner Hertel, supported by Commissioner Marans that the Board of Commissioners’ (1) direct staff to proceed with current year land leases; and (2) approve the Farmland Leasing Procedures for 2016 implementation as recommended by Natural Resources and Environmental Compliance Manager Paul Muelle and staff.

Discussion: Paul Muelle reviewed the farmland leasing procedure for the Board. Commissioner Hertel said the procedure was well laid-out and said he is glad the Metroparks will get the appropriate revenue for the land use.

Motion carried unanimously.

## 8. Reports

### D. Administrative Office

#### 2. Update – ERP Financial System

Motion by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners' receive and file the ERP Financial System update as presented by Controller Franchock.

Discussion: Controller Rebecca Franchock reviewed the ERP financial system project and the implantation status to date. Commissioner Marans asked if she was working with the other staff officers and park staff. Rebecca said yes, she has involved all levels of staff in all aspects of ERP project including the overall development, implementation and training. Commissioner McCarthy asked if the project was within the budget parameters. Rebecca replied yes, the project is within budget and that project expenses were built into the Five-Year-Plan.

Motion carried unanimously.

#### 3. Report – 2014 Financial Statement Review

The Board requested that Controller Franchock bring a presentation to the March meeting. No action was taken by the Board.

#### 4. Pension Committee and RHCT Member Appointment

Motion by Commissioner Marans, supported by Commissioner McCarthy that the Board of Commissioner's approve Mr. David L. Wahl as the Retiree Representative to the Pension Committee and the Retiree Health Care Board for a three-year term as recommended by Controller Franchock and staff.

Discussion: Chairman La Belle thanked Mike Magee for his years of service on the Pension Committee and Retiree Health Care Trust Board. Mr. Magee said it was a privilege working on the Pension Committee.

Motion carried unanimously.

#### 5. Approval – Pension Fund/Retiree Health Care Trust Investment Policy

Motion by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners' postpone the Pension Fund/Retiree Health Care Trust Investment Policy until the March meeting.

Motion carried unanimously.

## 9. Staff Officer Report

a. Interim Director Almas thanked Mike Magee for his service on the Pension Committee and welcomed Dave Wahl.

b. Controller Franchock said work was beginning on the rolling Five-Year-Plan.

Motion carried unanimously.

## 10. Other Business

None

## 11. Commissioner Comments

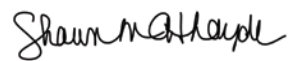
None

**12. Motion to Adjourn**

Motion by Commissioner Marans supported by Commissioner Hertel that the Board of Commissioners' adjourn the regular meeting.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,



Shawn M. Athayde  
Recording Secretary