

M I N U T E S

BOARD OF COMMISSIONERS MEETING

HURON-CLINTON METROPOLITAN AUTHORITY

THURSDAY, FEBRUARY 11, 2010

The Regular Meeting of the Board of Commissioners of the Huron-Clinton Metropolitan Authority was held at 10:30 A.M., E.S.T., Thursday, February 11, 2010 at HCMA's Administrative Office, 13000 High Ridge Drive, Brighton, Michigan 48114. The meeting convened in pursuance to a call thereof by the Executive Secretary and due notice to the HCMA Board of Commissioners.

Present: Commissioners:

John C. Hertel
John La Belle
Harry E. Lester
Robert W. Marans
Anthony V. Marrocco
Peter S. Walters

Staff Officers:

Deputy Director	David C. Moilanen
Executive Secretary	Gregory J. Almas
Controller	David L. Wahl

Others:

Legislative Consultant	George M. Carr
Land Consultant	Wayne Fetters

Absent: Commissioner
Director

Warren C. Evans
Vacant

The meeting was called to order by Chairman Lester at 10:30 A.M., E.S.T.

Item 1 - Chairman's Statement

Chairman Lester welcomed all present.

Item 2 - Public Participation

Toni Spears, Metropark Volunteer, commented favorably on the Metroparks newly updated website.

Larry Nooden, CHEC, commented favorably regarding the land report and stated that people have a natural affinity to open space.

Item 3 - Minutes - January 14, 2010 - Regular Meeting

It was moved by Commissioner Marrocco, supported by Commissioner Marans, that the Minutes of the regular meeting of January 14, 2010 be approved as submitted.

Motion carried unanimously.

Item 4 - Financial Statements - December, 2009
January, 2010

It was moved by Commissioner Marans, supported by Commissioner Walters, that the Financial Statements of December, 2009 and January, 2010 be approved as submitted.

Commissioner Marrocco suggested that in the future land donations be shown as a separate line in the Financial Statements.

Motion carried unanimously.

Item 5 - Vouchers

It was moved by Commissioner Marans, supported by Commissioner Walters, that the Vouchers for December, 2009 (#0207737 through #0208581) and January, 2010 (#0208582 through #0208724) be approved as submitted.

Motion carried unanimously.

Item 6 - Purchases

It was moved by Commissioner Marrocco, supported by Commissioner Hertel, that the following Purchases be approved as recommended by Purchasing Manager Michael and Staff.

ITB-10-008	Rotary Mower
Macomb Co. Contract MY2010	Police Sedans
State of MI Contract 071B8200150	Police Sport Utility Vehicle
ITB-10-013	Police Emergency Equip. Installation
State of MI Contracts	Pick Up Trucks
ITB-10-014	Event Tent
ITB-08-006 (Contract Extension)	Seasonal Uniforms
ITB-10-012	Steel Trash Drums
ITB-10-005	Portable Toilets

Motion carried unanimously.

Item 7 - Reports

A. Wolcott Mill Metropark

1. Wolcott Road Improvement Cost Share

Chief Engineer Arens reported Ray Township has requested the Authority's participation in sharing the cost of improving a 0.7 mile section of Wolcott Road between 30 Mile Road and the entrance of the Wolcott Farm Center. He stated participation reflecting cost allocation on a road frontage basis would be reasonable.

It was moved by Commissioner Marrocco, supported by Commissioner Hertel, that the Board of Commissioners authorize Staff to continue negotiations with Ray Township toward a project to improve Wolcott Road in 2010 as recommended by Chief Engineer Arens and Staff.

Motion carried unanimously.

B. Stony Creek Metropark

1. Bids - Road Shoulder Repairs

It was moved by Commissioner Marans, supported by Commissioner Walters, that the Board of Commissioners authorize issuance of a Purchase Order to the low bidder, Dynasty Paving, Inc., in the amount of \$10,350.00 as recommended by Chief Engineer Arens and Staff.

Motion carried unanimously.

2. Macomb - Orchard Trail Maintenance Agreement

Deputy Director Moilanen reported the Agreement is to provide grass cutting, sweeping, weed whipping, tree maintenance, garbage pick up and a weekly cleaning of restroom facilities along the Orchard Trail with the Authority to be reimbursed at current wage and benefit rates and for equipment costs.

It was moved by Commissioner Hertel, supported by Commissioner Walters, that the Board of Commissioners approve the Macomb-Orchard Trail Agreement with the Macomb Orchard Trail Commission from March 1, 2010 through February 28, 2011, as recommended by Deputy Director Moilanen and Staff.

Motion carried unanimously.

C. Kensington Metropark

1. Bids - Road Shoulder Repair

It was moved by Commissioner Marrocco, supported by Commissioner Walters, that the Board of Commissioners authorize issuance of a Purchase Order to the low bidder, T & M Asphalt Paving, Inc., in the amount of \$14,944.00 as recommended by Chief Engineer Arens and Staff.

Motion carried unanimously.

D. Huron Meadows Metropark

1. Bids - Irrigation Intake Replacement

Chief Engineer Arens reported the work includes providing a new 30-inch diameter by 90-foot length HDPE intake pipe, new intake chamber, sluice gate and appurtenances, and repairs of the existing wet well at the Golf Course Pump House. Arens also reported D & J Contracting, Inc. has requested to be released from their bid due to a bonafide mistake omitting installation costs.

It was moved by Commissioner La Belle, supported by Commissioner Walters, that the Board of Commissioners release D & J Contracting from their bid, award a contract to the low bidder Fonson, Inc. in the amount of \$119,790.00 and approve an appropriation from Reserves in the amount of \$25,000.00 to cover the difference between low bid and Budget amount plus contract administration fees as recommended by Chief Engineer Arens and Staff.

Motion carried unanimously.

2. Bids - Electrical Revisions, Golf Cart Storage Building

Chief Engineer Arens reported the base bid is to replace the existing electrical service to the cart storage building, and to furnish and install new conductors, distribution panel, two receptacle panels with truss - mounted distribution system and receptacles, cable tray system and exhaust fan control modifications. Arens also reported an Alternate No. 1 to provide roof-mounted 2.4 KW photovoltaic (PV) solar power array with inverter and necessary wiring.

It was moved by Commissioner Marans, supported by Commissioner Walters, that the Board of Commissioners award a contract to the low Bidder, Great Lakes Power and Lighting, Inc., in the total amount of \$85,000.00 to include the Base Bid and Alternate No. 1 and to approve an appropriation from Reserves in the amount of \$11,000.00 to cover the difference between low bid and Budget Amount plus contract administration as recommended by Chief Engineer Arens and Staff.

There was discussion regarding the PV system length of payback period and consideration of this project as a demonstration and experimentation opportunity.

Motion carried unanimously.

E. Hudson Mills Metropark

1. Canoe Livery Contract, Delhi Metropark

Deputy Director Moilanen reported the agreement with Skip's Huron River Canoe Livery which expired December 31, 2009 provides the option to renew the contract for another three years. Moilanen noted Mark McDonald of Skip's has worked over the last three years to improve customer service and facilities.

It was moved by Commissioner Marrocco, supported by Commissioner Marans, that the Board of Commissioners approve renewing the three-year contract with Skip's Huron River Canoe Livery, LLC for operation of the canoe livery at Delhi Metropark through December 31, 2012 as recommended by Deputy Director Moilanen.

Motion carried unanimously.

F. Administrative Office

1. Proposal - Pool Drainage Grate Replacement, Metro Beach, Lower Huron and Lake Erie Metroparks

Chief Engineer Arens reported the project is to assure Authority Pools are in compliance with the Federal Virginia Graeme Baker Pool and Spa Safety Act. He said the work will include removal of existing non-compliant grates, adaption of existing intake frames as necessary, replacement with new grates, in-place compliance testing, and reporting to the Michigan Dept of Natural Resources and Environment.

It was moved by Commissioner Hertel, supported by Commissioner Walters, that the Board of Commissioners authorize issuance of a Purchase Order to Aquatic Source in the amount of \$42,788.00 and that a transfer of funds from the Reserves for Future contingencies Account in the amount of \$45,000.00 be made.

Motion carried unanimously.

2. 4th Quarter 2009 Appropriation Adjustments

Controller Wahl reported \$1,551,600 in 4th quarter 2009 Appropriation adjustments were necessary. He stated that \$1,403,700 represents funds transferred between accounts; and that \$149,300 were funds transferred from and \$1400 were funds returned to the Reserve for Future Contingencies account.

It was moved by Commissioner La Belle, supported by Commissioner Marans, that the Board of Commissioners approve the 4th quarter 2009 Budget Appropriations adjustments as recommended by Controller Wahl.

Motion carried unanimously.

3. Donations

It was moved by Commissioner Hertel, supported by Commissioner Walters, that the Board of Commissioners formally accept the following donations and that letters of appreciation be sent.

\$500.00 cash donation for use to be determined by HCMA from an anonymous donor.

\$350.00 cash donation for a park bench at Lake Erie Metropark from Robert Olszewski.

300 bales of straw in small square bales for livestock bedding at Wolcott Mill Metropark Farm Center from Dan Fox.

Motion carried unanimously.

4. Land Acquisition Report

Chief Planner Nyquist presented a compiled list of planned land acquisition projects needed to satisfy the approved Metropark Master Plans for Wolcott Mill, Indian Springs, Huron Meadows, Hudson Mills and Lake Erie Metroparks. Nyquist reported approximately 800 acres of property to be purchased with an estimated value of \$14,800,000.00.

It was moved by Commissioner Hertel, supported by Commissioner Walters, that the Board of Commissioners receive and file the Land Acquisition Report.

Motion carried unanimously.

Item 8 - Request for Closed Session to consider
purchase or lease of real property

It was moved by Commissioner Marrocco, supported by Commissioner Walters, that the Board of Commissioners immediately adjourn to Closed Session to consider the purchase or lease of Real Property.

Roll Call Vote:

Voting Yes: Commissioners Walters, Hertel, La Belle, Marrocco,
Marans, Lester

Voting No: None

Absent: Commissioner Evans

Motion carried.

The Regular Meeting adjourned at 11:21 A.M., E.S.T.

In Closed Session, it was moved by Commissioner La Belle, supported by Commissioner Hertel, that the Board of Commissioners immediately reconvene to the Regular Meeting.

Roll Call vote:

Voting Yes: Commissioners Walters, Hertel, La Belle, Marrocco,
Marans, Lester

Voting No: None

Absent: Commissioner Evans

Motion carried.

The Regular Meeting reconvened at 12:12 P.M., E.S.T.

Item 9 - Director's Comments

Deputy Director Moilanen reported the Authority received an Outstanding Facility Design Award for the Turtle Cove Aquatic Facility from the Michigan Recreation & Park Association.

Deputy Director Moilanen advised Board Members that the annual Employee/Retiree Recognition Dinner will be held on April 10, 2010 at the Indian Springs Environmental Discovery Center.

Item 10 - Commissioners' Comments

Commissioner Marrocco thanked Purchasing Manager Michael and Chief Phifer for the comprehensive Police Vehicle report.

Commissioner Marrocco also suggested the Authority consider opening investment accounts with local community banks.

Item 11 - Motion to Adjourn

It was moved by Commissioner Walters, supported by Commissioner Hertel, that the regular meeting of the Board of Commissioners adjourn.

The meeting adjourned at 12:16 P.M., E.S.T.

Respectfully submitted,

Gregory J. Almas
Executive Secretary

GJA:njk