

MINUTES
BOARD OF COMMISSIONERS MEETING
HURON-CLINTON METROPOLITAN AUTHORITY
THURSDAY, SEPTEMBER 9, 2010

The regular meeting of the Huron-Clinton Board of Commissioners was held at 10:30 a.m. on Thursday, September 9, 2010 at Lake Erie Metropark. The meeting was convened in pursuance to a call thereof by the Executive Secretary and due notice to the HCMA Board of Commissioners.

Present: **Commissioners:** Harry E. Lester
 Robert W. Marans
 Anthony V. Marrocco
 John C. Hertel
 John E. La Belle

Staff Officers:
 Director Jayne S. Miller
 Deputy Director David C. Moilanen
 Controller David L. Wahl
 Executive Secretary Gregory J. Almas

Absent: Commissioner Warren C. Evans
 Commissioner Peter S. Walters

The meeting was called to order by Chairman Lester at 10:32 a.m.

1. Chairman's Statement

Chairman Lester commented on the 70-year rich history of dedicated Metropark employees and commitment to public service, education and natural resource preservation. Lester said the Authority is a system of checks and balances with a strong Board taking strong positions.

2. Public Comments

Toni Spears, Metroparks volunteer, commented in favor of increased efforts to market the Metroparks.

Larry Noodén, Clinton Huron Environmental Coalition (CHEC), commented in favor of a strong Board and better defining the Authority's mission.

Chairman Lester stated there was a request to adjourn to a closed session.

It was moved by Commissioner Marrocco, supported by Commissioner Hertel that the Board of Commissioners immediately adjourn to a closed session requested by Director Miller in accordance with Public Act 276 of 1976 section 8(a).

ROLL CALL VOTE

Voting yes: Commissioners Hertel, Lester, La Belle, Marans, Marrocco
Voting no: None
Absent: Commissioners Evans, Walters

Motion carried.

The regular meeting of the Board of Commissioners adjourned at 10:41 a.m.

In closed session, it was moved by Commissioner La Belle, supported by Commissioner Hertel that the Board of Commissioners immediately reconvene to the regular meeting.

ROLL CALL VOTE

Voting yes: Commissioners Lester, La Belle, Marans, Marrocco, Hertel

Voting no: None

Absent: Commissioner Evans, Walters

Motion carried.

The regular meeting reconvened at 11:25 a.m.

It was moved by Commissioner La Belle, supported by Commissioner Hertel that the orders for the day be amended to include consideration of vacating the position of Director.

ROLL CALL VOTE

Voting yes: Commissioners Lester, La Belle, Marrocco, Hertel, Marans

Voting no: None

Absent: Commissioner Evans, Walters

Motion carried unanimously.

It was moved by Commissioner Hertel, supported by Commissioner Marrocco that based upon mutual agreement that the position of Director be vacated and upon receipt of resignation, the Board of Commissioners will approve compensation through March 31, 2011 including all benefits excluding pension and pension benefits.

ROLL CALL VOTE

Voting yes: Commissioners Lester, La Belle, Marrocco, Hertel,

Voting no: Commissioner Marans

Absent: Commissioner Evans, Walters

Motion carried.

Chairman Lester announced David Moilanen as interim Director in accordance with the Huron-Clinton Metropolitan Authority by-laws.

3. Minutes – August 2010

It was moved by Commissioner Marrocco, supported by Commissioner Hertel that the Board of Commissioners approve the minutes for the August 12, 2010 regular meeting as submitted.

Motion carried unanimously.

4. Financial Statements – July 2010

It was moved by Commissioner La Belle, supported by Commissioner Marans that the financial statements for August 2010 be approved as submitted.

Motion carried unanimously.

5. Vouchers

It was moved by Commissioner Hertel, supported by Commissioner La Belle that the vouchers for August 2010 (0212249 through 0212881) be approved as submitted.

Motion carried unanimously.

6. Reports

A. Kensington

1. Agreement – MDOT Storm Water Detention Basin, I-96 and Kent Lake Road

Supervising Design Engineer Laura Martin reported design of the I-96 storm water detention basin near Kent Lake Road by the Michigan Department of Transportation (MDOT) is nearing completion as presented to the Board on August 12, 2010. Martin presented the proposed contract agreement drafted to address the mutual responsibilities of MDOT and the Metroparks. Martin said MDOT's standard form of temporary construction agreement will also be needed for construction access onto the project site, to be executed separately from this contract agreement.

It was moved by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners approve the contract agreement as presented and authorize the Director to execute subordinate agreements related to this project, including temporary construction agreement, as recommended by Chief Engineer Arens and staff.

Motion carried unanimously.

B. Administrative Office

1. U.S. Geological Survey Stream Gauging Stations – Annual Cost Participation

Supervising Design Engineer Martin reported the Authority currently participates in the funding of four gauging stations and three water level recorders and the total cost is shared with the USGS. Martin said the information this program provides is important for management of the Stony Lake and Kent Lake impoundments.

It was moved by Commissioner La Belle, supported by Commissioner Marrocco that the Board of Commissioners continue cost participation with the U.S. Geological Survey on the gauging stations and recorders for the period of October 1, 2010 to September 30, 2011 in the amount of \$54,600.00 as recommended by Chief Engineer Arens and staff.

Motion carried unanimously.

2. Resolution – Liquor License Signee

It was moved by Commissioner La Belle, supported by Commissioner Marrocco that the item Resolution – Liquor License Signee be removed from the agenda.

Motion carried unanimously.

3. Medicare Part D Subsidy

Human Resources Officer William Johnstone reported the Authority received a payment of \$14,868.21 as reimbursement for Medicare Part D, prescription drug subsidy for the period of October – December 2009.

It was moved by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners approve the transfer of \$14,868.21 to the Retiree Health Care Trust Fund as recommended by Human Resource Officer Johnstone and staff.

Motion carried unanimously.

4. 2010 Health Risk Assessment Contract

Human Resources Officer William Johnstone reported the Authority requested bids for the organization's Annual Health Risk Assessment program for 2010 from the University of Michigan M-Fit Division, Ceridian, and Visiting Nurses Association, that

The University of Michigan M-Fit Division was the lowest responsive, responsible bid received and that the University of Michigan has been providing HCMA with this service for several years, has gained the confidence of our employees in handling personal health information and has developed a historical database for comparative purposes.

It was moved by Commissioner Marans, supported by Commissioner Marrocco that the Board of Commissioners award the 2010 Health Risk Assessment contract to the University of Michigan M-Fit Division as recommended by Human Resources Officer Johnstone and staff.

Motion carried unanimously.

5. Donations

It was moved by Commissioner Hertel, supported by Commissioner Marrocco that the following donations be accepted and that a letter of appreciation be sent to the donors as recommended by Interim Director Moilanen and staff.

- A \$200 donation made by Diane and Gary Robinson for use at the Marshlands Museum at Lake Erie.
- A \$400 bench donation made by Elaine Onuille Rittenling for use at the Kensington Nature Center.
- A \$480 donation made by Gerri Barr and Dennis Hackett to be used for Fishing programs and Family Fun Day at the Kensington Nature Center.
- A \$1000 donation made by Robert W. Wolf & Company for planting trees along the no. seven fairway at the golf course at Kensington.

Motion carried unanimously.

6. Strategic Plan Contract Amendment

It was moved by Commissioner La Belle, supported by Commissioner Hertel that the Board of Commissioners authorize the additional allocation of \$16,250 for Hammond and Associates to complete the Strategic Planning Project from the Authority's Reserve for Future Contingencies.

Commissioner La Belle expressed the value of the strategic planning process.

Commissioner Marrocco stated that in the future staff should come to the Board before money is spent.

Motion carried unanimously.

Commissioner Hertel exited the meeting room.

7. Legislative report

It was moved by Commissioner Hertel, supported by Commissioner Marrocco that the Board of Commissioners receive and file the legislative report as submitted by Legislative Consultant Carr.

Motion carried unanimously.

8. Park/Department Presentation

a. Planning

Chief Planner Susan Nyquist presented a description of work and duties for which the Planning staff is responsible including preparing site plans, contract documentation and supervision, park master plans, grant writing and community collaborations. Nyquist said the primary function of the planning department staff is to analyze existing and manmade conditions to determine the suitability of a site for either development or preservation. Nyquist also introduced staff landscape architects, Jim Kropp and Tim Phillips.

b. Lake Erie Metropark Presentation

Park Superintendent Richard Sobecki presented a report on the facilities and events at Lake Erie Metropark highlighting the wave pool, marina, Marshland museum, golf course, boat launch, the Hawkfest, Wood Duck Dash Run, Lake Erie Ice Daze, fireworks and other events. Sobecki said the wave pool has surpassed 1.7 million visitors since opening in 1985, more than 15,000 visitors attended this year's fireworks display and more than 5,000 attended the Hawkfest.

c. Stony Creek Storm Damage

Interim Park Superintendent Michael Lyons reported a major storm hit Stony Creek on August 19 uprooting more than 500 trees, knocking out electrical power and other damage which caused the park to close for several hours. Lyons commented favorably on the assistance of the Natural Resources crew and other employees who assisted in the clean up.

9. Commissioner comments

Commissioner Lester commented on assuring the Huron-Clinton Metropolitan Authority by-laws are carried out, keeping the dream of the founders, providing recreation, education and land preservation for the people, and commended Metropark employees for outstanding service.

Commissioner La Belle complimented Interim Park Superintendent Lyons on his report and excellent participation on the Strategic Planning Committee.

10. Motion to Adjourn

It was moved by Commissioner Marans, supported by Commissioner Marrocco that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 12:12 p.m.

Respectfully submitted,



Gregory J. Almas
Executive Secretary