

**MINUTES
BOARD OF COMMISSIONERS MEETING
HURON-CLINTON METROPOLITAN AUTHORITY
THURSDAY, JULY 11, 2013**

The regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held at 10:30 a.m. on Thursday, July 11, 2013 at the Farmhouse Grille at Kensington Metropark. The meeting was convened in pursuance to a call thereof by the Executive Secretary and due notice was given to the HCMA Board of Commissioners.

Present:	Commissioners:	John E. La Belle John C. Hertel Timothy J. McCarthy Robert W. Marans Harry E. Lester Anthony V. Marrocco Jaye Quadrozzi
	Staff Officers:	
	Director	John P. McCulloch
	Executive Secretary	George Phifer
Others:	Legal Counsel (Miller Canfield) Legislative Consultant	Steve Mann George Carr

Chairman La Belle called the meeting to order at 10:39 a.m.

1. Chairman's Statement

Chairman La Belle said he appreciated the level of experience that each Board member brought to the table and thanked staff for making an effort to address the challenges facing HCMA in recent years.

2. Public Comments

Toni Spears, Metroparks volunteer read a statement: "The agenda today proposes an amendment to the Jordan Development Co. oil and gas lease at Indian Springs. The amendment changes the scope of the lease from permitting well drilling only, to an addition permit, allowing Jordan to construct and operate oil and gas production and storage facilities at their well site, and to connect additional pipelines from other wells to the production facility. The amendment does not sufficiently protect the use of HCMA lands and revisions should be considered."

"First, the description of permitted production facilities provides no real constraints other than being sited at a specific location. The production facilities allow for tanks, power station and a list of other items, and the amendment also permits "including but not necessarily limited to ..." this list of items. Size of tanks and processing equipment are not described. Certainly, this open-ended contract language could be subject to interpretation in future years. Instead, the amendment should include Jordan's preliminary site plan for approval, and a statement that any significant addition to the scope of facilities be reviewed and, if appropriate, approved by the HCMA Board. The Board reviews site plans for all HCMA projects and should retain the authority for review of any significant revisions to this site as well."

"Second, the amendment statement with regard to pipelines states that: "Pipelines connecting wells to the Production Facility shall follow existing roadway and/or pipeline alignments to the greatest extent possible, to avoid fragmentation of habitat areas." The wording "to the greatest extent possible" leaves the decision up to Jordan alone to decide on alignments. If Jordan would decide on a new pipeline path, they could not be expected to be knowledgeable about the park's recreational usage or sensitive environmental areas, as these may change over time. Therefore, the contract should be revised to require HCMA approval for any pipeline other than those following existing roadways or existing alignments. In addition to fragmentation, new pipeline paths provide instant highways for invasive species, and should be avoided. These two changes if included at this time will strengthen the HCMA's position with regard to land management at Indian Springs for this expanded scope of oil and gas lease operations, and better preserve the park land for the future."

3. Minutes

a. June 6, 2013 Regular Meeting Minutes

It was moved by Commissioner Marans, supported by Commissioner Lester that the Board of Commissioners approve the June 6, 2013 regular meeting minutes as submitted by Executive Secretary Phifer and staff.

Motion carried unanimously.

b. June 6, 2013 Closed Session Meeting Minutes

It was moved by Commissioner Lester, supported by Commissioner McCarthy that the Board of Commissioners approve the June 6, 2013 closed session minutes as submitted by Executive Secretary Phifer and staff.

Motion carried unanimously.

4. Approval of July 11, 2013 Agenda

It was moved by Commissioner Marrocco, supported by Commissioner Marans that the Board of Commissioners approve the July 11, 2013 agenda as submitted, however move the 2013 Second Quarter Appropriation Adjustments and the Bids – for a Picnic Shelter (Dexter-Huron) from the consent agenda to the regular agenda.

Motion carried unanimously.

5. Approval of July 11, 2013 Consent Agenda

It was moved by Commissioner Marrocco, supported by Commissioner Quadrozzi that the Board of Commissioners approve the July 11, 2013 consent agenda to include the following: Vouchers – May; Financial Statements – May; Purchases – Freightliner (Kensington) and donations.

Motion carried unanimously.

Regular Agenda

- **Item C (2013 Second Quarter Appropriation Adjustments)**

Commissioner Marrocco asked for the reason for the \$50,000 deductible.

Further discussion held on this item.

It was moved by Commissioner Marrocco, supported by Commissioner McCarthy that the Board of Commissioners approve Item C (2013 Second Quarter Appropriation Adjustments) as recommended by staff.

Motion carried unanimously.

- **Item E (Bids – Picnic Shelter, Dexter-Huron)**

Commissioner Marrocco inquired why the project exceeded the budgeted amount. Asset and Development Manager Michael Brahm-Henkel stated staff added additional equipment needed to meet ADA requirements.

Further discussion was held on this item.

It was moved by Commissioner McCarthy, supported by Commissioner Marans that the Board of Commissioners award Contract No. 505-13Q to the low responsive, responsible bidder, Michigan Recreational Construction, Inc. in the amount of \$60,873.00 and authorize a transfer of funds from the Capital Projects Fund Balance to the Hudson Mills Capital Improvement Account (508.09-990) in the amount of \$12,000 as recommended by Manager of Assets and Development Mike Brahm-Henkel and staff.

Motion carried unanimously.

6. Legislative Report

Legislative Consultant George Carr reported the Legislature adjourned for the summer on June 20; and while there was considerable controversy on what was left unfinished, the following legislation of potential impact or interest to the Authority were resolved favorably.

Senate Bill 163 – restructuring the state’s wetlands regulation and delegated authority under federal law passed both chambers June 21; the governor had until July 5 to sign or veto the bill. SB163 will have minor potential benefits to the Metroparks.

Unless the governor can reach an agreement with the Senate on Medicaid Expansion legislation, the next full day of legislative session with votes and attendance is scheduled for Aug. 27. Committees will continue to meet during the balance of the summer notwithstanding the session schedule.

It was moved by Commissioner Marans, supported by Commissioner Hertel that the Board of Commissioners receive and file the Legislative Report as presented by George Carr.

7. Update – Park Superintendents

Kim Jarvis, Western Park District Superintendent, Mike Lyons, Eastern Park District Superintendent and Jim Pershing, Southern Park District Superintendent provided the commissioners with updates on various programs and events that occurred at parks in their districts.

It was moved by Commissioner Hertel, supported by Commissioner Marans that the Board of Commissioners receive and file the updates given by the District Park Superintendents.

Motion carried unanimously.

8. Reports

A. Lake St. Clair Metropark

1. Resolution – MNRTF Grant Agreement

It was moved by Commissioner Marrocco, supported by Commissioner McCarthy that the Board of Commissioners approve the Resolution – MNRTF Grant Application as recommended by Chief Planner Nyquist and staff.

Motion carried unanimously.

B. Stony Creek

1. Proposal for Professional Services – Gravity Sanitary Sewer to Shelby Township

It was moved by Commissioner Marrocco, supported by Commissioner Lester that the Board of Commissioners accept the proposal from Anderson, Eckstein and Westrick, Inc. to provide engineering consulting services as outlined in their proposal dated June 10, 2013, in the amount of \$32,060, and that funding for these services be provided through the Authority’s Supplemental major Maintenance Reserve Fund, as recommended by Manager of Assets and Development Michael Brahm-Henkel and staff.

Motion carried unanimously.

8. Reports

C. Indian Springs

1. Oil and Gas Lease Amendments

Asset and Development Manager Mike Brahm-Henkel reported that two amendments to the leases are being proposed at this time. The first amendment changes the lease to permit production facilities at the site of the first well. The second amendment is a technical amendment to add acreage to the 316-acre lease, acreage that was originally excepted from the lease’s legal description. All other terms of the leases remain unchanged.

Further discussion was held on this item.

It was moved by Commissioner McCarthy, supported by Commissioner Quadrozzi that the Board of Commissioners approve the Oil and Gas Lease Amendments with Jordan Development Company as recommended by Asset and Development Manager Michael Brahm-Henkel and staff.

Chairman La Belle called for a roll call vote.

ROLL CALL VOTE

Voting Yes: Commissioners La Belle, Hertel, Marans, McCarthy, Quadrozzi
Voting No: Commissioners Marrocco, Lester
Absent: None

Motion carried

8. Reports

D. Administrative Office

1. Approval – Board of Commission Policies

Director McCulloch reported the remaining polices for Board review were being presented for approval.

Further Discussion was held on this item.

It was moved by Commissioner Hertel, supported by Commissioner McCarthy that the Board of Commissioners approve all the polices except for the Land Acquisition and Property Divestiture and Procedure policies which would be brought back to the Board for approval at a later date.

Motion carried unanimously.

2. Downriver Community Conference Collateral Access Agreement

Executive Secretary George Phifer reported that the Downriver Community Conference (DCC) Public Safety Radio and 911 Network is seeking to implement a Collateral Access Agreement (CAA) with the Huron-Clinton Metropolitan Authority. The Downriver Community Conference (DCC) Public Safety Radio and 911 Network is seeking to implement a Collateral Access Agreement (CAA) with the Huron-Clinton Metropolitan Authority (HCMA). HCMA and the DCC currently have a ground lease for the above listed area that was signed on July 21, 2000. The DCC is seeking financial assistance from Flagstar Bank, to upgrade the equipment located on that site. Flagstar Bank is requiring that the DCC obtain a signature from HCMA acknowledging that the DCC is on the land and that the lender can access the land, if so desired. The purpose of accessing the land would be to verify that the equipment being purchased through the lender is onsite.

It was moved by Commissioner Marrocco, supported by Commissioner Lester that the Board of Commissioners approve the Collateral Access Agreement as requested by Executive Secretary Phifer and staff.

Motion carried unanimously.

3. Intergovernmental Lockup Services Agreement

Executive Secretary Phifer reported that the Metroparks Police Department and the Milford Police Department, is seeking to enter into an Intergovernmental Lockup Services Agreement. These services provided by Milford P.D., facilitated and enhanced Metroparks Police Officer's ability to arrest, transport, process, and lodge individuals taken into custody.

Further discussion was held on this item.

It was moved by Commissioner McCarthy, supported by Commissioner Hertel that the Board of Commissioners approve the Intergovernmental Lockup Services Agreement as requested by Executive Secretary Phifer and staff.

Motion Carried Unanimously.

8. Reports

D. Administrative Office

4. Appointments – Pension Plan Trustee, Retiree Health Care Trust Administrator

It as moved Commissioner Marrocco, supported by Commissioner McCarthy that the Board of Commissioners appoint an “at large” Board member to the Authority’s Pension Committee and Health Care Trust Board of Trustees as recommended by Director McCulloch and staff.

5. Approval – Interim Pension Plan Trustee, Retiree Health Care Trust Administrator

It was moved by Commissioner Marrocco, supported by Commissioner McCarthy that the Board of Commissioners appoint Rebecca Franchock as Interim Pension Plan Trustee, Retiree Health Care Trust Administrator, for the deferred compensation programs, and investment accounts as recommended by Director McCulloch and staff.

9. Golf Update

Park Operations Manager Jerry Cyr provided the Board with an update on golf throughout the Metroparks. Cyr requested the Board authorize staff to expand flexible golf pricing currently in use at Western District golf courses to the remaining Metroparks golf courses.

It was moved by Commissioner Hertel, supported by Commissioner McCarthy that the Board of Commissioners authorize staff to utilize flexible pricing for golf rates for all Metropark golf courses.

Motion carried unanimously.

10. Director’s Report

Director McCulloch reported on the following: (1) the first “Beat Beckmann” Golf Challenge was a success with a good turnout; (2) Jack Liang has been working with several colleges and universities to bring internships into the park system; (3) suggested two Board retreats following the September and October Board meetings to discuss the Five-Year-Plan; (4) Plante Moran provided an IT assessment and the results will be discussed with IT; (5) Marketing Manager Kassie Kretzschmar resigned he would be reevaluating the communications and marketing needs of HCMA; and (6) working towards reestablishing the Metroparks Foundation, Commissioners McCarthy and Quadrozzi will serve on the committee.

Chief Planner Susan Nyquist reported that the Metroparks was approached by a company regarding using one of our parks for a pilot program for a play structure. The benefit of participating in the program would be the Metroparks receiving a \$40,000 play structure and having it installed and built in one of the parks. There would be no cost associated with the project unless staff decided to enhance the scope of the design of the play structure to fit a specific location.

Further discussion was held.

11. Other Business

None

14. Commissioner Comments

Commissioner Hertel congratulated Commissioner Lester on his reappointment. Hertel said he and Commissioner Lester have been the only commissioners appointed by a governor three times. The only other person reappointed by a governor to this Board as many times was former Commissioner George Trendle.

Commissioner Lester congratulated Commissioner Hertel on his reappointment. Lester said that as a commissioner elected to serve and represent the people of Wayne County, he wanted to do the best for the citizens in Wayne County and that service is the only product we have to offer citizens.

Lester said the gas and oil companies are polluting our land, environment and ecosystem and we should be careful about who comes on our land and erodes the property by exposing it to abuse. Lester said he has an obligation to protect our land.

Commissioner McCarthy asked if staff has ever contacted Blue Cross and Blue Shield regarding their wellness program. McCulloch replied yes.

Commissioner Quadrozzi congratulated both Commissioners Lester and Hertel on their reappointments. Commissioner Marrocco said we should consider raising prices on holidays and weekends from \$5 to \$10 and that it could generate more revenue. Marrocco said he also wanted the monthly stats included in the Board packet and not handed out the day of the commission meeting. Marrocco also commented on the rough road conditions coming into the park from I-96. Director McCulloch said staff would look into these items.

Commissioner La Belle said he looks at the talent on this Board, the diversity of experience everyone brings to the table and said he believes the Metroparks is well positioned for moving the organization forward.

15. Motion to Adjourn

It was moved by Commissioner Lester, supported by Commissioner Hertel that the Board of Commissioners adjourn the regular meeting.

Motion carried unanimously.

The meeting adjourned at 12:29 p.m.

Respectfully submitted,



George Phifer
Executive Secretary