

AGENDA
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
February 14, 2019 – 10:30am
Administrative Office

1. Call to Order
2. Chairman's Statement
3. Public Participation
4. Approval – Jan. 10, 2019 Regular Meeting and Closed Session Minutes
5. Approval – Feb. 14, 2019 Full Agenda

Consent Agenda

6. **Approval – Feb. 14, 2018 Consent Agenda**
 - a. Approval – December 2018 Financial Statements
 - b. Approval – Appropriation Adjustments
 1. December 2018 **pg. 1**
 2. January 2019 **pg. 4**
 - c. Report – Purchases Over \$10,000 **pg. 5**
 - d. Purchases
 1. Ford Explorer, Administrative Office **pg. 8**
 2. Learning Management System, Systemwide **pg. 7**
 3. Computers, Engineering Department **pg. 8**
 4. Propane, Systemwide **pg. 9**
 5. ADA Accessible Golf Carts, Various Locations **pg. 10**
 6. Golf Carts, Indian Springs Metropark **pg. 11**
 7. Heavy Duty Trucks, Wolcott, Lake St. Clair, Huron Meadows and Lake Erie **pg. 12**
 8. Trucks, Stony Creek, Kensington and Lower Huron Metroparks **pg. 14**
 9. Compact Utility Tractor, Hudson Mills Metropark **pg. 16**
 10. Bids – Invasive Shrub and Vine Control, Various Locations **pg. 17**

Regular Agenda

7. **Reports**
 - A. *Planning Department*
 1. Report – Ray Township Property Exchange Concept **pg. 18**
 2. Approval – Green Oak Township Access Easement **pg. 40**
 - B. *Finance Department*
 1. Report – Capital Projects Fund **pg. 66**
 2. Report – 2018 Year-end Financial Statement Review **pg. 67**
 - C. *Administrative Office*
 1. Approval – Government Relations Consultant **pg. 76**
 2. Approval – Public Relations Consultant **pg. 77**
 3. Approval – Economic Analysis Study **pg. 78**

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7. Reports

D. Information Technology Department

1. Update – Kronos Time and Attendance **pg. 79**

8. Other Business

9. Staff Leadership Update

10. Commissioner Comments

11. Motion to Adjourn

Pension Committee and Retiree Health Care Trust Meeting
Thursday, February 14, 2018 – 9:00 a.m.
[Administrative Office](#)

The next regular Metroparks Board meeting will take place
Thursday, March 14, 2019 – 10:30 a.m.
[Administrative Office](#)

**HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners
From: Rebecca Franchock, Chief of Finance
Subject: Approval – December 2018 Appropriation Adjustments
Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the December 2018 Appropriation Adjustments as recommended by Chief of Finance Rebecca Franchock.

Background: The Metroparks ERP system provides a work-flow process to facilitate departmental budget management. Requested transfers are initiated by department staff and routed to the appropriate department head/district park superintendent for review and approval. Finance provides a final review of the approved requests to verify that they do not negatively impact the fund balance.

For December 2018, \$1,299,394 represents funds transferred within and between the departments to cover over budget accounts or to move funds to the correct account. In addition, revenue accounts were increased by \$53,778 and expense accounts were increased by \$14,475 as a result of various donations resulting in a positive impact on the fund balance. Finally, there were various adjustments to taxes receivable resulting in a net increase of \$20,476. This is related to a correction by the state for Personal Property Tax Reimbursements.

The net impact on fund balance is an increase of \$59,779.

The result of these changes can be seen by Accounting Function and Location in the attached chart.

Attachment: December 2018 Appropriation Adjustments

Huron-Clinton Metropolitan Authority
December 2018 Appropriation Transfer Summary

Expense Accounts

<u>Location</u>	<u>Increase</u>	<u>Decrease</u>	<u>Difference</u>
Capital			
Administrative	\$ 5,980	\$ 206,140	\$ (200,160)
Lake St. Clair	19,181	-	19,181
Kensington	70,172	-	70,172
Lower Huron	5,613	8	5,605
Hudson Mills	18,785	-	18,785
Stony Creek	80,035	-	80,035
Lake Erie	9,116	-	9,116
Wolcott Mill	3,359	-	3,359
Huron Meadows	18,954	-	18,954
Total	\$ 231,195	\$ 206,148	\$ 25,047
Major Maintenance			
Administrative	\$ -	\$ 104,144	\$ (104,144)
Lake St. Clair	24,660	768	23,893
Kensington	86,728	51,142	35,586
Lower Huron	57,813	23,232	34,581
Hudson Mills	3,594	1,915	1,679
Stony Creek	18,821	12,949	5,873
Lake Erie	32,118	22,797	9,321
Wolcott Mill	-	63,189	(63,189)
Indian Springs	56,400	-	56,400
Total	\$ 280,135	\$ 280,135	\$ -
Operations			
Lake St. Clair	\$ 58,590	\$ 58,590	\$ -
Kensington	223,128	207,967	15,161
Lower Huron	43,574	43,574	-
Hudson Mills	58,302	72,830	(14,528)
Stony Creek	31,823	28,990	2,833
Lake Erie	163,680	163,680	-
Wolcott Mill	25,200	26,638	(1,438)
Indian Springs	87,067	87,798	(731)
Huron Meadows	46,301	46,301	-
Administrative	50,399	76,743	(26,344)
Total	\$ 788,064	\$ 813,111	\$ (25,047)
Total Expense	\$ 1,299,394	\$ 1,299,394	\$ -

Huron-Clinton Metropolitan Authority
December 2018 Appropriation Transfer Summary

December 2018 Donation Funding Transfer Summary

Operations	Revenue Increase	Expenditure Increase	Net
Kensington	\$ 1,946	\$ 1,946	\$ -
Lower Huron	5,967	5,967	-
Hudson Mills	775	775	-
Wolcott Mill	10,091	788	9,303
Administrative	35,000	5,000	30,000
Total	\$ 53,778	\$ 14,475	\$ 39,303

December 2018 Net Tax Revenue Budget Adjustments

Tax Revenue	Expenditure Increase	Revenue Increase	Net
Current	\$ -	\$ 15,014	\$ 15,014
Prior		5,461	5,461
Total	\$ -	\$ 20,476	\$ 20,476



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Rebecca Franchock, Chief of Finance
 Subject: Approval – January 2019 Appropriation Adjustments
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the January 2019 Appropriation Adjustments as recommended by Chief of Finance Rebecca Franchock and staff.

Background: As is the normal process, staff has reviewed any open projects/initiatives at year-end that were not included in the 2019 general fund budget. With the implementation of the Capital Project Fund this transfer is smaller than former transfers. The transfer is needed solely to provide funding for General Fund – capital equipment, major maintenance, operational and administrative purchases that could not be completed prior to Dec. 31, 2018.

At the time of development of the 2019 general fund budget there was work that was budgeted for and anticipated to be completed in 2018. Due to various reasons, the materials and services planned were not delivered prior to Dec. 31, 2018. In addition, there were initiatives that were planned in concept for 2019, however the exact funding amount needed was not yet quantified. These purchases will be expensed in 2019.

Although these items were not included in the 2019 budget they were funded in the 2018 budget. At Dec. 31, 2018 there was \$5.76 million unspent from the 2018 expenditure budgets.

At this time, staff requests approval from the Board to amend the 2019 budget to provide adequate funding for the purchases summarized below:

Open Purchase Orders	
Capital Equipment	\$ 130,283
Major Maintenance	468,214
Park Operations	88,218
Administrative	208,979
Planned Media Purchase	280,000
Economic Impact Study	125,000
Engineering Computers (net of grant reimbursement)	3,197
FirstNet - Police/Park Communications	13,986
CRM/POS - Software/Installation/Training	150,000
	<u>\$ 1,467,877</u>



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Amy McMillan, Director
 Project Title: Update – Purchases over \$10,000.00
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners receive and file the update for purchases over \$10,000, up to, and including \$25,000 as submitted by Director Amy McMillan and staff.

Background: On May 9, 2013, the Board approved the updated financial policy requiring the Director to notify the Board of purchases exceeding \$10,000, up to, and including \$25,000.

The following list is purchases exceeding the \$10,000 threshold:

<u>Vendor</u>	<u>Description</u>	<u>Price</u>
Robert Roberts	Emergency Well Replacement Rapids View Comfort Station Hudson Mills Metropark	\$ 11,585.00
Detroit Salt	Road Salt Kensington Metropark	\$ 10,228.00



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project Title: Purchase – Ford Certified Pre-Owned Ford Explorer
 Location: Administrative Office
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' authorize staff to purchase a Ford Certified Pre-Owned 2017-2018 Explorer with four-wheel drive at an amount not to exceed \$30,000 as requested by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget.

Scope of Work: Furnish one (1) Ford Certified, Pre-Owned Ford Explorer with four-wheel drive.

Background: To date, fleet prices for 2020 Ford Explorers have not been available, and per one dealer, the earliest delivery would be at the end of the third quarter. Requests for quotes for an available 2019 Ford Explorer with four-wheel drive were issued to the three (3) Ford dealers with State of Michigan contracts.

Staff also searched for 2019 models. However, quotes for available 2019 models were significantly higher than the Metroparks have previously paid for fleet vehicles. In 2017, staff purchased similar vehicles for \$27,019 and \$29,151. Prices for 2017-2018 Ford Certified Pre-Owned Explorers with 30,000-36,000 miles are in the range of \$26,000-\$30,000 and would suit the needs for staff.

New 2019 and Ford Certified Pre-Owned vehicles are sold to the first available buyer and dealers are very hesitant to hold a vehicle for Metroparks staff until Board approval is obtained. Staff would like the opportunity to purchase a suitable Ford Certified Pre-Owned Ford Explorer with four-wheel drive when it is found and anticipates making the purchase by the end of February 2019.

The new equipment will replace unit four, a 2016 Ford Edge with 76,626 miles, which will be transferred to the administrative office vehicle pool to replace unit 410, a 2006 Chevrolet Impala with 131,255 miles (to be sold at auction).

<u>Vendor</u>	<u>Location</u>	<u>Price for 2019 Model</u>
Royal Oak Ford	Royal Oak, MI	\$38,060.00
Signature Ford	Owosso, MI	\$37,542.00
Jorgensen Ford*	Detroit, MI	\$39,509.00
Gorno Ford	Woodhaven, MI	\$36,536.00

(*) Vehicle available at sister store in Ohio



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: David Kirbach, Deputy Director
 Project No: RFP 2018-053
 Project Title: Approval – Learning Management System
 Location: Systemwide
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award RFP 2018-053 to SafetySkills LLC of Oklahoma City, Oklahoma to provide access, training and support for an online Learning Management System for a contract period of three (3) years for a total of \$63,700 as recommended by the Deputy Director David Kirbach and staff.

Fiscal Impact: This project is a 2019-budgeted item which provides funds in the amount of \$25,000 and will cover the \$22,900 cost of system integration and access for year one. The annual cost of \$20,400 for the second and third years will be included in the 2020 and 2021 budgets respectively.

Scope of Work: The vendor will provide a platform for online learning with unlimited access for up to 1,200 employees. The platform will include an extensive International Association for Continuing Education and Training (IACET) certified library of safety and training courses covering a range of topics including, but not limited to, workplace safety, hazardous chemical safety, pool safety and natural resource issues. The platform will record the courses employees successfully complete and will manage safety training requirements.

Background: The RFP was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 283 vendors, of which 35 downloaded the RFP.

Staff evaluated the proposals based on the vendor's qualifications, experience, capacity, online course library and platform, understanding of the project, approach, references and price.

<u>Vendor</u>	<u>Location</u>	<u>Average Technical Score (out of 700)</u>	<u>Total Cost of Three-Year Contract</u>
*SafetySkills LLC	Oklahoma City, OK	643	\$63,700
TriMedia Environmental and Engineering Services	Marshall, MI	454	\$64,797

A third bid was also received, but it was deemed not responsible.

**Indicates recommended vendor.*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-011
 Project Title: Purchase – Computers for Engineering Department
 Location: Administration Office
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-011 to Micro Wise, Inc., the responsive, responsible bidder for the purchase of five new computers for Engineering staff at a cost of \$31,970 as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: This equipment was budgeted for in 2018; however, the acquisition was delayed due to development of appropriate technical specifications. The unspent funding from 2018 has reverted to the General Fund – Fund Balance account through the normal yearend process. These funds will now need to be allocated from fund balance to the appropriate expense account to fund this purchase. In addition, it is anticipated that 90 percent of the expense will be reimbursable under a Sanitary Asset and Storm Water (SAW) Grant. The grant revenue account budget will also be increased reducing the impact on fund balance.

Scope of Work: Furnish and deliver computer hardware as specified in ITB 2019-011.

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 110 vendors, of which 35 downloaded the ITB.

<u>Vendor</u>	<u>Location</u>	<u>Total Price</u>
Civitas IT	Grand Rapids, MI	\$25,745.00
Micro Wise, Inc.*	Southfield, MI	\$31,970.00
SDF Professional Computer Services	Greenville, NC	\$34,350.00
PCMG, Inc.	Dayton, OH	\$33,713.50
B&H Photo & Electronics	New York, NY	\$33,840.00
Mvation Worldwide, Inc.	Glen Cove, NY	\$35,263.95
Adorama, Inc.	New York, NY	\$35,865.00
Howard Technology Solutions	Laurel, MS	\$39,470.00
Info Tec Healthcare LLC	Franklin, TN	\$40,499.50
CDW Government LLC	Vernon Hills, IL	\$46,115.00

(* Indicates recommended award)



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project: RFP 2018-056
 Project Title: Approval – Supply and Delivery of Propane
 Location: All Locations
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award RFP 2018-056 to Webster Garner of Clio, Michigan to provide propane to all Metropark locations for a three-year contract term with up to two one-year renewal options as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: Propane tanks across the Metroparks provide a cumulative capacity of 30,920 gallons. The difference between the lowest markup price offered of \$0.429 per gallon and the higher markup price offered at \$0.54 per gallon is \$0.111; a \$3,432.12 price difference for 30,920 gallons.

In the last 12 months, the Metroparks has purchased 72,000 gallons of propane.

At no additional cost, the vendor will replace propane tanks owned by the Metroparks current supplier once the tanks are at or near 10 percent volume. The current propane supplier will then credit the Metroparks for the remaining propane utilizing the last delivered price per gallon, minus a restocking fee of \$125 per tank or \$.50 per gallon (whichever is greater), plus a pick-up fee of \$125 per tank.

Scope of Work: Provide propane and monitor levels to be at or near full for 37 propane tanks across the Metroparks. Replace propane tanks owned by the Metroparks current supplier once the tanks are at or near 10 percent volume.

Background: The RFP was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 36 vendors, of which 14 downloaded the RFP.

<u>Vendor</u>	<u>Location</u>	<u>Fixed Markup per Gallon</u>
Webster Garner*	Clio, MI	\$0.4290
Suburban Propane	Brighton, MI	\$0.5400

() Indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-001
 Project Title: Purchase – ADA Accessible Golf Carts
 Location: Various Locations
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-001 to Eagle Parts and Products of Augusta, Georgia, the low responsive, responsible bidder for the purchase of four new Eagle 736 ADA accessible golf carts at \$7347.07 each for a total cost of \$29,388.28 as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: Funds for the equipment is included in the 2019 Board approved Capital Equipment budget at a total amount of \$29,800.00. The \$29,388.28 for the cost of the equipment is \$411.72 under budget.

Scope of Work: Furnish and deliver four (4) 2019 ADA accessible golf carts with USB ports.

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 53 vendors, of which eight vendors downloaded the ITB.

The new carts will be distributed and shared as follows: one for the Eastern District, one for the Southern District, one for Kensington and Indian Springs, and one for Hudson Mills and Huron Meadows.

<u>Vendor</u>	<u>Location</u>	<u>Unit Price</u>	<u>Extended</u>
*Eagle Parts & Products	Augusta, GA	\$7,347.07	\$29,388.28
Midwest Golf and Turf <i>Offering Solo Rider 34</i>	Commerce Twp., MI	\$11,030.00	\$44,120.00

(* Indicates recommended award)



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-002
 Project Title: Purchase – Golf Carts
 Location: Indian Springs Metropark
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-002 to Midwest Golf and Turf of Commerce Township, Michigan, the low responsive, responsible bidder for the purchase of 70 new 2019 Club Car Precedent gas golf cars with USB ports (\$4,325.50 each) for a total cost of \$302,785 as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: The carts were included in the 2019 Board approved park budgets for a total of \$315,000. The purchase will total \$302,785; a difference of \$12,215 in favor of the budget.

Additionally, Midwest Golf and Turf is offering a trade-in a \$150,500 allowance (\$2,150 each) for Indian Springs's current fleet of 70 carts. This trade-in will allow the Metroparks to sell the carts before the fall auction, avoiding any additional maintenance, storage and cost to transport the carts to the auction site. The \$150,500 trade-in allowance will be added to the fund balance.

Scope of Work: Furnish and deliver 70 new 2019 golf carts.

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 54 vendors, of which 14 vendors downloaded the ITB.

Vendors were asked to provide a trade-in value for the Metroparks current fleet of 70 carts; the trade-in allowances are reflected below. The new carts replace 70 2009 Club Car Precedent carts with 1200-1400 hours each which will be sold to Midwest Golf and Turf for a total of \$150,500.

<u>Vendor</u>	<u>Location</u>	<u>Unit Price</u>	<u>Extended</u>
Midwest Golf and Turf*	Commerce Twp., MI	\$4,325.50	\$302,785.00
<i>Offering Club Car Precedent</i>	Trade-in Value offered:	\$2,150.00	\$150,500.00
Spartan Distributors	Auburn Hills, MI	\$4,575.00	\$350,250.00
<i>Offering EZ-Go TXT</i>	Trade-in Value offered:	\$2,050.00	\$143,500.00
Golf Cars Plus	Plainwell, MI	\$4,009.00	\$280,630.00
<i>Offering The Drive2</i>	Trade-in Value offered:	\$1,500.00	\$105,000.00

(* Indicated recommended award)



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-003
 Project Title: Purchase – Four Heavy Duty Pickup Trucks
 Location: Wolcott, Lake St. Clair, Huron Meadows and Lake Erie Metroparks
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-003 to Signature Ford of Owosso, MI, the low responsive, responsible bidder for the purchase of four (4) new 2019 heavy duty pickup trucks for a total amount of \$144,024 as recommended by Heidi Dziak, Senior Buyer and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget which, allowed for \$140,000 for the purchase of the three (3) vehicles. The \$144,024 for the cost of the vehicles is \$4,024 over budget. The additional \$4,024 is available in the 2019 Capital Equipment budget.

Scope of Work: Furnish and deliver the vehicles listed below to replace worn and aging equipment. The vehicle numbers for the units being replaced are indicated at the end of each new vehicle description. Vehicles being replaced have one or more of the following conditions:

- 10 or more years old
- Significant amount of rust
- 100,000 or more miles
- Major mechanical problems

<u>Description / Location / Unit Replaced</u>	<u>Cost</u>	<u>Budget</u>
Wolcott		
(1) 2019 Ford F250 Regular Cab, 4x4, 8' box, with plow <i>(Replaces #1660: 2008 Ford F250 Pickup with 80,837 miles, rust and electrical issues which will be sold at auction.)</i>	\$ 34,835.00	\$ 35,000.00
Lake St. Clair		
(1) 2019 Ford F250 Regular Cab, 4x4, 8' box, with plow <i>Replaces #2002: 2006 GMC Pickup with 80,000 miles, rust and mechanical issues which will be sold at auction.</i>	\$ 35,673.00	\$ 35,000.00
Huron Meadows		
(1) 2019 Ford F250 Super Cab, 4x4, 8' box, with plow <i>Replaces #711: 2006 Ford Pickup with 117,157 miles which will be transferred to Kensington to replace #341: 2007 Ford F150 Pickup with 144,741 miles which will be sold at auction.</i>	\$ 36,328.00	\$ 35,000.00
Lake Erie		
(1) 2019 Ford F250 Super Cab, 4x4, 8' box, with plow <i>Replaces #1003: 2003 Chevrolet Pickup with 103,092 miles which will be sold at auction.</i>	\$ 37,188.00	\$ 35,000.00
TOTAL	\$144,024.00	\$140,000.00

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 89 vendors, of which 15 vendors downloaded the ITB.

<u>Vendor</u>	<u>Location</u>	<u>Total Price for all Trucks</u>
Signature Ford-Lincoln*	Owosso, MI	\$144,024.00
Jorgensen Ford	Detroit, MI	\$144,530.00
Wolverine Truck Equipment	Dearborn, MI	\$149,234.56
Todd Wenzel Buick GMC <i>Bid for two vehicles, offering 2018 GMS 2500 HD.</i>	Westland, MI	\$72,832.00

() Indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-004
 Project Title: Purchase – Three Pickup Trucks
 Location: Stony Creek, Lower Huron and Kensington Metroparks
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners award ITB 2019-004 to Signature Ford of Owosso, Michigan the responsive, responsible bidder the purchase of three new 2019 four-wheel drive pickup trucks for a total amount of \$90,777 as recommended by Heidi Dziak, Senior Buyer and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget which allowed for \$93,000 for the purchase of the three (3) vehicles. The purchase of the vehicles will total \$90,777; a difference of \$2,223 in favor of the budget.

Scope of Work: Furnish and deliver the vehicles listed below to replace worn and aging equipment. The vehicle numbers for the units being replaced are indicated at the end of each new vehicle description. Vehicles being replaced have one or more of the following conditions:

- 10 or more years old
- Significant amount of rust
- 100,000 or more miles
- Major mechanical problems

<u>Description / Location / Unit Replaced</u>	<u>Cost</u>	<u>Budget</u>
<u>Stony Creek</u>		
(1) 2019 Ford F150 Super Cab, 4x4, 6 1/2' box <i>Replaces #919: 2014 Ford F150 Pickup with 128,442 Miles, will be transferred to Lake St. Clair to replace #796: 2003 Chevrolet Pickup with 83,355 miles and rust; will be sold at auction.</i>	\$29,989.00	\$33,000.00
<u>Lower Huron</u>		
(1) 2019 Ford F150 Super Cab, 4x4, 6 1/2' box <i>Replaces #505: 2010 Ford F150 Pickup with 158,469 miles and rust; will be sold at auction.</i>	\$30,464.00	\$30,000.00
<u>Kensington</u>		
(1) 2019 Ford F150 Super Cab, 4x4, 6 1/2' box <i>Replaces #269: 2007 Chevrolet Pickup with 124,791 miles, will be sold at auction.</i>	\$30,324.00	\$30,000.00
TOTAL	\$90,777.00	\$93,000.00

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 89 vendors, of which 19 vendors downloaded the ITB.

<u>Vendor</u>	<u>Location</u>	<u>Total Price for all Trucks</u>
Signature Ford-Lincoln*	Owosso, MI	\$90,777.00
Jorgensen Ford <i>Bid does not include a back rack. Back rack is an additional \$495</i>	Detroit, MI	\$90,575.00
Todd Wenzel Buick GMC <i>Offering GMC Sierra 1500 LMT Did not bid on Item #3</i>	Westland, MI	\$57,300.00

() Indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Heidi Dziak, Senior Buyer
 Project No: ITB 2019-005
 Project Title: Purchase – Compact Utility Tractor
 Location: Hudson Mills Metropark
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITB 2019-005 to Tri-County Equipment of Lapeer, Michigan, the responsive, responsible bidder for the purchase of a compact utility tractor in the total amount of \$44,374.66 as recommended by Senior Buyer Heidi Dziak and staff.

Fiscal Impact: Funds will come from the Board approved 2019 Capital Equipment budget, which allowed \$46,000 for the purchase. The \$44,374.66 for the cost of the equipment is \$1,625.34 under budget.

Scope of Work: Furnish and deliver one (1) 2019 John Deere 4052R tractor with a front loader, backhoe and pallet fork attachments.

Background: The ITB was competitively bid and posted on the Michigan Intergovernmental Trade Network (MITN) site, which provided notice of the solicitation to 50 vendors, of which 17 vendors downloaded the ITB.

The new equipment replaces unit 1239, a 2005 John Deere Tractor with 1291 hours, with an inoperable four-wheel drive and electrical issues. The unit will be sold at auction.

<u>Vendor</u>	<u>Location</u>	<u>Price</u>
Tri-County Equipment*	Lapeer, MI	\$44,374.66
D&G Equipment, Inc.	Williamston, MI	\$45,136.36
Sell's Equipment	Woodhaven, MI	\$45,561.09
J.W. Turf	Wixom, MI	\$46,260.03
Adsii, Inc.	Freemont, CA	\$55,854.32
Rosy Bros, Inc.	Dryden, MI	
<i>Offering a Kubota MX4800HST</i>		\$36,550.00
<i>Offering a Kubota MX5200HST</i>		\$37,550.00
J Burnips Equipment Co.	Big Rapids, MI	\$45,405.00
<i>Offering a New Holland Boomer 50T4B</i>		

(* indicates recommended award)



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Ryan Colliton, Chief of Natural Resources and Regulatory Compliance
 Projects: ITB 2019-012-016
 Project Title: Bids – Invasive Species Control
 Location: Delhi, Dexter-Huron, Hudson Mills, Lower Huron, Willow, Oakwoods, Stony Creek, Wolcott, Huron Meadows, Indian Springs and Kensington Metroparks
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' award ITBs 2019-012-016 to the responsive, responsible bidders for invasive species control as indicated for a total not to exceed amount of \$245,000 for a contract terms of one (1) year with up to four (4) one-year renewal options as recommended by Chief of Natural Resources and Regulatory Compliance Ryan Colliton and staff.

- Award a contract to GEI Consultants of Allendale, Michigan for an amount not-to-exceed \$47,000 for invasive shrub and vine control at Stony Creek and Wolcott Metroparks.
- Award a contract to Plantwise LLC of Ann Arbor, Michigan for an amount not-to-exceed \$110,000 for invasive shrub and vine control at Delhi, Dexter-Huron, Hudson Mills, Lower Huron, Willow and Oakwoods Metroparks.
- Award a contract to Wildtype Design Ltd of Mason, Michigan for an amount not-to-exceed \$88,000 for invasive shrub, vine and shallow-wort control at Huron Meadows, Indian Springs and Kensington Metroparks.

Fiscal Impact: A total of \$245,000.00 is available in the Board approved 2019 budget.

Scope of Work: Provide control of invasive species throughout the Metroparks.

Background: The ITB was posted on the Michigan Intergovernmental Trade Network (MITN) site which provided notice of the solicitation to 47 vendors, of which 22 downloaded the ITBs. Additionally, the ITB was emailed to nine vendors. Staff received bids from vendors that offered the following hourly rates per Metropark:

Location	ITB 2019-012 Delhi, Dexter, Hudson Mills	ITB 2019-013 Huron Meadows, Kensington	ITB 2019-014 Lower Huron, Willow, Oakwoods	ITB 2019-015 Stony Creek, Wolcott	ITB 2019-016 Indian Springs
Cardno, Inc. <i>Brighton, MI</i>	No Bid	\$56.97 (+ chemicals)	No Bid	No Bid	No Bid
Davey Resource <i>Kent, OH</i>	No Bid	No Bid	No Bid	\$73.00	No Bid
GEI Consultants <i>Allendale, MI</i>	\$72.00	\$72.00	\$72.00	\$72.00*	\$72.00
Owen Tree Service <i>Attica, MI</i>	\$125.00 (+ travel fee)	\$125.00 (+ travel fee)	\$125.00 (+ travel fee)	\$125.00 (+ travel fee)	No Bid
PLM <i>Morrice, MI</i>	No Bid	No Bid	No Bid	No Bid	\$125.00
Plantwise <i>Ann Arbor, MI</i>	\$66.90*	No Bid	\$70.50*	No Bid	No Bid
Wildtype Design <i>Mason, MI</i>	No Bid	\$66.90*	No Bid	\$83.00*	\$71.00*

Note: a sixth Bidder was not found to be responsible.

(*) indicates recommended award



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Report – Conceptual Property Exchange
 Location: Wolcott Mill Metropark
 Date: February 7, 2019

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the Conceptual Property Exchange Report recommended by Chief of Planning and Development Nina Kelly, and staff.

Fiscal Impact: There is currently no fiscal impact of the conceptual property exchange between the Metroparks and Ray Township. This item is presented for information only until that time that a formal proposal is developed and reviewed by legal counsel.

Background: In mid-2016, Planning and Engineering staff engaged in preliminary negotiations with Ray Township officials for a trail easement crossing a township-owned parcel (05-16-200-008) along the North Branch of the Clinton River. At the time, the Metroparks was seeking to provide trail connectivity between Wolcott Mill Metropark Farm Center and Historic Center for general pedestrian use and for wagons used during special programs. These negotiations were unsuccessful.

In November 2018, Ray Township officials (now under different leadership) approached staff with an interest in acquiring a portion of a Metroparks owned parcel (05-16-200-010) to construct a new township office building and parking lot adjacent to the existing municipal complex. To begin discussions, HCMA Engineering staff facilitated an appraisal, received in December 2018, which valued the 5.84-acre parcel in its entirety at \$116,800.

In January 2019, staff met again with Ray Township officials to discuss the new proposal. Staff reiterated an interest in developing a trail along the river to connect Metropark facilities. At that meeting, Ray Township representatives were receptive to this concept and expressed support for exploring a negotiated property exchange.

Next steps include:

- Complete a survey and subsequent appraisal of the desired portion of Metroparks parcel 05-16-200-010
- Complete an appraisal of the desired portion of township parcel 05-16-200-008
- Develop a formal property exchange agreement in accordance with Metroparks property acquisition and divestiture policies for approval by the Metroparks Board of Commissioners and the Ray Township Council.

Attachments: 2016 Site Plan
2016 Conceptual Trail Alignment
2018 Ray Township Proposed Drawing
Appraisal for Metroparks Owned Property

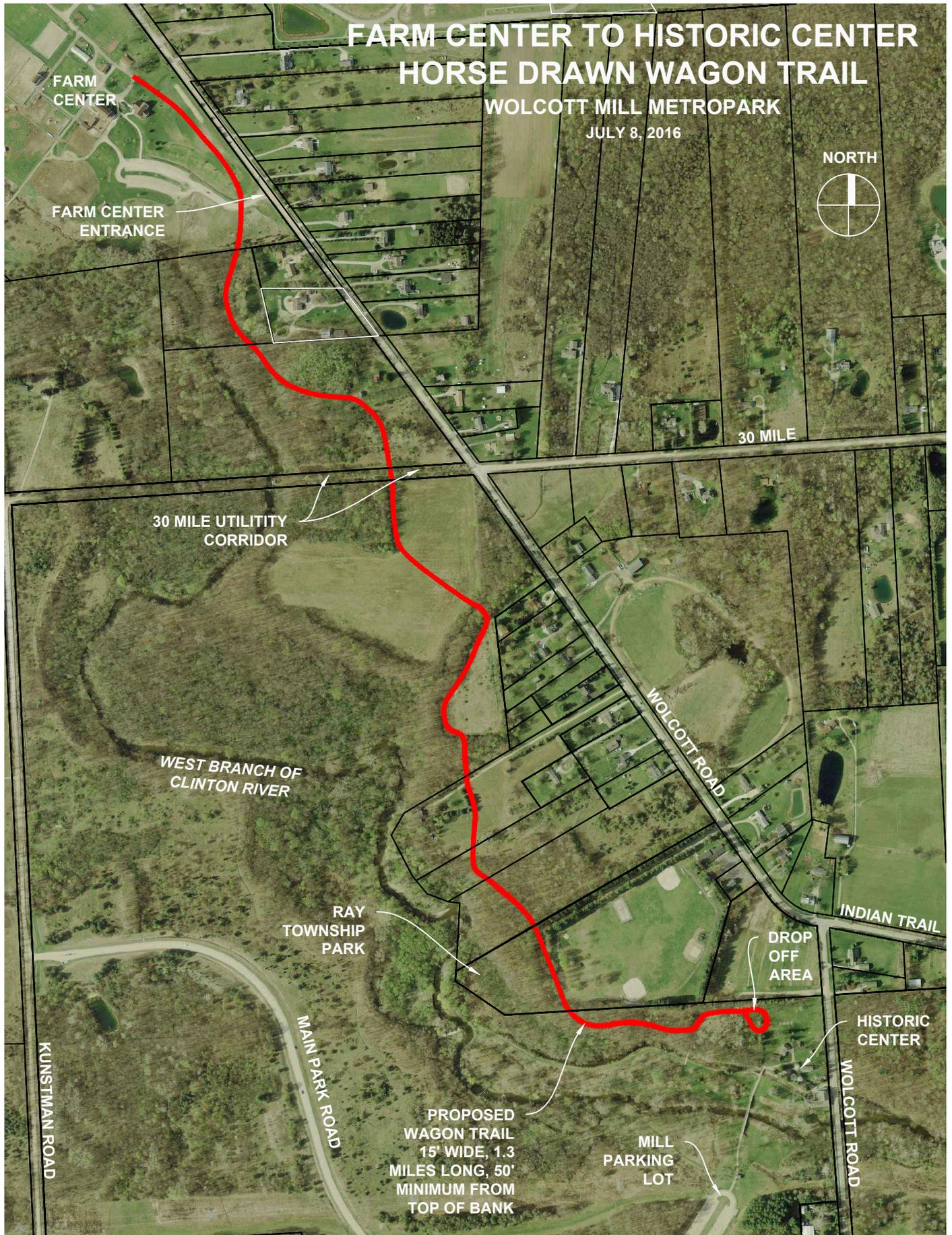
EXHIBIT B



SITE PLAN

SCALE: 1" = 100'

HCMA, 2016





APPRAISAL OF



LOCATED AT:

05-16-200-010 Wolcott Road
Ray Township, MI 48096

FOR:

Huron-Clinton Metroparks
13000 High Ridge Drive
Brighton, MI, 48114

BORROWER:

N/A

AS OF:

December 6, 2018

APPRAISED VALUE:

\$116,800

BY:

Laura Herrington
Michigan Certified General Real Estate Appraiser

LAND APPRAISAL REPORT

File No. 25233

Borrower N/A Census Tract 2160.00 Map Reference 47664-26-099
 Property Address 05-16-200-010 Wolcott Road
 City Ray Township County Macomb State MI Zip Code 48096
 Legal Description See Attached Addendum
 Sale Price N/A Date of Sale N/A Loan Term N/A yrs. Property Rights Appraised Fee Leasehold De Minimus PUD
 Actual Real Estate Taxes \$0.00 (yr.) Loan charges to be paid by seller N/A Other sale concessions n/A
 Lender/Client Huron-Clinton Metroparks Address 13000 High Ridge Drive, Brighton, MI 48114
 Occupant Vacant Appraiser Laura Herrington Instructions to Appraiser Vacant Land Fair Market Value

NEIGHBORHOOD

Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Employment Stability	<input type="checkbox"/> Good	<input checked="" type="checkbox"/> Avg	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Built Up	<input type="checkbox"/> Over 75%	<input checked="" type="checkbox"/> 25% to 75%	<input type="checkbox"/> Under 25%	Convenience to Employment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Growth Rate	<input type="checkbox"/> Fully Dev.	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Steady	Convenience to Shopping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	Convenience to Schools	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	Adequacy of Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marketing Time	<input type="checkbox"/> Under 3 Mos.	<input checked="" type="checkbox"/> 4-6 Mos.	<input type="checkbox"/> Over 6 Mos.	Recreational Facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Present	<u>25</u> % One-Unit	<u>0</u> % 2-4 Units	<u>0</u> % Apts	Adequacy of Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land Use	<u>0</u> % Industrial	<u>60</u> % Vacant	<u>15</u> % Metropark	Property Compatibility	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change in Present Land Use	<input type="checkbox"/> Not Likely	<input checked="" type="checkbox"/> Likely	<input type="checkbox"/> Taking Place(*)	Protection from Detrimental Conditions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Predominant Occupancy	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Tenant	<u> </u> % Vacant	Police and Fire Protection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
One-Unit Price Range	\$ <u>170,000</u> to \$ <u>885,000</u>	Predominant Value	\$ <u>450,000</u>	General Appearance of Properties	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
One-Unit Age	<u>18</u> yrs. to <u>77</u> yrs.	Predominant Age	<u>30</u> yrs.	Appeal to Market	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise) **Subject is located in a semi-rural, suburban setting where most homes are located on main paved roads with business or retail found in scattered strip centers. Employment centers and amenities are located within 1 to 10 miles of the subject property.**

SITE

Dimensions See Plat Map = 5.84 acres Corner Lot
 Zoning Classification Agricultural Residential Present Improvements Do Do Not Conform to Zoning Regulations
 Highest and Best Use Present Use Other (specify) Vacant Interim Use
 Elec. Public Available at Street OFF-SITE IMPROVEMENTS
 Gas Street Access Public Private
 Water Surface Asphalt
 San. Sewer Maintenance Public Private
 Storm Sewer Curb/Gutter
 Sidewalk Street Lights
 Topo Level
 Size 5.84 ac
 Shape Irregular/Rectangular
 View Residential/Woods
 Drainage Appears Adequate
 Property located in a HUD identified Special Flood Hazard Area? Yes No

Comments (favorable or unfavorable including any apparent adverse easements, encroachments or other adverse conditions) **No adverse easements noted. Site is typical for the neighborhood.**

The undersigned has recited three recent sales of properties most similar and proximate to the subject and has to be considered these in the market analysis. The description includes a dollar adjustment, reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to, or more favorable than subject property, a minus (-) adjustment is made, thus reducing the indicated value of the subject, if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made, thus increasing the indicated value of the subject.

ITEM	SUBJECT	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	05-16-200-010 Wolcott Road Ray Township, MI 48096	0 30 Mile Rd Ray Twp, MI 48096	0 Hartway Rd Ray Twp, MI 48096	0 28 Mile Rd Ray Twp, MI 48096
Proximity to subject		1.51 miles NW	1.77 miles NE	2.90 miles SW
Sales Price	\$ N/A	\$ 72,500	\$ 64,000	\$ 106,000
Price \$/Sq. Ft. ac		23,616	14,781	21,200
Data Source		RC #217101424;DOM 9	RC #215118684;DOM 128	RC #217051642;DOM 79
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION +(-) Adjust.	DESCRIPTION +(-) Adjust.	DESCRIPTION +(-) Adjust.
		11/19/2017	03/10/2016 2,000	09/14/2017
Location	Suburban/Agricultural	Suburban/Agricultural	Suburban/Agricultural	Suburban/Agricultural
Site/View	Residential/Woods	Agricultural/Res	Agricultural/Res	Agricultural/Res
Size	5.84 ac	3.07 ac -4,700	4.33 ac 0	5.00 ac 0
Zoning	Agricultural Res	Agricultural Res	Agricultural Res	Agricultural Res
Sales or Financing Concessions		Cash;0	Cash;0	Cash;0
Net Adj. (Total)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ 4,700	<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 2,000	<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 0
Indicated Value of Subject		Gross Adj: 19.9 % Net Adj: -19.9 % \$ 18,916	Gross Adj: 13.5 % Net Adj: 13.5 % \$ 16,781	Gross Adj: 0.0 % Net Adj: 0.0 % \$ 21,200

Comments on Market Data **All comparables used were relevant for size, location, and proximity. All comparable sales have something in common with the subject property. Most weight is placed on sales #1 and #3 for their more recent sale date and similar size. A mid-range value of \$20,000 per acre is considered a reasonable market value for the subject.**

Comments and Conditions of Appraisal **The appraisal is made "as is".**

Final Reconciliation **The Sales Comparison Approach is considered the best indicator of value because it reflects the actions of willing and informed buyers and sellers in an open market place. Cost and Income Approaches to value are not applicable. As a result, all weight is applied to the Sales Comparison Approach.**

RECONCILIATION

I ESTIMATE THE MARKET VALUE, AS DEFINED, OF THE SUBJECT PROPERTY AS OF December 6, 2018 TO BE \$ 116,800

APPRaiser: Signature Laura Herrington Name Laura Herrington Title Certified General Date Report Signed 12/19/2018 State Certification # State State License # 1201069642 State Michigan Expiration Date of Certification or License 07/31/2020 Date of Inspection 12/6/2018

SUPERVISORY APPRAISER (if applicable): Signature Name Title Date Report Signed State Certification # State State License # State Expiration Date of Certification or License Date of Inspection Did Did Not Inspect Property

ADDENDUM

Borrower: N/A	File No.: 25233	
Property Address: 05-16-200-010 Wolcott Road	Case No.:	
City: Ray Township	State: MI	Zip: 48096
Lender: Huron-Clinton Metroparks		

This addendum is to become a part of the Appraisal Report submitted to you regarding the above described property.

LEGAL DESCRIPTION

T4N,R13E SEC 16 BEG AT SE COR OF W 1/2 OF NE 1/4 SEC 16; TH N88*17'30"W 608.50 FT ALG E & W 1/4 LINE SEC 16; TH N20*29'E526.85 FT; TH N60*33'E 189.15 FT ALG AN OLD FENCE LINE; TH S29*42'E 202.10 FT & S73*45'E 180 FT & S02*05'W 379 FT ALG CEN LINE OF WOLCOTT RD TO PT OF BEG. 5.84 A.

SUBJECT PROPERTY

The subject property is an irregular parcel of vacant land located on Wolcott Road Ray Township, Michigan. The site is located south west of the intersection of Wolcott Road and Indian Trail Road. The subject consists of approximately 5.84 acres of mostly level land with some mature growth along the perimeter.

Neighboring properties includes residential improved parcels, Ray Township municipal offices, senior center, and library, as well as property of the Wolcott Mill Metropark. The Wolcott Mill Metropark is a 2,380 acre park offering hiking and riding trails, historic center, golf course, and farm center.

HIGHEST AND BEST USE

The appraiser has concluded the highest and best use of the property to be its current interim use. This opinion is supported by the fact that the property is physically possible (see pictures), is a legal use (see site section/zoning), is financially feasible (see sales comparison approach for sales of similar properties) and is considered to be the maximally productive interim use (a more productive use requires substantial capital improvement).

SALES COMPARISON APPROACH

The search for comparable sales was limited to vacant parcels located along main area roads in the subject's community.

All comparables are of similar size, within the same market, and represent a viable alternative to the subject. Appropriate adjustments are applied to the comparables in order to adequately consider their differences from the subject in regards to lot size.

The comparable sales presented within this report are considered the best available to this appraiser at the time for comparison to the subject. Comparable sales information is based on MLS, builder sales records, and/or local government records. All comparable sales have been verified as closed by the MLS and government records unless otherwise noted.

Time adjustments of 5% per annum are applied to sales #2, #4, and #5 for their older sale dates.

A 20% negative adjustment is applied to sale #1 based on the principle that smaller sells for more per acre. A 20% positive adjustment is applied to sale #6 based on the principle that more sells for less per acre.

All comparables used were relevant for size, location, and proximity. All comparable sales have something in common with the subject property. Most weight is placed on sales #1 and #3 for their more recent sale date and similar size. A mid-range value of \$20,000 per acre is considered a reasonable market value for the subject.

ADJUSTMENTS

Not all adjustments in the Sales Comparison Approach can be directly extracted or supported by the available market data with a high degree of accuracy. Some adjustments have an element of subjectivity and professional judgment which the appraiser has applied based on prior observations of the reactions of typical/knowledgeable buyers' and sellers' in the marketplace. This method is a standard and well accepted practice within the appraisal industry. All interested parties are encouraged to have an understanding of basic valuation practices when appraising atypical or complex properties; or where there is an extreme absence of like elements of comparison; or in instances where the market data is inconsistent with which to draw better supported adjustments and overall value conclusions. Appraising Residential Properties, 4th Edition, Appraisal Institute, Page 342, "Limitations of Paired Data Analysis" states, "This brief discussion of paired data analysis may seem to suggest that identifying the effects of property differences from market data is a straightforward procedure that can produce accurate, complete mathematical results in all appraisals. Such an impression would be misleading. Appraisers develop an opinion of market value by applying their judgment to the analysis and interpretation of data. Paired data analysis is a tool that an appraiser can apply to market data in some circumstances. When used in conjunction with other analytical tools, this type of analysis supports and guides the appraiser's judgment, but it does not take its place. Perfect sets of comparables that vary in a single, identifiable respect are rarely found. Because properties that are sufficiently similar to the subject are usually limited in number, the decision to apply paired data analysis in a given situation is a matter of judgment. Often the sampling size may not be large enough to provide a solid statistical foundation for the appraiser's conclusions."

STATE LAW REQUIREMENT

In Michigan, appraisers are required to be licensed and are now regulated by the Michigan Department of Licensing and Regulatory Affairs, P.O. Box 30018, Lansing, Michigan, 48909. The following licenses are issued by the department: State Certified General; State Certified Residential; State Licensed; Limited License. Limited License appraisers may only materially assist in an appraisal assignment under the direct supervision of a State Certified Appraiser.

COMPLIANCE TO THE INDUSTRY STANDARD

This appraisal conforms to the current edition of the Uniform Standards of Professional Appraisal Practice (USPAP) that became effective August 1990 by FNMA and the Office of the Comptroller, and with the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA) and Title XI.

ADDENDUM

Borrower: N/A

File No.: 25233

Property Address: 05-16-200-010 Wolcott Road

Case No.:

City: Ray Township

State: MI

Zip: 48096

Lender: Huron-Clinton Metroparks

The appraiser's analysis opinions and conclusions were developed in accordance with and in conformity to USPAP Standard 1, Real Property Appraisal Development. The results of the appraisal have been reported in an Appraisal Report in compliance with USPAP Standard 2, Real Property Appraisal Reporting.

COMPETENCY OF THE APPRAISER

The appraiser hereby certifies that he/she has the experience and knowledge to adequately execute this appraisal assignment competently and completely, without assistance of others unless otherwise noted within this report.

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

*Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the Appraiser's judgment.

STATEMENT OF LIMITING CONDITIONS AND APPRAISER'S CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS: The appraiser's certification that appears in the appraisal report is subject to the following conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
2. The appraiser has provided a sketch in the appraisal report to show approximate dimensions of the improvements and the sketch is included only to assist the reader of the report in visualizing the property and understanding the appraiser's determination of its size.
3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
5. The appraiser has estimated the value of the land in the cost approach at its highest and best use and the improvements at their contributory value. These separate valuations of the land and improvements must not be used in conjunction with any other appraisal and are invalid if they are so used.
6. The appraiser has noted in the appraisal report any adverse conditions (such as, needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
7. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
8. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice.
9. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that completion of the improvements will be performed in a workmanlike manner.
10. The appraiser must provide his or her prior written consent before the lender/client specified in the appraisal report can distribute the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraisal organizations or the firm with which the appraiser is associated) to anyone other than the borrower; the mortgagee or its successors and assigns; the mortgage insurer; consultants; professional appraisal organizations; any state or federally approved financial institution; or any department, agency, or instrumentality of the United States or any state or the District of Columbia; except that the lender/client may distribute the property description section of the report only to data collection or reporting service(s) without having to obtain the appraiser's prior written consent. The appraiser's written consent and approval must also be obtained before the appraisal can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.

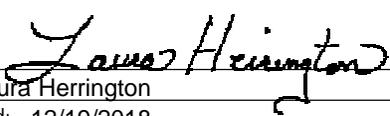
APPRAISERS CERTIFICATION: The Appraiser certifies and agrees that:

1. I have researched the subject market area and have selected a minimum of three recent sales of properties most similar and proximate to the subject property for consideration in the sales comparison analysis and have made a dollar adjustment when appropriate to reflect the market reaction to those items of significant variation. If a significant item in a comparable property is superior to, or more favorable than, the subject property, I have made a negative adjustment to reduce the adjusted sales price of the comparable and, if a significant item in a comparable property is inferior to, or less favorable than the subject property, I have made a positive adjustment to increase the adjusted sales price of the comparable.
2. I have taken into consideration the factors that have an impact on value in my development of the estimate of market value in the appraisal report. I have not knowingly withheld any significant information from the appraisal report and I believe, to the best of my knowledge, that all statements and information in the appraisal report are true and correct.
3. I stated in the appraisal report only my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the contingent and limiting conditions specified in this form.
4. I have no present or prospective interest in the property that is the subject to this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or the estimate of market value in the appraisal report on the race, color, religion, sex, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property.
5. I have no present or contemplated future interest in the subject property, and neither my current or future employment nor my compensation for performing this appraisal is contingent on the appraised value of the property.
6. I was not required to report a predetermined value or direction in value that favors the cause of the client or any related party, the amount of the value estimate, the attainment of a specific result, or the occurrence of a subsequent event in order to receive my compensation and/or employment for performing the appraisal. I did not base the appraisal report on a requested minimum valuation, a specific valuation, or the need to approve a specific mortgage loan.
7. I performed this appraisal in conformity with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place as of the effective date of this appraisal, with the exception of the departure provision of those Standards, which does not apply. I acknowledge that an estimate of a reasonable time for exposure in the open market is a condition in the definition of market value and the estimate I developed is consistent with the marketing time noted in the neighborhood section of this report, unless I have otherwise stated in the reconciliation section.
8. I have personally inspected the interior and exterior areas of the subject property and the exterior of all properties listed as comparables in the appraisal report. I further certify that I have noted any apparent or known adverse conditions in the subject improvements, on the subject site, or on any site within the immediate vicinity of the subject property of which I am aware and have made adjustments for these adverse conditions in my analysis of the property value to the extent that I had market evidence to support them. I have also commented about the effect of the adverse conditions on the marketability of the subject property.
9. I personally prepared all conclusions and opinions about the real estate that were set forth in the appraisal report. If I relied on significant professional assistance from any individual or individuals in the performance of the appraisal or the preparation of the appraisal report, I have named such individual(s) and disclosed the specific tasks performed by them in the reconciliation section of this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in the report; therefore, if an unauthorized change is made to the appraisal report, I will take no responsibility for it.

SUPERVISORY APPRAISER'S CERTIFICATION: If a supervisory appraiser signed the appraisal report, he or she certifies and agrees that: I directly supervise the appraiser who prepared the appraisal report, have reviewed the appraisal report, agree with the statements and conclusions of the appraiser, agree to be bound by the appraiser's certifications numbered 4 through 7 above, and am taking full responsibility for the appraisal and the appraisal report.

ADDRESS OF PROPERTY APPRAISED: 05-16-200-010 Wolcott Road, Ray Township, MI 48096

APPRAISER:

Signature: 
 Name: Laura Herrington
 Date Signed: 12/19/2018
 State Certification #: _____
 or State License #: 1201069642
 State: Michigan
 Expiration Date of Certification or License: 07/31/2020

SUPERVISORY APPRAISER (only if required)

Signature: _____
 Name: _____
 Date Signed: _____
 State Certification #: _____
 or State License #: _____
 State: _____
 Expiration Date of Certification or License: _____

Did Did Not Inspect Property

Michigan Certified General Real Estate Appraiser

SUBJECT PHOTOGRAPHS

Borrower: N/A	File No.: 25233	
Property Address: 05-16-200-010 Wolcott Road	Case No.:	
City: Ray Township	State: MI	Zip: 48096
Lender: Huron-Clinton Metroparks		

30600 N River Rd

Borrower:	File No.: 25233-PH	
Property Address: Huron-Clinton Metroparks	Case No.:	
City: Ray Twp	State: MI	Zip: 48096
Lender:		



Street View Facing North Subject On Left



Driveway To Vacant Land



Driveway To Vacant Land



Vacant Land View



Vacant Land View



Vacant Land View

SUBJECT PHOTOGRAPHS

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI
Lender: Huron-Clinton Metroparks	Zip: 48096

32190 N River Rd

Borrower:	File No.: 25233-PH
Property Address: Huron-Clinton Metroparks	Case No.:
City: Ray Twp	State: MI
Lender:	Zip: 48096



Across From Vacant Land



Rear View Of Vacant Land



Across From Vacant Land



Opposing Street Scene



Opposing Street Scene



View From Road To Vacant Land

SUBJECT PHOTOGRAPHS

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI
Lender: Huron-Clinton Metroparks	Zip: 48096

29487 Riverside Bay Ct

Borrower:	File No.: 25233-PH
Property Address: Huron-Clinton Metroparks	Case No.:
City: Ray Twp	State: MI
Lender:	Zip: 48096



View North to South of Vacant Land



View North to South of Vacant Land



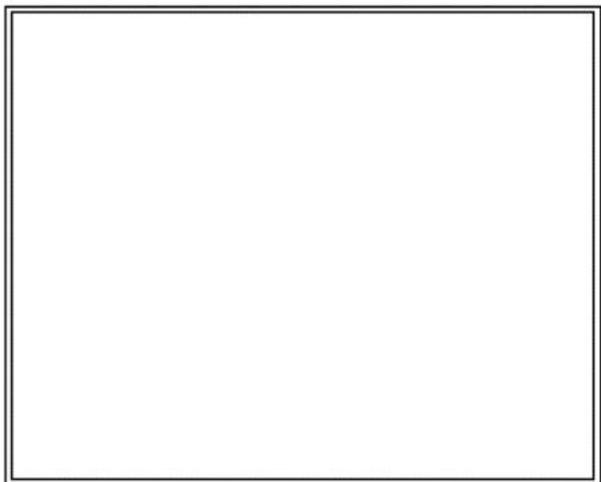
Buildings Bordering Vacant Land



Buildings Bordering Vacant Land



North Part of Wolcott Rd Bordering Vacant Land



AERIAL MAP

Borrower: N/A

File No.: 25233

Property Address: 05-16-200-010 Wolcott Road

Case No.:

City: Ray Township

State: MI

Zip: 48096

Lender: Huron-Clinton Metroparks



Google

Map data ©2018 Google, Imagery ©2018, CNES / Airbus, DigitalGlobe, U.S. Geological Survey, USDA Farm Service Agency

PLAT MAP

Borrower: N/A

File No.: 25233

Property Address: 05-16-200-010 Wolcott Road

Case No.:

City: Ray Township

State: MI

Zip: 48096

Lender: Huron-Clinton Metroparks



LOCATION MAP

Borrower: N/A

File No.: 25233

Property Address: 05-16-200-010 Wolcott Road

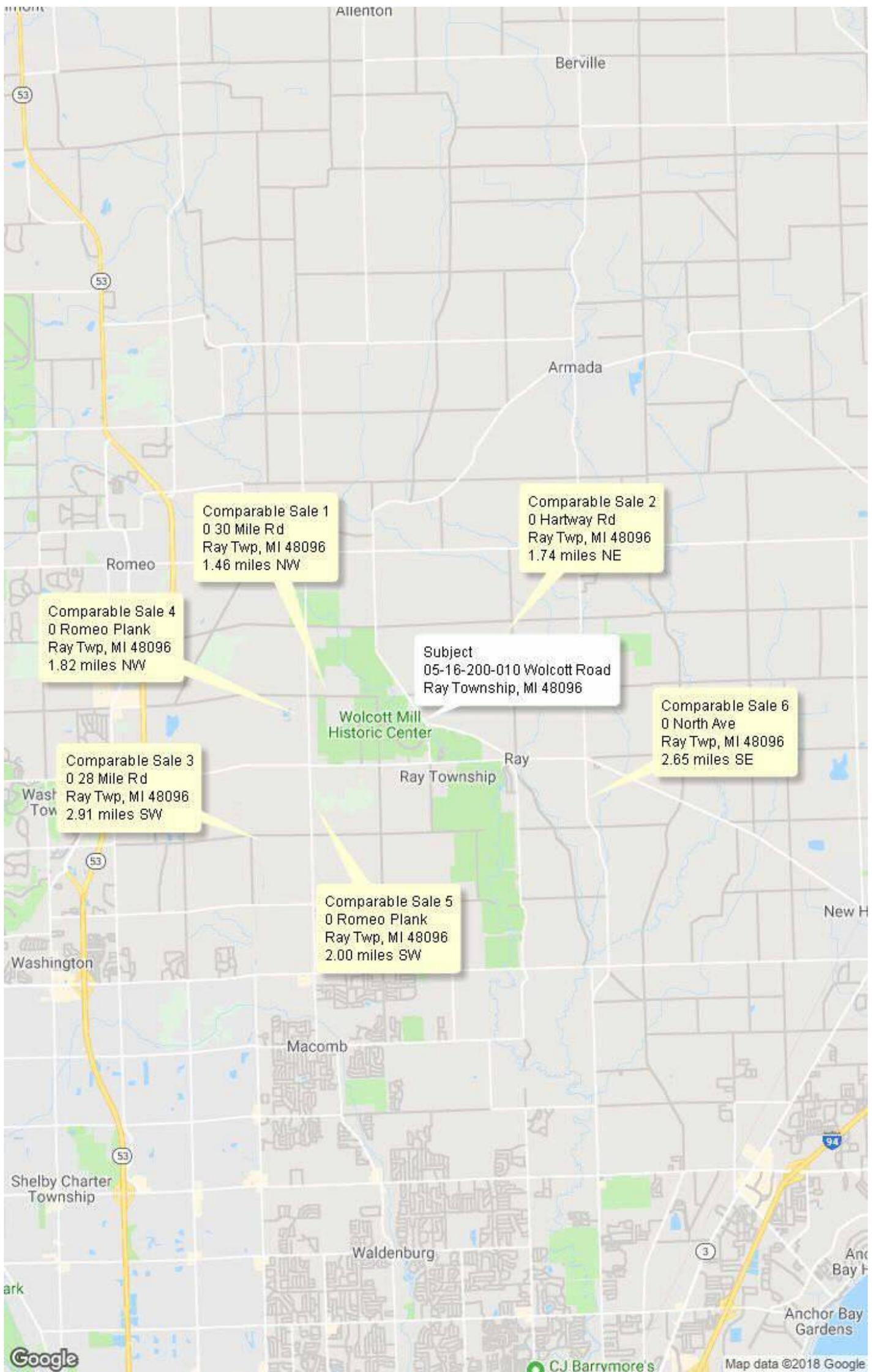
Case No.:

City: Ray Township

State: MI

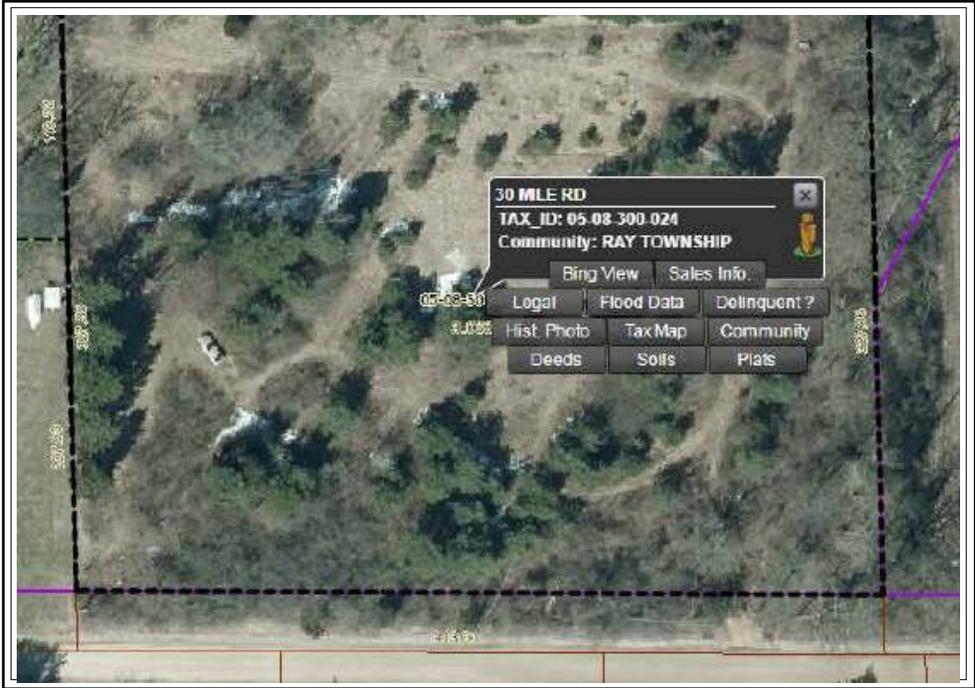
Zip: 48096

Lender: Huron-Clinton Metroparks



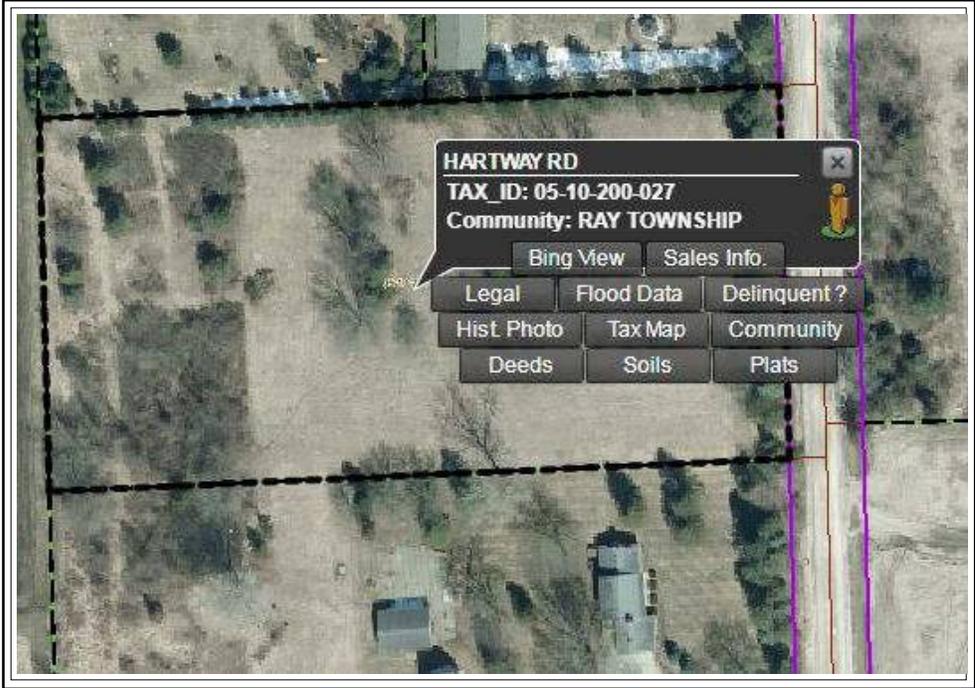
COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI Zip: 48096
Lender: Huron-Clinton Metroparks	



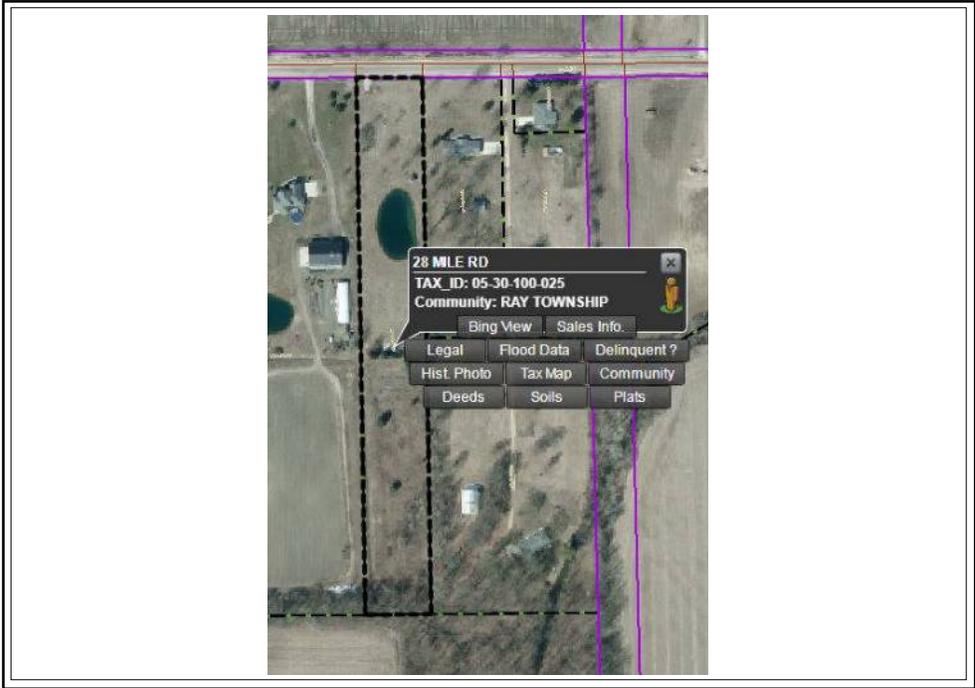
COMPARABLE SALE #1

0 30 Mile Rd
 Ray Twp, MI 48096
 Sale Date: 11/19/2017
 Sale Price: \$ 72,500



COMPARABLE SALE #2

0 Hartway Rd
 Ray Twp, MI 48096
 Sale Date: 03/10/2016
 Sale Price: \$ 64,000



COMPARABLE SALE #3

0 28 Mile Rd
 Ray Twp, MI 48096
 Sale Date: 09/14/2017
 Sale Price: \$ 106,000

COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI Zip: 48096
Lender: Huron-Clinton Metroparks	



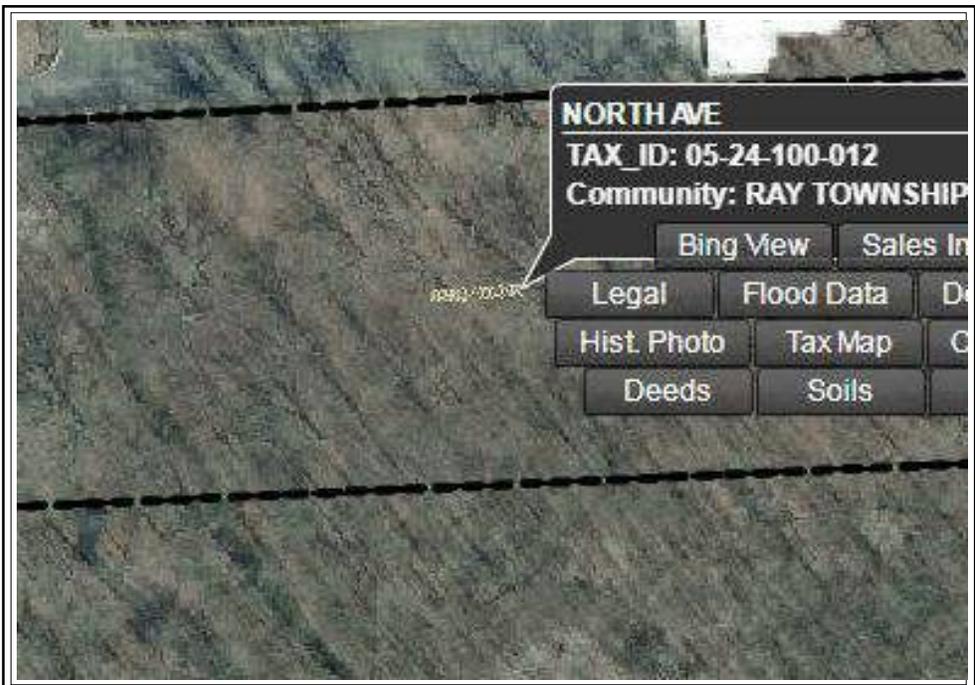
COMPARABLE SALE #4

0 Romeo Plank
 Ray Twp, MI 48096
 Sale Date: 09/07/2016
 Sale Price: \$ 77,000



COMPARABLE SALE #5

0 Romeo Plank
 Ray Twp, MI 48096
 Sale Date: 06/27/2017
 Sale Price: \$ 95,900



COMPARABLE SALE #6

0 North Ave
 Ray Twp, MI 48096
 Sale Date: 07/23/2018
 Sale Price: \$ 84,000

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI Zip: 48096
Lender: Huron-Clinton Metroparks	



LIA Administrators & Insurance Services
APPRAISAL AND VALUATION
PROFESSIONAL LIABILITY INSURANCE POLICY



DECLARATIONS

ASPEN AMERICAN INSURANCE COMPANY
 (A stock insurance company herein called the "Company")
 175 Capitol Blvd. Suite 100
 Rocky Hill, CT 06067

Date Issued	Policy Number	Previous Policy Number
06/08/2018	AAI001618-04	AAI001618-03

THIS IS A CLAIMS MADE AND REPORTED POLICY. COVERAGE IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND THEN REPORTED TO THE COMPANY IN WRITING NO LATER THAN SIXTY (60) DAYS AFTER EXPIRATION OR TERMINATION OF THIS POLICY, OR DURING THE EXTENDED REPORTING PERIOD, IF APPLICABLE, FOR A WRONGFUL ACT COMMITTED ON OR AFTER THE RETROACTIVE DATE AND BEFORE THE END OF THE POLICY PERIOD. PLEASE READ THE POLICY CAREFULLY.

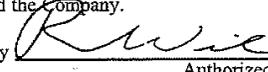
Item

<p>1. Customer ID: 120443 Named Insured: COMPLETE APPRAISAL COMPANY LLC Laura A. Herrington LLC 17344 West 12 Mile Rd Suite 200 Southfield, MI 48076</p>	
<p>2. Policy Period: From: 06/21/2018 To: 06/21/2019 12:01 A.M. Standard Time at the address stated in 1 above.</p>	
<p>3. Deductible: \$1,000 Each Claim</p>	
<p>4. Retroactive Date: 06/21/1994</p>	
<p>5. Inception Date: 06/21/2015</p>	
<p>6. Limits of Liability: A. \$1,000,000 Each Claim B. \$1,000,000 Aggregate</p>	
<p>7. Mail all notices, including notice of Claim, to: LIA Administrators & Insurance Services 1600 Anacapa Street Santa Barbara, California 93101 (800) 334-0652; Fax: (805) 962-0652</p>	
<p>8. Annual Premium: \$1,412.00</p>	
<p>9. Forms attached at issue: LIA002 (12/14) LIA MI (11/14) LIA MI NOT (11/14) LIA012 (12/14) LIA018 (10/14) LIA119 (10/14) LIA131 (10/14) LIA135 (10/14) LIA136 (10/14) LIA137 (10/14)</p>	

This Declarations Page, together with the completed and signed Policy Application including all attachments and exhibits thereto, and the Policy shall constitute the contract between the Named Insured and the Company.

06/08/2018
 Date

LIA-001 (12/14)

By 
 Authorized Signature
 Aspen American Insurance Company

Borrower: N/A	File No.: 25233
Property Address: 05-16-200-010 Wolcott Road	Case No.:
City: Ray Township	State: MI Zip: 48096
Lender: Huron-Clinton Metroparks	

**Appraisal and Valuation
Professional Liability Insurance Policy**



Named Insured: COMPLETE APPRAISAL COMPANY LLC
Laura A. Herrington LLC

Policy Number: AAI001618-04
Effective Date: 06/21/2018
Customer ID: 120443

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL COVERED APPRAISERS ENDORSEMENT

In consideration of the premium charged, it is agreed that Section IV. DEFINITIONS (I) "Insured" is amended to include:

"Insured" means:

The persons identified below, but only while acting on behalf of the Named Insured:

Name	Coverage Effective Date	Principal/Owner, Appraiser or Trainee
Laura Herrington	06/21/2018	Principal/Owner
Phyllis Salter	06/21/2018	Appraiser

All other terms, conditions, and exclusions of this Policy remain unchanged.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Nina Kelly, Chief of Planning and Development
 Subject: Approval – Green Oak Township Access Easement
 Location: Huron Meadows Metropark
 Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' approve the temporary and permanent easements for access across Green Oak Township property connecting to Huron Meadows Metropark as recommended by Chief of Planning and Development Nina Kelly and staff.

Fiscal Impact: None at this time.

Background: In April 2017, the Board approved the sale of 13.02 acres of land at Huron Meadows Metropark to Green Oak Township for construction of a new emergency services complex. Following negotiations between the Metroparks and the township, a purchase agreement was ultimately executed in March 2018.

Within the purchase agreement (Exhibit B, *Development Agreement and Use Restrictions/Reserved Access Agreement*), reference was made to a vehicular access easement for the Metroparks and associated directional signage to Huron Meadows Metropark to be defined at a later date. A side letter executed by both parties specified that the Metroparks waived the requirement that the access easement be recorded at the time of closing. The letter also specified that the township agree to grant to the Metroparks, and record within 180 days a "non-exclusive easement for ingress and egress from Whitmore Lake Road" across township property for access to the land retained by the Metroparks to the north.

In August 2018, the Metroparks and township officials met to discuss preliminary drawings provided by the township engineer for a temporary road easement and future permanent boulevard easement. The permanent easement would take effect upon construction of the new fire station building on site, which is not yet scheduled. The Metroparks initiated the access easement agreement development process with Miller Canfield and provided a draft to Green Oak Township for consideration. The final, agreed-upon version is presented herein for approval.

Attachments: Green Oak Township Access Agreement

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is made and entered into this ___ day of _____, 2019, by and between **GREEN OAK CHARTER TOWNSHIP**, a Michigan municipal corporation ("Grantor"), whose address is 10001 Silver Lake Road, Brighton, Michigan 48116, and the **HURON-CLINTON METROPOLITAN AUTHORITY**, a public body corporate under the laws of the State of Michigan ("Grantee"), whose address is 13000 High Ridge Drive, Brighton, Michigan 48114.

RECITALS:

A. Grantor is the owner of the real property legally described on the attached Exhibit "A" (the "Grantor's Property");

B. Grantee is the owner of the real property legally described on the attached Exhibit "B" (the "Grantee's Property");

C. Grantor desires to convey, and Grantee desires to accept, (i) a perpetual non-exclusive access easement on, over, across, and through a portion of Grantor's Property for vehicular and pedestrian ingress and egress to and from Whitmore Lake Road ("Access Easement Area"), which Access Easement Area is more particularly described on Exhibit "C" attached hereto and incorporated herein by this reference, and (ii) a perpetual non-exclusive signage easement on, over, across, and through a portion of Grantor's Property for the installation, operation, maintenance, repair, and replacement of Grantee's signage fronting Whitmore Lake Road (the "Signage Easement Area"), which Signage Easement Area is more particularly described on Exhibit "D" attached hereto and incorporated herein by this reference; and

D. Grantor and Grantee now desire to set forth their respective rights and obligations for the use, maintenance, and repair of the Access Easement Area and Signage Easement Area.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Recitals.** The recitals stated above are hereby incorporated into and made a material part of this Agreement.

2. **Grant of Access Easement.** Grantor hereby grants, gives, and conveys to Grantee, its elected and appointed officials, employees, contractors, agents, tenants, guests, invitees (including members of the general public that have the right to use Grantee's Parcel), successors,

and assigns, and any party under the direction or control of Grantee, on a non-exclusive basis, a perpetual, non-exclusive easement for vehicular (including, without limitation, trucks, automobiles, motorcycles, all-terrain vehicles, bicycles and other motorized and non-motorized vehicles) and pedestrian ingress and egress over, upon and across the Access Easement Area, to provide access for such vehicles and pedestrians to and from Whitmore Lake Road and Grantee's Property, over, upon and across the Access Easement Area.

3. **Use of Access Easement Area.** The Access Easement Area shall be used on a non-exclusive basis solely for vehicular and pedestrian access, by Grantor, Grantee, their respective elected and appointed officials, employees, contractors, agents, customers, tenants, guests, invitees (including members of the general public that have the right to use Grantor's Parcel or Grantee's Parcel), successors, and assigns, and any party under the direction or control of Grantor or Grantee (collectively, the "Permitted Parties"). Neither Grantor nor Grantee shall materially and unreasonably interfere with rights of the other or of the Permitted Parties in the Access Easement Area. Without limitation of the foregoing, Grantor shall not place, or permit to be placed, any buildings or other permanent structures or improvements in the Access Easement Area, or otherwise interfere with Grantee's use or enjoyment of the Access Easement Area, without, in each case, obtaining Grantee's prior written consent. Notwithstanding the foregoing, the driveway, parking lot, and curbing that are located within the Access Easement Area as of the date of this Agreement are hereby approved by the Grantee.

4. **Relocation of Access Easement Area.** The parties acknowledge that Grantor intends to construct additional improvements on and otherwise redevelop and relocate certain improvements located on Grantor's Property (the "Grantor's Property Redevelopment"), which will necessitate the relocation of the Access Easement Area to the location described as the Future Boulevard Easement on Exhibit "E" attached hereto and incorporated herein by reference (the "Relocated Access Easement Area") Grantor agrees to promptly commence and thereafter diligently pursue through completion the Grantor's Property Redevelopment and Grantor shall cause the same to be completed in accordance with any and all municipal approvals and approved plans and specifications. As part of the Grantor's Property Redevelopment, Grantor shall cause an asphalt or concrete roadway to be constructed within the Relocated Access Easement Area, with a size that is sufficient to satisfy the needs of the Grantor and those of the Grantee hereunder, providing vehicular and pedestrian access from Whitmore Lake Road to and from Grantee's Property and with a two (2) lane wide curb cut at the terminus of such roadway adjacent to Grantee's Property generally described on Exhibit "E". At such time as the foregoing improvements have been fully and finally constructed in the Relocated Access Easement Area in accordance with the foregoing and the same have been approved in writing by Grantee, the term "Access Easement Area", as used in this Agreement, shall automatically and without further action be deemed to mean the Relocated Access Easement Area and all rights and obligations of the parties under this Agreement with respect to the Access Easement Area shall apply solely to the Relocated Access Easement Area and all such rights and obligations with respect to the original Access Easement Area described in Recital C above shall terminate and thereafter be null and void. Notwithstanding the foregoing, unless and until the roadway improvements in the Relocated Access Easement Area have been fully and finally constructed in accordance with the terms of this Agreement and accepted by the Grantee as provided herein, Grantee shall retain all rights, and Grantor shall remain liable for all of its obligations, under this Agreement with respect to the original Access Easement Area described in Recital C above.

5. **Grant of Signage Easement and Use of Signage Easement Area.** Grantor hereby grants to Grantee, its elected and appointed officials, employees, contractors, and agents a perpetual, non-exclusive signage easement over, upon, and across the Signage Easement Area for the purposes of installing, operating, maintaining, repairing and/or replacing one or more signs, in compliance with the Township's Zoning Ordinance, identifying Grantee and/or Grantee's Property and/or Grantee's facilities thereon. This easement shall include the rights to enter upon that portion of the Grantor's Property reasonably necessary to gain access to the Signage Easement Area, which access to the extent feasible shall be over established drives and paved areas, and to install, maintain, repair, and replace (or to cause the same) electrical utility service transmission lines and facilities in the Signage Easement Area and Grantor's Parcel sufficient to provide electrical service to the Grantee's sign, provided, that, such electrical transmission lines and facilities do not materially and unreasonably interfere with Grantor's use of Grantor's Parcel. Grantor covenants and agrees that it shall not remove, change or otherwise materially impair the visibility of any signage installed in the Signage Easement Area and shall not install or permit the installation of any other signage or improvements in the Signage Easement Area by any party other than Grantee; provided, however, that Grantor shall have the right to install a sign for the Police/Fire Department. Any signage installed by or on behalf of Grantee, from time to time, in the Signage Easement Area shall be installed and maintained in compliance with all applicable laws, ordinances and codes.

6. **Maintenance, Snowplowing and Repairs.** Grantor, at Grantor's sole cost and expense, shall maintain, repair, and replace, as necessary, the Signage Easement Area and the Access Easement Area and the parking facilities, roadways, and walkways that may from time to time be located in or constructed upon the Access Easement Area in a safe, sanitary, good and usable condition and free from rubbish and debris, including, without limitation, the prompt removal of snow and ice from the Access Easement Area and the repaving and restriping of the parking facilities, roadways, and walkways that may from time to time be located therein or constructed thereupon, and the landscaping of the Signage Easement Area. Without limitation of the foregoing, Grantee shall be responsible, at its sole cost and expense, for installing, operating, maintaining, repairing, and/or replacing any and all signage installed or located in Signage Easement Area by or on behalf of Grantee.

6. **Covenants Running With the Land.** All provisions of this Agreement, including the benefits and burdens set forth therein, shall run with the land and shall be binding upon and shall inure to the benefit of the successors and assigns of the parties thereto.

7. **Interpretation.** The rule of strict construction shall not apply to this Agreement. The provisions of this Agreement shall be given a reasonable construction to carry out the intention of the parties thereto to confer commercially useable rights of enjoyment.

8. **Enforcement.** The parties hereto, or their respective successors or assigns, may enforce the terms of this Agreement by appropriate action, in equity or at law. In such event, the party prevailing in any such action shall be allowed to recover from the non-prevailing party all costs and fees, including reasonable attorney's fees and costs, incurred in connection with such action.

9. **Relation between Parties.** Nothing contained in this Agreement shall be construed to create a partnership, joint venture, principal-agent, or similar relationship between the parties to this Agreement.

10. **No Dedication.** Nothing contained in this Agreement shall be construed to be a gift or dedication of any portion of the Access Easement Area or Signage Easement Area to the general public.

11. **Condition.** Grantee's rights hereunder are expressly subject to all easements, restrictions, reservations, encumbrances, limitations, rights-of-way, claims, conditions, covenants, oil and gas leases and/or servitudes, and all other matters of whatever kind or nature affecting the Grantor's Property, whether or not of record; any and all matters that would be disclosed by an accurate survey or physical inspection of the Grantor's Property; all applicable laws, codes, and ordinances; and liens for property taxes and assessments of any kind or nature that are not yet due and payable. Notwithstanding the foregoing, Grantor represents and warrants to Grantee that Grantor is the fee simple owner of Grantor's Property, the Access Easement Area, and the Signage Easement Area, and that Grantor has the good and lawful right and authority to grant the easements hereunder without the consent or approval of any other person, entity, body, or authority, and that Grantor's Property is free from any restrictions or encumbrances that would interfere with Grantee's right to the benefits granted under this Agreement. All property of whatever kind or nature which may be now or hereafter placed in, on, or about the Access Easement Area and Sign Easement Area, shall be at the sole risk of Grantee, and Grantor shall not be liable to the Grantee for any damage or loss to said property, except to the extent arising out of the negligence or willful misconduct of Grantor, its employees, agents, or contractors.

12. **Eminent Domain.** No taking under the power of eminent domain or condemnation and no deed or grant in connection with or contemplation of such taking or condemnation shall be deemed or construed to be a violation of any of the provisions of this instrument or of any of the rights herein granted or conferred, or a termination hereof, and the easement granted pursuant to this Agreement shall remain in full force and effect with respect to that portion of the Access Easement Area and Signage Easement Area that remains unaffected by such taking or condemnation, unless the actual effect of such taking is to nullify or undermine the express purposes of the easements granted pursuant to this Agreement.

13. **Abandonment Rights.** Grantee reserves the right at any time to abandon all or any portion the easements granted it pursuant to the terms hereof by providing written notice to the Grantor of such intent to abandon. In the event such notice is given, the easements granted hereunder, or the applicable portions thereof, will terminate on the date so stated and Grantee may execute and record an acknowledgement of such termination.

14. **Insurance.** Each of Grantor and Grantee shall obtain and maintain at all times during the existence of this Agreement general liability insurance for both bodily and personally injury or death and for property damage arising out of any occurrence in an amount of not less than \$1,000,000. Grantor is currently self-insured with the Michigan Municipal Risk Management Authority, and Grantee acknowledges that this self-insurance is acceptable to meet Grantor's insurance obligations.

15. **Miscellaneous.**

- A. The captions contained in this Agreement are for convenience only and shall not limit, expand, or alter the terms and provisions contained herein.
- B. Whenever the context so requires, the terms used herein shall include the masculine, feminine or neuter, as applicable, and the singular shall include the plural, and vice versa.
- C. This Agreement may not be amended, modified, or revoked except by a written instrument signed by the parties hereto, or their respective successors and assigns, which instrument is recorded with the Livingston County Register of Deeds.
- D. In the event any term or provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, then the remainder of this Agreement shall remain in full force and effect and the court so holding such jurisdiction is hereby authorized to modify the unenforceable provision to make the same enforceable while still following the intention of the parties as expressed herein.
- E. Grantor and Grantee shall reasonably cooperate and shall join in and execute any and all documents or instruments necessary to affect the intents and purposes of this Agreement, provided that the party requesting such documents or instruments easement shall be responsible for all costs of same.
- F. All notices required or permitted hereunder shall be in writing, signed by the party giving notice and shall be deemed to have been given when delivered by personal delivery or deposited in the United States Mail, registered or certified, with postage prepaid, effective two (2) days after mailing, and shall be addressed as follows:

Grantor: Green Oaks Charter Township
10001 Silver Lake Road
Brighton, Michigan 48116
Attn: Mark St. Charles

with a Rosati, Schultz, Joppich & Amtsbuechler, PC
copy to: 27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
Attn: Carol A. Rosati

Grantee: Huron-Clinton Metropolitan Authority
13000 High Ridge Drive
Brighton, Michigan 48114
Attn: Executive Director

with a Joseph M. Fazio, Esq.
copy to: Miller, Canfield, Paddock and Stone, P.L.C.
 101 North Main Street, 7th Floor
 Ann Arbor, Michigan 48104

or to such other addresses as either may designate by notice given to the other party from time to time in accordance with the provisions hereof.

[signature page follows]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

GRANTOR:

GREEN OAK TOWNSHIP,
a Michigan municipal corporation

By: _____
Name: Mark St. Charles
Its: Supervisor

By: _____
Name: Michael J. Sedlak
Its: Clerk

GRANTEE:

**HURON-CLINTON METROPOLITAN
AUTHORITY**, a public body corporate
under the laws of the State of Michigan

By: _____
Name: _____
Its: _____

This instrument is exempt from county and state real estate transfer tax by reason of MCL 207.526(a) and (i) and MCL 207.505(a) and (h).

STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me this ____ day of _____, 2019, by _____, the _____ and _____, the _____ of Green Oaks Charter Township, a Michigan municipal corporation, on behalf of said municipal corporation.

Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

[Notary's Seal]

STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me this ____ day of _____, 2019, by _____, the _____ of Huron-Clinton Metropolitan Authority, a public body corporate under the laws of the State of Michigan, on behalf of said public body corporate.

Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

[Notary's Seal]

Prepared by and when recorded return to:
Joseph M. Fazio, Esq.
MILLER, CANFIELD, PADDOCK & STONE, P.L.C.
101 North Main Street, 7th Floor
Ann Arbor, Michigan 48104

EXHIBIT "A"

LEGAL DESCRIPTION OF GRANTOR'S PROPERTY

SEE ATTACHED

EXHIBIT "A" TOWNSHIP PARCEL DESCRIPTION:

BASED UPON MEGA SURVEY JOB# 17-098 DATED 10/25/17

A PARCEL LOCATED IN THE NW 1/4 OF SECTION 20, TOWN 1 RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN. SAID PARCEL DESCRIBED AS COMMENCING AT THE NW CORNER OF SAID SECTION 20, THENCE N87°05'59"E FOR A DISTANCE OF 1312.30 FEET ALONG THE NORTH LINE OF SAID SECTION 20;

THENCE CONTINUING ALONG SAID NORTH LINE OF SECTION 20, N87°05'59"E FOR A DISTANCE OF 329.00 FEET; THENCE N32°40'19"E FOR A DISTANCE OF 794.86 FEET TO A TRAVERSE POINT "A", SAID TRAVERSE POINT "A" BEING +/- 106', S32°40'19"W FROM THE CENTERLINE OF THE HURON RIVER; THENCE FROM TRAVERSE POINT "A" S35°43'21"E FOR A DISTANCE OF 769.33 FEET TO A TRAVERSE POINT "B", TRAVERSE POINT "B" BEING A POINT ON THE NORTH LINE OF SAID SECTION 20, SAID POINT BEING +/- 53', S87°05'59"W FROM THE CENTERLINE OF THE HURON RIVER; THENCE FROM TRAVERSE POINT "B", S36°28'27"E FOR A DISTANCE OF 226.21 FEET TO A TRAVERSE POINT "C", TRAVERSE POINT "C" BEING A POINT ON THE NORTH-SOUTH 1/4 LINE OF SAID SECTION, SAID POINT BEING +/- 67', S02°38'16"W FROM THE CENTERLINE OF THE HURON RIVER; THENCE FROM TRAVERSE POINT "C", S53°00'15"E FOR A DISTANCE OF 121.97 FEET TO A TRAVERSE POINT "D", TRAVERSE POINT "D" BEING A POINT ON THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD (US 23), SAID POINT BEING +/- 80', S04°22'56"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD,

1. S04°22'56"W FOR A DISTANCE OF 476.10 FEET;
2. N85°37'04"W FOR A DISTANCE OF 27.01 FEET;
3. S04°22'56"W FOR A DISTANCE OF 165.00 FEET;
4. S19°14'44"W FOR A DISTANCE OF 206.77 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE, S19°14'44"W FOR A DISTANCE OF 764.65 FEET;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD S27°29'37"E FOR A DISTANCE OF 150.00 FEET;

THENCE, S88°29'56"W FOR A DISTANCE OF 600.00 FEET;

THENCE, N25°06'31"W FOR A DISTANCE OF 803.03 FEET;

THENCE, N88°29'56"E FOR A DISTANCE OF 764.84 FEET;

THENCE, N19°14'44"E FOR A DISTANCE OF 234.86 FEET;

THENCE, S70°45'16"E FOR A DISTANCE OF 298.00 FEET TO A POINT ON SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD AND THE POINT OF BEGINNING. CONTAINING 14.63 ACRES MORE OR LESS AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER EXISTING WHITMORE LAKE ROAD. ALSO SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.

EXHIBIT "B"

LEGAL DESCRIPTION OF GRANTEE'S PROPERTY

See Attached

Common Address:

PIN:

Description Parcel "A"

A parcel located in the N 1/2 of Section 20 and the SW 1/4 of Section 17, Township 1 North, Range 6 East, Green Oak Township, Livingston County, Michigan. Said parcel described as commencing at the NW corner of said Section 20, thence, N 87° 05' 59" E for a distance of 1312.30 feet along the North line of said Section 20 (said line also being the South line of said Section 17) to the POINT OF BEGINNING;

thence continuing along said North line of Section 20, N 87° 05' 59" E for a distance of 329.00 feet;

thence, N 32° 40' 19" E for a distance of 794.86 feet to a traverse point "A", said traverse point "A" being +/- 106', S 32° 40' 19" W from the centerline of the Huron River;

thence from traverse point "A", S 35° 43' 21" E for a distance of 769.33 feet to a traverse point "B", traverse point "B" being a point on the North Line of said Section 20, said point being +/- 53', S 87° 05' 59" W from the centerline of the Huron River;

thence from traverse point "B", S 36° 28' 27" E for a distance of 226.21 feet to a traverse point "C", traverse point "C" being a point on the North-South 1/4 of said Section, said point being +/- 67', S 02° 38' 16" W from the centerline of the Huron River;

thence from traverse point "C", S 53° 00' 15" E for a distance of 121.97 feet to a traverse point "D", traverse point "D" being a point on the West right of way of Whitmore Lake Rd (US 23), said point being +/- 80', S 04° 22' 56" W from the centerline of the Huron River;

thence the following four (4) courses along said West right of way off Whitmore Lake Rd,

- 1) S 04° 22' 56" W for a distance of 476.10 feet;
- 2) N 85° 37' 04" W for a distance of 27.01 feet;
- 3) S 04° 22' 56" W for a distance of 165.00 feet;
- 4) S 19° 14' 44" W for a distance of 206.77 feet;

thence, N 70° 45' 16" W for a distance of 298.00 feet;

thence, S 19° 14' 44" W for a distance of 234.86 feet;

thence, S 88° 29' 56" W for a distance of 764.84 feet;

thence N 25° 06' 31" W a distance of 353.77 feet

thence, N 01° 25' 51" W for a distance of 850.00 feet to the POINT OF BEGINNING. Containing 42.939 acres (to the centerline of the Huron River).

EXHIBIT "C"

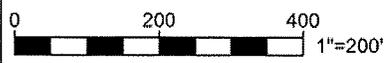
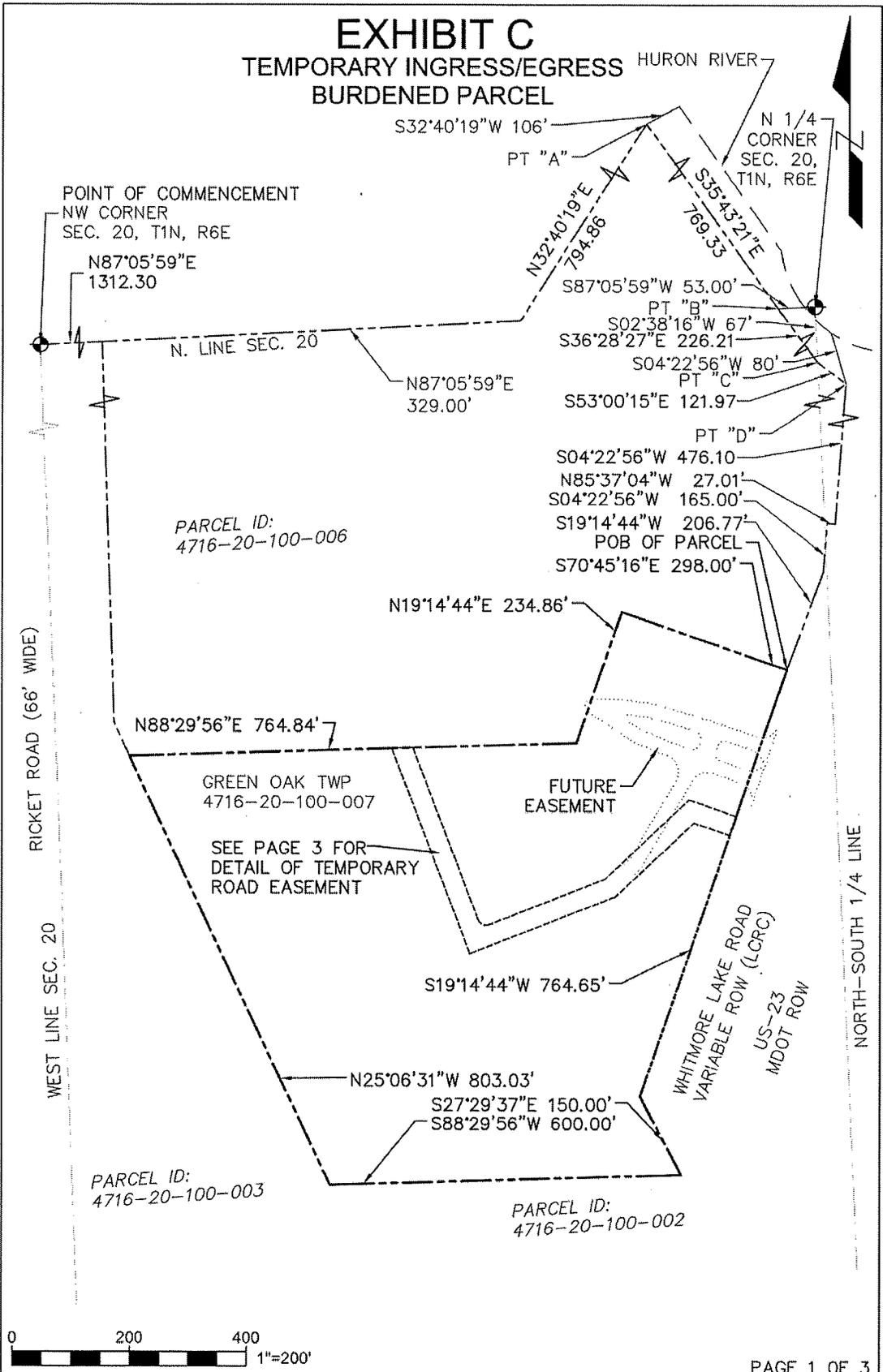
ACCESS EASEMENT AREA

SEE ATTACHED

P:\PROJECTS\2017-0039 G D POLICE AND FIRE COMPOUND\PLANS\AUTOCAD\EASEMENTS\TEMP INGRESS AND EGRESS EASEMENT\EXHIBIT C TEMP INGRESS AND EGRESS EASEMENT.DWG

EXHIBIT C

TEMPORARY INGRESS/EGRESS BURDENED PARCEL



CES
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 1150 CORPORATE OFFICE DR, SUITE 210
 MILFORD, MI 48381
 PH; (248) 264-6906

REVISIONS			SCALE: 1"=200'
NO.	ITEM	DATE	JOB #: 2017-0039
1	INTERNAL REVIEW	9-13-2018	DRAWN BY: WLH
2	RELETTER EXHIBIT	2-1-2019	CHECKED BY: TAC
3	-	-	SECTION: 20
4	-	-	TOWN:1 N RANGE:6 E
5	-	-	CMTY:GREEN OAK TWP.

P:\PROJECTS\2017-0039 G O POLICE AND FIRE COMPOUND\PLANS\AUTOCAD\EASEMENTS\TEMP INGRESS AND EGRESS EASEMENT\EXHIBIT C TEMP INGRESS AND EGRESS EASEMENT.DWG

LEGAL DESCRIPTION

TOWNSHIP PARCEL DESCRIPTION:

BASED UPON MEGA SURVEY JOB# 17-098 DATED 10/25/17

A PARCEL LOCATED IN THE NW 1/4 OF SECTION 20, TOWN 1 RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN. SAID PARCEL DESCRIBED AS COMMENCING AT THE NW CORNER OF SAID SECTION 20, THENCE N87°05'59"E FOR A DISTANCE OF 1312.30 FEET ALONG THE NORTH LINE OF SAID SECTION 20;

THENCE CONTINUING ALONG SAID NORTH LINE OF SECTION 20, N87°05'59"E FOR A DISTANCE OF 329.00 FEET; THENCE N32°40'19"E FOR A DISTANCE OF 794.86 FEET TO A TRAVERSE POINT "A", SAID TRAVERSE POINT "A" BEING +/- 106', S32°40'19"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "A" S35°43'21"E FOR A DISTANCE OF 769.33 FEET TO A TRAVERSE POINT "B", TRAVERSE POINT "B" BEING A POINT ON THE NORTH LINE OF SAID SECTION 20, SAID POINT BEING +/- 53', S87°05'59"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "B", S36°28'27"E FOR A DISTANCE OF 226.21 FEET TO A TRAVERSE POINT "C", TRAVERSE POINT "C" BEING A POINT ON THE NORTH-SOUTH 1/4 LINE OF SAID SECTION, SAID POINT BEING +/- 67', S02°38'16"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "C", S53°00'15"E FOR A DISTANCE OF 121.97 FEET TO A TRAVERSE POINT "D", TRAVERSE POINT "D" BEING A POINT ON THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD (US 23), SAID POINT BEING +/- 80', S04°22'56"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD,

1. S04°22'56"W FOR A DISTANCE OF 476.10 FEET;
 2. N85°37'04"W FOR A DISTANCE OF 27.01 FEET;
 3. S04°22'56"W FOR A DISTANCE OF 165.00 FEET;
 4. S19°14'44"W FOR A DISTANCE OF 206.77 FEET TO THE POINT OF BEGINNING;
- THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE, S19°14'44"W FOR A DISTANCE OF 764.65 FEET;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD S27°29'37"E FOR A DISTANCE OF 150.00 FEET;

THENCE, S88°29'56"W FOR A DISTANCE OF 600.00 FEET;

THENCE, N25°06'31"W FOR A DISTANCE OF 803.03 FEET;

THENCE, N88°29'56"E FOR A DISTANCE OF 764.84 FEET;

THENCE, N19°14'44"E FOR A DISTANCE OF 234.86 FEET;

THENCE, S70°45'16"E FOR A DISTANCE OF 298.00 FEET TO A POINT ON SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD AND THE POINT OF BEGINNING.

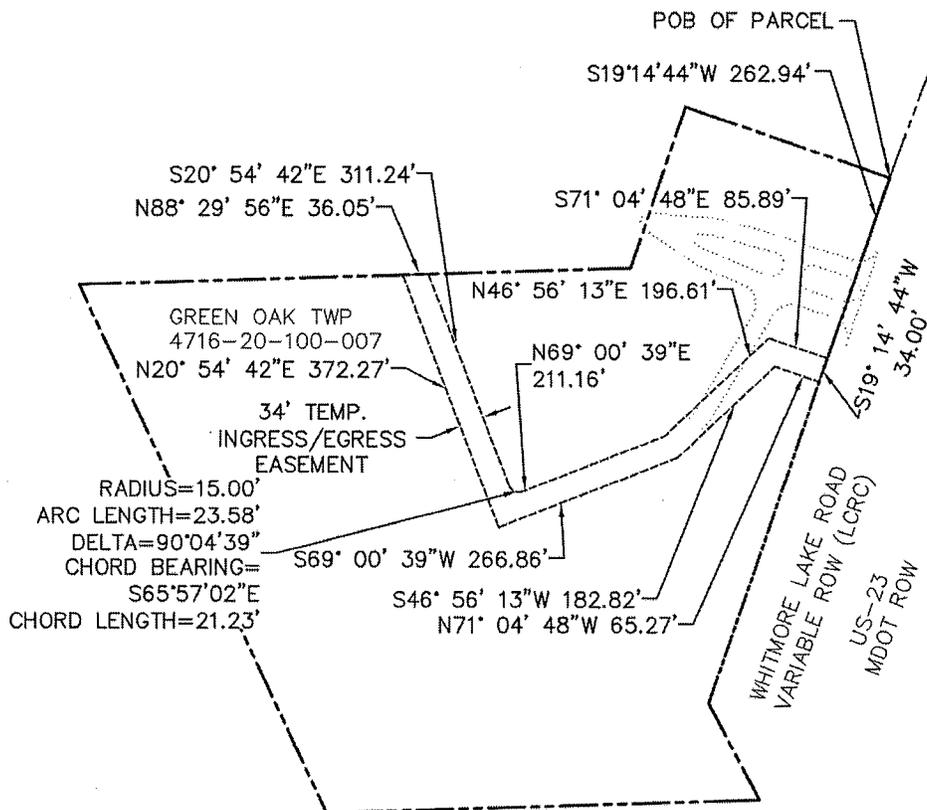
CONTAINING 14.63 ACRES MORE OR LESS AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER EXISTING WHITMORE LAKE ROAD. ALSO SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.

CES
CIVIL ENGINEERING SOLUTIONS, Inc.
 1150 CORPORATE OFFICE DR, SUITE 210
 MILFORD, MI 48381
 PH: (248) 264-6906

REVISIONS			SCALE: NTS
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4	--	--	TOWN: 1 N RANGE: 6 E
5	--	--	CMTY: GREEN OAK TWP.

EXHIBIT C

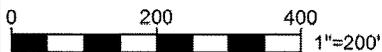
TEMPORARY INGRESS/EGRESS ACCESS EASEMENT



EASEMENT DESCRIPTION:

PART OF SECTION 20, TOWN 1 NORTH, RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, WHICH IS FURTHER DESCRIBED AS;

COMMENCING AT THE ABOVE MENTIONED POINT OF BEGINNING OF THE PARCEL, THENCE SOUTH 19°14'44" WEST 262.94 FEET ALONG THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD TO THE POINT OF BEGINNING OF A TEMPORARY EASEMENT FOR ACCESS TO THE HURON CLINTON METROPARK, THENCE CONTINUING SOUTH 19°14'44" WEST 34.00 FEET ALONG THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD, THENCE NORTH 71°04'48" WEST 65.27 FEET; THENCE SOUTH 46°56'13" WEST 182.82 FEET, THENCE SOUTH 69°00'39" WEST 266.86 FEET; THENCE NORTH 20°54'42" 372.27 FEET TO A POINT ON THE NORTH PROPERTY LINE; THENCE NORTH 88°29'56" EAST 36.05 ALONG SAID NORTH PROPERTY LINE; THENCE SOUTH 20°54'42" EAST 311.24 FEET; THENCE 23.58 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 15.00 FEET, INTERNAL ANGLE OF 90°04'39" AND CHORD BEARING OF SOUTH 65°57'02" EAST LENGTH 21.23 FEET; THENCE N 69°00'39" EAST 211.16 FEET; THENCE NORTH 46°56'13" EAST 196.61 FEET; THENCE SOUTH 71°04'48" EAST 85.89 FEET TO THE POINT OF BEGINNING.



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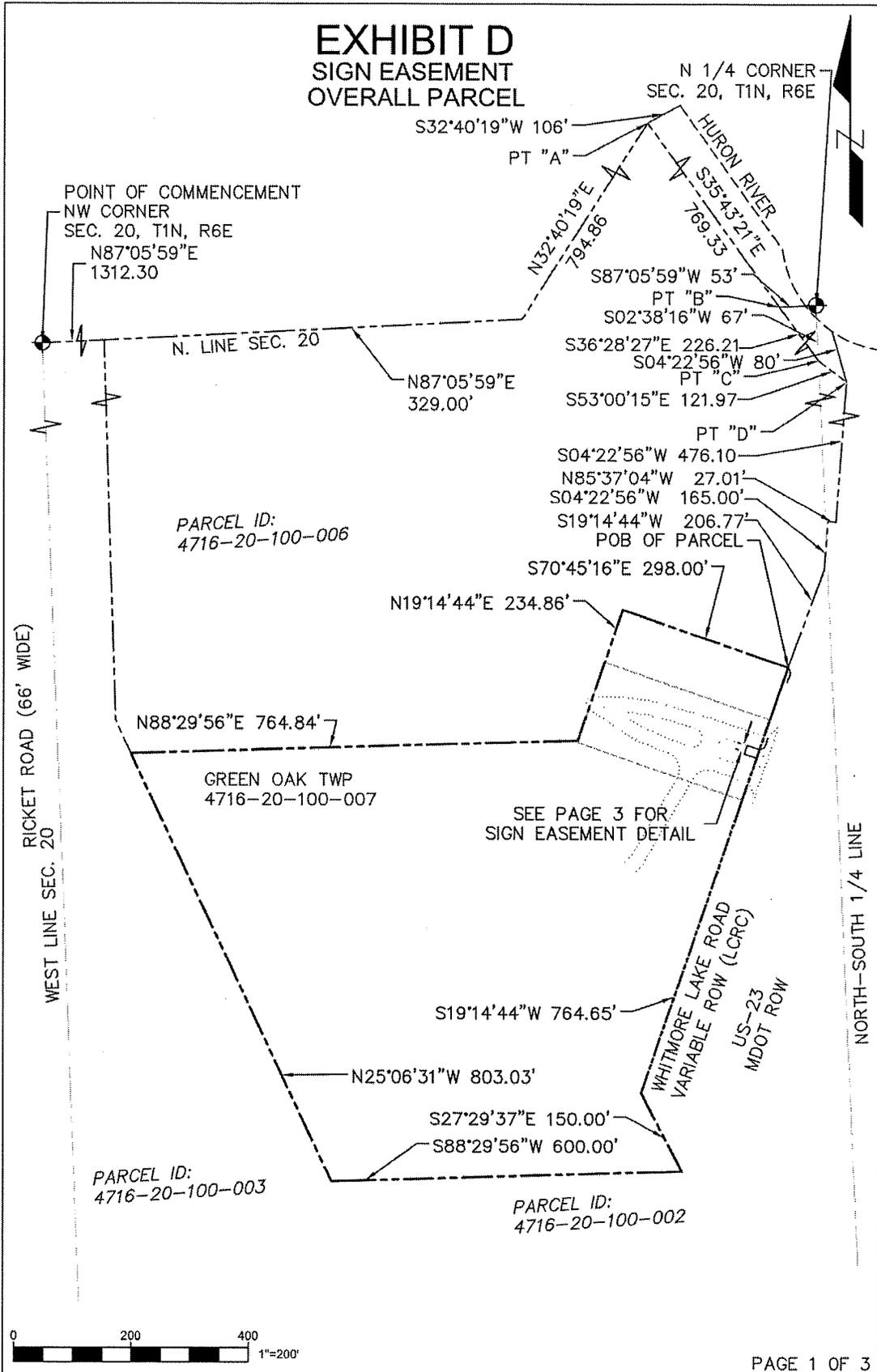
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1	INTERNAL REVIEW	9-12-2018	DRAWN BY: WLH
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5	-	-	CMTY:GREEN OAK TWP.

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EXHIBIT "D"

SIGNAGE EASEMENT AREA

EXHIBIT D SIGN EASEMENT OVERALL PARCEL

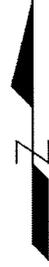


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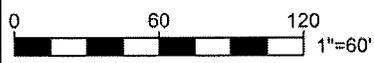
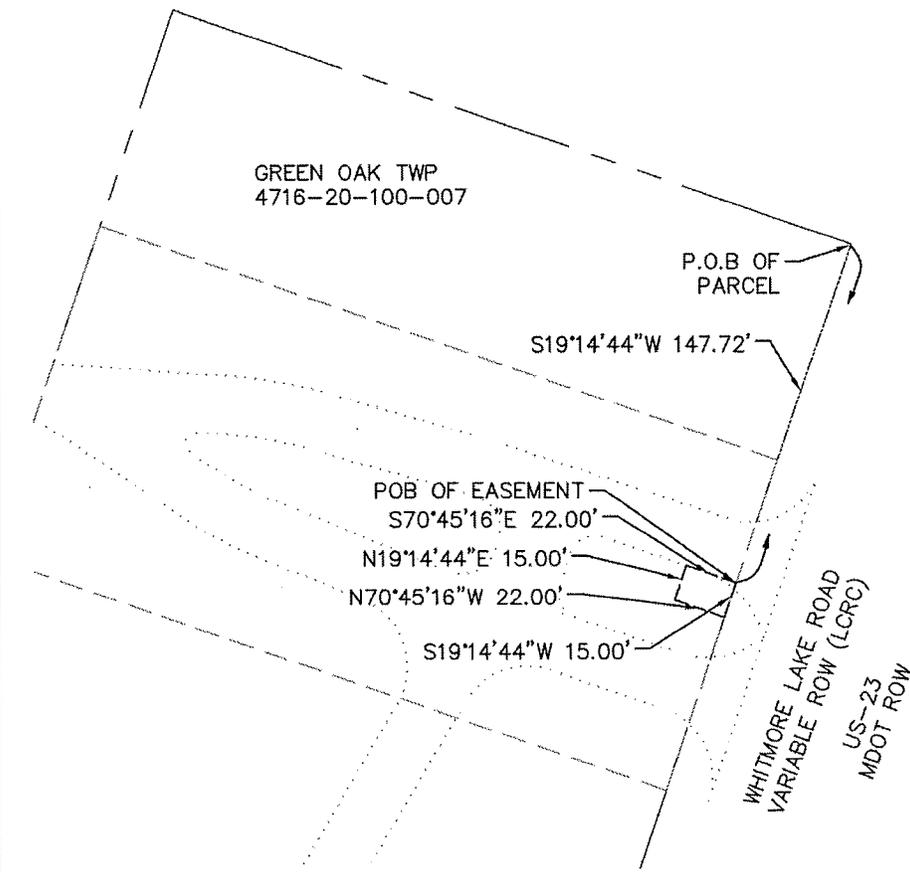
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SOLUTIONS, Inc.
1150 CORPORATE
OFFICE DR, SUITE 210
MILFORD, MI 48381
PH; (248) 264-6906

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5	-	-	CMTY: GREEN OAK TWP

EXHIBIT D SIGN EASEMENT



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REVISIONS			SCALE: 1"=60'
NO.	ITEM	DATE	JOB #: 2017-0039
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3	--	--	SECTION: 20
4	--	--	TOWN: 1 N RANGE: 6 E
5	--	--	CMTY: GREEN OAK TWP.

LEGAL DESCRIPTION

TOWNSHIP PARCEL DESCRIPTION:

BASED UPON MEGA SURVEY JOB# 17-098 DATED 10/25/17

A PARCEL LOCATED IN THE NW 1/4 OF SECTION 20, TOWN 1 RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN. SAID PARCEL DESCRIBED AS COMMENCING AT THE NW CORNER OF SAID SECTION 20, THENCE N87°05'59"E FOR A DISTANCE OF 1312.30 FEET ALONG THE NORTH LINE OF SAID SECTION 20;

THENCE CONTINUING ALONG SAID NORTH LINE OF SECTION 20, N87°05'59"E FOR A DISTANCE OF 329.00 FEET; THENCE N32°40'19"E FOR A DISTANCE OF 794.86 FEET TO A TRAVERSE POINT "A", SAID TRAVERSE POINT "A" BEING +/- 106', S32°40'19"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "A" S35°43'21"E FOR A DISTANCE OF 769.33 FEET TO A TRAVERSE POINT "B", TRAVERSE POINT "B" BEING A POINT ON THE NORTH LINE OF SAID SECTION 20, SAID POINT BEING +/- 53', S87°05'59"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "B", S36°28'27"E FOR A DISTANCE OF 226.21 FEET TO A TRAVERSE POINT "C", TRAVERSE POINT "C" BEING A POINT ON THE NORTH-SOUTH 1/4 LINE OF SAID SECTION, SAID POINT BEING +/- 67', S02°38'16"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "C", S53°00'15"E FOR A DISTANCE OF 121.97 FEET TO A TRAVERSE POINT "D", TRAVERSE POINT "D" BEING A POINT ON THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD (US 23), SAID POINT BEING +/- 80', S04°22'56"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD,

1. S04°22'56"W FOR A DISTANCE OF 476.10 FEET;
2. N85°37'04"W FOR A DISTANCE OF 27.01 FEET;
3. S04°22'56"W FOR A DISTANCE OF 165.00 FEET;
4. S19°14'44"W FOR A DISTANCE OF 206.77 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE, S19°14'44"W FOR A DISTANCE OF 764.65 FEET;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD S27°29'37"E FOR A DISTANCE OF 150.00 FEET;

THENCE, S88°29'56"W FOR A DISTANCE OF 600.00 FEET;

THENCE, N25°06'31"W FOR A DISTANCE OF 803.03 FEET;

THENCE, N88°29'56"E FOR A DISTANCE OF 764.84 FEET;

THENCE, N19°14'44"E FOR A DISTANCE OF 234.86 FEET;

THENCE, S70°45'16"E FOR A DISTANCE OF 298.00 FEET TO A POINT ON SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD AND THE POINT OF BEGINNING. CONTAINING 14.63 ACRES MORE OR LESS AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER EXISTING WHITMORE LAKE ROAD. ALSO SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.

EASEMENT DESCRIPTION:

PART OF SECTION 20, TOWN 1 NORTH, RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, WHICH IS FURTHER DESCRIBED AS;

AN EASEMENT FOR CONSTRUCTION, OPERATING AND MAINTAINING A METRO PARKS SIGN FURTHER DESCRIBED OF PARCEL:

COMMENCING AT THE ABOVE MENTIONED POINT OF BEGINNING THENCE: S19°14'44"W A DISTANCE OF 147.72 FEET TO THE POINT OF BEGINNING OF SAID SIGN EASEMENT THENCE: S19°14'44"W 15.00 FEET ALONG THE WHITMORE LAKE ROAD RIGHT OF WAY,

THENCE: N70°45'16"W 22.00 FEET,

THENCE: N19°14'44"E 15.00 FEET,

THENCE S70°45'16"E 22.00 FEET TO THE POINT OF BEGINNING, CONTAINING 330 SFT SUBJECT TO ANY EASEMENT OR RESTRICTIONS OF RECORD.

PAGE 3 OF 3

P:\PROJECTS\2017-0039 G D POLICE AND FIRE COMPOUND\PLANS\AUTOCAD\EASEMENTS\SIGN EASEMENT\EXHIBIT D SIGN EASEMENT.DWG

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 1150 CORPORATE OFFICE DR, SUITE 210
 MILFORD, MI 48381
 PH; (248) 264-6906

REVISIONS			SCALE: NTS
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3	--	--	SECTION: 20
4	--	--	TOWN: 1 N RANGE: 6 E
5	--	--	CMTY: GREEN OAK TWP.

EXHIBIT "E"

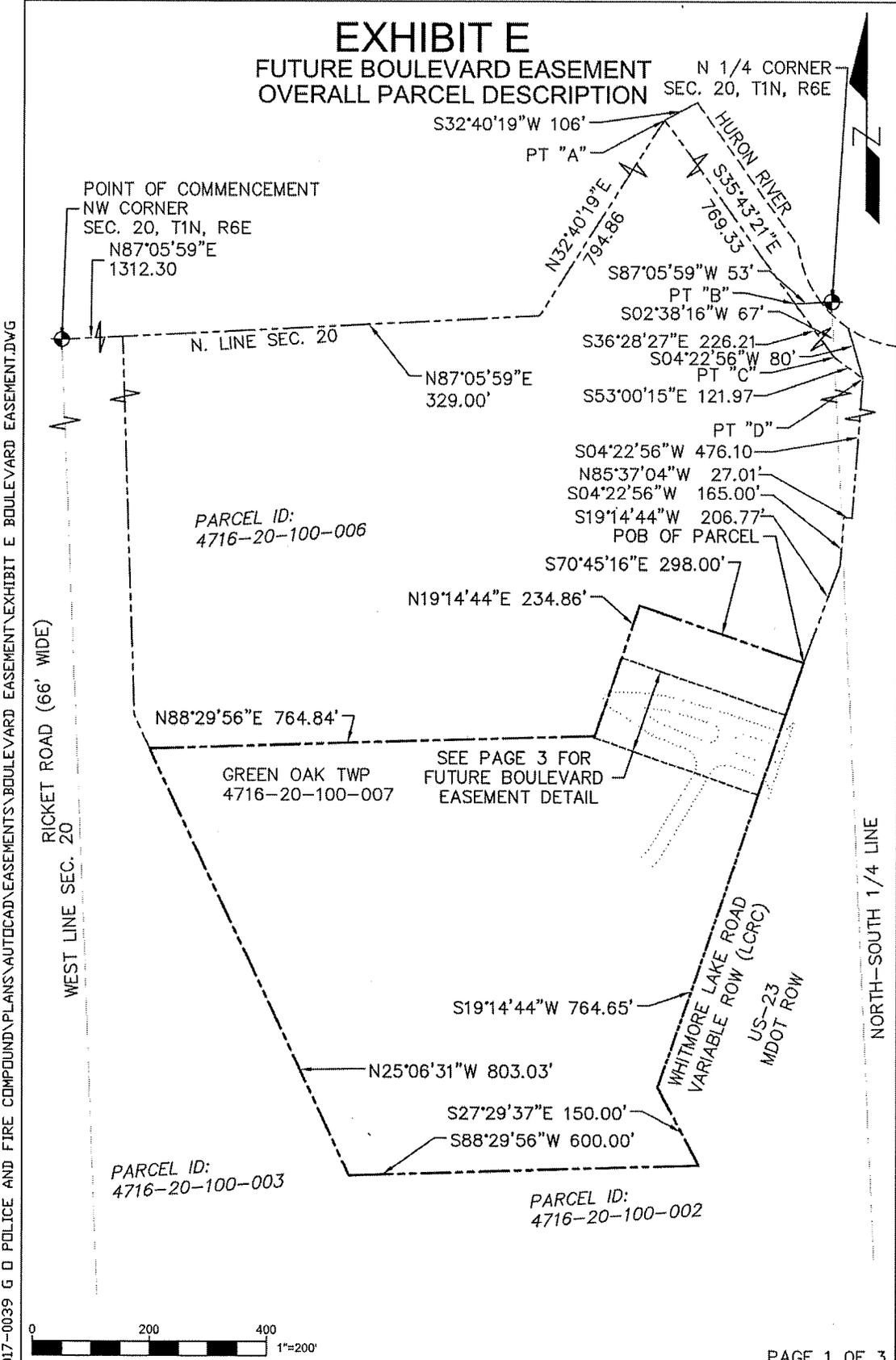
RELOCATED ACCESS EASEMENT AREA

SEE ATTACHED

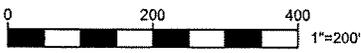
EXHIBIT E

FUTURE BOULEVARD EASEMENT OVERALL PARCEL DESCRIPTION

N 1/4 CORNER
SEC. 20, T1N, R6E



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LEGAL DESCRIPTION

TOWNSHIP PARCEL DESCRIPTION:

BASED UPON MEGA SURVEY JOB# 17-098 DATED 10/25/17

A PARCEL LOCATED IN THE NW 1/4 OF SECTION 20, TOWN 1 RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN. SAID PARCEL DESCRIBED AS COMMENCING AT THE NW CORNER OF SAID SECTION 20, THENCE N87°05'59"E FOR A DISTANCE OF 1312.30 FEET ALONG THE NORTH LINE OF SAID SECTION 20;

THENCE CONTINUING ALONG SAID NORTH LINE OF SECTION 20, N87°05'59"E FOR A DISTANCE OF 329.00 FEET; THENCE N32°40'19"E FOR A DISTANCE OF 794.86 FEET TO A TRAVERSE POINT "A", SAID TRAVERSE POINT "A" BEING +/- 106', S32°40'19"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "A" S35°43'21"E FOR A DISTANCE OF 769.33 FEET TO A TRAVERSE POINT "B", TRAVERSE POINT "B" BEING A POINT ON THE NORTH LINE OF SAID SECTION 20, SAID POINT BEING +/- 53', S87°05'59"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "B", S36°28'27"E FOR A DISTANCE OF 226.21 FEET TO A TRAVERSE POINT "C", TRAVERSE POINT "C" BEING A POINT ON THE NORTH-SOUTH 1/4 LINE OF SAID SECTION, SAID POINT BEING +/- 67', S02°38'16"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE FROM TRAVERSE POINT "C", S53°00'15"E FOR A DISTANCE OF 121.97 FEET TO A TRAVERSE POINT "D", TRAVERSE POINT "D" BEING A POINT ON THE WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD (US 23), SAID POINT BEING +/- 80', S04°22'56"W FROM THE CENTERLINE OF THE HURON RIVER;

THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD,

1. S04°22'56"W FOR A DISTANCE OF 476.10 FEET;
2. N85°37'04"W FOR A DISTANCE OF 27.01 FEET;
3. S04°22'56"W FOR A DISTANCE OF 165.00 FEET;
4. S19°14'44"W FOR A DISTANCE OF 206.77 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE, S19°14'44"W FOR A DISTANCE OF 764.65 FEET;

THENCE CONTINUING ALONG SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE RD S27°29'37"E FOR A DISTANCE OF 150.00 FEET;

THENCE, S88°29'56"W FOR A DISTANCE OF 600.00 FEET;

THENCE, N25°06'31"W FOR A DISTANCE OF 803.03 FEET;

THENCE, N88°29'56"E FOR A DISTANCE OF 764.84 FEET;

THENCE, N19°14'44"E FOR A DISTANCE OF 234.86 FEET;

THENCE, S70°45'16"E FOR A DISTANCE OF 298.00 FEET TO A POINT ON SAID WEST RIGHT OF WAY LINE OF WHITMORE LAKE ROAD AND THE POINT OF BEGINNING. CONTAINING 14.63 ACRES MORE OR LESS AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER EXISTING WHITMORE LAKE ROAD. ALSO SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.

P:\PROJECTS\2017-0039 G D POLICE AND FIRE COMPOUND\PLANS\AUTOCAD\EASEMENTS\BOULEVARD EASEMENT\EXHIBIT E BOULEVARD EASEMENT.DWG

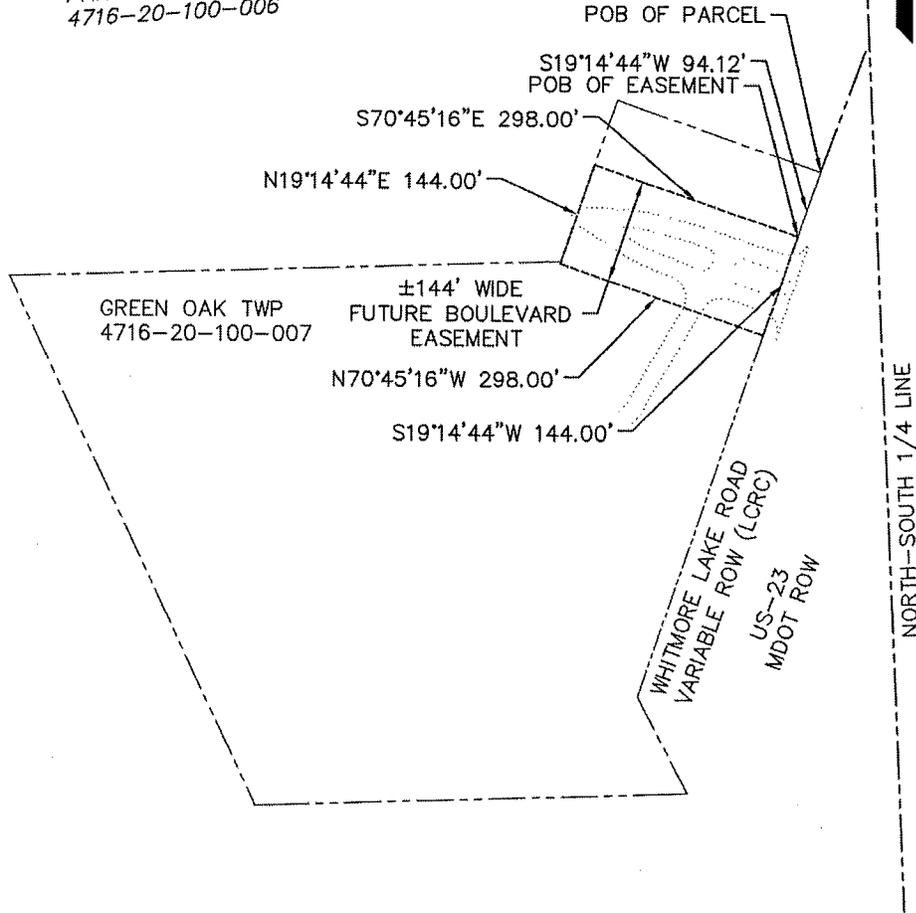
CES
CIVIL ENGINEERING SOLUTIONS, Inc.
 1150 CORPORATE OFFICE DR, SUITE 210
 MILFORD, MI 48381
 PH: (248) 264-6906

REVISIONS			SCALE: NTS
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4	--	--	TOWN: 1 N RANGE: 6 E
5	--	--	CMTY: GREEN OAK TWP.

EXHIBIT E

FUTURE BOULEVARD EASEMENT EASEMENT DETAIL

PARCEL ID:
4716-20-100-006



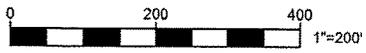
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EASEMENT DESCRIPTION:

PART OF SECTION 20, TOWN 1 NORTH, RANGE 6 EAST, GREEN OAK TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, WHICH IS FURTHER DESCRIBED AS;

WHEN THE FUTURE BOULEVARD IS CONSTRUCTED AN EASEMENT INGRESS AND EGRESS WILL BE PROVIDED TO HCMA FROM GREEN OAK POLICE, TO REPLACE THE TEMPORARY EASEMENT. THE FUTURE EASEMENT IS DESCRIBED AS:

COMMENCING AT THE ABOVE MENTIONED POINT OF BEGINNING THENCE: S19°14'44\"W A DISTANCE OF 94.12 FEET TO THE POINT OF BEGINNING OF SAID FUTURE EASEMENT THENCE: S19°14'44\"W 144.00 FEET ALONG THE WHITMORE LAKE ROAD RIGHT OF WAY, THENCE: N70°45'16\"W 298.00 FEET, THENCE: N19°14'44\"E 144.00 FEET, THENCE S70°45'16\"E 298.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.99 ACRES SUBJECT TO ANY EASEMENT OR RESTRICTIONS OF RECORD.



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5	-	-	CMTY: GREEN OAK TWP.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Rebecca Franchock, Chief of Finance
 Subject: Report – Capital Project Fund
 Date: February 7, 2019

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the report on the Capital Project Fund as recommended by Chief of Finance Rebecca Franchock and staff.

Background: In 2018, the Board approved the creation of a capital project fund. In addition, at the Dec. 13, 2018 meeting, the Board approved eliminating capital projects totaling \$1,542,197. Once this was completed, all remaining funding in the General Fund – Capital was transferred to the new Capital Project Fund. All outstanding encumbrances from open purchase orders and all 2018 expenditures were also transferred from the General Fund to the new Capital Project Fund.

Following is a summary of the financial results for the Capital Project fund as of Dec. 31, 2018:

CAPITAL PROJECT FUND EXPENDITURE SUMMARY			
December 31, 2018			
Category	Budget	YTD Expenditure	Remaining Balance
Buildings	\$ 496,176	\$ 149,651	\$ 346,525
Infrastructure	1,420,881	413,590	1,007,291
Land Improvements	199,856	198,819	1,037
Other Improvements	7,316,662	1,350,182	5,966,480
Total Improvements	\$ 9,433,575	\$ 2,112,242	\$ 7,321,333

The information represents 44 separate projects. With the change to the Capital Project Fund, following the year-end financial process, the remaining balance on all open projects will remain in the individual projects. Completed projects will have their budget adjusted to actual and any variance will be closed to fund balance within the Capital Project Fund.

Had these projects remained in the General Fund at year-end, the unspent \$7.3 million would have been returned to fund balance and the 2019 budget would have included refunding these same projects. The yo-yo impact on the fund balance diminished the clarity of financial reporting and the understanding of fund balance.

Projects with significant 2018 expenditures are listed below:

- Stony Creek – Boat Launch Site Redevelopment \$578,506
- Huron Meadows – Above Ground Storage Tank Installation \$156,801
- Stony Creek – Boat Launch Ramp Reconstruction \$156,666
- Stony Creek – Hike Bike Trail Overlay \$146,810
- Lake St. Clair – Black Creek Marsh Restoration \$145,104
- Kensington – East Boat Launch Replacement \$109,120
- Wolcott – Farm Center Playground Redevelopment \$ 91,350
- Stony Creek – 26 Mile Road Bridge Rehabilitation \$ 77,388



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Rebecca L. Franchock, Chief of Finance
 Subject: Report – 2018 Year-end Financial Statement Review
 Date: February 7, 2019

Action Requested: Motion to Receive and File

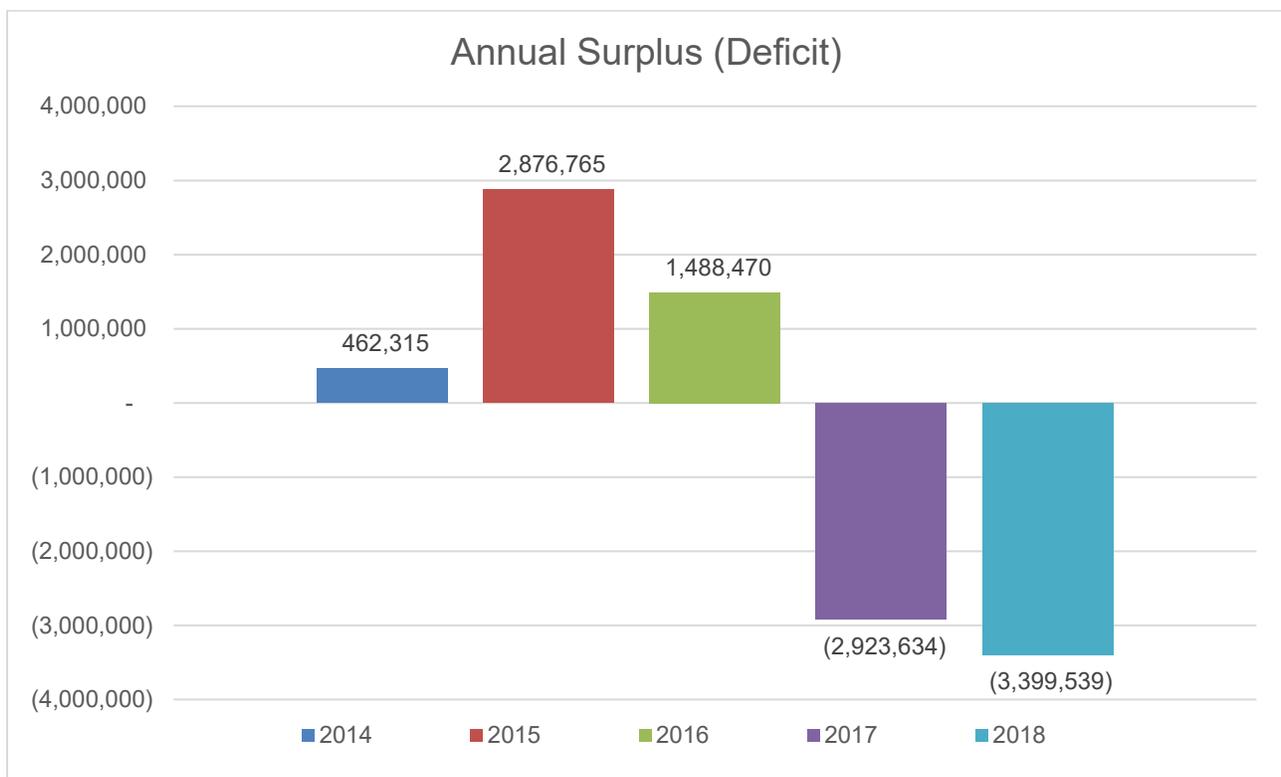
That the Board of Commissioners' receive and file the 2018 Year-end Financial Statement report as submitted by Chief of Finance Franchock.

Background: The year-end financial review will provide the Board with a synopsis of how each major general fund revenue and expenditure area finished in 2018 and how it compares to historical trends.

The 2018 Budget was developed to enable staff to deliver Metropark recreational services and facilities to our park visitors, as well as maintain and renovate Metropark infrastructure to the extent that current funding and staffing allows.

Fund Balance

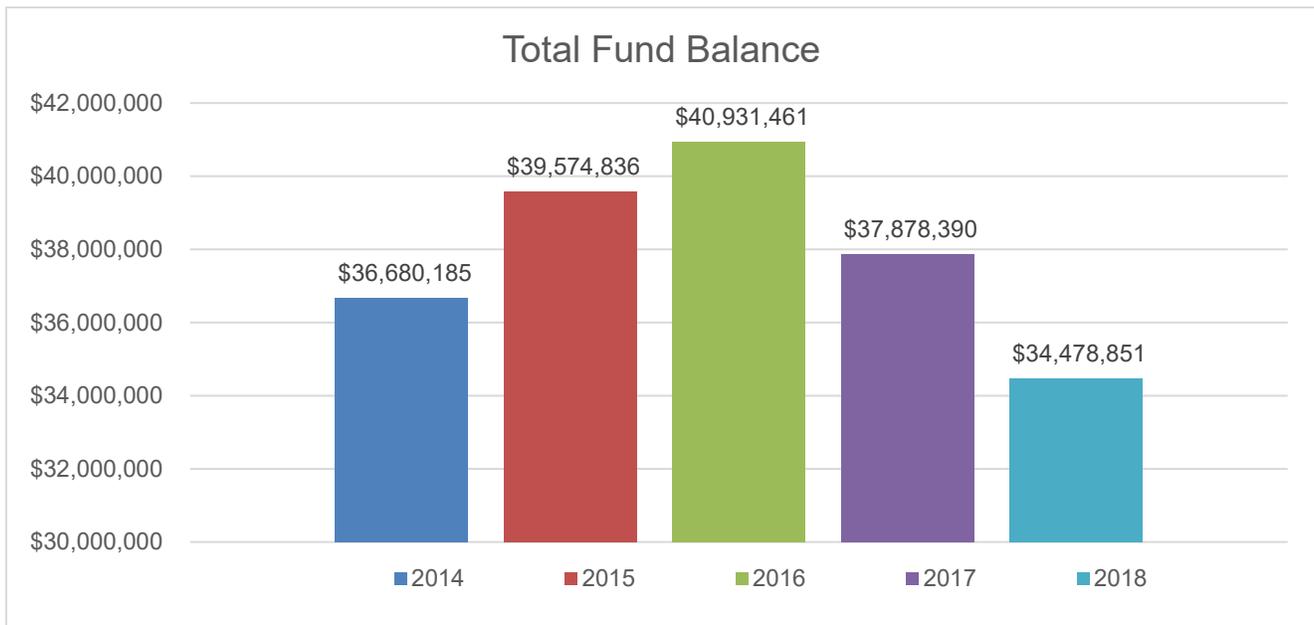
For 2018, total expenditures exceeded total revenues by \$3.4 million resulting in a corresponding decrease to total fund balance.



When developing the 2018 budget, it was anticipated that the reduction to total fund balance would be \$7.2 million. During the development of the Capital Project Fund approximately \$1.5 million worth of projects were identified as being lower priority. These funds were returned to the General Fund – Fund Balance.

Actual park operating expenditure results were lower than originally budgeted by \$1.7 million (5 percent variance). Administrative Office actual expenditures were less than original budget targets by \$1.1 million (11 percent variance).

Offsetting these results, both operating and administrative revenue results fell short of original budget targets by a total of \$1.1 million. The net result is a smaller reduction (\$3.4 million) to total fund balance than originally budgeted.



The 2018 use of fund balance continues the trend of deficit operations however it should be noted that the Unassigned Fund Balance actually increased as of December 31, 2018 from \$18.3 to 19.7. This is primarily a result of a significant reduction in the assigned – planned use of fund balance from \$7.2 million in 2017 to \$2.5 million at the end of 2018.

The result is an unassigned fund balance that is well above the Board approved 25 to 30 percent of budgeted revenue target (\$13 to 16 million).

Unassigned Fund Balance

2014	2015	2016	2017	2018
\$14,747,179	\$18,348,559	\$13,630,033	\$18,280,129	\$19,720,091

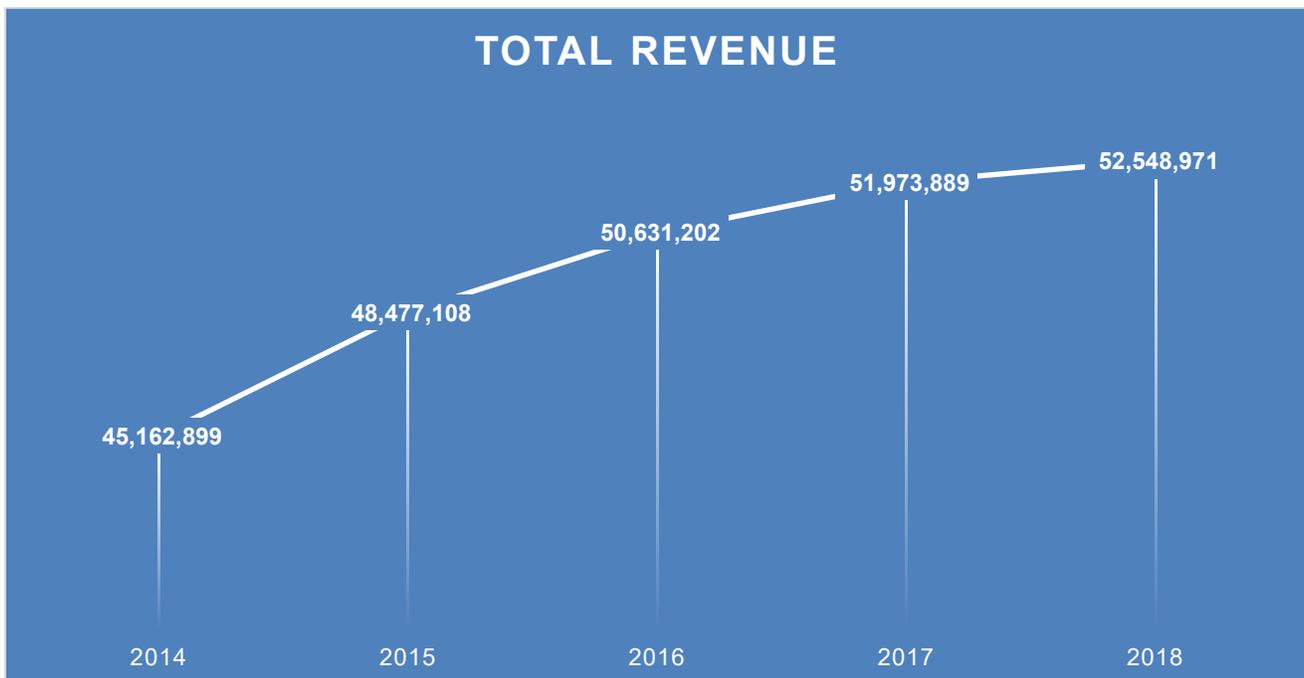
Revenues – Overall

Overall revenues increased from 2017 to 2018 by less than \$600,000. This is due to increases in grant revenue (up \$768,000 to \$1.1 million) and interest income (up \$257,000 to \$706,000). Sale of a parcel of land to Green Oak Township offset the decrease in sale of capital assets from reduced auction proceeds. Park operations revenue was virtually flat when compared to 2017 at \$19 million.

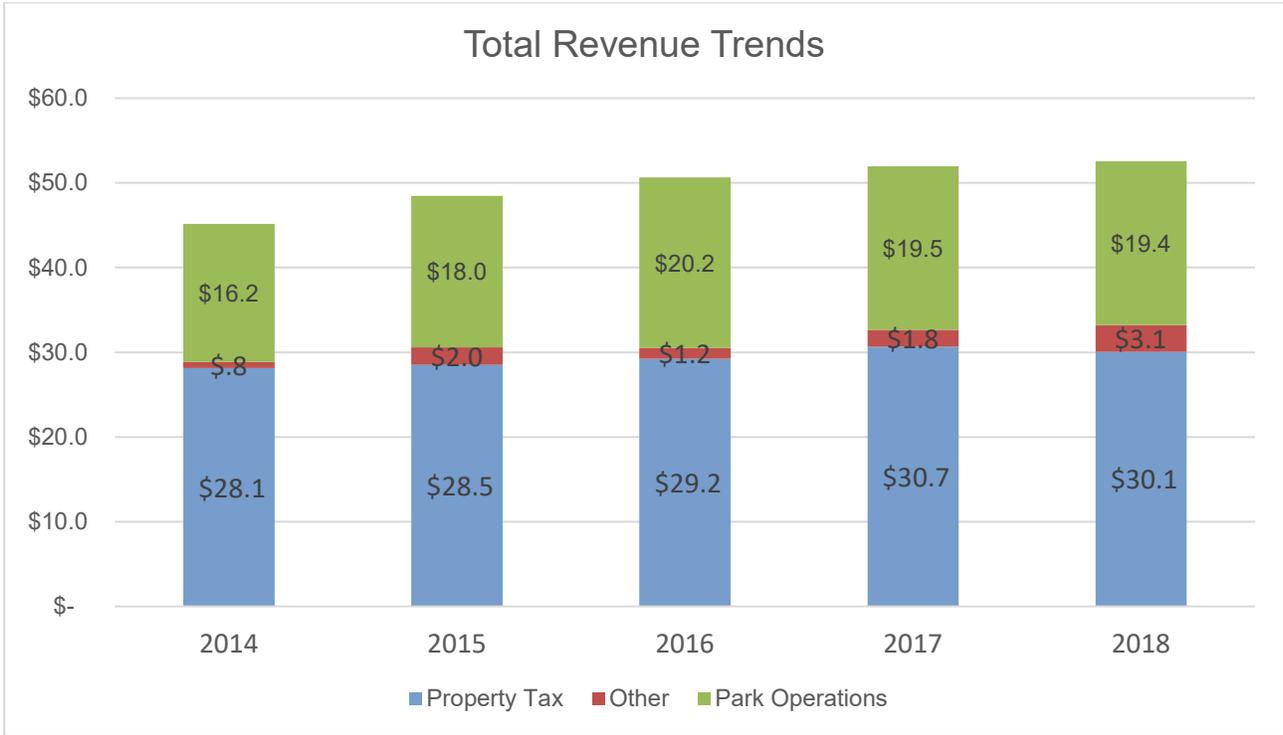
	2017	% of Total	2018	% of Total	Change	%
Property Tax Levy	\$30,658,374	59.0%	\$30,058,799	57.2%	\$(599,575)	-2.0%
Grant	284,871	0.5%	1,053,213	2.0%	768,342	269.7%
Development	245,689	0.5%	230,179	0.4%	(15,510)	-6.3%
Interest	449,196	0.9%	706,571	1.3%	257,375	57.3%
Sale of Assets	643,421	1.2%	473,716	0.9%	(169,705)	-26.4%
Miscellaneous	351,495	0.7%	697,195	1.3%	345,700	98.4%
Park Operations	<u>19,340,845</u>	37.2%	<u>19,329,298</u>	36.8%	<u>(11,547)</u>	-0.1%
	<u>\$51,973,891</u>		<u>\$52,548,971</u>		<u>\$575,080</u>	1.1%

2018 property tax revenue declined by \$607,000 for the first time since 2013. The revenue generated, \$30.1 million is less than the revenue generated in 2011. Tax revenue, remains the largest single source of Metroparks revenue. Prior to the great recession tax revenue accounted for 68 percent of total revenue. Today, even with the growth of the past four years, it accounts for 57.2 percent. This reflects the Metroparks efforts to increase revenue generated from other sources.

Looking at total revenue trends over the past five years there is consistent, if modest growth in recent years.



Breaking revenue down into the three most significant categories, Tax revenue has averaged 1.7 percent growth annually. Park operation revenue results demonstrate increases positively correlated with permit fee increases in 2015 and 2016. For 2017 and 2018, revenue generated from park operations have decreased or been stagnant. Attendance from 2014 to 2017 declined from 7.9 million to 7.3 million estimated attendance.

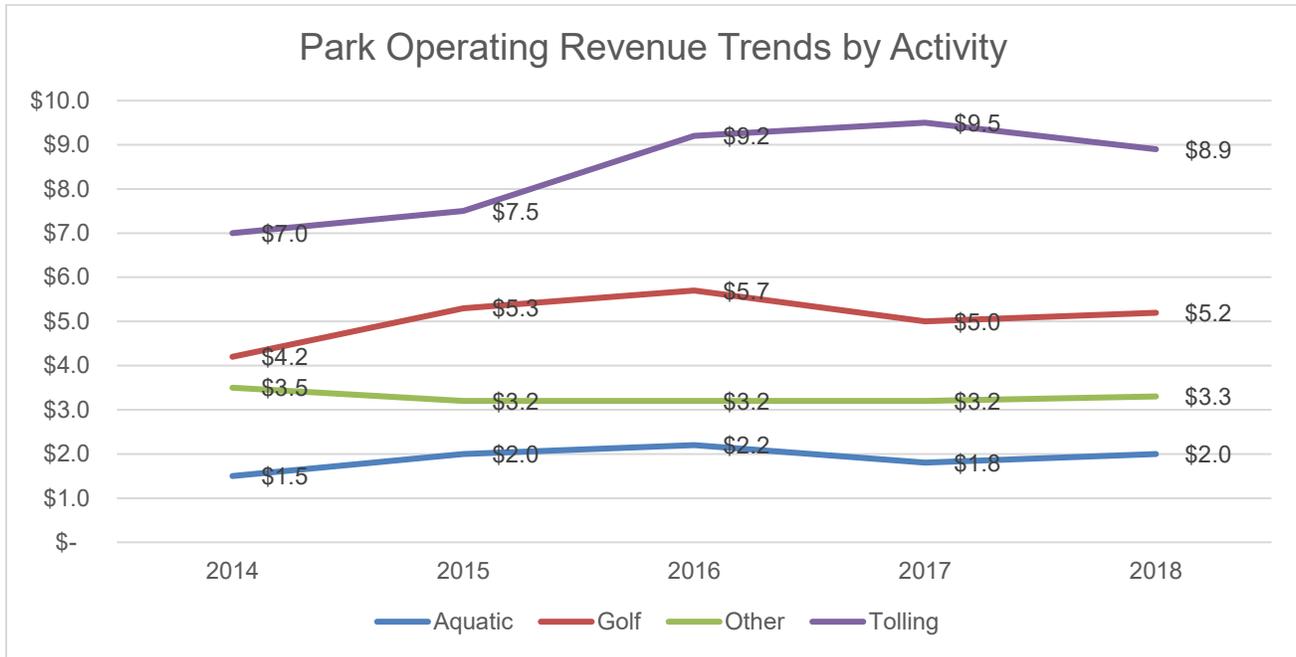


Revenue – Park Operations

Park Operating Revenues were virtually flat for 2018. Revenues fell by less than \$14,000. This represents a fluctuation of less than one-tenth of a percent. This stability belies variations that occurred both between revenue categories as well as between park locations. The following charts and narrative will describe these variations for broad operating revenue categories as well as geographic breakdowns.



Breaking park operating revenue down into four main activities, most activity centers had small increases in 2018. The exception being our most significant operating revenue source, tolling. 2018 marks the first decline in tolling after significant increases in 2015 revenue (reflecting a \$5 increase to annual permits) and 2016 (reflecting an additional \$5 increase to annual permits and a \$3 increase to daily permit fees). 2017 tolling showed modest growth but the decline in 2018 pushed tolling revenue below the 2016 level.



Examining tolling revenue by location, the negative trend is fairly consistent throughout the Metropark system with the notable exception of Lake St. Clair Metropark. Although the average of all parks tolling revenue declined by more than 5.5 percent, Lake St. Clair experienced growth of 5.9 percent.

Tolling Revenue by Facility				
	2017	2018	Change	% Change
Administrative	\$ 196,803	\$ 181,640	\$ (15,163)	-7.7%
Lake St. Clair	1,494,068	1,582,738	88,670	5.9%
Kensington	2,691,880	2,442,331	(249,549)	-9.3%
Lower Huron, Willow, Oakwoods	1,063,991	1,020,003	(43,988)	-4.1%
Hudson Mills	564,785	497,397	(67,388)	-11.9%
Stony Creek	2,426,317	2,238,512	(287,418)	-11.8%
Lake Erie	583,043	588,727	\$5,684	1.0%
Wolcott	55,659	46,622	(9,037)	-16.2%
Indian Springs	284,437	254,852	(29,585)	-10.4%
Huron Meadows	91,388	83,643	(7,744)	-8.5%
Total All Locations	\$9,452,371	\$8,936,466	\$(515,905)	-5.5%

As shown above Golf revenues grew by slightly less than \$200,000 overall. Variations in results occur between the various courses.

Below golf revenue is broken down by course location. Kensington led the growth with a 13.2 percent increase from 2017 revenue. Hudson Mills, Lake Erie and Indian Springs also showed positive results compared to 2017.

Declines in golf revenue were generated at Willow, Stony Creek and Huron Meadows. Stony Creek and Huron Meadows declines were under 2 percent; however, it is concerning that both Stony Creek and Huron Meadows are historically among the top three producing courses. Hudson Mills golf revenue continues to grow although it also continues to produce the least revenue of any of the regulation courses. Willow's course was unfortunately negatively impacted by flooding again in the spring 2018.

Golf Revenue by Facility				
	2017	2018	Change	% Change
Lake St. Clair Par 3	\$ 50,341	\$ 44,234	\$ (6,107)	-12.1%
Kensington	892,517	1,010,483	117,967	13.2%
Willow	625,771	572,168	(53,603)	-8.6%
Hudson Mills	402,558	464,176	61,618	15.3%
Stony Creek	944,887	929,897	(14,991)	-1.6%
Lake Erie	636,586	690,555	53,969	8.5%
Indian Springs	691,493	726,812	35,318	5.1%
Huron Meadows	789,121	781,949	(7,172)	-0.9%
Total Revenue	\$ 5,033,275	\$ 5,220,273	\$ 186,999	3.7%

As previously mentioned, aquatic facility revenue increased in 2018. This was true at all facilities. Although the growth did not reach the total revenue produced in 2016, it was a significant bump averaging nearly 15 percent growth at all facilities.

Aquatic Revenue by Facility				
	2017	2018	Change	% Change
Lake St. Clair	\$ 208,465	\$ 237,762	\$ 29,297	14.1%
Kensington	231,852	269,911	38,059	16.4%
Willow	909,377	1,042,464	133,087	14.6%
Stony Creek	184,183	206,782	22,599	12.3%
Lake Erie	229,924	266,384	36,460	15.9%
Total All Facilities	\$ 1,763,801	\$ 2,023,303	\$ 259,502	14.7%

Other revenue sources in total showed an increase of \$55,000 (1.7 percent). Reductions in dockage, special events and interpretive revenue were offset by increases in outside leases and rental of Metroparks shelters, stages and activity centers.

Expenditures

Overall, 2018 expenditures totaled \$55.9 million. This is a minor increase of 1.6 percent from the 2017 expenditure total of \$55.0 million. This is primarily the result of increases in capital improvement funding. During 2018, the Metroparks transitioned all capital projects to the Capital Project Fund. Nearly \$9.5 million was expended in the general fund to fund the new Capital Improvement Fund. This eliminates the yo-yo effect of funding being budgeted for multi-year capital projects within the general fund – annual budget process. Major Maintenance project work remains within the general fund. Expenditures in this functional area increased in 2018 by \$276,000 or (12.2 percent). Operations and Administrative Office Expenditures were relatively flat. Operations decreased by \$459,000 (down 1.4 percent) and Administrative Office expenditures increased by \$129,000 (up 1.4 percent).

Expenditures				
	2017	2018	Change	% Change
Capital Project Fund	\$ -	\$ 9,476,305	\$ 9,476,305	100.0%
Capital Equipment/Land	10,335,323	1,774,150	(8,561,173)	-82.8%
Major Maintenance	2,270,025	2,546,143	276,118	12.2%
Operations	33,298,981	32,839,938	(459,043)	-1.4%
Administrative	9,122,356	9,251,776	129,420	1.4%
Total Expenditures	\$ 55,026,684	\$ 55,888,312	\$ 861,627	1.6%

Capital Expenditures

Authority investments in capital equipment during 2018 totaled \$1.8 million. This is a 34 percent reduction from 2017 and more in line with the preceding five years average of \$1.3 million. Acquisitions include:

- ◆ \$740,200 – 15 Trucks
- ◆ \$597,200 – 11 Mowers
- ◆ \$145,628 – 4 Tractors
- ◆ \$116,400 – 4 Police Vehicles
- ◆ \$114,100 – 1 Chipper Truck
- ◆ \$ 47,300 – 5 Utility Carts

Capital Improvements

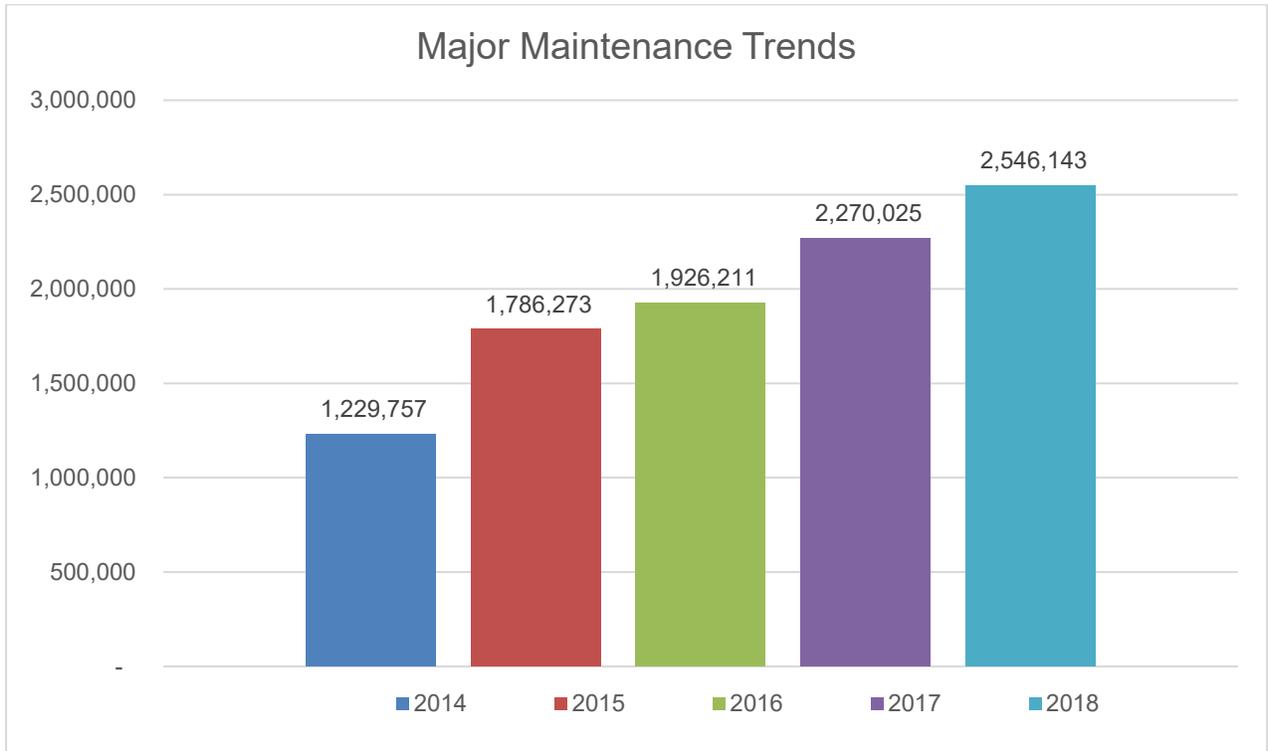
Capital improvement project expenditures that were formerly expended in the general fund are now tracked and reported in the Capital Project Fund.

Major Maintenance Expenditures

There were more than 60 major maintenance projects that rehabilitated existing Metroparks facilities at a cost of \$2.5 million, a 12 percent increase over 2017. The average Major maintenance expenditure for the last five years is \$1.9 million. Major Maintenance projects worked on in 2018 include:

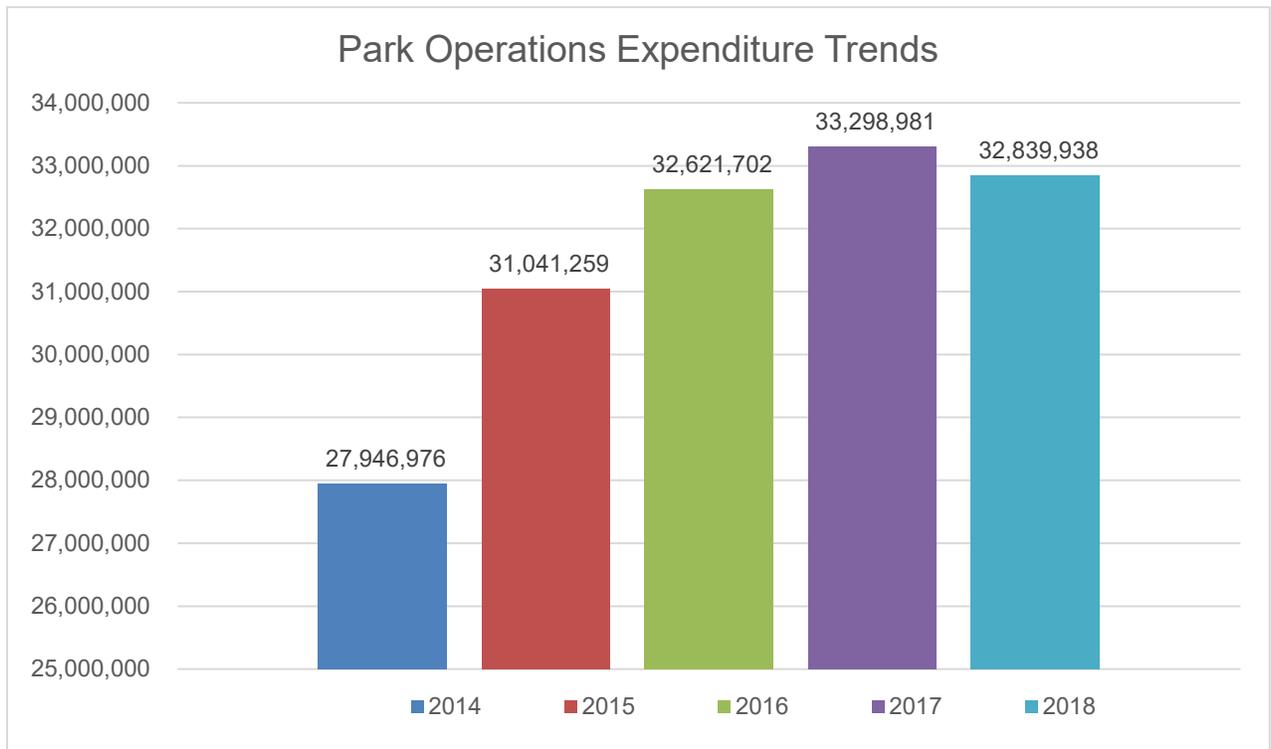
- ◆ \$947,200 – Kensington Road Resurfacing Route 2 and 3
- ◆ \$280,000 – Parkwide Invasive Shrub Control
- ◆ \$149,800 – Parkwide Sanitary Asset Management Plan
- ◆ \$127,600 – Lower Huron Basketball and Tennis Court Rehabilitation
- ◆ \$99,400 – Lake Erie Sidewalk Repairs
- ◆ \$93,600 – Parkwide Storm Water Management Plan
- ◆ \$90,000 – Parkwide Phragmites Control
- ◆ \$87,700 – Indian Springs EDC HVAC Control System Replacement
- ◆ \$83,200 – Lake St. Clair Basketball Court Rehabilitation

These items accounted for 5 percent of total 2018 expenditures.



Operation Expenditures

The 2018, the direct cost of operating Metroparks facilities, programs and services for the estimated 7.3 million visitors totaled \$32.8 million. The following chart shows the trend for park operations expenditures in recent years which has averaged 4.2 percent growth.



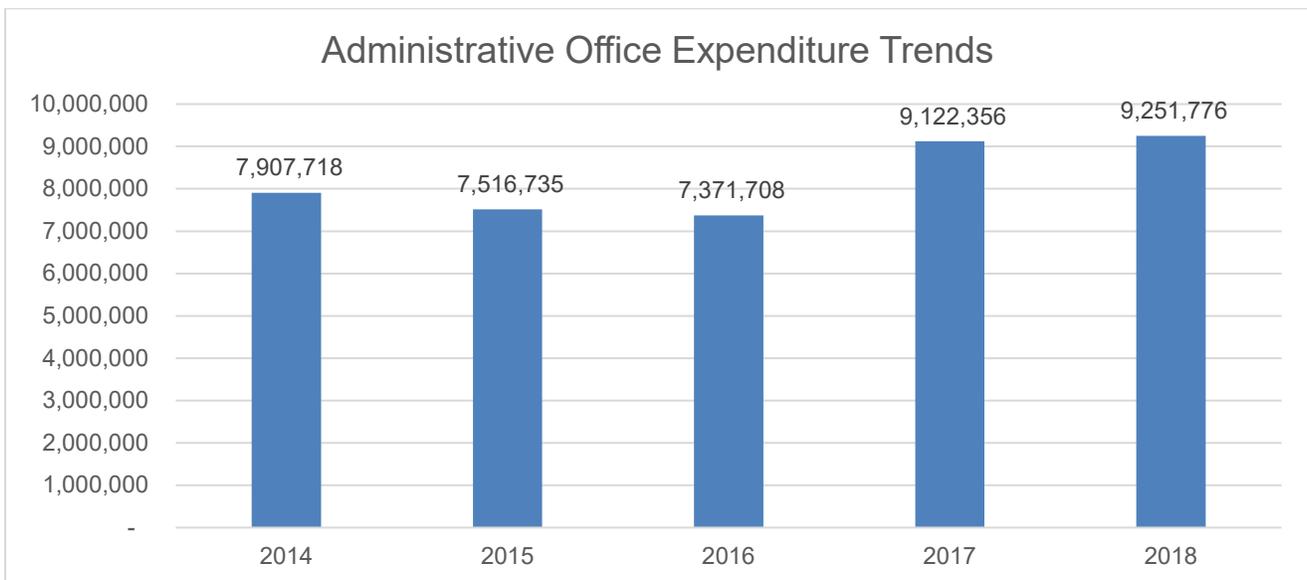
The following chart breaks down operating expenditures into significant categories. The largest single activity group – general park, includes grounds, buildings and road maintenance for all areas of the park as well as minor cost centers. This category grew at a slightly higher rate of 1.6 percent as compared to an overall growth of 1.4 percent for total operations.

Outside this category the next largest cost center is police totaling \$4.7 million which showed a decline in cost of 2.7 percent year over year. Declines in cost occurred in all other categories except for aquatics, which posted a 4.7 percent increase and administration, which remained flat.

Total Expenditures				
	2017	2018	Change	% Change
Administration	\$4,567,377	\$4,549,856	\$(17,521)	100.0%
Aquatics	2,289,024	2,397,387	108,363	4.7%
General Park	11,535,150	11,345,014	(190,136)	-1.6%
Golf	4,762,524	4,619,056	(143,468)	-3.0%
Interpretive	4,436,880	4,380,466	(56,414)	-1.3%
Police	4,850,034	4,719,146	(130,889)	-2.7%
Tolling	\$ 857,992	\$ 829,014	\$(28,978)	-3.4%
	33,298,981	32,839,938	(459,043)	-1.4%

Administrative Office Expenditures

Administrative Office outlays for 2018 held relatively steady at \$9.3 million. This is an increase of \$129,000 (1.4 percent) over 2017 expenditures primarily due to the cost of staff and benefits for Administrative Office departments. Wages increased by \$213,000 (5.3 percent) offset by decreased fringes of \$77,000 (2.9 percent). Non-wage accounts in total had little fluctuation compared to 2017. Within non-wage accounts offsetting variances occurred. Operating Supplies decreased in 2018 by \$252,000 (54 percent). In contrast there were increases in Tools and Equipment up \$96,000 (95.8 percent) and increases in Professional/Outside services of \$126,000 (11.9 percent).



2018 saw significant reorganization and staffing changes that occurred near yearend. Several other initiatives that began in 2018 did not have a full year of costs associated with the projects and many of these are not yet reflected in expenditures.

These year-end figures will be audited by the Metroparks auditors, Yeo and Yeo in March.

**HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners
From: Amy McMillan, Director
Subject: Approval – Government Relations Consulting Services
Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' (1) approve hiring Muchmore Harrington Smalley & Associates, LLC (MHSA) as a consultant to provide Government Relations services in the amount of \$5,000 per month for a period of one-year with the option of a one-year contract renewal; and (2) authorize the director to execute a contract with MHSA as recommended by Director McMillan.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Amy McMillan, Director
Subject: Approval – Public Relations Consultant
Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' (1) approve hiring Truscott Rossman as a consultant to provide Public Relations services in the amount of \$6,000 per month for a period of one-year; and (2) authorize the director to execute a contract with Truscott Rossman as recommended by Director McMillan.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Amy McMillan, Director
Subject: Approval – Economic Analysis Study
Date: February 7, 2019

Action Requested: Motion to Approve

That the Board of Commissioners' (1) approve hiring The Trust for Public Land as a consultant to provide an Economic Analysis of the value of the Metroparks in the amount of \$125,000; and (2) authorize the director to execute a contract with The Trust for Public Land as recommended by Director McMillan.

Background: Founded in 1972, The Trust for Public Land is a national nonprofit working to create parks and protect land for people, ensuring healthy, livable communities for generations to come. This work includes raising funds for conservation; protecting and restoring natural spaces; and collaborating with communities to plan, design, and build parks, playgrounds, gardens, and trails. The Trust for Public Land's work benefits families and individuals of all ages and all walks of life across 47 states, Washington D.C., Puerto Rico and the U.S. Virgin Islands. To date, The Trust for Public Land has completed more than 5,200 conservation projects, protected more than 3 million acres of land, and helped generate more than \$74 billion in public funding for conservation.

Among other services The Trust for Public Land provides nationally, the organization has developed a specialized expertise in assessing the economic value and benefits of parks and other types of green space. Partnering with The Trust for Public Land's award-winning GIS team, the Conservation Economics team has published over 40 economic analyses for jurisdictions throughout the country. The results of this work offer decision makers informed assessments, which are increasingly important as state and local governments face challenging economic conditions and look for ways to generate support for park funding.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Robert Rudolph, Jr., Chief of Information Technology
Subject: Update – Kronos Time and Attendance
Date: February 7, 2019

Action Requested: Motion to Receive and File

Chief of Information Technology Robert Rudolph, Jr. will update the Board on the Kronos Time and Attendance project at the Feb. 14 meeting.

PARK	MONTHLY VEHICLE ENTRIES				MONTHLY TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	14,367	20,933	16,926	-15%	\$ 66,429	\$ 101,160	\$ 74,009	-10%
Wolcott Mill	1,344	1,035	2,723	-51%	\$ 528	\$ 1,896	\$ 781	-32%
Stony Creek	15,240	21,700	17,868	-15%	\$ 114,465	\$ 100,678	\$ 98,245	17%
Indian Springs	2,157	2,441	2,263	-5%	\$ 13,060	\$ 14,144	\$ 14,124	-8%
Kensington	33,312	32,304	31,162	7%	\$ 141,122	\$ 137,235	\$ 124,992	13%
Huron Meadows	4,630	4,559	4,061	14%	\$ 13,476	\$ 13,063	\$ 9,662	39%
Hudson Mills	8,072	7,316	6,794	19%	\$ 33,135	\$ 27,138	\$ 27,152	22%
Lower Huron/Willow/Oakwoods	27,354	25,262	25,759	6%	\$ 33,639	\$ 38,490	\$ 35,921	-6%
Lake Erie	6,464	6,302	6,186	4%	\$ 38,153	\$ 40,787	\$ 38,289	0%
Monthly TOTALS	112,940	121,852	113,741	-1%	\$ 454,007	\$ 474,591	\$ 423,175	7%

PARK	Y-T-D VEHICLE ENTRIES				Y-T-D TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	14,367	20,933	16,926	-15%	\$ 66,429	\$ 101,160	\$ 74,009	-10%
Wolcott Mill	1,344	1,035	2,723	-51%	\$ 528	\$ 1,896	\$ 781	-32%
Stony Creek	15,240	21,700	17,868	-15%	\$ 114,465	\$ 100,678	\$ 98,245	17%
Indian Springs	2,157	2,441	2,263	-5%	\$ 13,060	\$ 14,144	\$ 14,124	-8%
Kensington	33,312	32,304	31,162	7%	\$ 141,122	\$ 137,235	\$ 124,992	13%
Huron Meadows	4,630	4,559	4,061	14%	\$ 13,476	\$ 13,063	\$ 9,662	39%
Hudson Mills	8,072	7,316	6,794	19%	\$ 33,135	\$ 27,138	\$ 27,152	22%
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Lake Erie	6,464	6,302	6,186	4%	\$ 38,153	\$ 40,787	\$ 38,289	0%
Monthly TOTALS	112,940	121,852	113,741	-1%	\$ 454,007	\$ 474,591	\$ 423,175	7%

PARK	MONTHLY PARK REVENUE				Y-T-D PARK REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 83,139	\$ 117,211	\$ 85,484	-3%	\$ 83,139	\$ 117,211	\$ 85,484	-3%
Wolcott Mill	\$ 13,680	\$ 6,258	\$ 8,457	62%	\$ 13,680	\$ 6,258	\$ 8,457	62%
Stony Creek	\$ 124,251	\$ 122,391	\$ 112,639	10%	\$ 124,251	\$ 122,391	\$ 112,639	10%
Indian Springs	\$ 15,894	\$ 19,147	\$ 21,152	-25%	\$ 15,894	\$ 19,147	\$ 21,152	-25%
Kensington	\$ 163,695	\$ 166,508	\$ 149,101	10%	\$ 163,695	\$ 166,508	\$ 149,101	10%
Huron Meadows	\$ 23,118	\$ 23,262	\$ 17,933	29%	\$ 23,118	\$ 23,262	\$ 17,933	29%
Hudson Mills	\$ 38,051	\$ 32,485	\$ 32,935	16%	\$ 38,051	\$ 32,485	\$ 32,935	16%
Lower Huron/Willow/Oakwoods	\$ 49,369	\$ 45,011	\$ 41,189	20%	\$ 49,369	\$ 45,011	\$ 41,189	20%
Lake Erie	\$ 39,518	\$ 42,843	\$ 42,599	-7%	\$ 39,518	\$ 42,843	\$ 42,599	-7%
Y-T-D TOTALS	\$ 550,714	\$ 575,116	\$ 511,489	8%	\$ 550,714	\$ 575,116	\$ 511,489	8%

District	Y-T-D Vehicle Entries by Management Unit				Y-T-D Total Revenue by Management Unit			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Eastern	30,951	43,668	37,517	-18%	221,070	245,860	206,580	7%
Western	48,171	46,620	44,279	9%	240,758	241,402	221,122	9%
Southern	33,818	31,564	31,945	6%	88,887	87,854	83,787	6%

GOLF THIS MONTH	MONTHLY ROUNDS				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs	0	0	0	-	\$ -	\$ -	\$ -	-
Kensington	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows	0	0	0	-	\$ -	\$ -	\$ -	-
Hudson Mills	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
Total Regulation	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Par 3	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Foot Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Total Golf	0	0	0	-	\$ -	\$ -	\$ -	-

GOLF Y-T-D	GOLF ROUNDS Y-T-D				GOLF REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs	0	0	0	-	\$ -	\$ -	\$ -	-
Kensington	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows	0	0	0	-	\$ -	\$ -	\$ -	-
Hudson Mills	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
Total Regulation	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Par 3	0	0	0	-	\$ -	\$ -	\$ -	-
LSC Foot Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Total Golf	0	0	0	-	\$ -	\$ -	\$ -	-

AQUATICS THIS MONTH	PATRONS THIS MONTH				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	0	0	0	-	\$ -	\$ -	\$ -	-
Stony Creek Rip Slide	0	0	0	-	\$ -	\$ -	\$ -	-
KMP Splash	0	0	0	-	\$ -	\$ 200	\$ 133	-
Lower Huron	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
TOTALS	0	0	0	-	\$ -	\$ 200	\$ 133	-

AQUATICS Y-T-D	PATRONS Y-T-D				REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	0	0	0	-	\$ -	\$ -	\$ -	-
Stony Creek Rip Slide	0	0	0	-	\$ -	\$ -	\$ -	-
KMP Splash	0	0	0	-	\$ -	\$ 200	\$ 133	-
Lower Huron	0	0	0	-	\$ -	\$ -	\$ -	-
Willow	0	0	0	-	\$ -	\$ -	\$ -	-
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
TOTALS	0	0	0	-	\$ -	\$ 200	\$ 133	-

PARK	Seasonal Activities this Month				Monthly Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	10	12	7	50%	\$ 9,225	\$ 9,600	\$ 5,067	82%
Shelters	15	14	14	7%	\$ 3,350	\$ 4,250	\$ 3,950	-15%
Boat Launches	0	0	1	-	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ -	\$ -	-
Mini-Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Wolcott								
Activity Center	0	7	5	-	\$ 3,500	\$ 600	\$ 1,367	156%
Stony Creek								
Disc Golf Daily	0	1	2	-	\$ 15	\$ 3	\$ 6	150%
Disc Golf Annual	20	17	11	76%	\$ 900	\$ 915	\$ 610	48%
Total Disc Golf	20	18	13	50%	\$ 915	\$ 918	\$ 616	49%
Shelters	17	20	18	-7%	\$ 3,825	\$ 4,500	\$ 4,125	-7%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Boat Launches	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	1	0	0	200%	\$ 275	\$ -	\$ 67	313%
Event Room	2	3	4	-50%	\$ 2,500	\$ 4,600	\$ 6,533	-62%
Kensington								
Disc Golf Daily	5	1	22	-78%	\$ 15	\$ 3	\$ 67	-78%
Disc Golf Annual	20	15	14	40%	\$ 1,040	\$ 805	\$ 782	33%
Total Disc Golf	25	16	37	-32%	\$ 1,055	\$ 808	\$ 849	24%
Shelters	23	31	28	-18%	\$ 5,175	\$ 6,975	\$ 7,625	-32%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows								
Shelters	4	2	2	71%	\$ 800	\$ 400	\$ 600	33%
Hudson Mills								
Disc Golf Daily	138	59	135	2%	\$ 414	\$ 177	\$ 406	2%
Disc Golf Annual	24	29	29	-16%	\$ 1,360	\$ 1,515	\$ 1,530	-11%
Total Disc Golf	162	88	164	-1%	\$ 1,774	\$ 1,692	\$ 1,936	-8%
Shelters	5	6	5	7%	\$ 1,000	\$ 1,200	\$ 933	7%
Canoe Rental	0	0	0	-	\$ -	\$ -	\$ 1,572	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	69	60	20	245%	\$ 207	\$ 180	\$ 60	245%
Disc Golf Annual	3	4	1	125%	\$ 1,360	\$ 200	\$ 67	1940%
Total Disc Golf	72	64	21	238%	\$ 1,567	\$ 380	\$ 127	1137%
Shelters	20	18	15	30%	\$ -	\$ 4,100	\$ 3,467	-
Lake Erie								
Shelters	4	2	3	20%	\$ -	\$ 400	\$ 733	-
Boat Launches	149	114	129	16%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ 56	\$ 35	-

PARK	Seasonal Activities Y-T-D				Seasonal Revenue Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	10	12	7	50%	\$ 9,225	\$ 9,600	\$ 5,067	82%
Shelters	15	14	14	7%	\$ 3,350	\$ 4,250	\$ 3,950	-15%
Boat Launches	0	0	1	-	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ -	\$ -	-
Mini-Golf	0	0	0	-	\$ -	\$ -	\$ -	-
Wolcott Mill								
Activity Center	0	7	5	-	\$ 3,500	\$ 600	\$ 1,367	156%
Stony Creek								
Disc Golf Daily	0	1	2	-	\$ 15	\$ 3	\$ 6	150%
Disc Annual	20	17	11	76%	\$ 900	\$ 915	\$ 610	48%
Total Disc Golf	20	18	13	50%	\$ 915	\$ 918	\$ 616	49%
Shelters	17	20	18	-7%	\$ 3,825	\$ 4,500	\$ 4,125	-7%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Boat Launches	0	0	0	-	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	1	0	0	200%	\$ 275	\$ -	\$ 67	313%
Event Room	2	3	4	-50%	\$ 2,500	\$ 4,600	\$ 6,533	-62%
Kensington								
Disc Golf Daily	5	1	22	-78%	\$ 15	\$ 3	\$ 67	-78%
Disc Annual	20	15	14	40%	\$ 1,040	\$ 805	\$ 782	33%
Total Disc Golf	25	16	37	-32%	\$ 1,055	\$ 808	\$ 849	24%
Shelters	23	31	28	-18%	\$ 5,175	\$ 6,975	\$ 7,625	-32%
Boat Rental	0	0	0	-	\$ -	\$ -	\$ -	-
Huron Meadows								
Shelters	4	2	2	71%	\$ 800	\$ 400	\$ 600	33%
Hudson Mills								
Disc Golf Daily	138	59	135	2%	\$ 414	\$ 177	\$ 406	2%
Disc Annual	24	29	29	-16%	\$ 1,360	\$ 1,515	\$ 1,530	-11%
Total Disc Golf	162	88	164	-1%	\$ 1,774	\$ 1,692	\$ 1,936	-8%
Shelters	5	6	5	7%	\$ 1,000	\$ 1,200	\$ 933	7%
Canoe Rental	0	0	0	-	\$ -	\$ -	\$ 1,572	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	69	60	20	245%	\$ 207	\$ 180	\$ 60	245%
Disc Annual	3	4	1	125%	\$ 180	\$ 200	\$ 67	170%
Total Disc Golf	72	64	21	238%	\$ 387	\$ 380	\$ 127	206%
Shelters	20	18	15	30%	\$ -	\$ 4,100	\$ 3,467	-
Lake Erie								
Shelters	4	2	3	20%	\$ -	\$ 400	\$ 733	-
Boat Launches	149	114	129	16%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ -	\$ 56	\$ 35	-

PARK	Cross Country Ski Rental this Month				Cross Country Ski Rental Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	\$ 323	\$ 1,805	\$ 602	-46%	\$ 323	\$ 1,805	\$ 602	-46%
Kensington	\$ 1,716	\$ 6,288	\$ 2,096	-18%	\$ 1,716	\$ 6,288	\$ 2,096	-18%
Huron Meadows	\$ 8,842	\$ 9,163	\$ 7,088	25%	\$ 8,842	\$ 9,163	\$ 7,088	25%
Hudson Mills	\$ 1,207	\$ 1,538	\$ 523	131%	\$ 1,207	\$ 1,538	\$ 523	131%

PARK	Winter Sports this Month				Winter Sports Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
XC Skiers	0	8	3	-	0	8	3	-
Ice Skaters	25	12	22	12%	25	12	22	12%
Sledders	60	101	34	78%	60	101	34	78%
Ice Fishermen	331	2,779	1,279	-74%	331	2,779	1,279	-74%
Stony Creek								
XC Skiers	68	360	140	-51%	68	360	140	-51%
Ice Skaters	6	0	25	-76%	6	0	25	-76%
Sledders	160	780	388	-59%	160	780	388	-59%
Ice Fishermen	117	194	164	-29%	117	194	164	-29%
Indian Springs								
XC Skiers	13	62	23	-44%	13	62	23	-44%
Sledders	65	76	34	93%	65	76	34	93%
Kensington								
XC Skiers	302	642	216	40%	302	642	216	40%
Ice Skaters	0	11	5	-	0	11	5	-
Sledders	302	1,423	481	-37%	302	1,423	481	-37%
Ice Fishermen	9	153	64	-86%	9	153	64	-86%
Huron Meadows								
XC Skiers	1,990	1,510	1,293	54%	1,990	1,510	1,293	54%
Ice Fishermen	0	0	1	-	0	0	1	-
Hudson Mills								
XC Skiers	418	404	155	169%	418	404	155	169%
Lower Huron								
Ice Skaters	0	190	76	-	0	190	76	-
Willow								
XC Skiers	10	17	7	43%	10	17	7	43%
Sledders	188	163	64	192%	188	163	64	192%
Ice Fishing	0	16	10	-	0	16	10	-
Lake Erie								
XC Skiers	13	29	10	34%	13	29	10	34%
Sledders	22	38	14	57%	22	38	14	57%
Ice Fishing	250	717	447	-44%	250	717	447	-44%

INTERPRETIVE FACILITIES								
PARK	Monthly Patrons Served				YTD Patrons Served			
	(total program participants and non-program visitors)				(total program participants and non-program visitors)			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	3,764	3,692	3,515	7%	3,764	3,692	3,515	7%
Wolcott Mill	1,419	968	1,384	3%	1,419	968	1,384	3%
Wolcott Farm	1,011	998	959	5%	1,011	998	959	5%
Stony Creek	10,399	10,729	11,087	-6%	10,399	10,729	11,087	-6%
Eastern Mobile Center	236	516	251	-6%	236	516	251	-6%
Indian Springs	2,170	1,592	2,029	7%	2,170	1,592	2,029	7%
Kens NC	17,027	14,680	14,923	14%	17,027	14,680	14,923	14%
Kens Farm	7,434	7,316	7,216	3%	7,434	7,316	7,216	3%
Western Mobile Center	809	661	721	12%	809	661	721	12%
Hudson Mills	2,500	2,651	2,561	-2%	2,500	2,651	2,561	-2%
Oakwoods	7,854	8,126	8,307	-5%	7,854	8,126	8,307	-5%
Lake Erie	8,057	8,966	8,499	-5%	8,057	8,966	8,499	-5%
Southern Mobile Center	509	477	408	25%	509	477	408	25%
Totals	63,189	61,372	61,861	2%	63,189	61,372	61,861	2%

PARK	Monthly Revenue				YTD Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 3,344	\$ 1,113	\$ 1,956	71%	\$ 3,344	\$ 1,113	\$ 1,956	71%
Wolcott Mill	\$ 20	\$ 531	\$ 252	-92%	\$ 20	\$ 531	\$ 252	-92%
Wolcott Farm	\$ 6,446	\$ 660	\$ 1,259	412%	\$ 6,446	\$ 660	\$ 1,259	412%
Wagon Rides	\$ -	\$ 14	\$ 18	-	\$ -	\$ 14	\$ 18	-
Livestock/Produce	\$ 50	\$ 2,041	\$ 2,552	-98%	\$ 50	\$ 2,041	\$ 2,552	-98%
FARM TOTAL	\$ 6,496	\$ 2,715	\$ 3,829	70%	\$ 6,496	\$ 2,715	\$ 3,829	70%
Stony Creek	\$ 933	\$ 1,455	\$ 1,787	-48%	\$ 933	\$ 1,455	\$ 1,787	-48%
Eastern Mobile Center	\$ 638	\$ 1,600	\$ 533	20%	\$ 638	\$ 1,600	\$ 533	20%
Indian Springs	\$ 59	\$ 196	\$ 359	-84%	\$ 59	\$ 196	\$ 359	-84%
Kens NC	\$ 2,279	\$ 1,569	\$ 2,382	-4%	\$ 2,279	\$ 1,569	\$ 2,382	-4%
Kens Farm	\$ 876	\$ 3,837	\$ 2,391	-63%	\$ 876	\$ 3,837	\$ 2,391	-63%
Wagon Rides	\$ 293	\$ 990	\$ 1,296	-77%	\$ 293	\$ 990	\$ 1,296	-77%
Livestock/Produce	\$ 213	\$ 531	\$ 818	-74%	\$ 213	\$ 531	\$ 818	-74%
FARM TOTAL	\$ 1,382	\$ 5,358	\$ 4,505	-69%	\$ 1,382	\$ 5,358	\$ 4,505	-69%
Western Mobile Center	\$ 1,975	\$ 1,588	\$ 2,489	-21%	\$ 1,975	\$ 1,588	\$ 2,489	-21%
Hudson Mills	\$ 13	\$ 465	\$ 248	-95%	\$ 13	\$ 465	\$ 248	-95%
Oakwoods	\$ 426	\$ 417	\$ 509	-16%	\$ 426	\$ 417	\$ 509	-16%
Lake Erie	\$ 377	\$ 808	\$ 1,963	-81%	\$ 377	\$ 808	\$ 1,963	-81%
Southern Mobile Center	\$ 1,300	\$ 1,329	\$ 828	57%	\$ 1,300	\$ 1,329	\$ 828	57%
Totals	\$ 19,242	\$ 19,143	\$ 21,640	-11%	\$ 19,242	\$ 19,143	\$ 21,640	-11%

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance			
	CURRENT YEAR		PREVIOUS YEAR		CURRENT YEAR		PREVIOUS YEAR	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Lake St Clair	12	199	18	251	9	259	-	-
Wolcott Mill	-	3	8	34	-	-	-	-
Wolcott Farm	3	-	1	5	-	-	-	-
Stony Creek	16	699	30	829	-	-	-	-
Eastern Mobile Center					13	236	20	516
Indian Springs	6	92	6	92	2	59	-	-
Kens NC	38	804	34	912	3	98	6	172
Kens Farm	17	102	27	164	-	-	-	-
Western Mobile Center					32	809	29	661
Hudson Mills	-	-	1	16	-	-	5	135
Oakwoods	7	71	7	68	-	-	3	80
Lake Erie	11	101	18	364	-	-	-	-
Southern Mobile Center					24	509	16	477
Totals	110	2,071	150	2,735	83	1,970	79	2,041

BREAKDOWN OF ATTENDANCE	OTHER VISITORS (Non-programs)	
	Current	Previous
Lake St Clair	3,306	3,441
Wolcott Mill	1,416	934
Wolcott Farm	1,011	993
Stony Creek	9,700	9,900
Indian Springs	2,019	1,500
Kens NC	16,125	13,596
Kens Farm	7,332	7,152
Hudson Mills	2,500	2,500
Oakwoods	7,783	7,978
Lake Erie	7,956	8,602
Totals	59,148	56,596

"ON-SITE" - Statistics includes both programs offered to the public and programs offered to school and scout groups.

"OFF-SITE" - Statistics includes outreach programs at schools, special events such as local fairs, or outdoor related trade shows.

"OTHER VISITORS" - Represents patrons to interpretive centers who visit to view exhibits, walk trails, and generally just enjoy the outdoors.