

**AGENDA**  
**Huron-Clinton Metropolitan Authority**  
**Board of Commission Meeting**  
**March 14, 2013 – 10:30 a.m.**  
**Administration Office**

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1. Chairman's Statement
2. Public Hearing – New Play Area and an Accessible Dock at Lake St. Clair Metropark
3. Public Participation
4. Minutes
  - A. Feb. 14, 2013 – Public Hearing – Community Recreation Plan Minutes
  - B. Feb. 14, 2013 – Regular Meeting Minutes
5. Approval of Agenda – March 14, 2013

**Consent Agenda**

6. **Approval of Consent Agenda – March 14, 2013**
  - a. Vouchers
  - b. Purchases
    1. Steel Drums – All Parks **pg. 1**
    2. Grounds and Roadside Equipment – Indian Springs, Lower Huron **pg. 3**
    3. Fertilizer and Turf Chemicals – All Metropark Golf Courses **pg. 5**
  - c. Resolution – MI Recreation Passport Grant **pg. 7**
  - d. Bids – Farm Center Play Area Development **pg. 11**
  - e. Agreement – Trail Maintenance and Repair, Milford Township **pg. 13**
  - f. Bids – Hike-Trail Crack Filling, Roadway Overbanding, Various Locations **pg. 19**
  - g. 2013 Park Entertainment Programs **pg. 21**
  - h. Donations **pg. 25**

**Regular Agenda**

7. Reports
  - A. *Lake St. Clair Metropark*
    1. Resolution – MNRTF Grant Application **pg. 27**
  - B. *Lower Huron Metropark*
    1. Bids – Tree Plantings at Walnut Grove Campground and Group Camp Area **pg. 31**
  - C. *Lake Erie Metropark*
    1. Bids – Pool Concrete Repairs and Resurfacing, Phase 2 **pg. 33**
    2. Bids – Wave Pool Pump Replacement and Roof Access Shafts **pg. 36**

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7. Reports
  - D. *Administrative Office*
    1. Proposal - Gladiator Rock 'n' Run Event, Stony Creek **pg. 37**
    2. Wolcott Mill Golf Course Contract **pg. 39**
    3. Golf Rates and Golf Marketing **pg. 41**
    4. Golf Consultant Contract **pg. 49**
    5. Update – Marina Rates, Lake St. Clair and Lake Erie Metroparks **pg. 65**
    6. Update – Marina Dredging, Lake St. Clair and Lake Erie Metroparks **pg. 67**
8. Closed Session – To consult with attorney regarding pending litigation  
*Section 8(e) of the Michigan Open Meetings Act. M.C.L. 15.268 (e).*
9. Other Business
10. Director's Comments
11. Commissioners' Comments
12. Motion to Adjourn

The next regular Board of Commissioners meeting will be held Thursday, April 11, 2013 at 10:30 a.m. at Indian Springs Metropark at the Environmental Discovery Center.



# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Maria van Rooijen, Purchasing Agent  
 Project No: ITB-13-007  
 Project Title: Steel Drums  
 Location: All Parks  
 Date: March 6, 2013

Bids Opened: Thursday, Feb. 21, 2013 at 2:00 p.m.

**Scope of Work:** Furnish and deliver 465 each 35-gallon steel drums used for trash receptacles and 175 each 15-gallon steel ash barrels.

<u>Vendor</u>	<u>City</u>	<u>35's</u>	<u>15's</u>	<u>Total</u>
Maxi Container, Inc.	Detroit, MI	\$15,089.25	\$3,745.00	\$18,834.25
Valmec, Inc.	Fenton, MI	\$14,647.50	\$4,812.50	\$19,460.00

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WAS SENT TO 28 REGISTERED SUPPLIERS.

**Recommendation:** That the Board of Commissioners award ITB-13-007 to the low responsive, responsible bidder, Maxi Container in the amount of \$18,834.25 as prepared by Ron Smith, Buyer and recommended by Maria van Rooijen, Purchasing Agent and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Maria van Rooijen, Purchasing Agent  
 Project No: State Of Michigan Contract 071B0200317  
 Project Title: Grounds and Roadside Equipment  
 Location: Indian Springs, Oakland County and Lake Erie Metropark, Wayne County  
 Date: March 6, 2013

Budgeted: Under budget

**Scope of Work:** Furnish and deliver two new/replacement John Deere XUV 825i Gator, one with cab, brakes and tail lights for road work, 72-inch blade for snow removal, this unit will be used all year long, cab and heater is required. The gator will be used for trail maintenance in the summer, snow removal in the winter, EDC outside work and staff will use for events held at the EDC. This is a new item for Indian Springs. The second unit for Lake Erie is a replacement and will be used in spring/summer only (no cab, heater or blade required) a hydraulic dump body is included for hauling steel drums.

<u>Vendor</u>	<u>City</u>	<u>Price</u>
*John Deere Company c/o Weingartz Supply Co	Cary, NC Farmington Hills, MI	\$29,318.51

\*The purchase order is directly to John Deere Company. The order is then awarded to Weingartz Supply Company one of the local designated John Deere dealers.

**Recommendation:** The Board of Commissioners approves Metroparks purchasing off the State of Michigan Contract 071B0200317 with the above supplier as recommended by Maria van Rooijen, Purchasing Agent and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

**To:** Board of Commissioners  
**From:** Maria van Rooijen, Purchasing Agent  
**Project No:** Contract 3332, Contract 3502, Quote 148238 - Oakland County Contracts  
**Project Title:** Fertilizer and Turf Chemicals  
**Location:** All Metropark Golf Courses (except Wolcott Mill) and Grounds Maintenance Departments  
**Date:** March 6, 2013

**Scope of Work:** Furnish and deliver Fertilizer and Turf Chemicals per contracts between Oakland County and Harrell's LLC, Residex LLC, and John Deere Landscapes. All golf courses and maintenance departments will be required to stay within their respective 2013 budget funds.

<u>Vendor</u>	<u>City</u>	<u>Amount</u>
Harrell's, LLC	New Hudson, MI	\$260,000.00
Reside, LLC	Novi, MI	\$165,829.31
John Deere Landscapes	Commerce Twp., MI	\$34,000.00

**Recommendation:** The Board of Commissioners approves Metroparks purchasing off the Oakland County Contract(s) with the above suppliers as recommended by Maria van Rooijen, Purchasing Agent and staff.







## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: Susan H. Nyquist, Chief Planner  
Subject: Resolution – Michigan Recreation Passport Grant  
Location: Lake St. Clair Metropark, Macomb County  
Date: March 6, 2013

Under the Recreation Passport program, P.A. 32 of 2010 created the Local Public Recreation Facilities Fund to be used for the development of public recreation facilities for local units of government. Money for this fund is derived from the sale of the Recreation Passport which replaces the resident Motor Vehicle Permit (MVP) for state park entrance. The first \$12,730,000 will be distributed to replace lost revenue from the elimination of the motor vehicle permit and boating access site permits, as well as to pay for administration by the Secretary of State. 10 percent of remaining revenue will be used to fund the Recreation Passport local grant program. The grant program may only be used for local development projects. The program is focused on renovating and improving existing parks and grants will range from \$7,500 to a maximum of \$45,000.

With Board approval, the Metroparks will submit an application for a Recreation grant. The project will construct an accessible boat dock at the north marina at Lake St. Clair Metropark.

The grant application must be accompanied by a Resolution from the Board of Commissioners stating that the project will be undertaken if a Grant is awarded.

### **Attachment: Resolution – Michigan Recreation Passport Grant**

**Recommendation:** That the Board of Commissioners approve the Resolution – Michigan Recreation Passport Grant as recommended by Chief Planner Nyquist and staff.





**RESOLUTION**

**WHEREAS**, the Department of Natural Resources of the state of Michigan is accepting applications for Recreation Passport Grants, and one of the requirements of the application is to furnish a resolution from the governing body applying that the project applied for will be undertaken if a grant is awarded; and

**WHEREAS**, the Huron-Clinton Metropolitan Authority desires to apply to the Michigan Department of Natural Resources for a Recreation Passport grant to assist in the construction of accessible docks at Lake St. Clair Metropark; and

**WHEREAS**, the proposed development is in accordance with the Five-Year-Plan adopted by the Board of Commissioners of the Huron-Clinton Metropolitan Authority at their regular meeting Thursday, February 14, 2013;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HURON-CLINTON METROPOLITAN AUTHORITY:**

1. That an application be made to the Michigan Department of Natural Resources for a Recreation Passport grant, authorized by Act 101, P.A. 1985, as amended for a grant for the construction of accessible docks at Lake St. Clair Metropark.
2. That if this grant is awarded, the Board of Commissioners of the Huron-Clinton Metropolitan Authority will appropriate \$75,000.00, which is the current estimated cost of project and of which \$30,000 (40%) will be local cost share, or such other amount as may be necessary in the Budget of the Authority for the implementation of the project.

**I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2013.**

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**George Phifer**  
**Executive Secretary**





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura Martin, Supervising Design Engineer  
 Project No: 513-13T  
 Project Title: Bids - Farm Learning Center Play Area Development  
 Project Type: Capital Improvement  
 Location: Wolcott Mill Metropark, Macomb County  
 Date: March 6, 2013

Bids Opened: Thursday, Feb. 21, 2013 at 2:00 p.m.

**Scope of Work:** The work includes furnishing all labor, equipment and materials necessary to complete the work including reinforced concrete walks, site work, playground equipment installation, and all incidental construction at Wolcott Mill Metropark in Macomb County, Michigan.

This contract is for Phase 1 of the play area. Future phases, to be undertaken later this year will include separate contracts for (1) the Amish wood tractor and shed and (2) blown-in wood fiber play surface. To complete the project, additional play equipment will be purchased, assembled and installed by park forces.

This project has been made possible by the generous donations of James Nicholson, Wilson Born, and Macomb Kiwanis Club. The project was not included in the 2013 Capital Improvement Budget, in anticipation of major donor support for a play area development at the Wolcott Mill Farm Learning Center.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Michigan Recreation Construction	Brighton	\$43,300.00
Tom Ward & Sons	Casco	\$44,487.50
D & J Contracting, Inc	Clinton County	\$50,355.00
Cortis Brother's Trucking	Marine City	\$52,212.50
A & M Construction Co. LLC	Washington	\$53,930.00
Ahern Contracting, Inc	Chesterfield	\$58,399.00
WCI Contractors, Inc	Detroit	\$63,555.00
DMG Construction Services, LLC	Chesterfield	\$63,875.00
Usztan LLC	Auburn Hills	\$65,844.15
Glencorp, Inc	Shelby Township	\$70,791.25
J.T. Maurer Building Co., Inc	Plymouth	\$72,554.00
Project Amount - Phase 1		\$46,000.00
Project Amount - Future Phases		<u>\$23,000.00</u>
Total Project Amount for both Phases		\$69,000.00

Bids - Farm Learning Center Play Area Development  
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Proposed Work Order Amount	
Contract Amount – Michigan Recreation Construction (Rounded)	\$44,000.00
Contract Administration	\$ 2,000.00
Future Contracts	\$11,000.00
Future Phase Materials and Park Wages	<u>\$12,000.00</u>
Total Proposed Work Order Amount	\$69,000.00
Funds Sources	
Donation Amounts	
James Nicholson (donation received January 10, 2013)	\$50,000.00
Wilson Born (donation received December 13, 2012)	\$10,000.00
Macomb Kiwanis Club (donations received 2012)	<u>\$ 5,000.00</u>
Subtotal, donation amounts	\$65,000.00
Proposed amount to be transferred from Park Operations Accounts to cover park wages in Work Order	<u>\$ 4,000.00</u>
Total Funds Amount	\$69,000.00

*The following contractors obtained request for proposals but did not submit a proposal: Greenscape, Lake; Toms Landscaping and Nursery, Troy; Heritage Irrigation and Landscaping, LLC, Garden City; Crimboli Nursery, Canton; WCI Contractors, Detroit*

*This project was reported and publicly advertised in the following construction reporting outlets: Construction Association of Michigan, Reed Construction Data, Construction News Corporation, Reprographics One DFS Plan Room, Construction News Service, HCMA Web Site, Builders Exchange of Michigan, McGraw Hill Dodge, Builders Exchange of Lansing and Central Michigan*

**Recommendation:** That the Board of Commissioners award Contract No. 713-13T to the lowest responsive, responsible bidder, Michigan Recreation Construction, in the amount of \$43,300.00 as recommended by Supervising Design Engineer Martin and staff.



## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: John P. McCulloch, Director  
Subject: Trail Maintenance and Repair Agreement – Milford Township  
Date: March 6, 2013

Attached is the proposed 2013 Trail Maintenance and Repair Agreement for grass cutting, sweeping, garbage pick-up, removal of tree limbs and debris from the trail, as well as safety patrol of the trail between the Authority and Milford Township which is located in and contiguous to Kensington Metropark for the period of April 15, 2013 through Oct. 31, 2013.

The parties agree that when maintenance work is performed, the cost share will be two-thirds for the Township and one-third for HCMA. The Authority will patrol the trail south of General Motors Road and the cost will be split 50-50 between the Township and the Authority.

The Charter Township of Milford will reimburse the Authority for the services listed below against the Authority's invoice for the period beginning April 15, 2013 and ending Oct. 31, 2013 based on the following rates:

- a. Full-Time employee labor wages at \$50.00 per hour
- b. Seasonal employee labor wages at \$12.00 per hour and \$18.00/OT
- c. Equipment rates at \$120.00 per 8-hour period
- d. Material, supplies or contract services at best available prices
- e. Full-time police wages at \$53.22 per hour
- f. Part-time police wages at \$32.68 per hour
- g. Public Safety Attendant wages at \$8.75 per hour

**Attachment: 2013 Trail and Maintenance Agreement – Milford Township**

**Recommendation:** That the Board of Commissioners approve the Annual Trail Maintenance and Repair Agreement with the Charter Township of Milford for the period of April 15, 2013 through Oct. 31, 2013 as recommended by Director McCulloch and staff.





**ANNUAL TRAIL MAINTENANCE AND REPAIR CONTRACT  
CHARTER TOWNSHIP OF MILFORD  
HURON-CLINTON METROPOLITAN AUTHORITY**

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**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012 by and between the CHARTER TOWNSHIP OF MILFORD, a Michigan municipal corporation, whose address is 1100 Atlantic, Milford, Michigan 48381 (the "Township") and the HURON-CLINTON METROPOLITAN AUTHORITY, a Michigan public body corporate organized and operating under the provisions of Act 147, Public Acts of Michigan, 1939, as amended, whose address is 13000 High Ridge Drive, Brighton, Michigan, 48114 ("HCMA").

**WHEREAS**, the Township and HCMA have entered into an agreement entitled the "Repair & Maintenance Agreement - Milford Kensington Trail" (the "Agreement"), dated May 10, 2007; and

**WHEREAS**, the Township is the owner of a non-motorized trail located in HCMA's Kensington Metropark, Milford Township, Oakland County, Michigan, referred to as the "Milford-Kensington Trail" in the Agreement (the "Trail"); and

**WHEREAS**, HCMA owns, operates and maintains Kensington Metropark (the "Metropark") which is contiguous to the Trail; and

**WHEREAS**, the Agreement contemplates the negotiation of a separate Annual Trail Maintenance and Repair Contract ("Contract") by the HCMA and the Township, and HCMA is adequately staffed and equipped to provide trail maintenance and repair services, and is willing to do so upon certain conditions;

**NOW, THEREFORE**, the parties hereto agree as follows. The services provided by HCMA shall be in accordance with standards applied throughout Kensington Metropark,

1. During the term of this contract, HCMA agrees to provide the following maintenance services (the "Services") on the path:
  - a. Grass cutting on the trail margins.
  - b. Brooming/sweeping of the trail.
  - c. Weekly garbage pick-up.
  - d. Removal of tree limbs, blockages and debris from the trail.
  - e. Other minor maintenance and repair including pavement marking, crack filling, asphalt patching, shoulder repairs and minor repairs to trail structures.

- f. When minor repairs are estimated to exceed \$5,000, HCMA will notify and consult with the Township before proceeding with repairs.
  - g. Patrolling of the trail south of General Motors Road including and not limited to Public Service Attendants and Metropark Police Officers. Response to emergency calls, participants should call the Livingston County Sheriff Department Central dispatch at 517-546-4620. This arrangement does not exclude the right of the Township to provide similar or supplemental public safety services.
2. The Township agrees to maintain the insurance coverages described below and to indemnify and hold harmless HCMA, its Commissioners, officers, officials, agents, volunteers and employees against any and all claims, suits, losses (including attorneys' fees), damage or injury to persons or property of whatever kind or nature, whether direct or indirect, arising out of or in connection with performance of the Services or otherwise in connection with performance of the Services or otherwise in connection with this Contract for the entire calendar year. The Township shall procure at its own expense Comprehensive General Liability Insurance coverage, including personal injury liability and property damage liability coverage, together with Broad Form Contractual Insurance coverage sufficient to protect the Township and HCMA, its Commissioners, officers, agents and employees from any claims for damage to property and for personal injuries which may arise in connection with performance of the Services or otherwise in connection with this Contract.

A Certificate or Certificates of Insurance describing the coverages required hereunder must be furnished to HCMA by the Township showing all premiums paid prior to the provision of any Services by HCMA. The Certificate of Insurance must name HCMA as an "Addition Insured" in relation to the maintenance of the Trail. The insurance policy or policies that contain an endorsement providing for furnishing HCMA thirty (30) days' written notice prior to any material change, termination or cancellation of the insurance policy or policies.

The Township shall provide Comprehensive General Liability insurance with the following limits of liability:

<i>Bodily Injury Liability</i>	<i>\$1,000,000 each occurrence</i> <i>\$1,000 000 aggregate</i>
<i>Property Damage Liability</i>	<i>\$100,000 each occurrence</i> <i>\$100,000 aggregate</i>

The Broad Form Contractual Insurance shall provide coverage in the amount of \$1,000,000.

It is expressly understood and agreed by and between the parties that the liability of the Township hereunder shall not be limited to the aforementioned insurance coverage.

3. This Contract shall become effective upon execution by the duly authorized agents of the parties, and shall remain in effect from April 15, 2013 through October 31, 2013 unless and until thirty (30) days after either party shall notify the other party in writing of its election to terminate.
  
4. It is further agreed that the Township will reimburse HCMA for the services listed below against the Authority's invoice for the period beginning the 15<sup>th</sup> day of April, 2013 and ending the last day of October 2013 at the following rates:
  - a. Full-Time employee labor wages at \$50.00 per hour
  - b. Seasonal employee labor wages at \$12.00 per hour and \$18.00/OT
  - c. Equipment rates at \$120.00 per 8-hour period
  - d. Material, supplies or contract services at best available prices
  - e. Full-time police wages at \$53.22 per hour
  - f. Part-time police wages at \$32.68 per hour
  - g. Public Safety Attendant wages at \$8.75 per hour

The parties agree that when maintenance work is done for the township, the cost share will be two-thirds for the Township and one-third for HCMA. Further, the parties agree that the cost share for patrolling the portion of the trail south of General Motors Road will be half for the Township and half for HCMA.

**IN WITNESS WHEREOF**, the parties have caused these presents to be executed and delivered by their duly authorized officers on the date first given above.

**HURON-CLINTON METROPOLITAN AUTHORITY**

**CHARTER TOWNSHIP OF MILFORD**

By: \_\_\_\_\_  
Anthony V. Marrocco, Chairman

By: \_\_\_\_\_  
Donald Green, Supervisor

By: \_\_\_\_\_  
Timothy J. McCarthy, Secretary

By: \_\_\_\_\_  
Holly Brandt, Clerk





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura L. Martin, Supervising Design Engineer  
 Project No: 700-13R  
 Project Title: Hike-Bike Trail Crack Filling and Roadway Overbanding  
 Project Type: Major Maintenance  
 Location: Kensington, Lake Erie, Stony Creek Metroparks  
 Date: March 6, 2013

Bids Opened: Thursday, Feb. 21, 2013 at 4:00 p.m.

**Scope of Work:** Work to include overband crack sealing of park roadways at various locations throughout Kensington, Lake Erie, and Stony Creek Metroparks; work also includes hot-applied rubber crack filler at various locations of hike-bike trail at Lake Erie Metropark. Project bid on a unit price basis per pound of joint sealant, with a total contract amount equal to the total budgeted amount for contract services of \$22,000 for all parks combined. Project is necessary to preserve and extend the life of pavement surfaces.

<u>Contractor</u>	<u>City</u>	<u>Total Pounds</u>	<u>Average Unit Price</u>	<u>Extended Amount</u>
1. Michigan Joint Sealing, Inc.	Farmington Hills	17,429 lbs.	\$1.26	\$22,000.00
2. Wenn Seal Coating and Striping	Adrian	17,258 lbs.	\$1.27	\$22,000.00
2. Scodeller Construction, Inc.	Wixom	16,539 lbs.	\$1.33	\$22,000.00
3. Highway Maintenance	Romulus	14,784 lbs.	\$1.49	\$22,000.00
4. C.A. Advanced	Wakarusa, IN	11,199 lbs.	\$1.96	\$22,000.00

**Total Budget Amount for Contract Services and Administration**

Stony Creek Metropark Road Crack Sealing	\$14,000.00
Kensington Metropark Road Crack Sealing	\$ 5,000.00
Lake Erie Metropark Road Crack Sealing & Hike-Bike Path Sealing	<u>\$ 5,000.00</u>
<b>Total Budget Amount</b>	<b>\$24,000.00</b>

**Proposed Work Order Amount**

Contract Amount-Michigan Joint Sealing, Inc.	\$22,000.00
Contract Administration	<u>\$ 2,000.00</u>
<b>Total Proposed Work Order Amount</b>	<b>\$24,000.00</b>

**Recommendation:** That the Board of Commissioners award Contract No. 700-13R to the low responsive, responsible bidder, Michigan Joint Sealing, Inc. in the amount of \$22,000.00 as recommended by Supervising Design Engineer Laura Martin and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: John P. McCulloch, Director  
Subject: 2013 Park Entertainment Programs  
Date: March 6, 2013

The 2013 entertainment program continues to offer a variety of entertainment for park visitors. The attached list includes the major entertainment events planned for the various Metroparks totaling \$108,225. The Michigan Philharmonic will once again be playing at Kensington on June 21.

Firework displays will take place at the following parks:

- Kensington June 15
- Hudson Mills June 29
- Stony Creek June 30
- Lake St. Clair July 1
- Lake Erie July 3
- Willow July 5

### **Attachment: 2013 Entertainment Schedule**

**Recommendation:** That the Board of Commissioners approve the 2013 Park Entertainment Program, and that staff execute the corresponding entertainment agreements as recommended by Director McCulloch and staff.





## 2013 Entertainment Program

Park	Date	Event	Amount
Hudson Mills	6/29/2013	Antonio Vasquez	\$ 600
	6/29/2013	Wolverine Fireworks Display	\$ 8,000
Kensington	6/15/2013	Wolverine Fireworks Display	\$ 8,000
	6/21/2013	Michigan Philharmonic	\$ 10,000
Lake St. Clair	6/2/2013	The Varitones	\$ 500
	6/9/2013	Mike Zelenak	\$ 550
	6/16/2013	Tommy James	\$ 550
	6/23/2013	Marleyritaville	\$ 1,900
	6/30/2013	Hidden Agenda	\$ 1,900
	7/1/2013	Wolverine Fireworks Display	\$ 10,000
	7/7/2013	Sun Messengers	\$ 1,700
	7/14/2013	Rick Lieder Band	\$ 1,800
	7/21/2013	Intrigue	\$ 2,700
	7/28/2013	Rhythm Society	\$ 2,300
	8/4/2013	80's Inc.	\$ 2,000
	8/11/2013	Anna Belle Road	\$ 1,550
	8/18/2013	Dr. Pocket	\$ 2,000
	8/25/2013	Pelts & Company	\$ 550
	9/1/2013	Mike Wolverton	\$ 600
	9/8/2013	Wally Duda	\$ 550
		Roscoe the Clown Series (various days)	\$ 3,525
Lake Erie	7/3/2013	Flash Back Band	\$ 1,950
	7/3/2013	Wolverine Fireworks Display	\$ 8,000
Stony Creek	5/31/2013	Anna Belle Road	\$ 1,550
	6/30/2013	Wolverine Fireworks Display	\$ 10,000
	6/14/2013	Purdy Good	\$ 1,700
	6/21/2013	Cancel Monday	\$ 1,700
	7/12/2013	Air Margaritaville	\$ 3,200
	7/26/2013	Intrigue	\$ 2,300
	8/2/2013	80's Inc.	\$ 2,000
	8/9/2013	Great Outdoor Movies	\$ 1,500
Willow	7/5/2013	Wolverine Fireworks Display	\$ 8,000
	7/5/2013	Rick and Dayna 2-Piece Band	\$ 1,450
	7/5/2013	Hidden Agenda Band (includes sound production)	\$ 3,600

**TOTAL \$ 108,225**





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: John P. McCulloch, Director  
Subject: Donations  
Date: March 6, 2013

The following donations were received through Feb. 28, 2013:

1. Dita Albert made a \$300 cash donation for a bench to be placed on the West River Trail at Hudson Mills Metropark.
2. Bridget Parsell made a \$300 donation for the bench in memory of Daniel Parsell to be placed on the bike trail at Kensington Metropark.

**Recommendation:** That the Board of Commissioners formally accept the donations and a letter of appreciation be sent to the donors as recommended by Director McCulloch and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Susan H. Nyquist, Chief Planner  
 Subject: Resolution – MNRTF Grant Application  
 Location: Lake St. Clair Metropark, Macomb County  
 Date: March 6, 2013

The Michigan Natural Resources Trust Fund (Trust Fund) awards grants for land acquisition and development projects that will provide for the recreation needs of residents throughout the state of Michigan. The Metroparks Five-Year Community Recreation Plan, approved by the Board in February 2013, identifies replacement of aging facilities as a priority. With Board approval, the Metroparks will apply for a Trust Fund grant to replace an aging tot lot with a new play area at Lake St. Clair Metropark. The project will also include the demolition of the west boardwalk and construction of new walks and a trail from the Central Plaza / Food Bar area to the Day Sail parking lot.

The existing tot lot has outlived its useful life. Many pieces of play equipment have been removed for both maintenance and safety concerns. The boardwalk is in need of significant repairs and has also outlived its useful life. The cost of the project is estimated to be \$1,250,000. The maximum grant awarded through this program is \$300,000 resulting in a local match of \$950,000 and represents seventy five percent (76 percent) of the project cost.

Tot Lot Replacement (2014)	\$ 800,000
Redevelop West Boardwalk and Trail to Day Sail (2015)	<u>\$ 450,000</u>
Total estimated cost	\$1,250,000
Maximum grant	\$ 300,000
HCMA Cost Share	<u>\$ 950,000</u>
Total estimated cost	\$1,250,000

In order to apply to the Trust Fund, the application must be accompanied by a Resolution from the Board of Commissioners stating that the project will be undertaken if a Grant is awarded.

### **Attachment: Resolution – MNRTF Grant**

**Recommendation:** That the Board of Commissioners approve the Resolution – MNRTF Grant Application as recommended by Chief Planner Nyquist and staff.





**RESOLUTION**

**WHEREAS**, the Department of Natural Resources of the State of Michigan is accepting applications for Michigan Natural Resources Trust Fund Grants, and one of the requirements of the application is to furnish a resolution from the governing body applying that the project applied for will be undertaken if a grant is awarded; and

**WHEREAS**, the Huron-Clinton Metropolitan Authority desires to apply to the Michigan Department of Natural Resources for a Michigan Natural Resources Trust Fund grant to assist in the construction of play area and related site work at Lake St. Clair Metropark; and

**WHEREAS**, the proposed development is in accordance with the Five-Year-Plan adopted by the Board of Commissioners of the Huron-Clinton Metropolitan Authority at its regular meeting Thursday, February 14, 2013;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HURON-CLINTON METROPOLITAN AUTHORITY:**

1. That an application be made to the Michigan Department of Natural Resources for a Michigan Natural Resources Trust Fund grant to assist in the construction of play area and related site work at Lake St. Clair Metropark.
2. That if this grant is awarded, the Board of Commissioners of the Huron-Clinton Metropolitan Authority will appropriate \$1,250,000.00, which is the current estimated cost of project and of which \$950,000 (76%) will be local cost share, or such other amount as may be necessary in the Budget of the Authority for the implementation of the project.

**I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 14, 2013.**

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**George Phifer**  
**Executive Secretary**







## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura L. Martin, Supervising Design Engineer  
 Project No: 506-13Z  
 Project Title: Bids - Tree Plantings at Walnut Grove Campground and Group Camp Area  
 Project Type: Capital Improvement  
 Location: Lower Huron Metropark, Wayne County  
 Date: March 6, 2013

Bids Opened: Thursday, Feb. 21, 2013 at 2:00 p.m.

**Scope of Work:** Work includes furnishing and planting shade trees in the group camp area at East Bend Picnic Area and Walnut Grove campground. This project will improve the aesthetics of the camping areas by providing increased shade near rental sites and in the group camp area.

The tree planting at the group camp area is part of a larger project, "Relocate Group Camp to East Bend," using park forces to make improvements to the group camp area this year that will also be included as future phase work in the group camp work order.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Reliable Landscaping, Inc.	Canton, MI	\$13,846.00
Crimboli Nursery, Inc.	Canton, MI	\$14,232.00
Great Lakes Landscaping	Warren, MI	\$15,028.98
R.C. Tuttle Refinishing Co.	Milford, MI	\$15,950.00
Marine City Nursery Co.	China Township, MI	\$18,404.00
Inland Lakes Landscaping	Pontiac, MI	\$20,129.00
Chas F. Irish Co., Inc.	Warren, MI	\$21,665.00
Hi-Tech Landscaping	Brighton, MI	\$23,580.00

**Note:** F.J. LaFontaine & Sons, Farmington, submitted a bid in the amount of \$12,781.00 which was rejected because it was not accompanied by a bid surety.

Total Budget Amount for Contract Services and Administration - Tree Planting, Walnut Grove	\$11,000.00
Proposed Work Order Amount, Tree Planting, Walnut Grove	
Contract Amount - Reliable Landscaping, Inc. (Rounded)	\$ 9,000.00
Contract Administration	\$ <u>2,000.00</u>
Total Proposed Work Order Amount	\$11,000.00
Total Budget Amount for Contract Services and Administration - Relocate Group Camp to East Bend	\$16,000.00
Proposed Work Order Amount, Relocate Group Camp to East Bend	
Contract Amount - Reliable Landscaping, Inc. (Rounded)	\$ 6,000.00
Contract Administration	\$ 1,000.00
Future Phase Work - Materials and Park Wages	\$ <u>9,000.00</u>
Total Proposed Work Order Amount	\$16,000.00

Bids - Tree Plantings  
Page Two

*The following contractors were sent request for proposals but did not submit a proposal: Ann Arbor Landscaping, Ann Arbor; Margolis Nursery, Inc., Ypsilanti; Great Oaks Landscape, Novi; Abbott's Landscape Nursery, Ann Arbor.*

**Recommendation:** That the Board of Commissioner award Contract No. 506-13Z to the low responsive, responsible bidder, Reliable Landscaping, Inc. in the amount of \$13,846.00 as recommended by Supervising Design Engineer Martin and staff.



## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura L. Martin, Supervising Design Engineer  
 Project No: 712-13M  
 Project Title: Pool Surface Repairs, Phase 2  
 Project Type: Major Maintenance  
 Location: Lake Erie Metropark, Wayne County  
 Date: March 6, 2013

Bids Opened: Thursday, Feb. 21, 2013 at 2:00 p.m.

**Scope of Work:** Work includes selective removal and replacement of deteriorated pool shell concrete substrate; selective removal and refinishing of deteriorated "Diamond Brite" pool surfacing; provide necessary caulking, preparation and related work. Work must be completed prior to opening the facility.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Advanced Pool Services, Inc.	Milford	\$23,047.50
Clearwater Pools and Service	Ann Arbor	\$23,765.00
Baruzzini Construction Co.	Brighton	\$32,700.00
Proposed Work Order Amount		
Contract Amount - Advanced Pool Services, Inc. (Rounded)		\$24,000.00
Contract Administration		<u>\$ 2,000.00</u>
Total Proposed Work Order Amount		<u>\$26,000.00</u>

The budget amount of \$71,000 was based on a larger estimate of pool surface area to repair. Under project design phase the estimate was re-evaluated and the scope was reduced. The difference between the budget amount and the work order amount will remain in the Lake Erie Major Maintenance Account.

*The following contractor obtained request for proposal but did not submit a proposal: Mid-America Pool Renovation, Grandview, MO*

*This project was reported and publicly advertised in the following construction reporting outlets: Construction Association of Michigan, Reed Construction Data, Construction News Corporation, Reprographics One DFS Plan Room, Construction News Service, HCMA Web Site, Builders Exchange of Michigan, McGraw Hill Dodge, Builders Exchange of Lansing and Central Michigan*

**Recommendation:** That the Board of Commissioners award Contract No. 712-13M to the low responsive, responsible bidder, Advanced Pool Services, Inc. in the amount of \$23,047.50 as recommended by Supervising Design Engineer Martin and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura Martin, Supervising Design Engineer  
 Subject: Bids - Wave Pool Turbine Pump Replacement and Roof Access Shafts  
 Location: Lake Erie Metropark, Wayne County  
 Date: March 6, 2013

### Part 1: Turbine Pump Replacement

**Background:** The two existing pool circulation turbine pumps at the Lake Erie Wave Pool are aged, deteriorating, and are at risk of failure at this time. The pumps are original, having been installed as part of the pool mechanical building construction in 1982. While the pumps have received partial repairs in the past, they are currently beyond repair. Pump failure during pool operation will result in closure of the pool. Therefore they should be replaced as soon as practicable, prior to the start of the pool operating season.

The 50-HP Hydroflo Pumps J-Line vertical turbine pumps are available only through Kerr Pump and Supply, Inc., the sole authorized Hydroflo representative in southeastern Michigan. The pump system, manifold and piping were designed and constructed to receive this pump system, and replacement with a different pump would necessitate reconstruction of the circulation piping system, adding significantly in cost.

A quotation was requested and received from Kerr Pump and Supply, Inc. for the furnishing and installation of the two pumps (including motors), and the removal of existing pump systems, in the total amount of \$30,623.

**Schedule:** Pumps must be installed no later than May 10, 2013, to insure two full weeks of operation prior to the Memorial Day opening. Also, the Pool Surfacing Repair project (recommended for approval in a separate item, this Agenda) requires the pool to be filled in order to cure the pool surfacing product; this project must be completed no later than May 21, 2013. Two weeks are required for pump installation and five weeks are required for delivery; therefore the pumps must be ordered no later than April 1. In addition, pump access shafts and hatches (see Part 2 of this report) must be constructed in the mechanical building roof, to allow removal and replacement of the pumps. Currently there is no such access. The access shaft work must be completed prior to May 1.

**Pump Supplier/Installer:** Other pump suppliers (including Fluid Process Equipment, Inc, Kennedy Industries, Inc. and Professional Pump, Inc.) were invited to submit quotations, and each stated that they were not authorized representatives of Hydroflo Pumps. They would have to purchase the pumps from Kerr Pump and Supply and charge their fees on top of Kerr Pump's amount, and therefore could not be competitive.

### Part 2: Construct Pump Access Shafts, Pool Mechanical Building Roof

**Background:** The wave pool mechanical building, including its installed equipment, was constructed in 1982. The vertical turbine pumps were installed with no means of removing or replacing them. There is no roof hatch or hoisting equipment, and ceiling clearance is inadequate to lift and remove the pumps in their entirety. Pump components (e.g. motors and

seals) have been serviced in the past by hoisting from the roof trusses, which were not designed to handle the components. The turbines have never been fully removed, serviced or replaced.

Schedule: In order to remove and replace the pumps, access shafts with operable hatches are needed in the roof structure for removal of the pumps. This project will construct two access shafts, reinforce the existing wood roof structure, provide permanent, operable rooftop access hatches and related work. Any work related to hoisting of pumps under this project, and as needed for future servicing, will be performed using a mobile crane.

In order to begin removal and replacement of the pumps no later than May 1, 2013, the roof access shafts must be completed by that date. The access shaft construction will require a month to complete; therefore work must begin no later than April 1, 2013.

Bids are currently being solicited from qualified contractors to construct the access shafts, however, quotations may not be received in time for presentation at the March 14, 2013 Board meeting. Our current estimate for this work is \$20,000.

Budget Amount for Contract Services and Administration	
Replace Pool Pumps	
\$27,000.00	
Construct Roof Access Shafts	<u>\$11,000.00</u>
Total Budget Amount	<u>\$38,000.00</u>
Proposed Work Order Amount	
Contract Amount, Pumps - Kerr Pump & Supply (Rounded)	\$31,000.00
Contract Amount, Roof Access – (Est.; To Be Determined)	\$20,000.00
Contract Administration	<u>\$ 3,000.00</u>
Total Proposed Work Order Amount	\$54,000.00

Note: If the above contracts are awarded, no transfer of funds will be necessary. Sufficient funds exist in the Lake Erie Major Maintenance Account due to favorable bids received on the project, "Pool Surfacing Repairs" to cover the difference between Work Order Amount and Budget Amount.

**Recommendation:** That the Board of Commissioners authorize issuance of a Purchase Order to Kerr Pump and Supply, Inc. in the amount of \$30,623.00 for the Pump Replacement work; and that a Purchase Order be pre-authorized for issuance to the lowest responsive, responsible bidder in their quoted amount (to be determined) for the Access Shaft work, as recommended by Supervising Design Engineer Martin. Staff will provide a follow-up report at the April 11, 2013 Board of Commissioners meeting to report on the contract award of the Roof Access project, and progress of the overall project.



## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: Kassie Kretzschmar, Marketing Manager  
Subject: Proposal – Gladiator Rock’n Run Event  
Location: Stony Creek Metropark, Macomb County  
Date: March 6, 2013

Staff is requesting Board approval for the “Gladiator Rock’n Run” event to be held in August at Stony Creek Metropark. Staff will ensure compliance with all insurance and Michigan Liquor Control Commission requirements.

This event typically has approximately 2,000 participants and produces 12 Gladiator Rock’n Runs annually across the country and has done so for more than 20 years. This is the first time the event will be hosted by a Metropark.

The format of this event includes different waves of people (about 150 – 400) that start every 30 minutes beginning at 8:00 a.m. with the last wave starting around 1:30 p.m.

The event usually benefits the Talk About Curing Autism (TACA) a 501(c)(3), but there isn’t a Michigan Chapter. Staff is working with the group to have the money benefit the Metroparks through the Metroparks Foundation. The participation fee ranges from \$50 to \$80 per person depending on time of registration (the rate increases \$5 every six – eight weeks until the event).

This event features music, food, beer, and vendors that give away samples. Typically, the Gladiator Rock’n Run event personnel bring in the food vendors and/or food trucks and require them to donate a portion of their proceeds to the charity as well. The event normally provides one beer as part of registration. If participants would like an additional beer there is a voluntary donation to charity. In addition, the sales from the beer tent also benefit the charity.

**Recommendation:** That the Board of Commissioners approve the event and beer/wine sales for the Gladiator Rock’n Run event at Stony Creek Lake Metropark as recommended by Director John McCulloch and staff.







## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: John P. McCulloch, Director  
Subject: Wolcott Mill Golf Course Contract  
Date: March 6, 2013

As the commissioners are aware, a resolution was passed at the September 13, 2012 Commission meeting regarding the Wolcott Mill Golf Course. At the March 14, 2013 Board meeting, staff will provide an update to the Board.

**Recommendation:** That the Board of Commissioner provide staff direction on the operation of the Wolcott Mill Golf Course for the 2013 calendar year as recommended by Director McCulloch and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: John P. McCulloch, Director  
 Subject: Golf Rates and Golf Marketing for 2013  
 Date: March 6, 2013

The Huron-Clinton Metroparks golf marketing campaign is geared to build our customer base, increase our email list, develop course loyalty and retain current golfers and leagues. A primary component of these initiatives is to increase rounds during slow periods (weekdays and weekends after noon).

Regulation golf courses are located at Hudson Mills, Huron Meadows, Indian Springs, Kensington, Lake Erie, Stony Creek, Willow and Wolcott Mill Metroparks. Par-3 courses are located at Lower Huron and Lake St. Clair Metroparks.

### Metroparks Golf Promotions

- Two-for-one coupons offering one complimentary round of golf when accompanied by one fully paid round of equal value, (cart rental not included, valid weekdays anytime and weekends and holidays after noon, not valid with other offers), are distributed at the Golf Show in Novi and at Carl's Golfland (purchase required).
- All other coupon offers take \$5 off the cart fee, good for 9 or 18 holes, weekdays anytime, weekends and holidays after noon. The coupons are not valid with any other offers, league play, contract golf or golf outings. The \$5 off cart fee will be used in a variety of promotions, including email offers, website offers and VALPAK (four mailings to 100,000 homes in our targeted areas for golfers).
- The GAM rate takes \$5 off 18 holes, or \$3 off 9 holes, carts required, no other offers allowed.
- Michigan Municipal Golf Trail (MGT) members receive \$5 off 18 holes, or \$3 off 9 holes, Monday through Friday and after noon on weekends and holidays, not good with any other offers.
- Golfers are given a 10-play punch card in which they receive one free round of golf after they play 10 rounds.
- Golfers can play one free round on their birthday.
- League players are given one coupon for a free game each year, which has encouraged many of our leagues return.
- People are encouraged to join the Metroparks e-mail list with our "enter to win" \$25 gift card on the Metroparks website or in the parks; and win a foursome of golf at the Golf Show in Novi.
- The Metroparks daily entry permit has a coupon on the back for \$4 off one round of golf, good that day only, to reduce complaints at golf courses with tollbooths. When the coupons are used, the tolling revenue is reduced, with no reduction to golf revenue.
- Winter rates start in March, depending on course opening date.
- Spring rates start early April, or on the opening date, depending on course conditions.
- Regular rates start mid-late April, depending on course conditions.
- Fall rates start October 1 or first Monday in October.
- Seniors are 62 and older; juniors are 20 and younger.

### Attachment: 2013 Proposed Golf Rates Golf Coupon Analysis

**Recommendation:** That the Board of Commissioners approve the Golf Marketing and Golf Rates for 2013 as recommended by Director McCulloch and staff.



### HCMA Golf Course Rates

	2013 Rates	2012 Rate	2011 Rate
<b>Stony Creek</b>			
18 Holes - Weekends and holidays	\$30.00	\$32.00	\$32.00
18 Holes - Monday - Friday	\$22.00	\$25.00	\$25.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$17.00	\$17.00	\$17.00
9 Holes - Weekends and holidays	\$21.00	\$21.00	\$21.00
9 Holes - Monday - Friday	\$18.00	\$18.00	\$18.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$14.00	\$14.00	\$14.00
Motorized carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$15.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$12.00
9 Holes	\$10.00	\$10.00	\$10.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50
<b>Indian Springs</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$26.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$22.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$15.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$17.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$14.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$11.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50
<b>Kensington</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$26.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$22.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$15.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$17.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$14.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$11.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50

**Red - 2013 Rate Changes**

**Green - 2012 Rate Changes**

## HCMA Golf Course Rates

	2013 Rates	2012 Rate	2011 Rate
<b>Huron Meadows</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$27.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$22.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$15.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$18.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$14.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$11.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50
<b>Hudson Mills</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$27.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$22.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$15.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$18.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$14.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$11.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50
<b>Willow</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$26.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$21.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$14.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$16.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$13.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$10.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50
* Retain reduced rates until course recovers			

**Red - 2013 Rate Changes**

**Green - 2012 Rate Changes**

### HCMA Golf Course Rates

	2013 Rates	2012 Rate	2011 Rate
<b>Lake Erie</b>			
18 Holes - Weekends and Holidays	\$25.00	\$27.00	\$25.00
18 Holes - Monday - Friday	\$20.00	\$23.00	\$21.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$15.00	\$15.00	\$14.00
9 Holes - Weekends and Holidays	\$18.00	\$18.00	\$16.00
9 Holes - Monday - Friday	\$14.00	\$14.00	\$13.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$11.00	\$11.00	\$10.00
Motorized Carts (1/2 cart charge)			
18 Holes	\$15.00	\$15.00	\$14.00
18 Holes - Sr. Citizen and Jr. (M-F only)	\$12.00	\$12.00	\$11.00
9 Holes	\$10.00	\$10.00	\$9.00
9 Holes - Sr. Citizen and Jr. (M-F only)	\$8.00	\$8.00	\$7.50

**Red - 2013 Rate Changes**

**Green - 2012 Rate Changes**





### Golf Coupon Analysis

	2009	2010	2011	2012
Daily Permit	-	14,053	13,589	17,947
Groupon	-	-	5,225	12
ValPak Ad	-	2,664	4,698	2,890
10-Play Punchcard	3,813	3,978	3,341	4,081
Carl's Golfland	2,046	2,005	1,461	1,937
Free Game-League Play	966	1,009	923	1,062
Golf Show	1,187	1,219	792	1,188
Birthday Promotion	884	1,006	764	834
Email Offers	-	-	-	956

### Golf Advertising Cost/Person

Source	2011			2012		
	Advertising Cost	Redemptions	Revenue*	g Cost	Redemptions	Revenue*
Valpak - 2 contracts	\$9,520/\$3,400	4698	\$93,960 - \$117,450	\$4,760	2,890	\$57,580 - \$71,975
Carl's Golfland	\$3,500	1461	\$29,220 - \$36,525	\$3,500	1,937	\$32,160 - \$40,200
Golf Show Booth	\$900	792	\$15,840 - \$19,800	\$900	1,188	\$17,920 - \$22,400

\*Based on \$25 regular/\$20 senior per round. Does not include food and beverages purchased.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: John P. McCulloch, Director  
Subject: Golf Consultant Contract  
Date: March 6, 2013

ROI Golf Management has submitted a proposal to evaluate the cost of operations, budgets, purchasing and pricing schemes in order to assist Metroparks golf facilities in implementing best management practices. The attached proposal details the scope of services ROI will provide Metropark golf courses.

**Attachment: Golf Consultant Contract Proposal  
ROI Golf Management Proposal**

**Recommendation:** That the Board of Commissioners approve the ROI Golf Management Consultant Contract as recommended by Director McCulloch and staff.



**HURON-CLINTON METROPOLITAN AUTHORITY  
INDEPENDENT CONSULTANT AGREEMENT**

**THIS AGREEMENT** dated this \_\_\_\_\_, by and between Huron-Clinton Metropolitan Authority, a public body corporate of the State of Michigan having offices at 13000 High Ridge Drive, Brighton, Michigan, 48114, hereinafter referred to as "Authority," and ROI GOLF MANAGEMENT whose legal address is 9600 Crouse Road P.O. Box 141 Hartland, Michigan 48353, hereinafter referred to as "Consultant".

**WHEREAS**, Consultant has significant knowledge of and expertise relative to Golf Course Construction, Development, and best Management practices in golf operations; and

**WHEREAS**, Authority desires to secure and have the advantages of ROI Golf Management's expertise and knowledge as described herein, in connection with its activities; and

**NOW, THEREFORE**, in consideration of the mutual benefits to be derived from this Agreement, Authority and Consultant agree as follows:

**1. Services Provided.**

The Authority hereby retains the services of the Consultant to perform the services as set forth in the attached consulting proposal dated \_\_\_\_\_, which is attached hereto as Exhibit (A) and made part of this Agreement ("Proposal"). Consultant agrees to provide the Authority a written report on all of its golf courses, covering the following areas:

- Project Programming
- Site Analysis
- Operations
- Pricing Points in the Market
- Summary

**2. Term and Times of Service.**

- (a) Effective Date: This Agreement is effective as of April 1, 2013.
- (b) Initial Term: The initial term of this Agreement extends from the Effective Date until September 23, 2013, not to exceed 600 hours, or \$70,000 unless sooner terminated as provided in Section 10.
- (c) Extension: The initial term of this Agreement may be extended by written mutual agreement between Consultant and Authority.
- (d) Service Period: The term "Service Period" as used in this Agreement means the initial term of this Agreement and any extension.
- (e) Service Time: All services hereunder will be performed by the Consultant at times as mutually agreed upon by the parties. Services will be undertaken in a manner calculated to minimize any adverse impact of the operations of the Authority's golf facilities.

- (f) Availability: Consultant will be available to provide services at the times stated during the service period, except during times of Consultant's non-availability due to illness or emergency, and except other times as mutually agreed upon by the parties.

### 3. Compensation.

The Authority agrees to pay to Consultant as follows:

- (a) Set fee: The Authority will pay Consultant at the rates per hour set forth in the Proposal for services anticipated under this Agreement, for a guaranteed total, not to exceed amount, of \$70,000. Consultant shall invoice the Authority on or about the first of the month for services rendered the previous month, and the Authority agrees to render payments within fifteen days of receipt of invoice. Invoices shall be prepared showing in reasonable detail the hours worked by the respective individuals doing the work with reference to the specific Services Provided listed in Section 1 of this Agreement.
- (b) Expenses: Huron-Clinton Metropolitan Authority will be responsible to secure, provide and pay for the following: Legal description of the site; topographic mapping on a scale of 1-inch = 100 feet, 2-foot contours.
- (c) Taxes: Consultant will pay all taxes and other governmental charges, however designated, which are levied or assessed upon any payment made to or on behalf of Consultant pursuant to this Agreement.

### 4. Independent Contractor.

- (a) It is agreed that Consultant is an independent contractor. Consultant, and employees, servants and agents of Consultant will not be deemed to be employees, servants or agents of the Authority and will not be entitled to any fringe benefits of the Authority, such as, but not limited to, health and accident insurance, workers' compensation insurance, automobile insurance or costs, life insurance, pension benefits, paid vacation or sick leave, longevity or any other benefit.
- (b) Employees of the Consultant shall be utilized only with written authorization of the Authority. Consultant shall be responsible for paying all salaries, wages and other compensation which may be due its employees, servants or agents for performing services under the Agreement and for withholding and payment of all applicable taxes, including but not limited to, income and social security taxes, to the proper federal, state and local governments.

### 5. Standard of Care.

- (a) Consultant shall perform services in a diligent and professional manner in accordance with the terms of this Agreement. Consultant represents that professional services performed under this Agreement shall be performed in a manner consistent with the level of care and skill ordinarily exercised by other professional consultants in his field of expertise.
- (b) Consultant shall comply with all Authority policies with respect to safety and conduct, in accordance with Authority policy documentation as provided to Consultant.

- (c) In the event the Authority determines that any employee, subcontractor or agent of Consultant is behaving in a manner which in the Authority's sole discretion jeopardizes the Authority's reputation or relationship with the public, Consultant shall remove the employee, subcontractor or agent from any position of interaction with the public immediately upon the Authority's request.

**6. Authorized Representative.**

The authorized representative for the Authority with respect to this Agreement will be \_\_\_\_\_. The authorized representative will provide instructions, receive information, and render decisions relative to this Agreement. Consultant shall coordinate his day-to-day activities with other persons as designated by the authorized representative.

**7. Location, Equipment and Facilities.**

- (a) Authority will furnish facilities, equipment and supplies which may be reasonably required in the performance of services at Authority property under this Agreement. Such facilities, equipment and supplies are expected to include the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (b) Consultant shall furnish his own transportation to and from all work locations. Consultant may use his own computer property, such as computer equipment, software and supplies at his own discretion, for use in the performance of services under this Agreement, however, Consultant shall be solely responsible for such Consultant-supplied property.

**8. Confidential Information.**

- (a) Consultant shall hold in confidence and shall not use except as provided herein and shall not disclose to any third person any confidential information disclosed to Consultant at any time by Authority. The term "confidential information" as used herein means any and all information which relates to the activities of Authority and which is not generally available to third persons.
- (b) Authority shall retain ownership of all property provided by Authority to Consultant or otherwise in the possession of Consultant, including material, supplies, equipment, and computer software. Authority shall have ownership of all documents, reports and files, in printed or electronic format created by Consultant pursuant to this Agreement. Upon completion or termination of this Agreement, all such property shall be provided to Authority by Consultant. Consultant acknowledges that the Authority is a public entity subject to the Michigan Freedom of Information Act and Open Meetings Act, and that materials provided to the Authority are "public records" subject to disclosure in accordance with law.

**9. Conflict of Interest.**

During the term of this Independent Consultant Agreement, Consultant shall not engage in any activity or assist any other person to establish or engage in any activity that would, in the sole opinion and discretion of Authority, constitute a conflict of interest in carrying out Consultant activities hereunder.

**10. Consultant Representations and Warranties.**

Consultant represents and warrants that it will comply with all applicable laws, rules and regulations of any federal, state, or local governmental authority (including the Authority) in its provision of the services hereunder. Consultant further represents and warrants that the services, the work product, and Consultant's use thereof in compliance with this Agreement, do not and will not infringe or misappropriate any third party intellectual property rights.

**11. Termination.**

- (a) Either party may terminate this Agreement at any time, with or without cause, and with 30 days written notice.

Upon termination of this Agreement, Consultant will be paid for all services authorized and performed prior to termination. Payment of such fees for services accrued prior to termination shall be the full amount due and owing to Consultant under this Agreement. Consultant hereby also agrees that the Authority shall have no liability under this Agreement (whether direct or indirect, in contract, tort or otherwise) to Consultant or any of its affiliates or any of their respective officers, Commissioners, employees, agents and advisors, and Consultant hereby agrees not to assert any claim against the Authority or any of its officers, Commissioners, employees, agents or advisors on any theory of liability, for special, indirect, consequential or punitive damages arising out of or otherwise relating to this Agreement or any of the transactions contemplated by this Agreement.

**12. Indemnification.**

Authority will, but only to the extent permitted by law, indemnify and hold harmless Consultant, Consultant officers, directors and employees from and against any and all costs, losses and damages caused solely by the negligent acts or omissions of Authority, Authority's officers, directors, partners, employees in the providing of services under this Agreement. Consultant shall indemnify and hold harmless Authority, Authority's officers, directors and employees from and against any and all costs, losses and damages caused by the negligent acts or omissions of Consultant, Consultant officers, directors, partners, employees in the providing of services under this Agreement.

**13. Assignment.**

This Agreement will be deemed to require the performance of services by Consultant. Consultant will not assign any right, delegate any duty, subcontract any portion, or otherwise transfer any interest hereunder without the prior written consent of Authority.



14. **Amendment.**

This Agreement may be amended or revoked at any time by written agreement executed by all of the parties to this Agreement. No change or modification to this Agreement will be valid unless in writing and signed by all of the parties to this Agreement.

15. **Severability.**

If any provision or paragraph of this Agreement shall be prohibited by law or held to be invalid, such provision or paragraph shall be separable from this Agreement without invalidating the remaining provisions or paragraphs hereof.

16. **Notices.**

Any notice required under this Agreement shall be in writing, given personally or addressed to the appropriate party at its legal address by registered or certified mail. All notices shall be effective upon the date of receipt. The appropriate parties shall be:

If to the Authority:

Huron-Clinton Metropolitan Authority  
13000 High Ridge Drive  
Brighton, MI 48116  
Attention: Director

If to Consultant:

ROI Golf Management  
9600 Crouse Road  
P.O. Box 141  
Hartland Michigan 48353  
Attention: \_\_\_\_\_

17. **Waiver.**

Non-enforcement of any provision herein by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

18. **Governing Law.**

This Agreement is governed by and shall be construed and enforced in accordance with the laws of the State of Michigan.

18. **Headings.**

The headings to the Sections of the Agreement are inserted for convenience only and will not be deemed a part of this Agreement for purposes of interpreting or applying the provisions of this Agreement.

**19. Entire Agreement.**

This Agreement represents the entire agreement between Authority and Consultant and neither party has relied upon representations not contained in this Agreement. This Agreement supersedes all other prior agreements and policies, either oral or written, between Authority and Consultant.

**20. Remedies.**

The remedies herein provided are not exclusive and the exercise of any such remedy will be without prejudice to the exercise of any other right or remedy hereunder or under law, provided that any remedies in the form of money claimed by or paid to Consultant shall be limited to those permitted under Section 10 of this Agreement.

**21. Counterparts.**

This Agreement may be executed in several counterparts, each of which will be deemed an original but all of which will constitute one and the same.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be duly executed in their respective names as of this day and year first above written.

**ROI Golf Management:**

By: \_\_\_\_\_

Name: \_\_\_\_\_, Consultant

Date: \_\_\_\_\_

**Huron-Clinton Metropolitan Authority:**

By: \_\_\_\_\_

Name: Anthony Marrocco, Chairman

By: \_\_\_\_\_

Name: Timothy McCarthy, Secretary

Date: \_\_\_\_\_

**Witnesses:**

\_\_\_\_\_  
\_\_\_\_\_

**Witnesses:**

\_\_\_\_\_  
\_\_\_\_\_

**Scope of services proposal for**

**Huron-Clinton Metropolitan  
Authority Golf Courses**

**ROI Golf Management  
9600 Crouse Road P.O. Box 141  
Hartland Michigan 48353  
810-923-6016**

February 11, 2013

Mr. John McCulloch  
Director, Huron-Clinton Metropolitan Authority  
Administrative Office  
13000 High Ridge Drive  
Brighton, MI 48114

Dear Mr. McCulloch,

Attached are scopes of service for your consideration for the golf operations under your direction at the Huron-Clinton Metropolitan Authority. The major goal of the assessment is to evaluate cost of operations, budgets, purchasing and pricing schemes including visits of each course to get an overall understanding of each facility. It is important to meet with Huron-Clinton Metropolitan Authority staff to get an operational analysis of each facility.

The vision of ROI Golf Management is to assist the management of the Huron-Clinton Metropolitan Authority golf facilities to implement best management practices. This will allow each facility to begin the process of standing financially on its own merits while providing its guests a safe, clean, consistent golfing experience. Our analysis of each golf facility will assist in establishing a long term, strategic business plan.

We look forward to providing our golf experience for the success of your organization's goals and expectations.

Warm regards,

A handwritten signature in black ink, appearing to read 'Bill Fountain', with a long, sweeping underline that extends to the right.

Bill Fountain  
ROI Golf Management

## **Introduction**

Thank you for considering ROI Golf Management to assist the Huron-Clinton Metropolitan Authority golf operations. Established in 1993 in Lansing Michigan, ROI Golf Management has been involved in course construction and development, management and consulting for several golf courses, including Timber Ridge, El Dorado, Hawk Hollow, The Grand and The Majestic. The owner, William Fountain, has established best management practices for every aspect in the golf operation, including agronomic, food and beverage, pro shop, banquets and driving range. We appreciate the challenges of each area of the business and have incorporated successful programs for the facilities to be successful.

To develop this strategy for success, ROI Golf Management will collaborate with W. Bruce Matthews of Matthews Design Group. Bruce has spent his entire life in the golf business. Bruce has designed forty-five new courses and he has renovated over sixty. His designs have been nationally recognized for playability for both men and women. His work with sensitive environmental sites has also received national recognition. Bruce has operated a public golf course for 10 years transforming a previously failing business into a profitable venture in challenging times and has a vested interest in three others. Bruce teaches golf course design and construction at Michigan State University and Beijing Forestry University, Beijing, China. Bruce is currently working with the Cleveland Metroparks in Ohio and in the past has worked with Milwaukee County Parks, Oakland County Parks and the City of Southfield Parks.

The success of any golf facility has a much greater chance for success if there is a clear mission and vision statement. Having everyone involved on the same page promotes consistency and unity as a team. Over time, we can offer actual solutions that are currently working at successful golf courses which will offer the Huron-Clinton Metropolitan Authority a strategy to meet its long term goals. Together, Bill and Bruce bring a lifetime of experience from every aspect of the golf business. Their leadership and contacts in the golf business will provide many opportunities for success of the golf facilities.

## **Scope of services**

It is our understanding that the goal of the Huron-Clinton Metropolitan Authority is to:

- Reduce the subsidy of reserve funds that are currently being used to sustain the golf facilities.
- Create a business plan for each course.
- Create a capital improvement plan.
- Assist in a successful marketing plan.

### **Project Programming**

William Fountain and W. Bruce Matthews will meet with Huron-Clinton Metropolitan Authority representatives to discuss current operations goals and parameters, and to verify a schedule for the work.

Existing available information for each site will be reviewed.

Key areas of concern and special conditions at the site will be noted.

Identity of committee members and their areas of responsibility at each facility:

- Club Manager
- Golf
- Maintenance
- Finance
- Food and beverage

### **Site Analysis**

The site will be analyzed to detect its physical and functional opportunities and constraints. Specific areas addressed are:

- Golf holes and unique physical features
- Type of grasses maintained
- Safety
- Clubhouse & Parking Area
- Access to Site
- Aesthetics & Appearance
- Relationships between the site and adjacent uses

## **Operations**

Cost of operations has a direct influence on the financial goals and sustainability of the Huron-Clinton Metropolitan Authority golf courses.

Cost of operations will be reviewed and analyzed.

- Review expense budgets and income at each course.
- Review capital improvements.
- Meet with appropriate managers to discuss each operation, determine what are the biggest obstacles and successes.
- Make recommendations to meet established financial goals.

## **Pricing points in the market**

Review each course's pricing structure and recommend price point in comparison to local competition within a 30 minute radius of each course.

Analyze the pricing of each course.

- Green fees
- Carts

Analyze pricing of food and beverage, driving range, pro shop and banquets. Make recommendations to meet established financial goals.

## **Summary**

Upon completion the course analysis and recommendations, other areas to be addressed include hiring, orientation, training, accounting practices, point of sale, equipment utilization, tee sheet maximization, marketing plus many other programs that are necessary to meet your goals.

We look forward to working with you and the Huron-Clinton Metropolitan Authority staff.

## Estimated Fee

The estimated fee for the Huron-Clinton Metropolitan Authority operations analysis is based on 600 hours of work over a 25 week period. Fees charged will be at an hourly rate of \$100.00 per hour for William Fountain, \$150.00 per hour for W. Bruce Matthews, and \$65.00 per hour for preapproved support staff, plus preapproved reimbursable expenses for mileage, reproduction, etc.

Compensation for the services outlined in the estimated fee or additional services requested will be payable to ROI at the hourly rate upon receipt of invoice. Any payments not received within 30 days of billing shall bear interest at the rate of 6 percent (6%) per annum, along with reasonable attorney's fees and legal expenses incurred in collection of the outstanding balance.

April 1, 2013	\$17,500.00
May 1, 2013	\$10,500.00
June 1, 2013	\$10,500.00
July 1, 2013	\$10,500.00
August 1, 2013	\$10,500.00
September 1, 2013	<u>\$10,500.00</u>
Estimated total	\$70,000.00

Huron-Clinton Metropolitan Authority will be responsible to secure, provide and pay for the following: Legal description of the site; topographic mapping on a scale of 1" = 100 feet, 2' contours.

Should the project be suspended for more than three months or abandoned in whole or in part, ROI will be paid compensation for services performed prior to receipt of written notice from Huron-Clinton Metropolitan Authority of such suspension or abandonment. If the project is inactive for twelve (12) consecutive months or more, ROI will have the opportunity to revise the estimated fee schedule.



Please acknowledge this Agreement by Letter of Confirmation or by signing the enclosed copy of this Agreement and returning same. It will be a pleasure working with you and the staff of the Huron-Clinton Metropolitan Authority.

Sincerely,

---

William Fountain  
ROI Golf Management

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Representative:  
Huron-Clinton Metropolitan Authority

February 11, 2013

Date: \_\_\_\_\_





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: Laura L. Martin, Supervising Design Engineer  
Subject: Marina Rates – Lake St. Clair Metropark Marina  
Consent Judgment – Lake Erie Metropark Marina  
Date: March 6, 2013

This report is provided in response to Chairman Marrocco's question raised at the Feb. 14 Board meeting regarding the use of special discounts or coupons at the Lake St. Clair Marina.

The Lake St. Clair marina fee structure is governed by the Michigan State Waterways Commission, under the terms of our Feb. 20, 2009 Waterways Grant Agreement. It will be recalled that the South Marina was reconstructed with a major grant in the amount of \$1.5 million from the Waterways Commission, through the Michigan Department of Natural Resources. The total construction cost for this project was approximately \$3 million.

The Waterways Grant Agreement placed the marinas at Lake St. Clair under Waterways' regulation, as far as operational requirements and fee-setting are concerned. In particular, the Agreement states that marina fees must be approved in advance by the Waterways Commission, and that HCMA cannot request variances in fees more than once a year. Therefore, prior to considering special discounting or couponing at the Lake St. Clair Marina, staff first must seek a variance from the Waterways Commission. This does not apply to the Lake Erie Marina.

In addition, there was a question regarding a consent judgment at Lake Erie, and whether it related to the marinas at Lake St. Clair in any way. In fact, there was a consent judgment (J. B. Associates vs. HCMA) issued in 1983, which resolved a lawsuit brought by the owner of a neighboring marina, alleging unfair competition between the Metroparks' Lake Erie Marina (as a publicly-funded marina) and his privately-owned marina. As part of the consent judgment, the Metroparks agreed to cease renting marina slips on a seasonal or year-round basis, and to convert to transient slip rental by attrition of existing seasonal leases over time. The last seasonal lease in effect at the marina expired in 2011. The consent judgment relates only to the Lake Erie Marina and does not affect the operation of the Lake St. Clair Marina.

**Recommendation:** That the Board of Commissioners receive and file the Marina Update Report as recommended by Supervising Design Engineer Martin and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Laura L. Martin, Supervising Design Engineer  
 Status: Update – MDNR 2013 Emergency Dredging Plan  
 Location: Lake St. Clair and Lake Erie Metropark Marinas  
 Date: March 6, 2013

In his recent budget message, Gov. Snyder announced an initiative to address historic low water levels in the Great Lakes, and the need to maintain harbor access for recreational boating. In response, the Department of Natural Resources has developed an Emergency Dredging Plan (EDP), totaling approximately \$21 million of supplemental funding, to address dredging in Harbors of Refuge and Public Recreational Marinas across the Great Lakes.

Staff was in contact with the DNR immediately upon learning of the program to ensure that marinas at Lake St. Clair and Lake Erie Metroparks were included in the program. As a result, staff has been approved for \$549,000 to remove an estimated 15,700 cubic-yards of dredge spoils at Lake St. Clair, and \$210,000 for 6,000 cubic-yards at Lake Erie, contingent upon approval of the program by the Michigan Legislature.

After legislative approval, the DNR will transmit a grant agreement to HCMA which staff will bring to the Board for approval. Staff will not be reimbursed for expenditures made prior to execution of the grant agreement (unless otherwise may be provided, as in the case of the Lake Erie Marina), however, staff is proceeding with preliminary engineering at this time. The program will waive the requirement for a local funding match, and grants will be made on a reimbursement basis. Dredging associated with boat launches or inland lake access will not be eligible under the program. Unspent allocations to individual projects will be retained by the DNR.

At Lake St. Clair Metropark staff will survey the off-shore sandbar within the boating access channel, the marina channel and mooring areas as soon as water conditions permit. The sandbar was last dredged in 2003; at that time 3,200 cubic-yards of material was removed. The channel and mooring areas have not been dredged in several decades. Based on survey data, permit applications will be submitted to the Michigan Department of Environmental Quality and the U.S. Army Corps of Engineers. Soil sediment testing must be performed. Dredge spoils will be hauled to the Clinton River CDF. Dredging costs could be upward of \$35 per cubic-yard.

At Lake Erie Metropark, the 2013 marina channel dredging project will begin in the upcoming weeks, and the spoil pile moving project is currently complete. The Board of Commissioners authorized these projects (in the amounts of \$28,000 and \$51,000 respectively) at the Dec. 13, 2012 meeting. The total amount for those projects together is \$79,000. Staff has been advised that although these projects were authorized in advance of the announcement of Michigan's Emergency Dredging Program, staff will be reimbursed for expenditures toward them.

**Recommendation:** That the Board of Commissioners receive and file the MDNR 2013 Emergency Dredging Plan Report as recommended by Supervising Design Engineer Martin and staff.



# HURON-CLINTON METROPARKS MONTHLY STATISTICS

February, 2013

PARK	MONTHLY VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Lake St Clair	15,544	13,740	13.1%
Wolcott Mill	1,354	1,043	29.8%
Stony Creek	14,823	16,736	-11.4%
Indian Springs	2,019	2,988	-32.4%
Kensington	27,760	32,775	-15.3%
Huron Meadows	2,700	1,981	36.3%
Hudson Mills	6,743	9,834	-31.4%
Lower Huron	10,549	13,283	-20.6%
Willow	8,646	10,402	-16.9%
Oakwoods	1,786	2,369	-24.6%
Lake Erie	4,606	6,394	-28.0%
<b>Monthly TOTALS</b>	<b>96,530</b>	<b>111,545</b>	<b>-13.5%</b>

MONTHLY TOLL REVENUE		
Current Year	Previous Year	Change
\$ 25,544	\$ 20,040	27.5%
\$ -	\$ -	0.0%
\$ 38,369	\$ 37,176	3.2%
\$ 8,092	\$ 9,523	-15.0%
\$ 45,543	\$ 52,534	-13.3%
\$ 3,278	\$ 995	229.4%
\$ 9,596	\$ 23,589	-59.3%
\$ 4,165	\$ 8,191	-49.2%
\$ 1,825	\$ 5,145	-64.5%
\$ 1,320	\$ 2,791	-52.7%
\$ 11,910	\$ 14,965	-20.4%
<b>\$ 149,642</b>	<b>\$ 174,949</b>	<b>-14.5%</b>

MONTHLY TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 34,334	\$ 27,481	24.9%
\$ 7,081	\$ 5,989	18.2%
\$ 55,719	\$ 49,415	12.8%
\$ 17,051	\$ 20,116	-15.2%
\$ 63,181	\$ 67,514	-6.4%
\$ 9,924	\$ 3,956	150.9%
\$ 14,657	\$ 28,705	-48.9%
\$ 9,165	\$ 12,958	-29.3%
\$ 3,829	\$ 6,235	-38.6%
\$ 2,130	\$ 3,519	-39.5%
\$ 14,070	\$ 17,111	-17.8%
<b>\$ 231,141</b>	<b>\$ 242,999</b>	<b>-4.9%</b>

PARK	Y-T-D VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Lake St Clair	31,641	27,806	13.8%
Wolcott Mill	2,574	2,025	27.1%
Stony Creek	32,426	33,725	-3.9%
Indian Springs	4,731	5,884	-19.6%
Kensington	59,100	68,128	-13.3%
Huron Meadows	7,549	4,829	56.3%
Hudson Mills	15,259	19,094	-20.1%
Lower Huron	22,777	25,975	-12.3%
Willow	18,666	20,455	-8.7%
Oakwoods	4,208	4,848	-13.2%
Lake Erie	11,129	13,143	-15.3%
<b>Y-T-D TOTALS</b>	<b>210,060</b>	<b>225,912</b>	<b>-7.0%</b>

Y-T-D TOLL REVENUE		
Current Year	Previous Year	Change
\$ 65,432	\$ 56,050	16.7%
\$ -	\$ -	0.0%
\$ 128,475	\$ 110,863	15.9%
\$ 25,230	\$ 22,536	12.0%
\$ 140,059	\$ 140,686	-0.4%
\$ 11,523	\$ 5,350	115.4%
\$ 44,247	\$ 50,221	-11.9%
\$ 19,115	\$ 37,728	-49.3%
\$ 9,630	\$ 10,945	-12.0%
\$ 5,165	\$ 7,396	-30.2%
\$ 35,085	\$ 41,588	-15.6%
<b>\$ 483,961</b>	<b>\$ 483,363</b>	<b>0.1%</b>

Y-T-D TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 84,615	\$ 76,800	10.2%
\$ 12,693	\$ 32,840	-61.3%
\$ 164,275	\$ 141,744	15.9%
\$ 44,769	\$ 35,060	27.7%
\$ 178,319	\$ 167,909	6.2%
\$ 26,103	\$ 10,773	142.3%
\$ 56,367	\$ 61,237	-8.0%
\$ 26,915	\$ 45,555	-40.9%
\$ 13,055	\$ 13,401	-2.6%
\$ 6,763	\$ 9,590	-29.5%
\$ 39,845	\$ 45,360	-12.2%
<b>\$ 653,719</b>	<b>\$ 640,269</b>	<b>2.1%</b>

District	Y-T-D Vehicle Entries by Management Unit		
Eastern	66,641	63,556	4.9%
Western	86,639	97,935	-11.5%
Southern	56,780	64,421	-11.9%

Y-T-D Toll Revenue by Management Unit		
\$ 193,907	\$ 166,913	16.2%
\$ 221,059	\$ 218,793	1.0%
\$ 68,995	\$ 97,657	-29.3%

Y-T-D Total Revenue by Management Unit		
\$ 261,583	\$ 251,384	4.1%
\$ 305,558	\$ 274,979	11.1%
\$ 86,578	\$ 113,906	-24.0%

## ACTIVITY REPORT - GOLF

GOLF COURSE	MONTHLY ROUNDS		
	Current Year	Previous Year	Change
Wolcott Mill	0	0	-
Stony Creek	0	0	-
Indian Springs	0	0	-
Kensington	0	0	-
Huron Meadows	0	0	-
Hudson Mills	0	0	-
Willow	0	0	-
Lake Erie	0	0	-
Total Regulation	0	0	-
LSC Par 3	0	1	-
L. Huron Par 3	0	0	-
<b>Total Golf</b>	<b>0</b>	<b>1</b>	<b>-100.0%</b>

ROUNDS Y-T-D		
Current Year	Previous Year	Change
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
0	2	-
0	0	-
<b>0</b>	<b>2</b>	<b>-100.0%</b>

GOLF REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ -	\$ -	-
\$ 5,600	\$ 3,456	62.0%
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
\$ 5,600	\$ 3,456	62.0%
\$ -	\$ 5	-
\$ -	\$ -	-
<b>\$ 5,600</b>	<b>\$ 3,461</b>	<b>61.8%</b>

INTERPRETIVE FACILITIES

February, 2013

TOTAL ATTENDANCE AND REVENUE	Monthly Attendance		YTD Attendance			Monthly Revenue		YTD Revenue		
	Current	Previous	Current	Previous	Change	Current	Previous	Current	Previous	Change
Lake St Clair	4,933	4,732	8,875	8,786	1.0%	\$ 1,440	\$ 868	\$ 2,027	\$ 2,193	-7.6%
Wolcott Mill	1,381	1,327	2,497	2,897	-13.8%	\$ 534	\$ 663	\$ 613	\$ 896	-31.6%
Wolcott Farm	1,793	3,283	3,417	5,251	-34.9%	\$ 921	\$ 936	\$ 1,491	\$ 1,852	-19.5%
Horse/Tractor Rides						\$ -	\$ -	\$ -	\$ -	100.0%
Livestock/Produce						\$ 2,634	\$ 2,834	\$ 5,422	\$ 26,920	-79.9%
Stony Creek	4,191	12,826	12,274	28,385	-56.8%	\$ 1,680	\$ 2,293	\$ 4,677	\$ 6,029	-22.4%
Indian Springs	6,565	5,705	10,041	9,430	6.5%	\$ 659	\$ 843	\$ 1,706	\$ 2,224	-23.3%
Kensington NC	19,392	17,257	37,542	36,173	3.8%	\$ 772	\$ 642	\$ 1,510	\$ 1,137	32.8%
Kensington Farm	7,198	8,006	9,875	10,685	-7.6%	\$ 2,443	\$ 635	\$ 4,093	\$ 2,083	96.5%
Horse/Tractor Rides						\$ 573	\$ 1,051	\$ 876	\$ 1,685	-48.0%
Livestock/Produce						\$ 572	\$ 610	\$ 858	\$ 619	38.6%
Mobile Center	3,974	3,946	5,050	4,899	3.1%	\$ 950	\$ 2,016	\$ 2,713	\$ 3,003	-9.7%
Hudson Mills	2,761	2,839	5,275	5,436	-3.0%	\$ 1,077	\$ 1,338	\$ 2,206	\$ 2,091	5.5%
Oakwoods	7,549	10,548	17,523	19,579	-10.5%	\$ 410	\$ 728	\$ 937	\$ 2,194	-57.3%
Lake Erie	4,046	10,943	14,190	21,588	-34.3%	\$ 573	\$ 436	\$ 823	\$ 589	39.7%
Totals	63,783	81,412	126,559	153,109	-17.3%	\$ 15,238	\$ 15,893	\$ 29,952	\$ 53,515	-44.0%

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance				Other Visitors	
	Programs		Attendance		Programs		Attendance			
	Current	Previous	Current	Previous	Current	Previous	Current	Previous	Current	Previous
Lake St Clair	42	40	1,388	1,004	4	3	77	73	3,468	3,655
Wolcott Mill	6	10	166	342	-	-	-	-	1,215	985
Wolcott Farm	19	33	440	1,178	2	-	74	-	1,279	2,105
Stony Creek	17	18	508	788	12	25	809	1,706	2,874	10,332
Indian Springs	57	74	2,648	2,675	6	-	602	-	3,315	3,030
Kensington NC	56	70	1,588	1,424	34	-	5,771	-	12,033	15,833
Kensington Farm	32	49	525	1,035	-	-	-	-	6,673	6,971
Mobile Center	36	38	922	943	3	1	3,052	3,003		
Hudson Mills	8	11	261	297	-	2	-	42	2,500	2,500
Oakwoods	12	42	190	691	5	7	1,465	877	5,894	8,980
Lake Erie	14	15	201	138	9	9	1,540	1,082	2,305	9,723
Totals	299	400	8,837	10,515	75	47	13,390	6,783	41,556	64,114



**HURON-CLINTON METROPARKS MONTHLY STATISTICS**

**February, 2013**

**ACTIVITY REPORT - SUMMER ACTIVITIES**

SWIMMING	PATRONS		
	Current Year	Previous Year	Change
Lake St. Clair	0	0	-
KMP Splash	0	0	-
Lower Huron	0	0	-
Willow	0	0	-
Lake Erie	0	0	-
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>-</b>

PATRONS Y-T-D		
Current Year	Previous Year	Change
0	0	-
0	0	-
0	0	-
0	0	-
0	0	-
<b>0</b>	<b>0</b>	<b>-</b>

REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ -	\$ -	-
\$ -	\$ 200	-100.0%
\$ -	\$ -	-
\$ -	\$ -	-
\$ -	\$ -	-
<b>\$ -</b>	<b>\$ 200</b>	<b>-100.0%</b>

PARK	Seasonal Activities this Month		
	Current Year	Previous Year	Change
<b>Lake St. Clair</b>			
Welsh Center	3	5	-40.0%
Shelters	0	0	-
Boat Launches	0	0	-
Marina	0	0	-
Mini-Golf	0	0	-
<b>Stony Creek</b>			
Disc Golf Daily	0	23	-100.0%
Disc Golf Annual	2	7	-71.4%
Total Disc Golf	2	30	-93.3%
Shelters	31	30	3.3%
Boat Rental	0	0	-
Boat Launches	0	1	-100.0%
<b>Indian Springs</b>			
Shelters	0	1	-100.0%
Event Room	9	10	-10.0%
<b>Kensington</b>			
Disc Golf Daily	12	59	-79.7%
Disc Golf Annual	2	6	-66.7%
Total Disc Golf	14	65	-1
Shelters	22	42	-47.6%
Boat Rental	0	0	-
<b>Huron Meadows</b>			
Shelters	4	4	0.0%
Boat Rental	0	0	-
<b>Hudson Mills</b>			
Disc Golf Daily	112	329	-66.0%
Disc Golf Annual	8	5	60.0%
Total Disc Golf	120	334	-64.1%
Shelters	6	10	-40.0%
Canoe Rental	0	0	-
<b>Lower Huron / Willow / Oakwoods</b>			
LH Shelters	25	24	4.2%
Willow Shelters	10	7	42.9%
<b>Lake Erie</b>			
Shelters	3	8	-62.5%
Boat Launches	61	220	-72.3%
Marina	N/A	N/A	N/A

Seasonal Activities Y-T-D		
Current Year	Previous Year	Change
6	8	-25.0%
0	0	-
1	0	#DIV/0!
0	0	-
0	0	-
13	45	-71.1%
10	13	-23.1%
23	58	-60.3%
59	68	-13.2%
0	0	-
0	1	-100.0%
1	2	-50.0%
21	11	90.9%
33	72	-54.2%
10	17	-41.2%
43	89	-51.7%
52	76	-31.6%
0	0	-
9	6	50.0%
0	0	-
334	509	-34.4%
38	39	-2.6%
372	548	-32.1%
9	19	-52.6%
0	0	-
39	44	-11.4%
14	13	7.7%
12	15	-20.0%
142	357	-60.2%
N/A	N/A	N/A

Seasonal Revenue Y-T-D		
Current Year	Previous Year	Change
\$ 2,100	\$ 4,250	-50.6%
\$ 13,100	\$ 9,925	32.0%
NA	NA	NA
\$ -	\$ -	-
\$ -	\$ -	-
\$ 26	\$ 90	-71.1%
\$ 500	\$ 630	-20.6%
\$ 526	\$ 720	-26.9%
\$ 11,400	\$ 10,370	9.9%
\$ -	\$ -	-
N/A	N/A	N/A
\$ 200	\$ 300	-33.3%
\$ 17,600	\$ 10,000	76.0%
\$ 66	\$ 144	-54.2%
\$ 480	\$ 838	-42.7%
\$ 546	\$ 982	-44.4%
\$ 10,550	\$ 11,480	-8.1%
\$ -	\$ -	-
\$ 1,800	\$ 900	100.0%
\$ -	\$ -	-
\$ 668	\$ 1,018	-34.4%
\$ 1,860	\$ 1,870	-0.5%
\$ 2,528	\$ 2,888	-12.5%
\$ 2,000	\$ 2,850	-29.8%
\$ -	\$ -	-
\$ 7,800	\$ 7,650	2.0%
\$ 2,800	\$ 1,990	40.7%
\$ 2,650	\$ 2,400	10.4%
N/A	N/A	N/A
\$ 297	\$ -	#DIV/0!

**HURON-CLINTON METROPARKS MONTHLY STATISTICS**

**February, 2013**

PARK	Winter Sports this Month			Winter Sports Y-T-D		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change
<b>Lake St. Clair</b>						
XC Skiers	16	7	128.6%	17	7	142.9%
Ice Skaters	183	0	#DIV/0!	265	12	2108.3%
Ice Fishermen	4,650	651	614.3%	5,604	791	608.5%
<b>Stony Creek</b>						
XC Skiers	1,150	200	475.0%	1,940	570	240.4%
Ice Skaters	902	0	#DIV/0!	996	0	#DIV/0!
Sledders	4,704	525	796.0%	6,709	1,130	493.7%
Ice Fishermen	518	38	1263.2%	635	117	442.7%
<b>Indian Springs</b>						
XC Skiers	108	19	468.4%	236	33	615.2%
Sledders	216	75	188.0%	551	230	139.6%
<b>Kensington</b>						
XC Skiers	629	85	640.0%	1,441	202	613.4%
Ice Skaters	257	0	#DIV/0!	564	0	#DIV/0!
Sledders	2,884	1,250	130.7%	3,086	2,556	20.7%
Ice Fishermen	0	8	-	99	35	182.9%
<b>Huron Meadows</b>						
XC Skiers	985	235	-	3,606	1,013	256.0%
Ice Fishermen	92	0	#DIV/0!	92	0	#DIV/0!
<b>Hudson Mills</b>						
XC Skiers	330	0	#DIV/0!	614	160	283.8%
<b>Lower Huron</b>						
Ice Skaters	0	0	-	319	0	#DIV/0!
<b>Willow</b>						
XC Skiers	21	15	40.0%	146	59	147.5%
Ice Fishing	7	0	#DIV/0!	57	0	#DIV/0!
Sledders	345	263	31.2%	1,592	919	73.2%
<b>Lake Erie</b>						
XC Skiers	8	6	33.3%	13	14	-7.1%
Sledders	30	15	100.0%	48	80	-40.0%
Fishing	325	230	41.3%	528	361	46.3%