

**Minutes
Huron-Clinton Metropolitan Authority
Board of Commissioners
Thursday, March 13, 2014**

The regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held at 10:30 a.m. on Thursday, March 13, 2014 at the Administrative Office. The meeting was convened in pursuance to a call thereof by the Executive Secretary and due notice was given to the HCMA Board of Commissioners.

Commissioners Present:	John E. La Belle John C. Hertel Timothy J. McCarthy Anthony V. Marrocco Harry E. Lester Jaye Quadrozzi Robert W. Marans
Staff Officers:	
Director	John P. McCulloch
Deputy Director	George Phifer
Controller	Rebecca Franchock
Recording Secretary/Corporation Counsel	Joseph W. Colaianne
Others:	
Legislative Consultant	George Carr

Chairman La Belle called the meeting to order at 10:40 a.m.

1. Chairman's Statement

None

2. Public Comments

None

3. Minutes – February 13, 2013 Regular Meeting

Motion by Commissioner McCarthy, supported by Commissioner Marrocco that the Board of Commissioners approve the Feb. 13, 2013 regular meeting minutes as presented.

Motion carried unanimously.

4. Approval – March 13, 2014 Agenda

Motion by Commissioner Marrocco, supported by Commissioner Lester that the Board of Commissioners approve the March 13, 2014 meeting agenda as presented by Director McCulloch and staff.

Motion carried unanimously.

5. Approval – March 13, 2014 Consent Agenda

Motion by Commissioner Marans, supported by Commissioner Marrocco that the Board of Commissioners approve the March 13, 2014 Consent Agenda to include the following: Vouchers – February 2014; Financial Statements – February 2014; Purchases – Golf Carts, Kensington Metropark and 2014 Vehicle Purchases, AO, Kensington, Hudson Mills, and Lake St. Clair; Agreement – Trail Maintenance and Repair, Milford Township, Bids – Shingle Roof Replacement, Lake Erie Metropark, Bids – Shingle Rood

Replacement, Kensington Metropark Nature Center, Bids – Hike-Bike Trail Crack Filling and Roadway Overbanding, Kensington and Stony Creek; Phase II Storm Water Permit, Development and Redevelopment Policy; Proposed Revisions for Board Approved Land Policies and Donations.

Motion carried unanimously.

Regular Agenda

6. Closed Session

At the regular meeting of the Board of Commissioner held on March 13, 2014 there was a motion by Commissioner Marans supported by Commissioner McCarthy that the Board of Commissioners immediately adjourn to a closed session for the purpose of considering the purchase of real properties. [Section 8 \(d\) of the Michigan Open Meetings Act – M.C.L. 15.268 \(d\)](#)

ROLL CALL VOTE

Voting yes: All
Voting no: None
Absent:

The regular meeting adjourned at 10:45 am.

Chairman La Belle reconvened the regular meeting at 11:06 am

Motion by Commissioner Hertel, supported by Commissioner Lester that the Board of Commissioners proceed in accordance with the recommendations of Director McCulloch and staff with respect to the acquisition of certain properties as discussed in Closed Session.

7. Legislative Report

Motion by Commissioner Hertel, supported by Commissioner Marrocco that the Board of Commissioners receive and file the Legislative Report submitted by George Carr.

Discussion: Mr. Carr provided an update with regard to the status of the personal property tax (PPT) initiative as set forth in his report to the Board. Mr. Carr noted that the polling indicates that the public is not in support. Mr. Carr also discussed the supplemental road funding to assist local governments. Director McCulloch noted that that road in the parks have been affected by the winter weather and recommended that we look for creative ways to receive some of the supplemental road funding.

Motion carried unanimously.

8. Reports

A. Administrative Office

1. Update FRED Project – ERP System Selection

Motion by Commissioner Marrocco, supported by Commissioner Quadrozzi that the Board of Commissioners receive and file the Update – FRED Project, ERP System Selection as recommended by Controller Rebecca Franchock and staff.

Motion carried unanimously.

Discussion: Controller Franchock gave a presentation of the ERP vendor selection process that ultimately resulted in the selection of New World Systems as the preferred vendor.

Franchock stated that it was her hope to have a contract for the Board to approve at the April 2014 meeting. She noted that once the contract is in place, there would be a four to six week planning process, followed by a six to nine month implementation process where the Metroparks will be able to “go live” with the core financial aspects of the system. Ms. Franchock expressed her gratitude for all the hard work of the FRED Committee and park staff during the selection process.

Commissioner McCarthy inquired as to the status with respect to the original budget. Ms. Franchock indicated that the original budget for the new ERP system was \$1 million, and that it appears, provided everything proceeds as planned, that project will come under budget; at approximately \$600,000.

During the six to nine month period when the core financial aspects of the system will be installed, Ms. Franchock indicated that she would provide regular updates to the Board.

Chairperson La Belle noted that the significance and necessity for improving the HCMA’s financial system could not be overplayed.

Director McCulloch stated that Ms. Franchock should be commended for her leadership and the work of the FRED Team.

The Board expressed some concern with respect to the amount of time it will take for system implementation. Ms Franchock indicated that although New World Systems is our current software vendor and that HCMA will be utilizing a standard software package, there are business process changes and decisions that will need to be made during the planning stage. Moreover, since we will need to be sensitive to the seasonality of our business, training staff on the new system will also take time. Director McCulloch also noted that until we are able to “go live,” there would be two systems running concurrently.

8. Reports

A. Administrative Office

2. Approval – Metroparks Logo

Motion by Commissioner McCarthy, supported by Commissioner Hertel that the Board of Commissioners authorize staff to seek input from the public and staff regarding logos A, B and F as presented by staff.

Motion carried unanimously.

Motion by Commissioner Quadrozzi, supported by Commissioner McCarthy that the Board of Commissioners receive and file the report provided by Administrative Services Manager Carol Stone and staff.

Motion carried unanimously.

Discussion: Director McCulloch noted that at the last meeting it was suggested that the staff approach our consultant, Berline, to provide additional examples of potential logos for the Board to consider. Carol Stone, Administrative Services Manager presented six (6) different logos for the board’s consideration (See attached, logos A, B, C, D, E and F). Ms. Stone noted that one of the advantages with some of the logos is the ability for modifications to promote such things as “golf.”

Commissioner Lester noted that he liked logo “A”; Commissioner Marrocco preferred the “triangle shape” for its historical significance; while, Commissioner Marans showed a preference for logo “D” for its historical significance. Commissioner McCarthy pointed out that “logo” designs are difficult, and with a seven-member board we would likely have seven or

more preferences. Commissioner Hertel indicated that his experience with revisions to the State Fair logo took almost three years. It was suggested that among the six logos presented that the Board should narrow it down to three and have staff consider obtaining input from the public regarding the redesign of the Metroparks' logo. Commissioner Quadrozzi suggested that the Board select logos A, B and F since they each reflect separate and distinct themes.

9. Staff Officer Report

Director McCulloch indicated that over the last month, the Metroparks have hired four new employees to fill vacancies. Deputy Director Phifer introduced Carl Meisner as the Manager for Information Technology for the Metroparks; Mike Lyons introduced Erick Koppin as the Park Operations Manager for Lake St. Clair Metropark; Kim Jarvis introduced Marcie Robinson-Caughey as the Park Operations Manager for Kensington; and Paul Muelle introduced Ryan Colliton, Stewardship Coordinator.

Controller Franchock indicated for the 11th year in a row HCMA has been recognized and has received a Certificate of Achievement for Excellence in Financial Reporting.

Sue Nyquist, Chief Planner indicated that it was her pleasure and honor to announce that Commissioner Marans has been honored as a Fellow of the American Institute of Certified Planners.

10. Other Business

None

11. Commissioner Comments

Commissioner Hertel indicated that he would like to the Board to consider nominating Thomas Welsh for the Michigan Recreation and Park Association Hall of Fame. Director McCulloch indicated that he would investigate the nominating process and inform the board accordingly.

12. Motion to Adjourn

Motion by Commissioner Lester, supported by Commissioner Marrocco that the Board of Commissioners adjourn the regular meeting.

Motion carried unanimously.

The meeting adjourned at 12:00 p.m.

Respectfully submitted,

Joe Colaianne
Recording Secretary/Corporation Counsel