

**ADVANCED AGENDA**  
**Huron-Clinton Metropolitan Authority**  
**Board of Commissioners Meeting**  
**January 13, 2011, 10:30 a.m.**  
**Administrative Office**

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1. Chairman's Statement
2. Public Participation
3. Minutes –
  - a. Public Budget Hearing – December 9, 2010
  - b. Regular Session – December 9, 2010
4. Purchases (pg. 1-9)
5. Reports
  - A. Kensington
    1. Bids – Farm Center Parking Lot Lighting System Replacement (pg. 11)
    2. Bids – Golf Starter Building Replacement (pg. 13)
  - B. Administrative Office
    1. Tax Levy Adjustments (pg. 19)
    2. Appointments by Board of Commissioners
    3. 2011 Property/Casualty Insurance Coverage (pg. 21)
    4. 2011 Liability Indemnification Resolution (pg. 29)
    5. Update – Pilot Privatization Project – Maintenance of a Metroparks Golf Course (pg. 35)
    6. Update – Strategic Plan (pg. 37)
    7. Donations
      - a. Regular Donations (pg. 45)
      - b. Land Donation (pg. 47)
    8. Legislative Report (pg. 51)
6. Closed Session
7. Park/Department Presentations –
  - a. Fluency – Marketing Report (separate insert)
  - b. Communications
8. Director's comments
9. Commissioners' comments
10. Motion to adjourn

The next regular Board of Commissioners meeting will be held on Thursday, Feb. 10, 2011 at 10:30am, at the Administrative Office.

A Pension Committee meeting will take place **prior** to the Feb. 10 Board meeting at 9:00am at the Administrative Office with a Health Care Trust meeting immediately following the Pension meeting.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Jan Schlitters, Food Service Administrator  
 Project No: ITB-10-043  
 Project Title: Removal of Compacted Waste, including roll off containers and recyclables  
 Location: Lower Huron Metropark  
 Date: January 6, 2011

Bids Opened: Tuesday, Jan. 4, 2011 at 10:00 a.m.

**Scope of Work:** Pick up and removal of compacted waste and recyclable products for the contract period February 1, 2011 to January 31, 2012.

VENDOR	CITY	AMOUNT
Metro Sanitation, LLC	Warren, MI	\$150/pick-up; \$21/ton; \$60/mo. recycling
Sterling Sanitation, Inc.	Chesterfield, MI	\$150/pick-up; \$21/ton; No Bid on recycling
Veolia ES, Midwest, LLC	Northville, MI	\$195/pick-up; \$22/ton; \$15 ea. recycling

Note: The estimated value of the contract based on the average of 2009 and 2010 is \$8,600.

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WAS SENT TO 282 REGISTERED SUPPLIERS.

**Recommendation:** That the Board of Commissioners award ITB No.10-043 to the low responsive, responsible bidder, Metro Sanitation, LLC on a unit cost basis as recommended by Jan Schlitters, Food Service Administrator and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Jan Schlitters, Food Service Administrator  
 Project No: ITB-10-040  
 Project Title: Removal of Compacted Waste, including roll off containers and recyclables  
 Location: Metro Beach Metropark  
 Date: January 6, 2011

Bids Opened: Tuesday, Jan. 4, 2011 at 10:00 a.m.

**Scope of Work:** Pick up and removal of compacted waste and recyclable products for the contract period February 1, 2011 to January 31, 2012.

VENDOR	CITY	AMOUNT
Metro Sanitation, LLC	Warren, MI	\$153/pick-up; \$21/ton; \$60/mo. recycling
MGM Container Services, Inc.	Ira, MI	\$135/pick-up; \$29/ton; \$60/mo. recycling
Sterling Sanitation, Inc.	Chesterfield, MI	\$138/pick-up; \$21/ton; No Bid recycling
Veolia ES, Midwest, LLC	Northville, MI	\$195/pick-up; \$25/ton; \$15 ea. pick-up
Trinity Environmental Solutions	Detroit, MI	\$195/pick-up; \$35/ton; No Bid recycling

Note: The estimated value of the contract based on the average of 2009 and 2010 is \$11,500.

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WAS SENT TO 282 REGISTERED SUPPLIERS.

**Recommendation:** That the Board of Commissioners award ITB No.10-040 to the low responsive, responsible bidder, Metro Sanitation, LLC on a unit cost basis as recommended by Food Service Administrator Jan Schlitters and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Jan Schlitters, Food Service Administrator  
 Project No: ITB-10-041  
 Project Title: Removal of Compacted Waste, including roll off containers  
 Location: Stony Creek Metropark  
 Date: January 6, 2011

Bids Opened: Tuesday, Jan. 4, 2011 at 10:00 a.m.

**Scope of Work:** Pick up and removal of compacted waste for the contract period February 1, 2011 to January 31, 2012.

<b>VENDOR</b>	<b>CITY</b>	<b>AMOUNT</b>
Metro Sanitation, LLC	Warren, MI	\$140/pick-up; \$22/ton
MGM Container Services, Inc.	Ira, MI	\$135/pick-up; \$29/ton
Veolia ES, Midwest, LLC	Northville, MI	\$215/pick-up; \$24/ton

Note: The estimated value of the contract based on the average of 2009 and 2010 is \$8,800.

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WAS SENT TO 282 REGISTERED SUPPLIERS.

**Recommendation:** That the Board of Commissioners award ITB No.10-041 to the low responsive, responsible bidder, Metro Sanitation, LLC on a unit cost basis as recommended by, Food Service Administrator Jan Schlitters and staff.







# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Scott Michael, Purchasing Manager  
 Project No: State of Michigan MiDeal contract for Truck Components Contract Number: 071B9200317  
 Project Title: Truck Build Up Parts  
 Location: Natural Resources Crew  
 Date: January 13, 2011

**Scope of Work:** Furnish, install and Deliver a 13-foot 10-yard dump body and accessories on a 2010 International chassis truck platform, per the state specifications for contract period Sept. 14, 2009 – Sept. 30, 2012.

VENDOR	CITY	AMOUNT
Truck and Trailer Specialties, Inc.	Dutton, Michigan	\$24,093.00

Note: This dump body will be installed on the cab and chassis approved at the November 2010 board meeting. This will complete the construction of new vehicle to be used by the Natural Resource Crew.

Bids were solicited by the State of Michigan purchasing department. Only the low responsive responsible bidder is shown.

**Recommendation:** That the Board of Commissioners award the purchase to the low responsive, responsible bidder Truck and Trailer Specialties, Inc., per the State of Michigan Contract in the amount of \$24,093 as recommended by Purchasing Manager Scott Michael and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Jan Schlitters, Food Service Administrator  
 Project No: ITB-10-039  
 Project Title: Manure Spreader  
 Location: Wolcott Mill Metropark  
 Date: January 6, 2011

Bids Opened: Wednesday, Dec. 29 at 2:00 p.m.

**Scope of Work:** Furnish and Deliver a Manure Spreader, 425 bushel, hydraulic push, rear discharge to Wolcott Mill Metropark Farm Center.

VENDOR	CITY	AMOUNT
Dick Coulter, Inc.	North Branch, MI	\$21,490.00
Dick Coulter, Inc. (Alternate)	North Branch, MI	\$26,990.00
D & G Equipment, Inc.	Highland, MI	\$28,799.00

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WAS SENT TO 23 REGISTERED SUPPLIERS.

**Recommendation:** That the Board of Commissioners award ITB No.10-039 to the low responsive, responsible bidder, Dick Coulter, Inc. in the amount of \$21,490 as recommended by Food Service Administrator Jan Schlitters and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Michael Arens, Chief Engineer  
 Project No: 504-10F  
 Project Title: Farm Center Parking Lot Lighting System Replacement  
 Project Type: Capital Improvement  
 Location: Kensington Metropark  
 Date: January 6, 2011

Bids Opened: Thursday, Dec. 16, 2010 at 2:00pm

**Scope of Work:** Replace existing parking lot lighting system at the Farm Center; provide eight new light poles and luminaires, 30-foot high anodized aluminum poles, concrete bases and high-efficiency 125 watt LED lamps. Existing lighting system is old, deteriorating and obsolete; existing wiring is faulty.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. J. R. Howell Airport Lighting LLC	Luther	\$ 32,000.00
2. Shoreview Electric Company	Clinton Twp.	\$ 35,000.00
3. Metropolitan Power and Lighting, Inc.	Imlay City	\$ 39,696.00
4. J. Ranck Electric, Inc.	Mt. Pleasant	\$ 41,817.00
5. MHM Construction, LLC	Armada	\$ 42,053.00
6. Great Lakes Power & Lighting, Inc.	Casco	\$ 47,000.00
7. Rauhorn Electric, Inc.	Macomb	\$ 48,217.00
8. Transformer Inspection Retrofill Corp.	Royal Oak	\$ 55,731.00
9. Munro Electric Co., Inc.	Wixom	\$ 56,470.00

Total Budget Amount for Contract Services and Administration \$ 35,000.00  
(Work Order No. 504.05-1079K)

**Proposed Revised Work Order Amount**

Contract Amount – J.R. Howell Airport Lighting LLC (Rounded)	\$ 32,000.00
Contract Administration	<u>\$ 2,000.00</u>
Total Proposed Work Order Amount	\$ 34,000.00

Funds to be returned to Reserve Account	\$ 1,000.00
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The following contractors obtained bidding documents but did not submit a proposal:

Truxell Electric Svcs.	Livonia
Evangelista Corp.	New Hudson
Patti Electric	Auburn Hills

**Recommendation:** that the Board of Commissioners award Contract No. 504-10F to the lowest responsive, responsible bidder, J. R. Howell Airport Lighting LLC in the amount of \$32,000.00 and that \$ 1,000.00 of Capital Improvement funds be returned to the Reserve Account as recommended by Chief Engineer Arens and staff.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: Michael Arens, Chief Engineer  
 Project No: 504-10B  
 Project Title: Golf Starter Building Replacement  
 Project Type: Capital Improvement  
 Location: Kensington Metropark  
 Date: January 6, 2011

Bids Opened: Thursday, Dec. 16, 2010 at 2:00pm

**Scope of Work:** Base Bid: Construct a new golf starter building, including starter desk; office area; food preparation, service and storage areas; interior seating for 44 patrons; restrooms; mechanical space and undry storage. Building to be 4,540 square foot in area, and constructed of durable materials including brick masonry exterior walls and block masonry interior walls; metal roof; durable interior finishes; extensive use of high-performance glazing in public areas; clerestory roof with standard (framing lumber) pre-engineered exposed truss system. Project is designed to meet the LEED certification standards of the U.S. Green Buildings Council and will include natural materials such as exposed wood timber and accents, water conserving fixtures, motion detectors and energy efficient electrical systems; geothermal (ground-loop) HVAC system.

Plaza area development encompasses about one acre of land and includes concrete walks; cart staging areas; landscape plantings and irrigation; rain gardens for stormwater dispersion; exterior seating area (approximately 44 seats); and cart paths revisions. Utility work includes new septic system; new water and electrical service. Temporary starter and concession facilities will be included to serve the public during construction through the 2011 season; work associated with these include retrofitting of existing temporary office facility; temporary sanitary, water, electric, walks and other items. Also included will be demolition of existing starter building and sitework.

Revisions of existing cart storage building (as included in the Base Bid) will include installation of an electrical distribution system to support electric golf carts. Cart storage building work also includes construction of a 1,450 addition to support a 70-cart fleet of electric golf carts, plus ski rental and storage in winter. Building constructed of block masonry and wood truss roof.

**Justification:** Existing starter building is 50 years old; its deterioration, inadequate space, and its failing mechanical and electrical systems have rendered it obsolete. It has been cited for code violations several times in the past. Building was originally constructed in 1960 as a modified picnic shelter; numerous renovations and repairs have been made to it which themselves are now deficient. Lack of space for patron seating/ service, food preparation and storage, and overall building deterioration make it difficult to support H CMA customer service standards, and remain competitive with starter facilities found at nearby courses. Existing cart barn is inadequate to completely house the existing 70-unit fleet of gas-powered carts. Conversion from gas-powered to electric powered carts will result in energy and maintenance cost savings and improved customer service, as confirmed by H CMA experience at the Huron Meadows and Stony Creek Metropark golf courses. Cart barn addition also provides improved support of winter ski rental operations, currently housed in cart storage building; existing ski rental occupancy is not in full compliance with code.

Deductive Alternate No. 1: Deduct from Base Bid, the Cart Barn addition and electrical distribution system revisions in their entirety.

Additive Alternate No. 2: In lieu of standard (framing lumber) pre-engineered exposed truss system, provide architectural-grade timber trusses in clerestory ceiling area.

Discussion of Recommended Alternates: Project was bid with Alternates 1 and 2 in recognition of current budget constraints. If Deductive Alternate No. 1 is not accepted (that is, if cart barn revisions are not deleted from the Base Bid), the project will be over budget by about \$72,000. Therefore it will be recommended that Deductive Alternate No. 1 be accepted. Due to the resulting low bidder's very favorable bid for Alternate No. 2, it will also be recommended that Additive Alternate No. 2 be accepted. Bid tabulation below is arranged assuming award of a contract based on Base Bid, minus Deductive Alternate No. 1, plus Additive Alternate No. 2.

<u>Contractor</u>	<u>Base Bid</u>	<u>Ded. Alt. 1</u>	<u>Add. Alt 2</u>	<u>Total</u>
1. Brivar Construction Co., Brighton*	\$1,152,700*	\$146,013*	\$15,798*	\$1,022,485*
2. The Garrison Co., Farmington Hills	\$1,573,000	\$160,600	\$ 7,800	\$1,420,200
3. Cedroni Associates, Inc., Utica	\$1,545,000	\$120,000	\$38,000	\$1,463,000
4. Degenhardt & Sons, Inc, Troy	\$1,595,959	\$153,535	\$25,300	\$1,467,724
5. Usztan, LLC	\$1,590,000	\$142,000	\$23,500	\$1,471,500
6. Bernco, Inc., St. Clair Shores	\$1,642,800	\$166,202	\$30,977	\$1,507,575
7. Envision Builders, Inc, Wixom	\$1,645,000	\$155,000	\$31,000	\$1,521,000
8. Contracting Resources, Brighton	\$1,695,000	\$155,000	\$26,000	\$1,566,000
9. The Summit Co., Inc., Livonia	\$1,748,300	\$140,500	\$26,800	\$1,634,600
10. Evangelista Corp., New Hudson	\$1,764,000	\$160,000	\$39,000	\$1,643,000
11. A. R. Brouwer Co, LLC, Dexter	\$1,829,000	\$160,000	\$28,160	\$1,697,160
12. Phoenix Contractors, Inc., Ypsilanti	\$1,879,000	\$151,000	\$27,500	\$1,755,500
13. Construction Solutions, Ann Arbor	\$1,908,300	\$166,600	\$18,500	\$1,760,200
14. O'Neal Const., Inc., Ann Arbor	\$1,915,000	\$160,000	\$53,000	\$1,808,000
15. CMA Design/ Build, Shelby Twp.	\$1,998,900	\$129,900	\$55,000	\$1,924,000

\* Note: The as-read low bidder, Brivar Construction Co., has stated that they made an error in their bid and have requested that they be released from it. Their letter requesting release is attached. Staff has reviewed Brivar Construction Co's bid and work sheets, has confirmed that their bid includes a bon a-fide mistake, and will recommend that they be released from their bid. The resulting low bidder is The Garrison Co based on the alternates recommended.

Total Budget Amount for Contract Services and Administration (Work Order No. 504.06-1078K)	\$1,650,000
Proposed Revised Work Order Amount	
Contract Amount – The Garrison Co. (Rounded)	\$1,421,000
Other Amounts (DTE service, telephone, inspection, force acct.)	\$ 60,000
Contract Administration	<u>\$ 80,000</u>
Total Proposed Work Order Amount	\$1,561,000
Funds to be returned to Reserve Account	\$ 89,000



The following contractors obtained bidding documents but did not submit a bid:

Case Construction Co., Flint  
Palmer Commercial Services, Warren  
Frank Rewold & Son, Inc., Rochester  
Padula Cement Co, Walled Lake

Munro Electric Co.  
Truxell Electric Services, Livonia  
Antler Construction, Canton  
D &R Heating and Cooling, Pinckney

**Recommendation:** That the Board of Commissioners award Contract No. 504-10B to the lowest responsive, responsible bidder, The Garrison Co. in the amount of \$1,420,200 (based on the acceptance of Base Bid, Deductive Alternate No. 1 and Additive Alternate No. 2) and that \$ 89,000 of Capital Improvement funds be returned to the Reserve Account, and that Brivar Construction Co. be released from their bid as recommended by Chief Engineer Arens and staff.





◆ Design/Build

◆ General Contracting

◆ Construction Management

7258 Kensington Road  
Brighton, MI 48116  
Phone: 248-446-8000  
Fax: 248-446-1800  
[www.brivar.com](http://www.brivar.com)

December 16,2010

Michael Arens, P.E.  
Chief Engineer  
Administrative Offices  
13000 High Ridge Drive  
Brighton, MI 48114-9058

RE: Golf Course Starter Building Replacement Project No. 504-10B

Dear Mike,

Due to numbers being transcribed by an "honest human error", I would ask that BRIVAR Construction Company's bid for this project to be released at this time. We appreciate the opportunity and look forward to future projects.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Craig Stockard'.

Craig Stockard  
President  
BRIVAR Construction Company

Cc: Bob King, Lindhout Associates  
Piet Lindhout, Lindhout Associates





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: David L. Wahl, Controller  
 Subject: Delinquent Personal Property Tax Write Offs  
 Date: January 6, 2011

In working with various representatives of the County Treasurer's offices in reconciling adjustments to Huron-Clinton Metropolitan Authority's 2010 tax levies, we were advised of delinquent personal property taxes that have proven to be uncollectible by the counties. Each county treats the write offs of delinquent personal property taxes a bit differently, but generally personal property taxes that are over five years old are considered to be uncollectible.

Accordingly, it is appropriate for the Authority to write off the following property tax receivable amounts from our books:

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>Total</u>
Livingston	\$ 1,720.70	\$ 2,188.53	\$ 4,772.22	\$ 5,409.65	\$ 6,741.48	\$ 20,832.58
Macomb	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,891.52	\$ 10,891.52
Oakland	\$ 20,195.11	\$ 25,011.02	\$ 42,486.47	\$ 38,643.93	\$ 40,331.03	\$166,667.56
	<u>\$ 21,915.81</u>	<u>\$ 27,199.55</u>	<u>\$ 47,258.69</u>	<u>\$ 44,053.58</u>	<u>\$ 57,964.03</u>	<u>\$198,391.66</u>

Macomb County petitions the Macomb County Circuit Court annually for judgments to strike uncollectible delinquent personal property taxes. The Authority has been adjusting our receivable balances accordingly. In addition, the Authority has been writing off Wayne County delinquents annually. Washtenaw County has indicated they will report uncollectible delinquent personal property taxes to the Authority next year.

The \$198,391.66 of uncollectible delinquent personal property taxes amount to 0.33 percent of the \$60,650,857 of Authority taxes levied for 2000 to 2004 tax years.

**Recommendation:** That the Board of Commissioners approve the write off of \$198,391.66 of uncollectible delinquent personal property taxes from the Authority's tax revenue receivable accounts as recommended by Controller Wahl and staff.





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: David L. Wahl, Controller  
 Subject: 2011 Property/Casualty Insurance Coverages  
 Date: January 6, 2011

The attached Insurance Summary details the results of the 2011 property/casualty insurance coverage renewals negotiated by the Authority's independent insurance agent, Mr. Robert Wolf, of the Wolf-Hulbert Agency.

The general industry trend for 2011 renewals is flat or slight increase in premiums. H CMA's renewals reflect this trend. Overall, H CMA 2011 renewal premiums for 15 policies will total \$787,103, compared to \$758,303 in 2010 – a net increase of \$28,800 (3.8 percent).

Premiums for 14 of the 15 policies experienced net premium reductions totaling nearly \$10,000. Despite a potentially serious claim from the 2009 Lake Erie Wave Pool drowning, the Authority's comprehensive General Liability premium went down \$5,200 (4.3 percent) to \$114,200. The Excess Umbrella Liability followed downward also, dropping \$6,000 (5.2 percent) to \$109,000. All risk Property insurance coverages increased \$2,500 due to a \$1.3 million increase in insured values due to 2010 building additions. The changes in the remainder of the premiums were minimal.

Once again, these premium reductions were offset by an increase in Worker's Compensation premiums, which moved up \$38,800 (13.6 percent) to \$324,500. Similar to 2010, this increase was generated mainly from the change in the Worker's Compensation Advisory Council's computed "experience modification" factor, which increased 9 percent from .81 to .88. The "experience modification" factor for 2011 renewals is based on claim experience from 2007 (47 claims - \$366,600), 2008 (73 claims - \$474,800) and 2009 (62 claims - \$149,200). 2006 claim experience (45 claims - \$76,300) fell out of the formula and 2009 claim experience (62 claims - \$149,200) came into the formula. The increase in both the number of claims and dollar amount of claims in 2009 had a negative impact on our "experience modification" factor. Some of the rating classifications also experienced rate increases. In spite of this deteriorated claim experience, CNA continued to offer discounts of 49 percent off standard rates.

In an effort to reduce Worker's Compensation premiums Mr. Wolf contacted six other leading writers of Worker's Compensation insurance coverage:

1. Accident Fund of America
2. Citizens Insurance
3. Frankenmuth Insurance
4. Hartford Insurance
5. Liberty Mutual
6. Travelers Insurance

All carriers declined to quote as they felt they could not be competitive with CNA as they were unwilling to offer comparable discounts. For 2010 renewals, the Accident Fund indicated pricing would start at \$424,436.

Looking ahead to 2012 renewals, 2010 Worker's Compensation claim experience has turned around very favorably with only 33 claims at \$72,300. These figures should have a positive impact on the calculation of the 2012 "experience modification" factor since 2007's (47 claims - \$366,600) will drop out of the formula.

The quoted premium levels are all within amounts budgeted for 2011 insurance coverages. All coverages continue to be written through A or A+ rated carriers. All policy coverage provisions remained the same as in 2010.

In keeping with our established practice, we have reviewed all recommended 2011 coverages with our insurance consultant, Mr. Haig Neville. Mr. Neville continues to feel HCMA's insurance program is placed with highly rated insurance carriers offering broad based coverages at competitively priced premium levels. Neville confirms that HCMA benefits from our stable and well-coordinated relationship with our in-force carriers. He recommends that the Board accept the 2011 insurance renewals as presented (letter attached).

**Attachments:** 2011 insurance coverages summary  
Haig Neville letter for 2011 insurance

**Recommendation:** That the Board of Commissioners approve the 2011 insurance coverages as detailed on the 2011 Insurance Summary as recommended by Controller Wahl and staff.



**HURON-CLINTON METROPOLITAN AUTHORITY  
2011 INSURANCE COVERAGES SUMMARY**

5-B-3-a

Coverage	Limits	Company	Premium	Remarks
Comprehensive General Liability	\$1,000,000 per occurrence per location \$2,000,000 aggregate per location	CNA - National Fire Insurance - Hartford	\$114,246	<ul style="list-style-type: none"> <li>• Comprehensive bodily injury/property damage coverages (includes liquor liability and terrorism).</li> <li>• All coverages remain the same as in 2010.</li> <li>• No deductible.</li> <li>• Composite rate the same with estimated 2011 receipts (premium basis) down 5.0% due to declining golf revenues.</li> <li>• Average premium is \$8,788 per park.</li> <li>• Claim experience remains good, except for a potential serious claim from Lake Erie Wave Pool drowning which is reserved at \$375,000 with incurred legal defense costs at \$49,000. Otherwise, claims averaging \$26,600 last five years.</li> <li>• Premises medical payment at \$15K.</li> <li>• Loss control efforts continue to be very satisfactory.</li> <li>• Premium down \$5,200 (4.3%).</li> <li>• Subject to audit.</li> <li>• Payable quarterly.</li> </ul>
Excess Umbrella Liability	\$20,000,000 per occurrence/aggregate	Chartis Insurance Company	\$109,000	<ul style="list-style-type: none"> <li>• Provides liability coverage above \$1 million general, auto, liquor and W.C. employer's liability for "catastrophic" claims.</li> <li>• Excess coverage above \$11 million Law Enforcement liability.</li> <li>• Chartis will not write excess above Public Officials (excess insured through Allegany).</li> <li>• Premium down \$6,000 (5.2%).</li> </ul>
Public Officials Liability	\$11,000,000 per incident/aggregate  <u>\$9,000,000 excess</u> <u>\$20,000,000</u>	Scottsdale  Allegany Insurance Group (R.S.U.I.)	\$30,822  <u>\$9,900</u> <u>\$40,722</u>	<ul style="list-style-type: none"> <li>• Liability coverage for "wrongful" acts of Board members and employees, including employment practices liability (claims made).</li> <li>• \$50,000 deductible.</li> <li>• One employment claim pending.</li> <li>• Allegany will not provide any coverage excess above employment practices liability (\$11 million).</li> <li>• Premium up \$1,272 (3.2%).</li> </ul>
Fiduciary Liability	\$2,000,000	Chubb Insurance	\$7,363	<ul style="list-style-type: none"> <li>• Liability coverage for "wrongful" acts in administration of fringe benefit programs, including Pension and Retiree Health Trust.</li> <li>• Covered assets increased \$8.5 million (14.0%) to \$67 million.</li> <li>• \$10,000 deductible.</li> <li>• Premium down \$228 (3.0%).</li> </ul>
Police/Law Enforcement Professional Liability	\$11,000,000 per occurrence/aggregate	Scottsdale	\$18,176	<ul style="list-style-type: none"> <li>• Liability coverage for "wrongful" acts surrounding policing activities, including civil rights violations, wrongful deaths, discrimination, assault/battery, et. al.</li> <li>• \$50,000 deductible.</li> <li>• Premium down \$266 (1.4%).</li> </ul>

**HURON-CLINTON METROPOLITAN AUTHORITY  
2011 INSURANCE COVERAGES SUMMARY**

5-B-3-a

Coverage	Limits	Company	Premium	Remarks
Automobile	\$1,000,000 combined single limit bodily injury/ property damage	CNA - National Fire Insurance - Hartford	\$48,180	<ul style="list-style-type: none"> <li>• Liability and no fault fleet coverage at \$219/unit for 220 units (sedans, trucks, police cars and trams).</li> <li>• Physical/liability/no fault fleet coverage for seven units (trucks, trailer and antique) at \$299/unit.</li> <li>• Rates remained same.</li> <li>• Self-insuring for all physical damage (except seven units).</li> <li>• Payable quarterly.</li> <li>• Premium down \$2,750 (5.4%).</li> </ul>
Property/ Casualty	\$92,150,181	CNA - National Fire Insurance - Hartford	\$82,158	<ul style="list-style-type: none"> <li>• "All risk" coverage for scheduled Authority buildings, contents and dwellings (includes golf cars).</li> <li>• Business interruption coverage.</li> <li>• Replacement cost coverage.</li> <li>• Blanket Ordinance Endorsement.</li> <li>• \$5,000 deductible.</li> <li>• Scheduled values up \$1,332,000 (1.5%) from 2010 values due to Martindale Bathhouse/Food Bar and South Marina buildings.</li> <li>• Rates remained same at \$.0875/\$100 of covered values for all perils.</li> <li>• Payable quarterly.</li> <li>• Premium up \$2,473 (3.1%).</li> </ul>
Boiler and Machinery	\$92,000,000 physical damage \$250,000 business interruption	CNA - National Fire Insurance - Hartford	\$6,583	<ul style="list-style-type: none"> <li>• Blanket coverage for all pressure mechanical and electrical exposures (boilers, transformers, generators, pumps, etc.) for physical damage and business interruption.</li> <li>• Coverage limit per accident increased from \$20 million to \$92 million.</li> <li>• \$5,000 deductible.</li> <li>• Premium up \$52 (0.8%).</li> </ul>
Equipment/ Computer/ Valuable Papers	\$5,810,100 \$459,900 \$100,000	CNA - National Fire Insurance - Hartford	\$16,357	<ul style="list-style-type: none"> <li>• Physical damage insurance for scheduled equipment over \$25,000 per unit, computers and valuable papers.</li> <li>• Scheduled equipment values up \$633,000 (12.2%).</li> <li>• Replacement cost coverage.</li> <li>• \$5,000 deductible.</li> <li>• Premium up \$1,487 (10.0%).</li> </ul>
Yacht	\$108,700	CNA - Marine Office of America	\$2,404	<ul style="list-style-type: none"> <li>• Physical damage insurance for Island Queen II pontoon boat.</li> <li>• \$1,500 deductible.</li> <li>• Premium constant.</li> </ul>
Marina Operator's Liability	\$300,000/vessel \$600,000/disaster	CNA - Marine Office of America	\$3,120	<ul style="list-style-type: none"> <li>• Liability coverage for loss/damages caused by HCMA to boats at Metropark marinas and boat storage areas (four parks).</li> <li>• \$1,000 deductible.</li> <li>• Premium constant.</li> </ul>

**HURON-CLINTON METROPOLITAN AUTHORITY  
2011 INSURANCE COVERAGES SUMMARY**

5-B-3-a

Coverage	Limits	Company	Premium	Remarks
Worker's Compensation	Statutory Michigan Limits \$500,000 employer's liability	CNA - Valley Forge	\$324,537	<ul style="list-style-type: none"> <li>• Statutory Michigan Worker's Compensation benefits, providing 39.2% combined schedule/ workplace credits and 9.8% premium discount.</li> <li>• Premium based on \$21.8 million of covered payroll, down 2%, and Advisory Council experience modification factor of .88 (versus .81 in 2010), up 9% due to deteriorated claim experience for calculation period (2007, 2008 and 2009).</li> <li>• Total up front discounts from standard rates are 61% - very favorable.</li> <li>• Three large claims from 2007, 2008 and 2009 continue to negatively impact experience modification factor calculation. 2007 claim total paid is \$279,000 with \$51,000 reserved. 2008 claim total paid is \$48,000 with \$310,000 reserved. Both claims are open. The 2009 claim is closed with payments totaling \$87,000.</li> <li>• Claim experience improved in 2010 at \$72,000 (33) from 2009 at \$149,000 (62), 2008 at \$475,000 (73), 2007 at \$367,000 (47) and 2006 at \$76,000 (45).</li> <li>• 2010 claims improved by 50% as it relates to frequency 33 claims versus three year average of 61 and also with severity as claims ran \$72,000 versus three year average of \$330,000.</li> <li>• Since 2005 HCMA is running at at 93% loss ratio.</li> <li>• Subject to audit.</li> <li>• Payable quarterly.</li> <li>• Premium up \$38,755 (13.6%).</li> </ul>
Employee Dishonesty Performance Bond Forgery Bond Money and Securities	 \$1,000,000 \$1,000,000 \$700,000	CNA - National Fire Insurance - Hartford	\$4,042	<ul style="list-style-type: none"> <li>• Reimbursement for loss of Authority assets including Pension/Health Trust assets resulting from dishonest/criminal acts of employees.</li> <li>• Reimbursement for loss due to forgery.</li> <li>• Reimbursement for money theft losses from Authority facilities by non-employees.</li> <li>• \$5,000 deductible money/1% deductible faithful performance bond.</li> <li>• Premium constant.</li> </ul>
Underground Storage Tank Pollution Liability	\$1,000,000 per incident \$2,000,000 aggregate \$1,000,000 defense costs	Great American AESIC Insurance Company	\$10,215	<ul style="list-style-type: none"> <li>• Provides bodily injury/property damage pollution liability coverage on 22 underground gasoline tanks located within Authority service areas at \$464/tank.</li> <li>• Meets E.P.A.'s proof of financial responsibility requirements.</li> <li>• Defense cost limit of \$1.0 million per incident.</li> <li>• \$10,000 deductible.</li> <li>• Premium down \$799 (7.3%) due to taking five tanks out of service.</li> </ul>
TOTAL 2011 PREMIUMS			<u>\$787,103</u>	



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**HAIG NEVILLE ASSOCIATES**

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## CORPORATE RISK MANAGEMENT

3400 Commerce Road  
West Bloomfield, Michigan 48324-1605  
(248) 683-0380 • FAX: (248) 683-3783

December 27, 2010

Mr. David L. Wahl, Controller  
Huron-Clinton Metropolitan Authority  
13000 High Ridge Drive  
Brighton, Michigan 48114-9058

Re: Insurance Proposals for 2011

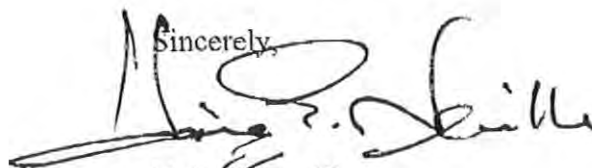
Dear Mr. Wahl:

The insurance proposals for 2011 reflect stable pricing for HCMA with lower premiums for most coverages (except Workers Compensation) despite increased values and exposures. Workers Compensation premium increased by \$38,755 (13.6%) due to claims reserves for three serious accidents during the past three years, resulting in a revised Workers Compensation Bureau rating. However, this was partially offset by premium reductions elsewhere on the account.

Advisory rates and experience modifiers are established by the Workers Compensation Rating Bureau. Additional discretionary discounts may be applied. Quotes from six other companies were requested. Two declined and the remainder did not meet the discounts offered by CNA.

Overall, the pricing for 2011 is increased by \$28,800 as a result of competitive quotes solicited among many highly rated insurance providers.

HCMA continues to benefit from well coordinated efforts of the Wolf-Hulbert Company and the services of highly rated insurance companies at competitive pricing. The Board's acceptance of the 2011 insurance proposals is recommended.

Sincerely,  
  
Haig G. Neville





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
From: David L. Wahl, Controller  
Subject: 2011 Liability Indemnification Resolution  
Date: January 6, 2011

Based on a continuing recommendation from Miller Canfield, the Authority's Board of Commissioners has adopted the Liability Indemnification Resolution since 1986. This annual administrative matter is necessary each year so that the Board can reaffirm their general intent on liability indemnification in case a claim is presented to the Authority at some later date.

The Liability Indemnification Resolution offers protection for Board members, employees and volunteers against claims and losses arising out of the course of their service/employment with the Authority while acting within the scope of their duties.

**Attachment:** Liability Indemnification Resolution

**Recommendation:** That the Board of Commissioners approve the Liability Indemnification Resolution as recommended by Controller Wahl and staff.





**HURON-CLINTON METROPOLITAN AUTHORITY  
LIABILITY INDEMNIFICATION RESOLUTION**

WHEREAS, Huron-Clinton Metropolitan Authority (the "Authority") has purchased public officials errors and omissions liability insurance to indemnify and protect all of its Board members, officers, employees and volunteers against loss on account of a judgment secured against them arising out of any claim for personal injury or property damage caused by such Board members, officers, employees and volunteers as is authorized by Section 9 of Michigan Act 170 of 1964, as amended; and

WHEREAS, the Authority has, historically, purchased various liability insurance coverages for personal injury and property damage liability insuring all Authority premises and operations and covering all Board members, officers, employees and volunteers as additional named insured; and

WHEREAS, Board members, officers and other employees of the Authority may from time to time act as investment fiduciaries or carry out fiduciary duties under Michigan Act 55 of 1982, as amended, or under other applicable law; and

WHEREAS, in order to attract and retain qualified individuals to serve as Board members, officers and employees of the Authority and to serve in various fiduciary and voluntary capacities, it is necessary that such individuals be indemnified and protected against losses and claims arising out of the conduct of such Board members, officers, employees and volunteers while in the course of their employment and while acting within the scope of their authority; and

WHEREAS, it is the desire of this Board to provide indemnification and protection to Authority Board members, officers, employees and volunteers;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Definition. For purposes of this Resolution, the phrase "Covered Persons" shall be defined to mean all of the following: members of the Board of Commissioners, staff officers, all Authority employees and all authorized volunteers.

2. Civil Action Indemnification.

a. General. Whenever a claim is made or a civil action is commenced against a Covered Person for injuries to persons or property allegedly caused by the Covered Person while acting within the scope of his or her employment and while acting within the scope of his or her authority, the Authority shall, to the fullest extent authorized or permitted by Michigan law, pay, engage, or furnish the services of an attorney to advise the Covered Person as to the claim and to appear for and represent the Covered Person in the action. The Authority may compromise, settle and pay the claim before or after the commencement of a civil action. Whenever a judgment for damages is awarded against a Covered Person as a result of a civil action for personal injuries or property damage caused by the Covered Person while in the course of employment and while acting within the scope of his or her authority, the Authority shall, to the fullest extent authorized or permitted by Michigan law, indemnify the Covered Person or pay, settle or compromise the judgment. Notwithstanding the

generality of the preceding sentences included in this paragraph, the indemnification, and the provision of attorney services provided by this paragraph shall not apply to claims or actions which arise out of dishonest, fraudulent, criminal or malicious acts or omissions.

b. Fiduciary. Whenever a claim is made or a civil action is commenced against a Covered Person who is (or who is alleged to be) a fiduciary under a retirement, retirement system, deferred compensation plan or any other benefit plan or arrangement maintained by the Authority, the Authority shall, to the fullest extent authorized or permitted by Michigan law, pay, engage, or furnish the services of an attorney to advise the Covered Person as to the claim and to appear for and represent the Covered Person in the action, provided such person acted in good faith and in a manner which he/she reasonably believed to be solely in the interest of the participants and beneficiaries. The Authority may compromise, settle and pay the claim before or after the commencement of a civil action. Whenever a judgment for damages is awarded against a Covered Person as a result of a civil action for damages or other relief caused by his or her acts or omissions as a fiduciary, while acting within the scope of his or her authority, the Authority shall, to the fullest extent authorized or permitted by Michigan law, indemnify the Covered Person or pay, settle or compromise the judgment, provided such person acted in good faith and in a manner which he/she reasonably believed to be solely, in the interest of the participants and beneficiaries. A Covered Person, who discharges his or her fiduciary duties in a manner he or she reasonably believes to be solely in the interest of the participants and beneficiaries of a plan, system or arrangement maintained by the Authority, shall be deemed to have acted in a manner which he or she reasonably believed to be in (or not opposed to) the best interests of the Authority. Notwithstanding the generality of the preceding sentences included in this subparagraph, the indemnification, and the provision of attorney services provided by this paragraph shall not apply to claims or actions which arise out of dishonest, fraudulent, criminal or malicious acts or omissions.

3. Continuing Effect. Even though a Covered Person has ceased to serve the Authority in a capacity enumerated in Section 1 above, the provisions of Section 2 above shall still apply for all action taken by a Covered Person while in a capacity enumerated in Section 1 above. The provisions of Section 2 above shall inure to the benefit of the of the estate, heirs and personal representatives of each Covered Person.

4. Implementation. In order to fully implement the provisions of paragraph 2 above, the Authority will undertake to adopt a Resolution authorizing the indemnification and/or the provisions for attorney services of a Covered Person in each and every situation in which the necessity for indemnification of and/or attorney services for a Covered Person arises, as provided for in paragraph 2 above.

5. Insurance. If valid and collectible insurance maintained by the Authority is available to a Covered Person with respect to any claim or civil action referenced in Paragraph 2 above, then such insurance coverage shall be deemed primary and the indemnification and the provision of attorney

services specified in paragraph 2 shall be in excess of and shall not contribute with such other insurance.

6. Non-Exclusive. The provisions of this Resolution shall not be deemed to restrict or prohibit the Authority, to the extent allowed or permitted by Michigan law, from indemnifying a Covered Person even though such indemnification may not be required by the terms hereof.

7. Amendment/Revocation. The Authority shall have a continuing right to amend or revoke this Resolution, such amendment or revocation to be effective on a prospective basis only.

8. Liability restricted. This Resolution shall not impose any liability upon the Authority other than as specifically provided herein.

9. Captions. The captions in this Resolution are for convenience only and shall not be deemed to amplify or modify the terms of this Resolution.

10. Severability. If any provision or section of this Resolution is unenforceable for any reason, the unenforceability thereof shall not impair the remainder of this Resolution.

11. Conflicts. All resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

Date Adopted: January 13, 2011

By: \_\_\_\_\_  
Harry E. Lester  
Chairman of the Board of Commissioners,  
Huron-Clinton Metropolitan Authority

By: \_\_\_\_\_  
Anthony V. Marrocco  
Secretary of the Board of Commissioners

By: \_\_\_\_\_  
George Phifer  
Executive Secretary  
Huron-Clinton Metropolitan Authority





## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: David C. Moilanen, Director  
 Subject: Update - Pilot Privatization Project, Maintenance of a Metroparks Golf Course  
 Date: January 6, 2011

At the December 9, 2010, Commission meeting, the Board requested staff to research and recommend the golf course to use for contracting with a private landscape firm to maintain it for a year as a pilot project. After much discussion and review of the possibilities, staff is suggesting that Wolcott Mill Metropark Golf Course be used for this pilot project.

Factors leading to this suggestion include: Wolcott Mill Golf Course has fewer rounds played than most other Metroparks courses and therefore reducing the risk of negatively impacting golfers by any differences in the quality of the course maintenance or customer service; the course is smaller than other courses, thus easier to maintain; and it would be much easier at Wolcott Mill than at other courses to move the two full-time staff off the course and assimilating them into other park maintenance operations during the one-year trial contract. There is currently a full-time position open in the maintenance department at Stony Creek and Wolcott Mill that could be filled with one of these employees and the other could fill part-time positions in those parks.

While Wolcott Mill golf course's current maintenance budget is smaller than most of the other Metroparks courses, it still would be a good comparative cost-of-maintenance experiment. If a private company could maintain this course at a lower cost, then it certainly would be able to generate a savings at our other courses that have higher maintenance costs.

Staff has also been researching the development of a request for proposal (RFP) for the maintenance of a Metroparks course. We have discussed this in detail and have gathered and reviewed contracts from other agencies that have contracted with private firms to maintain their courses (e.g. city of Taylor for Taylor Meadows). We have found that the components of the contract need to be quite detailed and specific to insure that a responsive company understands our terms and conditions and to assure that it understands the course maintenance standards and customer service standards that we expect. While we have some good templates to start with, we need time to review further the experiences other agencies have had with privatizing the maintenance of their golf course, and then to develop a good, detailed, precise document that is specific to Metroparks needs.

Time is also required to adequately evaluate companies being considered for this pilot project. Other agencies/municipalities typically have looked at how a company has performed at other courses before entering into a contract. We would not be able to evaluate a company in this way before the 2011 season. There is considerable lead time required to prepare a course for operation in the spring. Getting through the RFP process, selecting a company and getting it started in time to prepare and open the course for the 2011 season would be a very aggressive, tight schedule.

Staff is eager to explore alternative ways of providing Metroparks recreational services that are more cost effective. To make sure we do this pilot project correctly and to give it the best possible chance for success, staff suggests that we develop the RFP and evaluate prospective companies during the 2011 season and enter into a contract with a private firm for the 2012 golf season.

**RECOMMENDATION:** That the Board of Commissioners approve using Wolcott Mill Metropark Golf Course for a pilot privatization maintenance project and direct staff to develop a request for proposal to contract with a private maintenance firm for the 2012 golf season as recommended by Director Moilanen and staff.



## HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners  
 From: David C. Moilanen, Director  
 Subject: Strategic Plan Update  
 Date: January 6, 2011

Staff continued to work on the development of the Metroparks strategic plan during December, holding two meetings for public input, and an internal meeting with the ad hoc strategic planning committee. Public meetings were held at Hudson Mills and at Metro Beach. The public input received was enlightening and helpful. Participants applauded the Metroparks for identifying some of the major issues facing it and developing a longer term strategic plan for meeting those challenges. All of them appreciated the opportunity for input. Several agreed that we need to focus on marketing and branding, and some had suggestions for partnership opportunities and alternative funding sources.

A couple of other themes that came from the meetings were that the draft plan had no statement or goal dealing with natural resource issues in the Metroparks and no statement dealing with the educational component of Metroparks services. Another theme was that the goals were very general and would be unmanageable. There was a feeling that Metroparks did not have enough staff to accomplish all or even most of the goals identified in the document.

Taking the public input into consideration, a new draft of the issues and goals was written for the Board's review and comment (see the attached Jan. 13, 2011 draft, as well as the Oct. 4, 2010 draft for comparison). The new draft incorporates two more goals – promoting environmental sustainability and wise management of our natural resources, and enhancing educational opportunities – and attempts to focus a little more the goal statements.

With Board approval of the current draft of goals, staff will develop the strategies for achieving them. This will include identifying objectives or tasks for each of the goals, and establishing task managers, timelines and evaluation standards for each of those objectives. Some of this work has already been started by the ad hoc strategic planning committee, but the objectives already identified need to be fleshed out.

Objectives will also need to be prioritized so that achieving the plan goals is more manageable. We plan to organize and distribute the workload by first holding a meeting with the ad hoc strategic planning committee and senior level management staff, during which sub-committees of three-five people will be established for each of the goals. These sub-committees will then be charged with developing three or four detailed objectives for achieving their assigned goal as well as establishing a timeline and evaluation measures. This sub-committee work should be completed within two months and then will be compiled for the Board to review.

**RECOMMENDATION:** That the Board of Commissioners approve the strategic plan goal statements written in the Jan. 13, 2011 draft and direct staff to continue working on developing the action plan for accomplishing those goals as recommended by Director Moilanen and staff.





**DRAFT**  
**January 6, 2011**  
**4 YEAR STRATEGIC PLAN**  
**2011 – 2014**

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**MISSION:**

The Huron-Clinton Metropolitan Authority, a regional park system created in 1940 by the citizens of Southeast Michigan, provides excellent recreational and educational opportunities while serving as stewards of its natural resources. Our efforts are guided by the belief that the use of parks and exposure to natural environments enhance society's health and quality of life.

**STRATEGIC ISSUES and GOALS**

**1. Strengthen Metropark Brand and Marketing**

Issue: As a system, the Metroparks offers a rich array of recreational activities for the citizens of the southeast Michigan region. The fact remains, however, that many don't understand we are a multi-park system, others don't know the full array of what we offer, and others are simply unaware that we exist.

Goal: Increase a commitment to marketing the Metroparks in an effort to provide information and engage the public and to increase awareness of Metroparks and program opportunities. Use marketing to increase park attendance, public participation and knowledge of the Metropark facilities, services, and programs.

**2. Establish Objectives Designed to Enhance the Visitor Experience, Build Attendance and Increase Revenue**

Issue: Our parks are very well managed and our Park Superintendents do an excellent job of "running the parks." We are not, however, aware of whether we are organized and accustomed to setting park by park objectives, centered around meeting the needs and interests of our individual park markets, or creating programs to drive attendance or other benchmarks for parks usage. In that each park offers a different array of recreational opportunities, a centralized, "one park fits all" approach to goal-setting and benchmarking will not capitalize on existing attendance and revenue opportunities at the park level.

Goal: Using a team approach the Metroparks management will improve existing visitor experiences (programs, events, facilities, etc.) and will create new opportunities for patrons and expand our attendance with a goal of reaching out to underserved populations. The Metroparks management team will set park specific objectives and develop a more systematic approach to gauging the needs and interests of users and non users.

**3. Maintain the Quality of the Metroparks**

Issue: In a period of declining tax revenues, shrinking population and aging facilities at our parks, it is paramount that we develop a plan to maintain the quality of our parks and protect our resources. This may mean more thoroughly evaluating new construction, renovations and upgrades and weighing opportunities for capital improvements in a different way than in the past. When/if we do embrace expansion, it must be strategic and creative. In a contracting region, it may also mean considering bold steps regarding the future of a given park. We must ensure that we develop strategies and objectives to ensure the Metroparks address this important goal.

Goal: Taking into consideration the declining revenues projected for the Metroparks, we must develop a plan to maintain the quality of the parks and protect our resources. This includes making a thorough review and evaluation of existing assets and services, and remaining committed to redevelopment, renovation, and reconstruction of aging facilities while carefully evaluating the need for new construction.

4. **Ensure the Parks Remain Visionary and Establish a Legacy for the Future**

Issue: At the founding, the concept of the Metroparks was visionary and groundbreaking. For the past several decades, Commissioners and staff have been working to fulfill the original vision, particularly as it relates to land acquisition, development and redevelopment of aging facilities.

Goal: Given that the region is contracting and not expanding, there is an opportunity for commissioners and staff to create a new vision for the Metroparks, one that deals with the current and future realities in terms of population, demographics, interest, usage and service.

5. **Change Our Culture**

Issue: The very future of the Metroparks system lies with the organization's ability to change the current culture of insularity and maintaining the status quo to one that is more collaborative, externally oriented, forward thinking and embraces the pursuit of continuous quality improvement. Leadership of the Metroparks – staff and Commission – need to address those entrenched attitudes, beliefs and practices that stand in the way of the parks capitalizing on agreed-upon strategic opportunities and realizing the vision for the future. Changing the culture will mean establishing new benchmarks for measuring success and adopting a decentralized, park-by-park approach to accountability. It will mean reaching out to break the perception of insularity, while protecting all that is good and valued about the Metroparks.

Goal: The Metroparks will change the current culture of insularity and enter into more creative and collaborative relationships throughout all levels of the organizations to deliver high quality leisure experiences and services. Changing the culture will include embracing an attitude of continuous quality improvement, innovative problem solving, and collaboration, as well as establishing new benchmarks for measuring success, and accommodating the unique features and recreation potential for each of the Metroparks.

6. **Seize Opportunities for Increased and Diversified Funding Streams**

Issue: Given that the tax base in southeastern Michigan is not growing and that an increase in the millage is not likely to elicit community support, the Metroparks must look to other opportunities for increasing and diversifying funding. A mixture of new programs, designed to generate revenue, coupled with unique sponsorship opportunities, must be explored. At the right time, the system may consider re-invigorating the Foundation concept, but this will be a long-term solution, not an immediate "fix."

Goal: Metroparks will look for new and creative opportunities for increasing and diversifying funding. Partnerships, sponsorships, grants, revenue producing facilities and programs, and at the right time, consider re-establishing the Foundation concept, will be explored for their potential fund development.

**7. Promote Environmental Sustainability and Wise Management of Our Natural Resources**

Issue: The Metroparks recognize that its natural resources are the foundation of the organization and provide the platform for recreational and educational opportunities, and recognize that both man-made and natural threats, present and future will continue to put the long term sustainability of these resources in jeopardy.

Goal: The Metroparks will continue to conserve, enhance, protect, and maintain significant elements of natural diversity, promote active stewardship for increased ecological integrity, support and encourage environmental sustainability, respect and honor the regions cultural and historical values, and encourage compatible recreational use within the park system for present and future generations.

**8. Enhance Educational Opportunities**

Issue: Historically, the Metroparks have shown a strong commitment to both on-site and outreach public education programs to increase public awareness of the value of southeast Michigan's natural and cultural history, and has been supportive of scientific research and education.

Goal: Metroparks will maintain facilities and programming, as well as develop partnerships with other agencies and groups, in order to interpret the unique features of the five-county region and specifically the Huron and Clinton rivers. Through on site and outreach education, Metroparks will encourage increased feelings of stewardship and ownership for each of the Metroparks and create connections to the outdoors.



**Branding, Marketing and Identity**

As a system, the Metroparks offers a rich array of recreational activities for the citizens of the southeast Michigan region. The fact remains, however, that many don't understand we are a multi-park system, others don't know the full array of what we offer, and others are simply unaware that we exist.

**Establishing Objectives Designed to Enhance the Visitor Experience, Build Attendance and Increase Revenue**

Our parks are very well managed and our Park Superintendents do an excellent job of "running the parks." We are not, however, aware of whether we are organized and accustomed to setting park by park objectives, centered around meeting the needs and interests of our individual park markets, or creating programs to drive attendance or other benchmarks for parks usage. In that each park offers a different array of recreational opportunities, a centralized, "one park fits all" approach to goal-setting and benchmarking will not capitalize on existing attendance and revenue opportunities at the park level.

**Maintaining the Quality of Our Parks**

In a period of declining tax revenues, shrinking population and aging facilities at our parks, it is paramount that we develop a plan to maintain the quality of our parks and protect our resources. This may mean more thoroughly evaluating new construction, renovations and upgrades and weighing opportunities for capital improvements in a different way than in the past. When/if we do embrace expansion, it must be strategic and creative. In a contracting region, it may also mean considering bold steps regarding the future of a given park. We must ensure that we develop strategies and objectives to ensure the Metroparks address this important goal.

**Ensure the Parks Remain Visionary and Establish a Legacy for the Future**

At the founding, the concept of the Metroparks was visionary and groundbreaking. For the past several decades, Commissioners and staff have been working to fulfill the original vision, particularly as it relates to land acquisition, development and redevelopment of aging facilities.

**Changing Our Culture**

The very future of the Metroparks system lies with the organization's ability to change the current culture of insularity and maintaining the status quo to one that is more collaborative, externally oriented, forward thinking and embraces the pursuit of continuous quality improvement. Leadership of the Metroparks – staff and Commission – need to address those entrenched attitudes, beliefs and practices that stand in the way of the parks capitalizing on agreed-upon strategic opportunities and realizing the vision for the future. Changing the culture will mean strengthening the Metroparks identity throughout the region, establishing new benchmarks for measuring success and adopting a decentralized, park-by-park approach to accountability. It will also mean reaching out to break the perception of insularity, while protecting all that is good and valued about the Metroparks.

**Seizing Opportunities for Increased and Diversified Funding Streams**

Given that the tax base in southeastern Michigan is not growing and that an increase in the millage is not likely to elicit community support, the Metroparks must look to other opportunities for increasing and diversifying funding. A mixture of new programs, designed to generate revenue, coupled with unique sponsorship opportunities, must be explored. At the right time, the system may consider re-invigorating the Foundation concept, but this will be a long-term solution, not an immediate "fix."

**Branding, Marketing and Identity**

Moving forward, we must create and embrace a robust and strategic plan around building awareness and strengthening the image, identity and position of the Metroparks in the southeast Michigan marketplace. This should manifest itself through a broad, multi-faceted campaign in the community as well as on-site marketing.

**Establishing Objectives Designed to Enhance the Visitor Experience, Build Attendance and Increase Revenue**

Moving forward we must embrace a team approach to leadership and management, evaluating the existing visitor experience (programs, events, facilities, etc.) and develop improved or new opportunities designed for our weekend and weekday park users as well as the markets we are not reaching. As a management team and as specific park or district teams, we must work to be accountable for the achievement of specific objectives. In addition we must embrace a more systematic way to gauge the needs and interests of not only our users but our non-users in the visitor experience.

**Maintaining the Quality of Our Parks**

Taking into consideration the declining revenues projected for the Metroparks, we must develop a plan to maintain the quality of the parks and protect our resources within this new financial reality, including a thorough review and evaluation of existing assets and services as well as the plans for these assets and services.

**Ensure the Parks Remain Visionary and Establish a Legacy for our Future**

Given that the region is contracting and not expanding, there is a unique opportunity for Commissioners and staff to create a new vision for the parks, one that deals with the current and future realities in terms of population, demographics, interest, usage and service.

**Changing Our Culture**

We will begin immediately to break down the barriers that impede change and develop a plan designed to change the culture of the Metroparks by embracing an attitude of continuous quality improvement, innovative problem-solving and collaboration rather than “turf”, thus achieving a more balanced leadership and management culture which allows for ideas to emerge from all ranks of the organization.

**Seizing Opportunities for Increased and Diversified Funding Streams**

Staff will identify opportunities to restructure financing and move beyond traditional government funding practices, in an effort to strengthen the image and position of the Metroparks in the southeast Michigan marketplace while maintaining the quality of the parks despite a decreasing public funding base. This can and should be designed to generate increased operating revenue, donations and sponsorships.

**HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners  
From: Greg Almas, Deputy Director  
Subject: December Donations (6)  
Date: January 6, 2011

The following donations were received through Dec. 31, 2010:

- A \$250 cash donation made by Anthony Rencher to be used as Kensington Metropark.
- A \$350 bench donation made by Kevin Haxter to be used at Lake Erie Metropark.
- A \$ 350 bench do nation made by Crack O' Da wn Co ffee Clu b t o be used a t t he Marshlands Museum at Lake Erie Metropark.
- A \$400 bench donation made by Jason Trudeau in memory of Joseph Trudeau to be used at the Nature Center at Kensington Metropark.
- A \$475 bench donation made by John Swisher to be used at Hudson Mills Metropark.
- A donation of animal head mounts (Coyote, Mink and Pine Martens) made by Multi-Lakes Conservation Association for use at the Nature Center at Kensington Metropark.

**RECOMMENDATION:** That t he B oard o f C ommissioners formally ac cept the abo ve donations and a letter of appreciation be sent to the donors as recommended by Deputy Director Almas and staff.







## HURON-CLINTON METROPOLITAN AUTHORITY

5 - B - 7 - b

Meeting of January 13, 2011

To: Board of Commissioners  
From: George Phifer, Executive Secretary/Chief of Police  
Subject: Land Donation  
Date: January 6, 2011

Michael and Nancy O'Piela, owns property that is in the city of Gibraltar. The property is 2.21 acres of land located near the corner of Jefferson and Gibraltar. Mr. O'Piela's father passed away in April 2010 and the O'Piela's have unsuccessfully attempted to sell the property.

In an effort to close his father's estate, Mr. O'Piela would like to donate the land to the Metroparks. Based on the property tax information provided by the O'Piela's, the property has an appraisal value of \$30,600. The O'Piela's only request regarding the land donation is for the Metroparks to cover the attorney fees related to the transfer of the title.

I informed the O'Piela's on Jan. 5 that the donation request would go to the Board of Commissioners at the regular meeting on Jan. 13.

**Attachment:** Photo of the property

**RECOMMENDATION:** That the Board of Commissioners authorize staff to continue discussions with the O'Piela's to execute a transfer of title of the aforementioned property to the Huron-Clinton Metropolitan Authority as recommended by Executive Secretary Phifer and staff.











**GEORGE M. CARR, P.C.**

ATTORNEY AND COUNSELOR

327 SEYMOUR  
LANSING, MICHIGAN 48933(517) 371-2577  
Fax (517) 482-8866  
gmcarr@carrlawfirm.com

January 5, 2011

Mr. Harry Lester, Chairman  
Huron-Clinton Metropolitan Authority  
13000 High Ridge Drive  
Brighton, Michigan 48114-9058

Dear Chairman Lester:

The New Year brings new state government to Michigan. Governor Snyder wasted no time in issuing his first Executive Order splitting up the MDNRE back into two autonomous state agencies. Effective March 13, 2011 the current department will be officially split into the Department of Environmental Quality and The Department of Natural Resources. Implementation of Executive Order 2011-1 is expected to encounter several challenges.

The first problem MDNR Director Rodney Stokes will face is the retirement of a significant number of senior staff that occurred in late 2010. While the numerous open positions offer flexibility in the reorganization, the sudden drain of expertise and experience is challenging. Further complicating the mix is "who goes where?", the literal unwrapping of programs in the current MDNR-E just finalized under the Granholm administration. We expect a significant number of new faces in both departments when the Governor's Order is completed.

The Legislature will constitutionally convene January 12<sup>th</sup> to begin the 2011-12 session. The real work will begin later with presentation of the Governor's Budget and his State of the State address. These two events will outline the administration's detailed plan to deal with business taxes and the state's budget deficit.

Today the Senate released the committee structure and membership for the new session. The House is expected to complete their committee structure early next week. One factor complicating the committee process in both chambers is the desire to parallel Governor Snyder's executive branch restructuring. A copy of the Senate structure and roster is attached. We hope to have additional House information for the board meeting.

Respectfully submitted,



George M. Carr

/enclosure

## SENATE STANDING COMMITTEES

Following are the assignments. Republicans are in plain text, Democrats in italics. The first **Republican** listed is **chair** and the **second majority vice chair**. The first **Democrat** listed is the **minority vice chair**. The partisan split of the committee is in parentheses (Republican/Democrat).

Standing Committees:

**AGRICULTURE (4/1):** Hune, Booher, Emmons, Hansen, *Gleason*

**APPROPRIATIONS (11/5):** Kahn, Moolenaar, Proos, Jansen, Green, Schuitmaker, Pappageorge, Caswell, Booher, Colbeck, Walker, *Anderson, Gregory, Hood, Hopgood, Johnson*

**BANKING AND FINANCIAL INSTITUTIONS (5/2):** Booher, Nofs, Green, Rocca, Marleau, *Hunter, Smith*

**ECONOMIC DEVELOPMENT (5/2):** Kowall, Hildenbrand, Hansen, Nofs, Emmons, *Hunter, Smith*

**EDUCATION (3/2):** Pavlov, Emmons, Colbeck, *Hopgood, Young*

**ENERGY AND TECHNOLOGY (6/3):** Nofs, Proos, Schuitmaker, Jones, Walker, Marleau, *Hopgood, Bieda, Young*

**FAMILIES, SENIORS AND HUMAN SERVICES (3/1):** Emmons, Rocca, Nofs, *Gregory*

**FINANCE (5/2):** Brandenburg, Jansen, Pappageorge, Robertson, Proos, *Bieda, Warren*

**GOVERNMENT OPERATIONS (3/2):** Richardville, Hildenbrand, Meekhof, *Whitmer, Hunter*

**HEALTH POLICY (6/2):** Marleau, Robertson, Hune, Jones, Schuitmaker, Emmons, *Warren, Gleason*

**INSURANCE (5/2):** Hune, Marleau, Brandenburg, Robertson, Hansen, *Smith, Bieda*

**LOCAL GOVERNMENT AND ELECTIONS (3/1):** Robertson, Hansen, Brandenburg, *Young*

**VETERANS, MILITARY AFFAIRS AND HOMELAND SECURITY (3/2):** Moolenaar, Pappageorge, Emmons, *Gregory, Smith*

**JUDICIARY (3/1):** Jones, Schuitmaker, Rocca, *Bieda*

**NATURAL RESOURCES, ENVIRONMENT AND GREAT LAKES (5/2):** Casperson, Pavlov, Kowall, Meekhof, Green, *Warren, Hood*

**OUTDOOR RECREATION AND TOURISM (5/2):** Hansen, Hildenbrand, Casperson, Brandenburg, Moolenaar, *Gleason, Young*

**REDISTRICTING (6/3):** Hune, Jones, Hildenbrand, Marleau, Moolenaar, Proos, *Bieda, Johnson, Smith*

**REFORMS, RESTRUCTURING AND REINVENTION (5/2):** Jansen, Colbeck, Robertson, Casperson, Kowall, *Young, Warren*

**REGULATORY REFORM (5/2):** Rocca, Jones, Hune, Pavlov, Meekhof, *Johnson, Warren*

**TRANSPORTATION (4/2):** Casperson, Kowall, Brandenburg, Pavlov, *Gleason, Hood*

Appropriations Subcommittees:

**AGRICULTURE (2/1):** Green, Moolenaar, *Hopgood*

**CAPITAL OUTLAY (5/2):** Booher, Schuitmaker, Jansen, Moolenaar, Green, *Hood, Anderson*

**COMMUNITY COLLEGES (2/1):** Booher, Schuitmaker, *Anderson*

**COMMUNITY HEALTH (3/1):** Moolenaar, Caswell, Booher, *Gregory*

**HUMAN SERVICES (3/1):** Caswell, Jansen, Proos, *Gregory*

**NATURAL RESOURCES (3/1):** Green, Walker, Booher, *Hopgood*

**ENVIRONMENTAL QUALITY (3/1):** Green, Walker, Booher, *Hopgood*

**TRANSPORTATION (2/1):** Pappageorge, Colbeck, *Anderson*

**ENERGY, LABOR AND ECONOMIC GROWTH (2/1):** Jansen, Proos, *Johnson*

**GENERAL GOVERNMENT (3/1):** Pappageorge, Jansen, Colbeck, *Johnson*

**HIGHER EDUCATION (2/1):** Schuitmaker, Walker, *Hood*

**JUDICIARY (2/1):** Proos, Schuitmaker, *Johnson*

**CORRECTIONS (2/1):** Proos, Walker, *Anderson*

**K-12, SCHOOL AID AND EDUCATION (3/1):** Walker, Caswell, Pappageorge, *Hopgood*

**RETIREMENT (3/1):** Jansen, Caswell, Colbeck, *Hood*

**STATE POLICE AND MILITARY AFFAIRS (2/1):** Colbeck, Pappageorge, *Gregory*







# HURON-CLINTON METROPOLITAN AUTHORITY DECEMBER MONTHLY REPORT FOR BOARD OF COMMISSIONERS JANUARY 13, 2010

## **Director's Comments**

- The early cold temperatures and snow gave visitors a brief taste of winter sports in the Metroparks.
- Two meetings were held to get input from the public on our strategic plan; one meeting was held on the west side of the park district and the other on the east side. The input was quite thoughtful and valuable. We have incorporated some of the suggestions in the plan, adding a couple strategic goals and honing the initial six goals.
- We are moving forward with the search for a marketing director. Hammond and Associates has been retained to help with the process. They will help ascertain the professional experience and characteristics needed in a marketing director to build a successful marketing program for the Metroparks; collect, review and evaluate applications, and provide us with a detailed written evaluation of the top candidates for final interview by administrative staff and commission representative.
- The new Metroparks maps have arrived and are available. Let Shawn or me know how many you would like.

## **Metro Beach –**

### **Jim Pershing**

- Approximately 120 people attended The Dec. 4 “Lunch with Santa” program and enjoyed entertainment from Rosco the Clown, stories with Mrs. Claus and a visit and picture with Santa.
- Staff have been working on programs and making contacts for new events in 2011. Some programs are traditional, while others (if they materialize) will be new to Metro Beach. Specifically, staff has made contact with representatives from the Festa Italiano and the American-Polish Festival to see if there is interest in moving these events to Metro Beach.
- Ice fishing was very popular in December. People were on the ice as soon as the ice was thick enough to support a person.

## **Lower Huron, Willow, Oakwood and Lake Erie –**

### **Richard Sobecki**

- The snow allowed staff to operate the cross country ski center and sledding hills until the weather changed to rain with temperatures in the 50s at the end of the month. Willow had 662 sledders, 53 cross country skiers and 58 ice fishermen. Lake Erie had 87 ice fishermen.
- Events for December included successful Santa programs at Lake Erie and Oakwoods. Lake Erie's event had 88 participants while Oakwoods event had 90 participants.
- Marshland Museum and Oakwoods Nature Center staff participated in the annual Rockwood Bird Count on Dec. 26.

## **Kensington –**

### **Kim Jarvis**

- With the snow during the middle of the month, the ski rental center opened until it rained on Dec. 30 which increased monthly revenue by \$2,712.
- Again the popular “Snacks with Santa” program was sold out. An extra session was added to accommodate 70 Milford Girl Scouts.

### **Kensington (con't) –**

- Staff met with Al Heavner and Linda Schallman from Heavner Canoe Concessions and Nature Connections to discuss a satellite operation at Kensington.

### **Hudson Mills, Indian Springs and Huron Meadows – Nancy Schaible**

- Snow in December helped raise the number of skiers at Huron Meadows, Indian Springs and Hudson Mills Metroparks.
- Maintenance and Operation staff worked with a volunteer group to reduce the deer herd by 22 at Indian Springs and 13 at Huron Meadows.
- The entire Indian Springs staff worked on moving all interpretive programming to the Environmental Education Center. Renovations and installations began which will turn the Nature Center building into the Visitor Center that will house exhibits, specialized programming, park police and park operations.

### **Stony Creek, Wolcott Mill – Mike Lyons**

- Stony Creek had 12,878 vehicle entries during the month which is about average for December. To the delight of our winter sports enthusiasts, several inches of snow fell Dec. 12. This snowfall provided good conditions for cross country skiing, sledging and snowshoeing.
- The ski center was open for six days during the month.
- 2,176 annual permits were sold during December as compared to 1,926 permits for the same period last year. This is a 12 percent increase from December of 2009.
- A meeting was held with a representative from 3Disciplines Racing. Discussions involved planning for triathlon events that the organization would like to hold at Stony Creek in 2011.

### **Interpretive Services – Mike George**

- Santa made several appearances by visiting the various interpretive facilities. The snow provided for an even better time for visitors during the holiday season.
- Staff met with members from the Girl Scouts and Nature Connection to discuss programming for 2011. Staff also worked on 2011 interpretive goals.
- December Summaries

Program totals	256
Program totals (persons)	12,065
Facility visitors	53,588
Monthly total use	65,653
Monthly total use (YTD)	1,761,071
Monthly volunteer hours	636

### **Kensington Farm Center**

- The big program for the month was “Snacks with Santa.” Both days were sold-out with 542 participating. Participants had a great time with the Christmas carols and jingle bells.
- A speaker system was added to the hay wagons along with a housing unit for microphone and speaker on each wagon. The speaker system will aid in narrated hayrides and tours and should benefit visitor's experiences.

### **Kensington Nature Center**

- The center received a donation of several mammal mounts, including a coyote, mink and pine marten. They are already in use for displays or as program props.

### **Interpretive Services (con't) – Kensington Nature Center**

- The center was the recipient of a University of Michigan art student's project which was installed in the shelter near the Nature Center.

### **Stony Creek Nature Center**

- "Lunch with Santa" was very successful with three programs and 137 participants. Everyone enjoyed lunch, making a holiday craft and listening to holiday music.

### **Wolcott Mill Historic Center**

- Much time was spent preparing for "Heritage Holidays." Great attendance and decent weather made the effort worthwhile. Most nights kept staff busy with attendees. Through questioning, mill staff has found patrons have made this a tradition, but there were also a good number of first-time attendees.
- Thirty-five volunteers attended the mill's volunteer recognition dinner. The center could not function in the same aspects without these devoted helpers. The top volunteer accumulated more than 90 hours in 2010.

### **Wolcott Mill Farm Center**

- "Evening with Santa" and "Lunch with Santa" programs were once again a success. Participants sang carols, created crafts, took a picture with the farm's horse and went for a wagon ride. Approximately 200 people attend the event.
- Staff also gave wagon rides during at the Ray Township Christmas Tree Lighting ceremony. About 150 people braved the bitter cold to go on a ride.

### **Metro Beach Nature Center**

- Early in the month staff hosted the Voyageur group's potluck dinner and it gave everyone a chance to thank the group for their volunteer efforts.
- Another tradition is hosting the "Anchor Bay Christmas Bird Count." Metro Beach is included in the count area so it is surveyed by several observers, then people come from all the areas to tally their results and have dinner by the fireplace.
- Several large building improvements were completed with new windows in the Vista Room to replace glass doors. This will help preventing cold air, rain, worms and snow from coming inside. Window blinds were also added in order to darken the room for special presentations.
- The center also received a \$400 donation to buy a new big tank for its large Map Turtle.

### **Oakwoods Nature Center**

- In spite of cold weather, park visitation remained steady and programming went fairly well.
- Staff finished the season of "Owl Prowls" with more than 400 people taking part in the prowls this season. Numerous Screech Owls and one Great Horned Owl were called into view, much to the pleasure of attendees.

### **Lake Erie Marshlands Museum and Nature Center**

- Interpreters did the regular holiday programming including the "Natural History of Christmas," "Santa's Workshop," and "Deck the Halls with Galls – Muskrat Club." During the holidays, many friends of the museum came in with cookies, homemade candies, cards and seasonal salutations.

### **Mobile Learning Center**

- Snowfall during the month created hazardous driving conditions on area roadways and as a result, one school program was rescheduled. On two inclement weather days, the Mobile Learning Center staff did "In-School" programs at the schools affected.

## **Interpretive Services (con't) – Hudson Mills Activity Center**

- This was the third year for the "Santa Central" program. Staff held three sessions which were sold-out several days before the event. A total of 105 tickets were sold with 275 participants. Thanks to operations, maintenance, food service, Indian Springs maintenance and EDC/Nature Center staffs for making the programs a success.
- University of Michigan art students placed art on the nature trail as well as in the Activity Center building. The art consists of sculptures, furniture, canvas and exhibits.

## **Indian Springs Environmental Discovery Center**

- University of Michigan art students provided the EDC with two new displays. The first is an 18-foot rendition of prairie grass showing both the above and below ground parts of the plant. The second display is a set of hand-painted wooden fish to be used in the pond room. On the back of the fish are labels describing the major identifying marks of each species.

## **Indian Springs Nature Center**

- Public programs revolved around the portable planetarium, with all sessions filled by advance registration. Unfortunately, the flu struck several schools and nearly half of participants that had preregistered could not attend.
- The staff spent much of the month packing supplies and equipment to make room for the operations department to move into the building.

## **Human Resources – Bill Johnstone**

- There were no retirements in December; five are scheduled for January.
- There are currently three open positions within the Authority; two are within the Police department. One position is for a Police Officer in the Eastern District. Six applicants were interviewed for the position and one dropped out. Officer Raymond Tompkins was chosen from the top three applicants for a promotion to an 80-80 officer. Tompkins promotion is scheduled for May.
- The second open position in the Police department is for a Lieutenant in the Southern District. Staff met with POAM representatives on Dec. 1 to negotiate a promotional process for this and future positions. No agreement was reached at the Dec. 1 meeting. Another meeting with POAM is scheduled for Jan. 14.
- The third open position is for a Marketing Director. Staff has developed a job description for a contract employee to develop and implement a marketing plan for the Metroparks.
- Total employee count

<b>Location</b>	<b>Full-Time</b>	<b>Provisional</b>	<b>Seasonal</b>	<b>Total</b>	<b>Percent</b>
Admin Office	44	7	0	51	12.1%
Hudson Mills	34	41	0	75	17.8%
Kensington	48	53	0	101	23.9%
Lake Erie	15	16	0	31	7.3%
Lower Huron	31	24	0	55	13.0%
Metro Beach	20	19	0	39	9.2%
Stony Creek	32	36	2	70	16.6%
<b>TOTAL</b>	<b>224</b>	<b>196</b>	<b>2</b>	<b>422</b>	<b>100.0%</b>

## **Information Systems –**

### **Nolan Clark**

- The final equipment purchases have been made and the equipment is staged.
- The ShoreTel phone vendor incurred problems installing the new system at the Administrative Office. The change over from Avaya was delayed from the end of December to Jan. 4.

## **Community Relations –**

### **Jack Liang**

- Coordinated invitee list and logistics for the public meetings on the draft strategic plan held on Dec. 7 and 15. The goal was to have broad representation of the general public who also had vested interest in the ability of the Metroparks to improve enhancing the quality of life in this region. Participants included the chair of Wayne State University's College of Engineering, the Huron River and Clinton River Watershed Councils executive director, the Detroit Symphony Orchestra's executive vice president, Professor Jack Mogk, representatives from Sen. Carl Levin's office, BASF Wyandotte, Henry Ford Health System and the Macomb County government.
- Worked with park staff and University of Michigan art students to help install their artwork in the Metroparks. This is an evolving relationship with U of M and a meeting is planned with the university to evaluate the past term's activity and areas that can be improved.

## **Planning –**

### **Sue Nyquist**

- The strategic plan has been on the front burner for administrative, community relations, and planning staff. Staff conducted two public forums to present the draft strategic plan and to gather input from public participants. Both meetings had a good cross-section of persons representing different interests and they had a variety of backgrounds.
- As reported at the December Board meeting, the Metroparks received a \$500,000 Michigan Natural Resources Trust Fund grant for constructing three miles of trail at Hudson Mills Metropark. Chief Planner Nyquist would like to thank and congratulate Supervising Park Planner, Jim Kropp for his diligence and hard work towards increasing our score and developing a good working relationship with the MDNRE Grants Management staff. Kropp solicited the appropriate letters of support from local politicians, learned the ins and outs of what constitutes a Metropolitan Statistical Area and enhanced the emphasis of this route and its importance to the region. Without Jim's dedication to building the strongest possible case for this project, the trail may never have been funded.

## **Engineering –**

### **Mike Arens**

#### **Metro Beach**

- Minor punch list items remain to be completed on the South Marina Redevelopment project before the final reimbursement request can be submitted to the MDNRE.
- Staff continues to coordinate repairs of the Squirt Zone's mechanical, plumbing and electrical systems. Turbine pumps have been removed and are being reconditioned by Kerr Pump. The Hellan strainer will be reconditioned; new heater installed; control wiring repaired and systems will be tested.

## **Engineering (con't) – Stony Creek**

- Design of the Water System Rehabilitation project by Anderson, Eckstein and Westrick continues and design drawings are 95 per cent complete. Drafting of proposed water and sewer agreements is also in progress.
- Design of the Boat Launch Ramp Replacement project is largely complete.

## **Wolcott Mill**

- A meeting took place between staff, Anderson, Eckstein and Westrick and the Road Commission of Macomb County at Wolcott Mill to review the Mill Tailrace Repair project. Based on discussions at that meeting staff is reviewing a proposal by the Road Commission to supply a 54 -inch pipe under Wolcott Road up to a bulkhead at the Mill foundation to provide access for future repairs under the building.

## **Indian Springs**

- Staff continues to work with DTE on the proposed SolarCurrents photovoltaic project. A draft easement agreement (necessary to implement the project) is currently being finalized.

## **Kensington**

- The MDOT I -96/Kent Lake Road Detention Basin project bid opening process was postponed by MDOT to address staging issues not associated with the portion of the project within Kensington Metropark. HCMA is scheduling a meeting with MDOT before the project goes out for bid to discuss ongoing questions regarding the earth work quantities.

## **Hudson Mills**

- Design of the Hudson Mills to Dexter Trail, Phase II has begun. Engineering and Planning staff attended a Jan. 5 meeting with village of Dexter officials. The design schedule continues to be coordinated between the parties. The village of Dexter, in coordination with the Washtenaw County Parks and Recreation Commission, is proceeding with the design of their connector trail leading from Warrior Park to the Westridge Development.

## **Lower Huron**

- Engineering and Park staff along with Van Buren Township officials, are reviewing the cause of a large and rising spike in water usage, even after Turtle Cove was closed for the season. Last year's total usage was 900 MGAL (that's 0.9 million gallons; total water and sewer billings were \$4,200), while usage in 2010 (thru September) is 8,600 MGAL (total billings of \$43,800).

## **Willow**

- Design of the North Entrance Reconstruction project is in progress and site drawings are being generated.

## **Oakwoods**

- Staff is coordinating with Mr. Brian Geer, an official with the SeaBees located at Selfridge Air Force Base, on an agreement whereby the SeaBees will commit to building the Fishing Access Site project in 2011.

## **Natural Resources – Paul Muelle**

- Staff continues working through MSDS procedures, pollution prevention and environmental compliance plans and reporting for the new regulations. The effort continues with park staff and the new waste hauler (EQ) to remove hazardous waste from several Metroparks.

## Natural Resources (con't) –

- Staff continues to facilitate the deer management program in several parks. The volunteer component was held at Indian Springs and Huron Meadows Metroparks in December. Both hunts were moderately successful. Sharpshooting at Kensington, Oakwoods Lower Huron and Indian Springs will begin the first week of January.
- The Natural Resource Crew spent time with a contractor removing a autumn olive from the Schmitt Lake property at Indian Springs Metropark in anticipation of opening the property up to the public sometime in the near future.

## Purchasing – Scott Michael

- Solicitations are underway for 2011 contracts. Several projects including securing insurance certificates for contractors and coordinating the alarm systems are two of the larger projects.
- Other projects include: finalizing purchase of brine storage components, purchasing new phone system equipment for the Administrative Office, purchasing winter cross county ski equipment, meeting with golf course equipment supplier regarding contract, starting preliminary research for outsourcing golf course maintenance and working with the Authority's attorney on liquor licensing for Stony Creek, Indian Springs and Metro Beach.
- Purchase orders issued through December 2010

	MAA	SWM	MVR	RHS	JRS	GJA	Grand Total
Jan	\$19,176.50	\$176,455.41	\$146,527.70	\$419,188.42	\$291.40	None	\$761,639.43
Feb	\$341,693.57	\$23,426.46	\$65,921.95	\$183,988.60	\$180,425.47	None	\$795,456.05
Mar	\$625,434.80	\$49,116.54	\$51,583.56	\$106,743.03	\$3,872.06	None	\$836,749.99
Apr	\$718,993.75	\$156,728.04	\$74,840.01	\$123,840.95	\$21,767.80	None	\$1,096,170.55
May	\$31,473.74	\$40,359.58	\$41,080.54	\$43,418.76	\$12,800.33	None	\$169,132.95
June	\$656,953.60	\$44,730.06	\$99,021.51	\$8,523.30	\$15,661.37	\$25,600	\$850,498.84
July	\$108,030.00	\$27,027.98	\$8,836.05	\$14,874.88	\$1,523.95	None	\$160,292.86
Aug	\$838,144.46	\$47,530.42	\$24,085.63	\$33,191.19	\$29,339.54	None	\$972,291.24
Sept	\$73,180.51	\$10,493.50	\$25,165.00	\$126,254.32	\$5,530.00	None	\$240,623.33
Oct	\$156,980.10	\$13,138.59	\$120,071.80	\$8,669.85	\$1,738.00	None	\$300,598.34
Nov	\$12,729.30	\$163,638.40	\$120,071.80	\$14,862.35	\$10,756.00	None	\$322,057.85
Dec	\$132,129.50	\$2,059.43	\$46,095.72	\$10,580.23	\$344.00	None	\$192,208.88

MAA – Mike Arens, SWM – Scott Michaels, MVR – Maria vanrooijen, RHS – Ron Smith, JRS – Jan Schlitters, GJA – Greg Almas

## Police Department – George Phifer

- Metroparks police officers involved in this year's deer culling attended rifle training. All the officers performed well during the training.
- On Dec. 9, officers from the Southfield Police Department arrived at Kensington Metropark searching for a 63-year-old female missing since Dec. 3. A search of the park revealed that the missing person's body was located near Possum Hollow, covered underneath leaves. Southfield Police took over the crime scene which turned into a homicide investigation. The investigation is ongoing.
- On Dec. 29, a 7-year-old boy broke his collarbone when he fell and landed on his shoulder while sledding at Willow Metropark.
- On Dec. 7, Metropark police officers responded to a call regarding a poaching complaint at Wolcott Mill. Sergeant Alexander located a deer that had been shot in the park and subsequently turned over the complaint to the MDNRE. Four subjects were later cited by the MDNRE and released.

- Total police department count

Number of “Assist Other Agency” Runs for Dec 2010		YTD 2010	Dec 2009	YTD Dec 2009	Dec 2008	YTD Dec 2008
Eastern District	6	71	3	80	6	103
Western District	6	54	5	68	2	96
Southern District	1	23	0	31	2	45
TOTAL	13	148	8	179	10	244

**Communications –  
Denise Semion**

- Please see separate marketing update

###



## December 2010 Marketing Report

Sum of Cost			
Activity Type	Activity	Park (8XX)	Total
Advertising	October golf ad for Observer/Eccentric	Hudson Mills	20.00
		Huron Meadows	20.00
		Indian Springs	20.00
		Kensington	20.00
		Lake Erie	20.00
		Stony Creek	20.00
		Willow	20.00
		Wolcott Mill	20.00
Advertising Total			160.00
e-Mail	Approx. 80 cards entered from "enter to win" promotion. Collected 382 addresses from website. From the parks: SC & WM-61, MB - 1 -K-18, HM et al-1, LH et al & LE-2, nearly 23,000 people on email list	AO	
	Fluency Media - E-mail & Social Media, plus email website popup	AO	4,100.00
	Fluency Media - social media/email marketing	AO	2,800.00
e-Mail Total			6,900.00
Interpretive	Provided info to editor of www.examiner.com/detroit on upcoming programs	Metro Beach	
	Created and provided program flyers	Metro Beach	
	Visited schools to promote school programs and all Metroparks	Kensington	
	Meeting in Macomb County with Michigan school garden initiative to discuss programs offered at nature center	Metro Beach	
	Workshop with Science Olympiad coaches to advertise programs	Metro Beach	
	Promote family programs. Detailed monthly program calendars made available in Nature Center and park office. Also sent to Livingston Parent Journal.		
	Kensington		
Interpretive Total			
Miscellaneous	Press release reading fee	AO	211.00
	Photos of Lunch w/Santa at Metro Beach	AO	250.00
	Photography fee - Hudson Mills event	AO	275.00
Miscellaneous Total			736.00
News Release	Swing Society Dances	Metro Beach	
	Interpretive Events December	Hudson Mills	
		Indian Springs	
		Kensington	
		Lake Erie	
		Metro Beach	
		Oakwoods	
		Stony Creek	
	Wolcott Mill		
	Santa Programs	Hudson Mills	
	Indian Springs		
	Kensington		
	Lake Erie		
	Metro Beach		
	Oakwoods		
	Stony Creek		
	Wolcott Mill		
Heritage Holidays	Wolcott Mill		
Create a holiday gift at your Metroparks	Indian Springs		
	Kensington		
	Lake Erie		
	Metro Beach		
	Oakwoods		
Wolcott Mill			
Appreciation Day - Christmas Day	Hudson Mills		
	Huron Meadows		
	Indian Springs		
	Kensington		

# December 2010 Marketing Report

Sum of Cost			
Activity Type	Activity		Total
News Release	Appreciation Day - Christmas Day	Park (8XX) Lake Erie Lower Huron Metro Beach Stony Creek Willow Wolcott Mill	
	Santa and Mrs. Claus at Holiday Lunch	Metro Beach	
	Metroparks: SE Michigan's best stop for cross-country ski trails, equipment rentals	Hudson Mills Huron Meadows Indian Springs Kensington Lake Erie Metro Beach Stony Creek Willow	
	Discover winter's quiet nature at the Metroparks	Hudson Mills Indian Springs Kensington Lake Erie Lower Huron Metro Beach Oakwoods Stony Creek Willow Wolcott Mill	
	Metroparks: Winter sports havens in SE Michigan	Hudson Mills Huron Meadows Indian Springs Kensington Lake Erie Lower Huron Metro Beach Oakwoods Stony Creek Willow Wolcott Mill	
News Release Total			
News Story	Metroparent interview on Heritage Holidays	Wolcott Mill	
	Deer management interview with Spinal Column	AO	
	Interview with Beth Yakman, Hometown news on winter activities	AO	
	Interview with Ursula Walker, Det News, for January story on winter activities	AO	
	Milford Times piglets born	Kensington	
	Livingston County Daily Press - Dave Moilanen	AO	
News Story Total			
Online Store	169 Annual Permits @ \$25 each - \$4,225, 2 Boat Permits @ \$30 each - \$60, 1,135 gift cards & 85 books. Total online sales in December - \$7,473.	AO	
Online Store Total			
Print Materials	Metroparks Map	AO	47,756.00
	Bookmarks	AO	2,901.00
	Metropark Bags	AO	1,826.00
	Gift Card Envelopes	AO	620.00
Print Materials Total			53,103.00
Grand Total			60,899.00





# HURON-CLINTON METROPARKS MONTHLY STATISTICS

DECEMBER 2010

PARK	MONTHLY VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Metro Beach	13,907	12,738	9.2%
Wolcott Mill	1,401	1,153	21.5%
Stony Creek	12,878	12,838	0.3%
Indian Springs	2,689	2,773	-3.0%
Kensington	30,664	29,254	4.8%
Huron Meadows	2,935	2,456	19.5%
Hudson Mills	7,668	8,263	-7.2%
Lower Huron	14,055	14,259	-1.4%
Willow	8,864	10,185	-13.0%
Oakwoods	2,550	2,481	2.8%
Lake Erie	6,341	6,081	4.3%
Monthly TOTALS	103,952	102,481	1.4%

MONTHLY TOLL REVENUE		
Current Year	Previous Year	Change
\$ 25,786	\$ 22,284	15.7%
\$ 25	\$ 65	NA
\$ 51,095	\$ 44,002	16.1%
\$ 5,934	\$ 6,516	-8.9%
\$ 44,189	\$ 46,859	-5.7%
\$ 1,460	\$ 891	63.9%
\$ 13,062	\$ 13,024	0.3%
\$ 13,045	\$ 14,043	-7.1%
\$ 3,145	\$ 248	1168.1%
\$ 2,945	\$ 3,681	-20.0%
\$ 14,937	\$ 15,474	-3.5%
\$ 175,623	\$ 167,087	5.1%

MONTHLY TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 30,026	\$ 31,378	-4.3%
\$ 3,238	\$ 20,545	-84.2%
\$ 56,777	\$ 50,140	13.2%
\$ 10,100	\$ 10,484	-3.7%
\$ 90,151	\$ 84,058	7.2%
\$ 2,947	\$ 1,685	74.9%
\$ 16,520	\$ 19,396	-14.8%
\$ 14,225	\$ 15,320	-7.1%
\$ 6,572	\$ 820	701.5%
\$ 3,960	\$ 4,526	-12.5%
\$ 16,033	\$ 16,979	-5.6%
\$ 250,549	\$ 255,331	-1.9%

PARK	Y-T-D VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Metro Beach	455,956	462,688	-1.5%
Wolcott Mill	33,645	32,747	2.7%
Stony Creek	512,807	496,959	3.2%
Indian Springs	105,412	105,323	0.1%
Kensington	790,028	802,172	-1.5%
Huron Meadows	91,712	82,673	10.9%
Hudson Mills	243,543	237,204	2.7%
Lower Huron	354,518	346,144	2.4%
Willow	212,775	202,331	5.2%
Oakwoods	41,628	43,022	-3.2%
Lake Erie	216,283	221,457	-2.3%
Y-T-D TOTALS	3,058,307	3,032,720	0.8%

Y-T-D TOLL REVENUE		
Current Year	Previous Year	Change
\$ 1,089,900	\$ 952,256	14.5%
\$ 1,995	\$ 1,403	100%
\$ 1,348,238	\$ 1,100,064	22.6%
\$ 218,455	\$ 192,292	13.6%
\$ 1,406,871	\$ 1,199,639	17.3%
\$ 40,778	\$ 24,823	64.3%
\$ 376,132	\$ 321,246	17.1%
\$ 481,201	\$ 390,044	23.4%
\$ 245,526	\$ 161,943	51.6%
\$ 36,575	\$ 36,251	0.9%
\$ 446,561	\$ 377,394	18.3%
\$ 5,692,232	\$ 4,757,355	19.7%

Y-T-D TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 1,812,302	\$ 1,657,456	9.3%
\$ 463,998	\$ 486,278	-4.6%
\$ 2,497,038	\$ 2,322,977	7.5%
\$ 852,911	\$ 885,465	-3.7%
\$ 2,872,208	\$ 2,602,498	10.4%
\$ 808,722	\$ 822,884	-1.7%
\$ 965,393	\$ 956,563	0.9%
\$ 1,498,905	\$ 1,237,546	21.1%
\$ 1,077,200	\$ 951,107	13.3%
\$ 54,376	\$ 52,372	3.8%
\$ 1,570,747	\$ 1,599,550	-1.8%
\$ 14,473,801	\$ 13,574,696	6.6%

Y-T-D Vehicle Entries by Management Unit			
<b>Metro Beach</b>	455,956	462,688	-1.5%
<b>Stony Creek</b> Wolcott Mill	546,452	529,706	3.2%
<b>Kensington</b>	790,028	802,172	-1.5%
<b>Hudson Mills</b> Indian Springs Huron Meadows	440,667	425,200	3.6%
<b>Lower Huron</b> Willow Oakwoods Lake Erie	825,204	812,954	1.5%

Y-T-D Toll Revenue by Management Unit		
\$ 1,089,900	\$ 952,256	14.5%
\$ 1,350,233	\$ 1,101,467	22.6%
\$ 1,406,871	\$ 1,199,639	17.3%
\$ 635,365	\$ 538,361	18.0%
\$ 1,209,863	\$ 965,632	25.3%

Y-T-D Total Revenue by Management Unit		
\$ 1,812,302	\$ 1,657,456	9.3%
\$ 2,961,036	\$ 2,809,255	5.4%
\$ 2,872,208	\$ 2,602,498	10.4%
\$ 2,627,027	\$ 2,664,912	-1.4%
\$ 4,201,228	\$ 3,840,575	9.4%

**ACTIVITY REPORT - GOLF**

GOLF COURSE	MONTHLY ROUNDS		
	Current Year	Previous	Change
Wolcott Mill	0	0	-
Stony Creek	0	0	-
Indian Springs	0	0	-
Kensington	0	0	-
Huron Meadows	0	0	-
Hudson Mills	0	0	-
Willow	0	0	-
Lake Erie	0	0	-
Regulation Subtotal	0	0	-
MB Par 3	0	3	-
L. Huron Par 3	0	0	-
<b>TOTALS</b>	<b>0</b>	<b>3</b>	

ROUNDS Y-T-D		
Current Year	Previous Year	Change
18,677	18,303	2.0%
33,418	31,270	6.9%
23,218	24,579	-5.5%
40,435	34,118	18.5%
27,304	27,951	-2.3%
17,330	18,603	-6.8%
24,660	26,074	-5.4%
22,183	26,104	-15.0%
207,225	207,002	0.1%
16,584	21,253	-22.0%
8,274	11,667	-29.1%
<b>232,083</b>	<b>239,922</b>	

GOLF REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ 365,855	\$ 372,483	-1.8%
\$ 767,286	\$ 820,806	-6.5%
\$ 538,406	\$ 588,330	-8.5%
\$ 751,150	\$ 743,743	1.0%
\$ 646,930	\$ 672,719	-3.8%
\$ 365,583	\$ 403,497	-9.4%
\$ 555,199	\$ 613,296	-9.5%
\$ 467,688	\$ 551,096	-15.1%
\$ 4,458,098	\$ 4,765,970	-6.5%
\$ 82,621	\$ 105,690	-21.8%
\$ 42,574	\$ 60,241	-29.3%
<b>\$ 4,583,293</b>	<b>\$ 4,931,901</b>	<b>-7.1%</b>

**ACTIVITY REPORT - INTERPRETIVE FACILITIES**

FACILITY	VISITORS		
	Current Year	Previous	Change
Metro Beach	2,284	3,281	-30.4%
Wolcott Mill	5,981	2,127	181.2%
Wolcott Farm	2,258	2,381	-5.2%
Stony Creek	9,391	8,031	16.9%
Indian Springs	3,617	2,633	37.4%
EDC	2,740	932	194.0%
Kensington NC	12,031	12,606	-4.6%
Kensington Farm	8,633	8,373	3.1%
Hudson Mills	3,090	3,334	-7.3%
Oakwoods	7,789	9,399	-17.1%
LEMP Museum	6,807	8,166	-16.6%
Mobile Unit	1,032	989	4.3%
<b>TOTALS</b>	<b>65,653</b>	<b>62,252</b>	<b>5.5%</b>

VISITORS Y-T-D		
Current Year	Previous Year	Change
150,667	119,864	25.7%
46,821	43,992	6.4%
91,183	92,048	-0.9%
220,946	252,070	-12.3%
74,378	67,368	10.4%
72,088	45,266	59.3%
337,497	327,286	3.1%
366,989	367,980	-0.3%
44,696	48,322	-7.5%
133,189	140,862	-5.4%
157,867	164,484	-4.0%
25,665	25,427	0.9%
<b>1,721,986</b>	<b>1,694,969</b>	<b>1.6%</b>

REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ 12,818	\$ 12,459	2.9%
\$ 6,533	\$ 6,489	0.7%
\$ 56,248	\$ 68,234	-17.6%
\$ 24,683	\$ 24,328	1.5%
\$ 12,899	\$ 10,359	24.5%
\$ 16,301	\$ 14,122	15.4%
\$ 16,019	\$ 14,513	10.4%
\$ 82,355	\$ 82,425	-0.1%
\$ 9,254	\$ 10,957	-15.5%
\$ 16,834	\$ 14,828	13.5%
\$ 8,523	\$ 8,983	-5.1%
12,689	13,940	-9.0%
<b>\$ 275,156</b>	<b>\$ 281,637</b>	<b>-2.3%</b>

**ACTIVITY REPORT - FINAL SUMMER ACTIVITIES**

SWIMMING	PATRONS		
	Current Year	Previous	Change
Metro Beach	0	0	-
KMP Splash-Blast	0	0	-
Lower Huron	0	0	-
Willow	0	0	NA
Lake Erie	0	0	-
<b>TOTALS</b>	<b>0</b>	<b>0</b>	

PATRONS Y-T-D		
Current Year	Previous Year	Change
59,799	52,387	14.1%
60,195	49,985	20.4%
110,773	88,740	24.8%
21,357	0	NA
47,712	45,758	4.3%
<b>299,836</b>	<b>236,870</b>	

REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ 134,912	\$ 156,456	-13.8%
\$ 199,883	\$ 163,391	22.3%
\$ 740,935	\$ 587,435	26.1%
\$ 77,552	\$ -	NA
\$ 234,301	\$ 223,521	4.8%
<b>\$ 1,387,583</b>	<b>\$ 1,130,803</b>	

PARK	Winter Sports this Month			Winter Sports Y-T-D			Winter Sports October thru December		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
<b>Metro Beach</b>									
XC Skiers	21	0	+ 21	83	184	(101.00)	21	0	+ 21
Ice Skaters	128	0	+ 128	895	896	(1.00)	128	0	+ 128
Ice Fishermen	1,162	380	+ 782	7,901	8,500	(599.00)	1,162	380	+ 782
<b>Stony Creek</b>									
XC Skiers	1,290	0	+ 1290	6,290	4,080	+ 2210	1,290	0	+ 1290
Ice Skaters	0	45	(45.00)	1,157	72	+ 1085	0	45	(45.00)
Sledders	1,260	175	+ 1085	6,402	5,638	+ 764	1,260	175	+ 1085
Ice Fishermen	332	37	+ 295	2,111	849	+ 1262	332	37	+ 295
<b>Indian Springs</b>									
XC Skiers	28	20	+ 8	154	668	(514.00)	154	668	(514.00)
Sledders	229	120	+ 109	1,105	1,355	(250.00)	1,105	1,355	(250.00)
<b>Kensington</b>									
XC Skiers	686	50	+ 636	3,023	1,268	+ 1755	686	50	+ 636
Ice Skaters	815	12	+ 803	3,428	208	+ 3220	815	12	+ 803
Sledders	5,032	130	+ 4902	15,660	2,646	+ 13014	5,032	130	+ 4902
Ice Fishermen	36	8	+ 28	1,203	252	+ 951	36	8	+ 28
<b>Huron Meadows</b>									
XC Skiers	570	20	+ 550	3,877	1,670	+ 2207	3,307	1,650	+ 1657
Ice Fishermen	47	0	+ 47	466	376	+ 90	419	376	+ 43
<b>Hudson Mills</b>									
XC Skiers	265	5	+ 260	2,470	2,215	+ 255	265	5	+ 260
<b>Lower Huron</b>									
Ice Skaters	476	0	+ 476	1,217	860	+ 357	476	0	+ 476
<b>Willow</b>									
XC Skiers	53	7	+ 46	809	888	(79.00)	53	7	+ 46
Ice Skaters	0	0	-	353	563	(210.00)	0	0	-
Sledders	662	30	+ 632	7,440	2,414	+ 5026	662	30	+ 632
<b>Lake Erie</b>									
XC Skiers	8	0	+ 8	34	55	-21	8	0	8
Sledders	20	0	+ 20	154	105	49	20	0	20
Ice Fishermen	2	2	0	1,410	1,430	-20	3	3	0
<b>Totals by Activity</b>				<b>Totals by Activity Y-T-D</b>			<b>Totals by Activity October thru December</b>		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
XC Skiers	2,921	102	+ 2819	16,740	11,028	+ 5712	5,784	2,380	+ 3404
Ice Skaters	1,419	57	+ 1362	7,050	2,599	+ 4451	1,419	57	+ 1362
Sledders	7,203	455	+ 6748	30,761	12,158	+ 18603	8,079	1,690	+ 6389
Ice Fishermen	1,579	427	+ 1152	13,091	11,407	+ 1684	1,952	804	+ 1148

PARK	Seasonal Activities this Month			Seasonal Activities Y-T-D			Seasonal Revenue Y-T-D		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
<b>Metro Beach</b>									
Welsh Center	4	6	(2)	135	150	(15)	\$ 44,450	\$ 48,975	(\$4,525)
Picnic Reservations	0	0	-	538	536	+ 2	\$ 74,780	\$ 68,975	\$5,805
Boat Launches	10	7	+ 3	8,475	9,052	(577)	NA	NA	NA
Marina	0	50	(50)	4,494	4,801	(307)	\$ 85,028	\$ 87,959	(\$2,931)
Mini-Golf	0	0	-	14,940	19,065	(4,125)	\$ 37,158	\$ 47,818	(\$10,660)
<b>Stony Creek</b>									
Disc Golf <sup>1</sup>	NA	NA	NA	NA	NA	NA	\$ 50,032	\$ 51,026	(\$994)
Picnic Reservations	7	9	(2)	424	410	+ 14	\$ 63,250	\$ 71,325	(\$8,075)
Boat Rental	0	0	-	17,001	15,254	+ 1747	\$ 118,465	\$ 112,536	\$5,929
Boat Launches	0	0	-	3,000	2,906	+ 94	NA	NA	NA
<b>Indian Springs</b>									
Picnic Reservations	0	0	-	61	49	+ 12	\$ 9,150	\$ 6,560	\$2,590
EDC Room Rental	5	4	+ 1	51	74	(23)	\$ 51,658	\$ 49,578	\$2,080
<b>Kensington</b>									
Disc Golf (Single Day)	6	19	NA	29,605	13,861	NA	\$ 59,210	\$ 27,722	NA
Disc Golf Annuals sold	8	2	NA	144	25	NA	\$ 7,043	\$ 1,260	NA
Total Disc Golf							\$ 66,253	\$ 28,982	NA
Picnic Reservations	15	12	+ 3	471	477	(6)	\$ 70,845	\$ 71,550	(\$705)
Boat Rental	0	0	-	12,982	13,923	(941)	\$ 120,149	\$ 123,305	(\$3,156)
<b>Huron Meadows</b>									
Picnic Reservations	2	2	0	42	49	(7)	\$ 6,300	\$ 7,120	(\$820)
Boat Rental	0	0	-	465	611	(146)	\$ 5,274	\$ 7,473	(\$2,199)
<b>Hudson Mills</b>									
Disc Golf (Single Day)	185	228		19,394	23,303	NA	\$ 38,788	NA	NA
Disc Golf Annuals sold	7	1	+ 6	212	262	(50)	\$ 10,360	NA	NA
Total Disc Golf							\$ 49,148	\$ 59,328	(\$10,180)
Picnic Reservations	3	2	+ 1	183	170	+ 13	\$ 27,450	\$ 25,525	\$1,925
Canoe Rental <sup>3</sup>	0	0	-	5,621	4,231	+ 1390	\$ 25,271	\$ 25,786	(\$515)
<b>Lower Huron / Willow / Oakwoods</b>									
Picnic Reservations	5	7	(2)	463	383	+ 80	\$ 69,400	\$ 41,775	\$27,625
<b>Lake Erie</b>									
Picnic Reservations	3	4		117	105		\$ 17,700	\$ 16,225	\$1,475
Boat Launches	173	146	+ 27	19,554	22,300	(2,746)	NA	NA	NA
Marina	NA	NA	NA	NA	NA	NA	\$ 194,204	\$ 197,046	(\$2,842)

Note 1: Park staff can account for daily disc golf sales but total use cannot be accurately tracked because many golfers have an annual disc golf pass.

Note 2: Canoe rental revenue is the HCMA percentage of the concessionaire's total revenue.