

ADVANCED AGENDA
Huron-Clinton Metropolitan Authority



Board of Commissioners' Meeting
10:30 a.m., E.S.T., Thursday, March 11, 2010
Administrative Office

1. Chairman's Statement
2. Public Participation
3. Minutes – February 11, 2010 – Regular meeting
 February 11, 2010 – Closed session
 February 24, 2010 – Special meeting
4. Financial Statements – February 2010
5. Vouchers – February 2010
6. Purchases
7. Reports
 - A. Metro Beach Metropark
 1. Bids – Park/Golf course tree plantings (Metro Beach and Stony Creek) (pg. 3)
 2. Proposal – Power distribution system study (pg. 4)
 - B. Wolcott Mill Metropark
 1. Proposed cost share – Wolcott Mill road improvements (pg. 6)
 - C. Stony Creek Metropark
 1. Bids – Eastwood Beach column and roof repairs (pg.7)
 2. Bids – Shoreline protection rip rap (pg.8)
 - D. Kensington Metropark
 1. Trail maintenance agreement – Milford Township (pg. 9)
 2. Bids – Park/Golf course tree plantings (Kensington and Indian Springs) (pg.13)
 3. Bids – Underground storage tank removal, Park service area (pg. 14)
 4. Bids – Farm Center fencing (pg.15)
 5. Report – Martindale Beach bathhouse redevelopment – Contractor claim (pg. 16)
 6. Report – Preliminary engineering study, sewer system improvements (pg. 17)
 7. Resolution – East boat launch grant application (pg. 21)

E. Hudson Mills Metropark

1. Bids – Park/Golf course tree plantings (Hudson Mills, Huron Meadows, Delhi) (pg. 23)
2. Resolution – Hike/Bike trail phase II grant application (pg. 24)

F. Lower Huron Metropark

1. Bids – Park/Golf course tree plantings (Lower Huron, Willow, Lake Erie) (pg. 26)
2. Bids – Service area paving (pg. 27)

G. Lake Erie Metropark

1. Proposed easement – DTE electrical services (pg. 28)

H. Administrative Office

1. Proposed lease amendment – city of Utica/Heritage Park (pg. 35)
2. Status update – Michigan State Fairgrounds (pg. 38)
3. Proposal – Facility condition assessment update, Michigan State Fairgrounds (pg. 39)
4. Entertainment and Dance Program (pg. 48)
5. Donations (2) (pg. 53)
6. Legislative report (pg. 54)

8. Director's comments

9. Commissioners' comments

10. Motion to Adjourn

The next regular meeting of the Board of Commissioner will be held Thursday, April 8, 2010 at Indian Springs Metropark at 10:30 a.m.

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**TABULATION OF BIDS
Picnic Tables and Grills
ITB-10-019**

All Metroparks

Bids opened at 3:00 P.M., March 03, 2010

Scope of Work: Furnish, deliver, and provide 65 picnic tables , 35 standard picnic grills and 6 giant single surface picnic grills to Metro Beach, Stony Creek, Kensington, Hudson Mills, and Willow Metroparks.

Bidder	Picnic Tables	Picnic Tables Wheelchair Accessible	Grills	Giant Grills
Quantity	55	10	35	6
Jamestown Advanced Products, Corp. Products, Corp. Jamestown, NY	\$10,175.00	\$1,850.00	\$2,940.00	\$1,140.00
R.J Thomas Mfg. Co., Inc. Cherokee, IA	\$14,631.10	\$3,047.20	\$4,095.00	\$1,238.40
Outdoor Fun Store Canton, MI	\$14,190.00	\$2,830.00	\$4,585.00	\$2,514.00
Miracle Recreation of Michigan Okemos, MI	\$15,675.00	\$3,294.00	\$5,790.05	\$2,310.00
Madalyn's Contracting Berkley, MI	\$18,810.00	\$3,420.00	\$5,775.00	\$1,950.00
Play Environments, Inc. Holland, MI	N/B	N/B	\$6,055.00 \$5,355.00	\$2,400.00 \$1,680.00

RECOMMENDATION: Made by Purchasing Manager Michael and Staff, Prepared by Buyer Ron
Buyer Ron Smith, total award be made Jamestown Advanced Products Corporation

NOTE: Invitations to bid were posted on Michigan Intergovernmental Trade Network and sent to 20
received by 56 companies

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TABULATION OF BIDS ITB-10-0017

SAFETY SURFACE 11 Metroparks

Bids opened at 2:00 P.M., Tuesday, March 2, 2010

Scope of Work:

Furnish, and deliver an estimated 2,350 cubic yards of Wood Fiber Safety Surface material to be used under play ground equipment.

<u>Bidders</u>	<u>City</u>	<u>Amount</u>
Putt, Inc dba Salzburg Landscape Supply	Freeland, MI	<u>\$31,701.50</u>
Playworld Midstates	Clinton Twp, MI	\$34,639.00
Putts Products and Services	Auburn, MI	\$35,250.00
Brink Wood Products, Inc.	Byron Center, MI	\$35,743.50
Owen Tree Service	Attica, MI	\$39,362.50
Superior Play, L.L.C.	Brighton, MI	\$40,067.50
	Alternate	\$45,801.50
GameTime in care of Sinclair Recreation	Holland, MI	\$42,770.00
The Fibar Group, LLC	Armonk, NY	\$44,038.00
Spurt Industries	Zeeland, MI	\$52,052.50

RECOMMENDATION: Made by Purchasing Manager and Staff, Prepared by Buyer Ron Smith:
Award be made to Putt, Inc dba Salzburg Landscape Supply.

METHOD OF AWARD: Based on total award.

Notes:

INVITATION FOR BIDS WERE POSTED ON MICHIGAN INTER GOVERNMENTAL WEBSITE AND WERE SENT TO 53 REGISTERED SUPPLIERS

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TABULATION OF BIDS PROJECT NO. 500-10D

Park/Golf Course Tree Plantings Metro Beach and Stony Creek Metroparks Macomb County, Michigan

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Work to include the furnishing and installation of approximately 90 trees at various locations throughout park and golf course areas in Metro Beach Metropark (including the North Marina, Day Sail, former Group Rental and Nature areas) and Stony Creek Metropark (including Golf Course, Oak Grove and Gladeview Disc Golf areas).

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Greg Davis Landscape Services, Inc.	Grosse Pte. Woods	\$14,462.00
2. Margolis Companies, Inc.	Ypsilanti	\$16,355.00
3. B & L Landscaping, Inc.	Oak Park	\$16,698.00
4. Chas. F. Irish Co., Inc.	Warren	\$16,940.00
5. R.C. Tuttle Refinishing Company	Milford	\$17,625.00
6. Crimboli Nursery, Inc.	Canton	\$18,030.00
7. Agroscaping, Inc.	Swartz Creek	\$19,225.00
8. A.B.L. Landscaping	Livonia	\$19,734.70
9. Michigan Lawn Maintenance, Inc.	Columbus	\$20,757.13
10. Weyand Bros., Inc.	Saginaw	\$21,410.00
11. F.J. LaFontaine & Sons Landscaping Co.	Farmington	\$22,698.00
12. LandTech, LLC	Holland	\$22,918.00
13. Great Lakes Landscaping & Construction, Inc.	Warren	\$23,915.00
14. Marine City Nursery Company	China	\$24,125.00
15. KLM Landscape & Snow, LLC	Romeo	\$24,960.00
16. Hi-Tech Landscaping	Brighton	\$25,575.00
Budget Amount for Contract Services		
Metro Beach Tree Plantings		\$10,000.00
Stony Creek Tree Plantings		<u>\$10,000.00</u>
Total Budget Amount		\$20,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Greg Davis Landscape Services, Inc., in the total amount of \$14,462.00.

It is further recommended that the difference between low bid and Budget Amount not be returned to Reserves at this time but applied to additional needed tree plantings at various locations in Metro Beach and Stony Creek Metroparks under the recommended contract.

The following contractors obtained bidding documents but did not submit a proposal:

James Brothers Landscape, Brownstown
Weatherain, Highland

Sue's Landscaping, Walled Lake
Advanced Underground, Westland

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PROPOSAL

Engineering Study - Power Distribution System Metro Beach Metropark Macomb County, Michigan

The electrical distribution system at Metro Beach is owned and operated by the Authority, and electrical power is purchased from DTE Energy at primary wholesale rates. It is a 4,800-volt system and it includes numerous transformers, switches and overcurrent devices, along with several miles of electrical conductor and wireways.

The system was constructed in 1949. Over the years, and particularly in the last two decades, numerous revisions and additions to the system have been made in support of new construction and renovations at Metro Beach. The system was last comprehensively reviewed in 1994. Electrical load flow analysis was performed, fusing was verified for safety and performance, and the master electrical (one-line) diagram was updated.

Since that time, a number of changes have been made to the system which may cause inadequate overcurrent control, damage to facilities, and safety issues. Problems with inadequate fusing were recently discovered at the main switchhouse when the new South Marina facilities were energized late last year. These problems brought into question the adequacy of fusing throughout the system. Also, new requirements in the National Electrical Code stipulate that arc flashes at all switchgear up to 15,000 volts capacity be calculated, and appropriate warnings be provided on the on-line diagram and at equipment locations for personnel safety purposes.

In response to our request, the engineering firm of J. A. Lombardo and Associates, Inc. has submitted the attached proposal dated February 22, 2010 in the lump sum amount of \$15,700 to provide an analysis of the power distribution system. The scope of work includes determination of fault currents, coordination of overcurrent device, arc flash analyses, preparation of a report with recommendations, and revision of the one-line diagram. J. A. Lombardo has performed electrical system design and analyses at Metro Beach in the past and has in-depth knowledge of the system.

Recommendation: Prepared by Staff and made by Chief Engineer Arens.

It is recommended that the Board of Commissioners accept the proposal of J. A. Lombardo and Associates, Inc. (attached) in the amount of \$15,700 to perform the Engineering Study of the Power Distribution System.

Note: The problems with the power distribution system came to light in late 2009, after preparation of the 2010 Budget. Therefore no funds were designated for this project in the 2010 Engineering Budget. If the proposal is accepted, a transfer of funds from the Reserves for Future Contingencies Account in the amount of \$16,000 will be necessary to fund the engineering study, plus project administration costs.

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February 22, 2010

Mr. Michael Arens, P.E.
Huron-Clinton Metropolitan Authority
13000 High Ridge Drive
Brighton, MI 48116-9058

RE: Power Distribution System Study
Metro Beach Metropark

Dear Mr. Arens:

We are pleased to submit this proposal for professional engineering services to perform an analysis the electrical power distribution system at Metro Beach Metropark. The study would include calculation of short circuit fault currents at each 4,800 volt switch or bus, and overcurrent device coordination for the 4,800 volt equipment and the main switch at the 208 volt power panels. The power system analysis will be performed using the SKM Power Tools suite of computer programs. The scope of the proposed project will include:

- Review the existing facility one line diagram
- Review facility power bills to obtain a load profile
- Obtain power source impedance and available fault current from DTE Energy
- Input data for power system components into the power analysis program
- Calculate fault current at each 4,800 volt switch or bus
- Perform overcurrent device coordination study
- Calculate arc flash values at 4,800 volt switches and 120/208 volt power panels
- Prepare a report summarizing the study results
 - Describe system problems
 - Describe system capacity and present loads
 - Provide recommendations for system changes
- Update the facility one line diagram to incorporate study results

We propose to provide the above services for a lump sum fee of \$15,700 invoiced monthly, based on an estimated percent complete. We would expect to complete this study eight weeks after receipt of the authorization to proceed. This proposal is open for acceptance for 60 days.

We appreciate being given this opportunity to provide engineering services to the Huron-Clinton Metropolitan Authority. Please let me know if you have any questions or require any additional information.

Sincerely,

Joseph A. Lombardo, P.E.

COST SHARE REQUEST

Wolcott Road Improvements Wolcott Mill Metropark Macomb County, MI

As reported at the February 11, 2010 meeting of the Board of Commissioners, Ray Township has requested the Authority's participation in sharing the cost of improving a 0.7- mile section of Wolcott Road, between 31 Mile Road and the entrance of the Wolcott Farm Center. The existing roadway is aggregate-surfaced and is in poor condition at this time.

The proposed project will provide furnishing, spreading and compaction of 8 inches of crushed limestone. It will be undertaken by the Road Commission of Macomb County (RCMC), which budgeted for the project in 2010. The RCMC's current cost per mile for aggregate road improvements is \$63,500. The RCMC will split the total cost of the improvement project between Ray Township and RCMC on a 50/50 basis, and the Authority's contribution would be part of Ray Township's cost share. Ray Township originally requested the Authority's participation at the amount of \$26,987.50.

Staff has negotiated this proposed cost share with Ray Township, and the Township is agreeable to allocating the cost share on a road-frontage basis. Based on that, the cost share would be \$11,113.

The Authority has cost-shared in road improvement projects in the past. In 2006, the Authority cost-shared in the improvement of Ray Center Road from 26 Mile Road to the Golf Course Entrance in the amount of \$15,000.

Improvements to Wolcott Road in near the Farm Center entrance would improve the experience of the approximately 92,000 visitors (2009 figures) the Farm Center receives each year. Approximately 1/3 of Farm Center visitors enter the facility from 31 Mile Road. The portion of Wolcott Road south of the Farm Center entrance was improved by RCMC a few years ago.

Recommendation: Prepared by Chief Engineer Arens and made by Staff

It is recommended that the Board of Commissioners approve the Wolcott Road Improvement Project Cost Share in the amount of \$11,113.

Note: Staff was not aware of this request in 2009 and therefore did not include it in the 2010 Budget. If the Cost Share is approved, an appropriation from the Reserve for Future Contingencies Account in the amount of \$11,200 will be necessary to fund the project.

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TABULATION OF BIDS PROJECT NO. 709-09T

Eastwood Beach Column and Roof Repairs Stony Creek Metropark Macomb County, Michigan

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Project includes the removal and replacement of 4 structural concrete columns, removal of a 2,730 square foot section of the existing concrete waffle-slab roof overhang, removal of the existing 1,520 square foot concrete shade structure entrance, replacement of rain conductors, reconstruction of existing concrete surfaces and details, replacement of existing roof with new EPDM roofing system and insulation, installation of 23 new roof skylights, removal and replacement of selected areas of plaza concrete, and removal and replacement of existing exterior lights, conduit and wiring.

Existing columns are cracked and at risk of failure; rain conductors are plugged and/or have failed; existing lighting and roof systems are deteriorated and failing; and architectural improvements including skylights and removal of excessive roof overhangs are necessary to update and improve the appearance of the building.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Bernco, Inc.	St. Clair Shores	\$252,800.00
2. Cedroni Associates, Inc.	Utica	\$288,000.00
3. Oscar W. Larson Company	Clarkston	\$323,498.00
4. DRV Contractors, LLC	Shelby Township	\$364,730.00
5. Hicks Construction Co., Inc.	Shelby Township	\$379,790.00
6. BRIVAR Construction Company	Brighton	\$408,275.00
7. National Restoration, Inc.	Keego Harbor	\$474,465.00
8. M-One Limited, Inc.	Detroit	\$743,584.00
Budget Amount for Contract Services		\$600,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Bernco, Inc., in the total amount of \$252,800.00.

The following contractors obtained bidding documents but did not submit a proposal:
Primary Electric, Inc.

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TABULATION OF BIDS

**Shoreline Rip Rap Protection
Stony Creek Metropark
Macomb County, Michigan**

Scope of Work: Provide approximately 560 lineal feet of shoreline rip rap protection along the on Stony Lake near the Lakeview Picnic Area. Existing rip rap, consisting of large concrete slabs containing protruding steel reinforcing bars, is eroding, unstable and potentially unsafe. Existing concrete will be broken up and re-set, rebars will be removed and new limestone riprap will be placed over existing.

<u>Contractor</u>	<u>City</u>	<u>Total</u>
1. Dynasty Paving, Inc.	Washington Township	\$15,445.00
2. DeBuck Construction, Inc.	Shelby Township	\$19,900.00
3. Posen Construction, Inc.	Shelby Township	\$33,865.00
Budget Amount for Contract Services		\$40,000.00
Proposed Work Order Amount		
Contract Amount – Dynasty Paving, Inc. (Rounded)		\$16,000.00
Force Account/ Contract Administration		<u>\$ 4,000.00</u>
Total Work Order Amount		\$20,000.00
Funds to be Returned to the Reserve Account		\$20,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that a Purchase Order be issued to the low bidder, Dynasty Paving, Inc. in the amount of \$15,445.00. It is further recommended that \$20,000.00 of Capital Improvement funds be returned to the Reserve Account as detailed above.

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**HURON-CLINTON METROPOLITAN AUTHORITY
INTER-OFFICE COMMUNICATION**

TO: Jayne Miller, Director
FROM: David Moilanen, Deputy Director
DATE: March 5, 2010
SUBJECT: Hike/Bike Trail Maintenance & Repair Agreement – Milford Township

Attached is a copy of the proposed 2010 Trail Maintenance & Repair Agreement for grass cutting, sweeping, garbage pick-up, removal of tree limbs and debris from the trail, as well as safety patrol of the trail between HCMA and Milford Township, which is located in and contiguous to Kensington Metropark.

The parties agree that when maintenance work is performed, the cost share will be two-thirds for the Township and one-third for HCMA. HCMA will patrol the trail south of General Motors Road and the cost will be split 50-50 between the Township and HCMA.

This contract will be in effect April 15, 2010 through October 31, 2010.

The Authority will be reimbursed for its share of the trail maintenance and patrol costs at the rates listed in the contract.

RECOMMENDATION:

Prepared by Deputy Director Moilanen and made by staff.

It is recommended that the Board of Commissioners approve the Trail Maintenance and Repair Agreement with the Charter Township of Milford for April 15, 2010 through October 31, 2010.

David C. Moilanen
Deputy Director

DCM:njk

ANNUAL TRAIL MAINTENANCE AND REPAIR CONTRACT

CHARTER TOWNSHIP OF MILFORD

HURON-CLINTON METROPOLITAN AUTHORITY

THIS AGREEMENT, made and entered into this 18TH day of FEBRUARY, 2010 by and between the CHARTER TOWNSHIP OF MILFORD, a Michigan municipal corporation, whose address is 1100 Atlantic, Milford, Michigan 48381 (the "Township") and the HURON-CLINTON METROPOLITAN AUTHORITY, a Michigan public body corporate organized and operating under the provisions of Act 147, Public Acts of Michigan, 1939, as amended, whose address is 13000 High Ridge Drive, Brighton, Michigan, 48114 ("HCMA").

WHEREAS, the Township and HCMA have entered into an agreement entitled the "Repair & Maintenance Agreement - Milford Kensington Trail" (the "Agreement"), dated 2/18/10; and

WHEREAS, the Township is the owner of a non-motorized trail located in HCMA's Kensington Metropark, Milford Township, Oakland County, Michigan, referred to as the "Milford-Kensington Trail" in the Agreement (the "Trail"); and

WHEREAS, the Authority owns, operates and maintains Kensington Metropark (the "Metropark") which is contiguous to the Trail; and

WHEREAS, the Agreement contemplates the negotiation of a separate Annual Trail maintenance and Repair Contract ("Contract") by the HCMA and the Township, and the Authority is adequately staffed and equipped to provide trail maintenance and repair services, and is willing to do so upon certain conditions;

NOW, THEREFORE, the parties hereto agree as follows. The services provided by the HCMA shall be in accordance with standards applied throughout Kensington Metropark,

1. During the term of this contract, the Authority agrees to provide the following maintenance services (the "Services") on the path:
 - a. Grass cutting on the trail margins.
 - b. Brooming/sweeping of the trail.
 - c. Weekly garbage pick-up.
 - d. Removal of tree limbs, blockages and debris from the trail.
 - e. Other minor maintenance and repair including pavement marking, crack filling, asphalt patching, shoulder repairs and minor repairs to trail structures.
 1. When minor repairs are estimated to exceed \$5,000, HCMA will notify and consult with the Township before proceeding with repairs.
 - f. Patrolling of the trail south of General Motors Road including and not limited to Public Service Attendants and Metropark Police Officers. Response to emergency calls, participants call (248) 685-1561. This arrangement does not exclude the right of the Township to provide similar or supplemental public safety services.
2. The Township agrees to maintain the insurance coverages described below and to indemnify and hold harmless the Authority, its Commissioners, officers, officials, agents, volunteers and employees against any and all claims, suits, losses (including attorneys' fees), damage or injury to persons or property of whatever kind or nature, whether direct or indirect, arising out of or in connection with performance of the

Services or otherwise in connection with performance of the Services or otherwise in connection with this Contract. The Township shall procure at its own expense Comprehensive General Liability Insurance coverage, including personal injury liability and property damage liability coverage, together with Broad Form Contractual Insurance coverage sufficient to protect the Township and the Authority, its Commissioners, officers, agents and employees from any claims for damage to property and for personal injuries which may arise in connection with performance of the Services or otherwise in connection with this Contract. A Certificate or Certificates of Insurance describing the coverages required hereunder must be furnished to the Authority by the Township showing all premiums paid prior to the provision of any Services by the Authority. The Certificate of Insurance must name the Authority as an "Additional Insured" in relation to the maintenance of the Trail. The insurance policy or policies that contain an endorsement providing for furnishing the Authority thirty (30) days' written notice prior to any material change, termination or cancellation of the insurance policy or policies. The Township shall provide Comprehensive General Liability insurance with the following limits of liability:

<i>Bodily Injury Liability</i>	<i>\$1,000,000 each occurrence</i> <i>\$1,000,000 aggregate</i>
<i>Property Damage Liability</i>	<i>\$100,000 each occurrence</i> <i>\$100,000 aggregate</i>

The Broad Form Contractual Insurance shall provide coverage in the amount of \$1,000,000.

It is expressly understood and agreed by and between the parties that the liability of the Township hereunder shall not be limited to the aforementioned insurance coverage.

3. This Contract shall become effective upon execution by the duly authorized agents of the parties, and shall remain in effect from April 15, 2010 through October 31, 2010 unless and until thirty (30) days after either party shall notify the other party in writing of its election to terminate.
4. It is further agreed that the Township will reimburse the Authority for the services listed below against the Authority's invoice for the period beginning the 15th day of April, 2010 and ending the last day of October, 2010 at the following rates:
 - i. Full-Time employee labor wages @ \$50.42 per hour.
 - ii. Seasonal employee labor wages @ \$12.38 per hour/\$18.48/O.T.
 - iii. Equipment rates @\$85.00 per 8-hour period.
 - iv. Material, supplies or contract services at best available prices.
 - v. Full-time police wages @ \$53.35 per hour.
 - vi. Part-time police wages @ \$32.98 per hour.
 - vii. Public Safety Attendant wages @ \$8.50 per hour.

The parties agree that when maintenance work is done the township, the cost share will be 2/3 for the Township and 1/3 for HCMA. Further, the parties agree that the cost share for patrolling the portion of the trail south of General Motors Road will be ½ for the Township and ½ for HCMA.

IN WITNESS WHEREOF, the parties have caused these presents to be executed and delivered by their duly authorized officers on the date first given above.

HURON-CLINTON METROPOLITAN AUTHORITY

CHARTER TOWNSHIP OF
MILFORD

By: _____
Harry E. Lester
Chairman

By: Donald Green
Donald Green
Supervisor

By: _____
Anthony V. Marrocco
Secretary

By: Colleen Schwartz
Colleen Schwartz
Clerk

TABULATION OF BIDS PROJECT NO. 500-10E

Park/Golf Course Tree Plantings Kensington and Indian Springs Metroparks Oakland County, Michigan

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Work to include the furnishing and installation of approximately 66 trees and 118 grasses/perennials at various locations throughout park and golf course areas in Kensington Metropark (Golf Course, Playfield, East and West Boat Launch areas) and Indian Springs Metropark (Golf Course and Adventure Playground).

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. R.C. Tuttle Refinishing Company	Milford	\$14,977.80
2. Greg Davis Landscape Services, Inc.	Grosse Pte. Woods	\$15,263.00
3. Crimboli Nursery, Inc.	Canton	\$17,554.00
4. B & L Landscaping, Inc.	Oak Park	\$18,227.00
5. Ann Arbor/Landscaping, Inc.	Ann Arbor	\$18,385.50
6. Margolis Companies, Inc.	Ypsilanti	\$18,453.00
7. Agroscaping, Inc.	Swartz Creek	\$19,190.50
8. KLM Scape & Snow, LLC	Romeo	\$21,306.00
9. LandTech, LLC	Holland	\$21,444.50
10. Chas. F. Irish Co., Inc.	Warren	\$21,588.00
11. F.J. LaFontaine & Sons Landscaping Co.	Farmington	\$21,983.03
12. Weyand Bros., Inc.	Saginaw	\$22,896.50
13. Great Lakes Landscaping & Construction, Inc.	Warren	\$23,680.50
14. Hi-Tech Landscaping	Brighton	\$25,135.00
15. Underwood Nursery, LLC	Adrian	\$25,917.75
16. A.B.L. Landscaping, Inc.	Livonia	\$28,466.54
17. Marine City Nursery Company	China	\$31,224.00
Budget Amount for Contract Services		
Kensington Tree Plantings		\$10,000.00
Indian Springs Tree Plantings		<u>\$12,000.00</u>
Total Budget Amount		\$22,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, R.C. Tuttle Refinishing Company, in the total amount of \$14,977.80.

It is further recommended that the difference between low bid and Budget Amount not be returned to Reserves at this time but applied to additional needed tree plantings at various locations in Kensington and Indian Springs Metroparks under the recommended contract.

The following contractors obtained bidding documents but did not submit a proposal:

James Brothers Landscape, Brownstown	Sue's Landscaping, Walled Lake
More Plants, Dexter	Weatherain, Highland
Summit Transport, New Hudson	Advanced Underground, Westland

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TABULATION OF BIDS PROJECT NO. 504-09Z

**Underground Storage Tank (UST) Removal
Park Service Area
Kensington Metropark
Oakland County, Michigan**

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Project includes the removal and proper disposal of 3 existing USTs and associated appurtenances at the Park Service Area; include removal and disposal of up to 100 cubic yards of assumed contaminated material, backfill and compaction of former UST site; construction of a new concrete pad to receive an above ground storage tank (AST) (to be furnished and installed by others).

Existing USTs (2- 8,000 gallon and 1- 4,000 gallon fiberglass tanks) are faulty and are planned for replacement with a reconditioned 6,000 gallon AST which was received as a donation by the Authority on November 12, 2009. A project to transport and recondition the AST, construct support facilities, place and install the AST and remove the existing USTs was also approved by the Board of Commissioners on November 12, 2009, in the total amount of \$60,000.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Matzak, Inc.	Ray Township	\$31,999.75
2. Dean Marine & Excavating, Inc.	Harrison Township	\$35,441.35
3. H. Domine Enterprises, Inc.	Brownstown	\$40,353.42
4. Wm. R. Curtis, Inc.	Commerce Township	\$43,984.00
Budget Amount for Contract Services		\$35,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Matzak, Inc., in the total amount of \$31,999.75.

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TABULATION OF BIDS

**Fence Enclosure, Farm Center
Kensington Metropark
Oakland County, Michigan**

Scope of Work: Provide approximately 1,700 lineal feet of 8-foot high deer fencing to enclose the pumpkin/ vegetable garden at the Farm Center. Include concrete-set steel line posts and two 20-foot gates; remove existing deteriorated and inadequate fencing. The garden, which supports pumpkin/ vegetable growing and sales for the Farm Center's fall programs, is unprotected from damage by deer.

<u>Contractor</u>	<u>City</u>	<u>Total</u>
1. American Fence & Supply Co., Inc.	Warren	\$13,355.81
2. Michigan Fence & Supply, Inc.	Harrison Twp.	\$14,808.00
3. Custom Fence, Inc.	Marquette	\$19,170.00
4. Riteway Fence., Inc.	Sterling Heights	\$25,834.00
Budget Amount for Contract Services		\$16,000.00
Proposed Work Order Amount		
Contract Amount – American Fence & Supply Co. (Rounded)		\$14,000.00
Contract Administration		<u>\$ 1,000.00</u>
Total Work Order Amount		\$15,000.00
Funds to be Returned to the Reserve Account		\$ 1,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that a Purchase Order be issued to the low bidder, American Fence & Supply Co., Inc. in the amount of \$13,355.81. It is further recommended that \$1,000.00 of Capital Improvement funds be returned to the Reserve Account as detailed above.

Meeting of March 11, 2010

REPORT

Contractor Claim

Martindale Bathhouse Redevelopment, Project No. 504-08R

Kensington Metropark

Oakland County, Michigan

At its December 11, 2008 meeting, the Board of Commissions awarded a contract to redevelop the Bathhouse and Concession Buildings at Martindale Beach. The contract was awarded to Braun Construction Group of Farmington Hills in the amount of \$2,625,000. At this time the project is approximately 90 percent complete. The buildings are nearing the punch list stage, site work is nearly complete, and the project is on track for completion before the summer use season begins.

Change Order No. 1 in the amount of \$69,622.50 was authorized by the Board of Commissioners on May 14, 2009. The majority of this Change Order related to removal and disposal of unforeseen contaminated material encountered on the site. Since that time, a total of \$8,374.94 of additional changes have been authorized. These changes bring the total current contract amount to \$2,702,997.44, a 3% increase over the original contract amount.

During construction of underground storm and utility systems, extensive groundwater was encountered, creating significant dewatering, excavating and scheduling problems for the contractor. Because of these problems, the contractor has claimed that the groundwater represents an unforeseen condition and has submitted a claim in the total amount of \$175,923.36. Summary cost breakdown, and associated contractors claiming to have incurred added costs, are as follows:

<u>Description</u>	<u>Contractor/ Subcontractor</u>	<u>Amount</u>
Fuel Consumption	Chapp & Bushey Oil Co.	\$14,467.01
Dewatering Pump Rental	Thompson Pump Co.	\$63,518.10
Excavation Work	Aielli Construction Co.	\$96,020.20
Misc. Geotechnical and Matl.	Braun Construction Co.	<u>\$ 1,918.05</u>
		\$175,923.36

Staff has reviewed this claim and has concluded, based on information submitted, that the majority of the claim is invalid. The contract documents contain 21 soil borings throughout the site, which indicate groundwater generally ranging from 2 to 9 feet below ground, and predominantly sandy/ gravelly soils. The contract documents also include numerous and clear indications that difficulty with groundwater seepage, excavation stability, soil sloughing, running ground and other groundwater conditions can be expected. Therefore Engineering staff believes that the conditions encountered were not unforeseen but, in fact, are well-documented in the contract.

Staff is currently negotiating with the contractor on the claim and has requested additional information from them.

Recommendation: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners receive and file this report.

REPORT

Preliminary Engineering Services Sanitary Sewer Improvements, Wastewater Treatment Plant Decommissioning Kensington Metropark Oakland County, Michigan

At the July 9, 2009 meeting of the Board of Commissioners, the engineering firm of Stantec, Inc. was retained to provide preliminary engineering services for a project to improve the sanitary sewer system in Kensington Metropark. The project will include repairs and upgrades of existing elements of the system, including two pump stations and existing sewer main; construction of a new force main under Kent Lake; construction of a new force main to connect into the Southeast Milford Township Sewer Interceptor; and decommissioning of the existing wastewater treatment plant.

The scope of preliminary engineering services included an evaluation of alternatives for the proposed transmission system; providing of a basis of design for pump station improvements and equalization; performance of a condition assessment of certain portions of the existing system; definition of the scope of the project; preparation of an estimate of cost; and the providing of a basis of design for final engineering.

As reported in the past, the Authority agreed in 2004 to be specially assessed to connect into Milford Township's sewer system in the amount of \$197,121. Connection to the Milford Township system will allow the Authority to decommission its existing, obsolete wastewater treatment plant (WWTP) that serves Kensington Metropark. The Michigan Department of Environmental Quality (MDEQ) re-issued the groundwater discharge permit for the Kensington WWTP on June 11, 2009, with the understanding that the Authority will connect into the Milford Township system as soon as possible. Staff is currently working with the Edward C. Levy toward the development of a temporary easement for the construction, operation and use of a temporary sewer main across Levy's property, in order to connect to the Milford system.

Stantec has completed the preliminary engineering study at this time. The study has concluded that the existing 6" force main under Kent Lake should be replaced due to its age and deterioration; and it identified upgrades and repairs needed to the existing Maple Beach and East Boat Launch Pump Stations, as well as other components of the system. It has identified a preliminary route and design for the approximately 9,000-foot force main connecting the Kensington sewer system into the Milford system. The study also performed an alternatives analysis to confirm that connecting into the Milford system is less costly than constructing and operating a new WWTP, and it prepared detailed cost estimates of the planned improvements. The Executive Summary of the report is attached.

Staff has requested Stantec's proposal for engineering design services for the project, for presentation to the Board of Commissioners for consideration at a later date. As an essential component of park infrastructure having a replacement cost in excess of \$200,000, project funding through our Supplemental Major Maintenance Reserve Account will be recommended.

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.
It is recommended that the Board of Commissioners receive and file this report.



REPORT

WASTEWATER SYSTEM IMPROVEMENTS FEASIBILITY ANALYSIS AND PRELIMINARY DESIGN

**HURON CLINTON METROPOLITAN
AUTHORITY**

FEBRUARY 2010

Prepared By:

Stantec Consulting Michigan Inc.
3959 Research Park Drive
Ann Arbor, Michigan 48108

February 2010

Project No.: 2075088703

**WASTEWATER SYSTEM IMPROVEMENTS
FEASIBILITY ANALYSIS AND PRELIMINARY DESIGN REPORT
HURON CLINTON METROPOLITAN AUTHORITY****Executive Summary**

Huron Clinton Metro-parks Authority (HCMA) retained Stantec Consulting Michigan (Stantec), to perform a feasibility analysis and develop preliminary design basis for specific improvements related to the Kensington Metropark Wastewater Treatment Plant (WWTP) and associated sewer collection system.

The WWTP, in its current condition, has deteriorated and only provides primary level treatment. Even though the Michigan Department of Natural Resources and Environment (Michigan DNRE) has granted a renewal of the existing WWTP discharge permit, new permit conditions are expected to warrant significant upgrades to the existing WWTP processes.

In generating this feasibility analysis and preliminary design basis report, Stantec has performed field visits, initiated discussions with HCMA staff, reviewed historical flows to the WWTP, and reviewed as-built drawings of the WWTP and pump stations. This report summarizes the work efforts and presents the findings and recommendations of this endeavor. Details on methodologies, assumptions, findings, and funding sources are discussed throughout this report.

Per discussions with HCMA alternatives were evaluated to address improvements to the WWTP as well as the existing Maple Beach forcemain. The economic feasibility of the evaluated alternatives was conducted by performing a cost effective analysis. In specific, this report evaluated the following improvements:

- Connection to Milford sewer system and related improvements (pump station upgrades, new forcemain, and decommissioning of the WWTP).
- Upgrade the existing wastewater Treatment Plant
- Condition of the Maple Beach Pump Station 6-inch forcemain which currently runs under Kent Lake.
- Condition assessment of two pump stations (East Boat Launch and Maple Beach pump stations).

Based on feasibility as well as constructability analysis the following items were recommended:

- Connect the existing sewer collection to the Milford sewer system as follows:
 - Upgrade the pumping system at the East Boat Launch Pump station
 - Abandon the existing wastewater treatment plant.

**WASTEWATER SYSTEM IMPROVEMENTS
FEASIBILITY ANALYSIS AND PRELIMINARY DESIGN REPORT
HURON CLINTON METROPOLITAN AUTHORITY
EXECUTIVE SUMMARY
February 2010**

- Construct a new 6-inch force main (approximately 9130 feet) via open cut construction
- Replace the Maple Beach Force main with a new parallel main via a combination of directional drill (approximately 1425 feet) and open cut construction (approximately 700 feet).
- Implement architectural, electrical and pumping improvements at the East Boat Launch and the Maple Beach Pump stations.

Stantec's opinion of probable cost for the above recommendations is summarized in **Table E.1**.

**TABLE E.1
SUMMARY OF RECOMMENDED IMPROVEMENTS**

IMPROVEMENTS	OPINION OF PROBABLE COST (2009 DOLLARS)
Connection to the Milford System	
East Boat Launch Pump Station- Pumping Upgrades	\$231,000
East Boat Launch Pump Station-Equalization Basin	\$119,000
Wastewater Treatment Plant Decommissioning	\$135,000
New Forcemain	\$474,000
Connection to the Milford System-Construction Total	\$959,000
SAD and Connection Costs	\$450,000
Connection to the Milford System-Total	\$1,409,000
New Maple Beach Forcemain	\$218,000
Pump Stations Condition Assessment	
East Boat Launch Improvement	\$530,000*
Maple Beach Pump Station Improvements	\$272,000
Pump Stations Condition Assessment	\$802,000

**Includes 231,000 in pumping Upgrades included in the connection to Milford.*

HURON-CLINTON METROPOLITAN AUTHORITY

Report to the Board of Commissioners

Subject: Resolution – Kensington East Boat Launch Grant Resolution

Submitted By: Susan H. Nyquist, Chief Planner

Meeting Date: Thursday, March 11, 2010

With Board support, HCMA will apply for a 2010 Michigan Natural Resources and Environment Land and Water Conservation Fund (LWCF) grant for \$100,000 for the purposes of reconstructing the East Boat Launch at Kensington Metropark. Kent Lake, the center piece of Kensington Metropark, is a 1,200 acre impoundment that provides a scenic and recreational hub of water based activities. With an undeveloped shoreline providing a very productive warm water fishery and easy access from I-96 and the Metro Detroit region, Kent Lake is a popular fishing destination for boaters.

Last updated in 1974, after 36 years of service, the boat launch has an outdated ramp, dock and parking facilities that fail to meet current user needs and design standards. HCMA will address facility design by meeting current Michigan Department of Natural Resources and Environment Inland Lake Boat Ramp Standards including the following improvements:

- Steepen the ramp angle and deepen launch depths to accommodate larger boats and eliminate the need to back vehicles into the water.
- Provide new accessible width skid piers to accommodate varying water depths and barrier free access.
- Increase launch ramp widths to current DNRE design criteria.
- Reduce the current 9 ramps to 5 and create a soft launch area for canoes, kayaks and carry-in craft.
- Increase the vehicle parking space depths to accommodate today's vehicle/trailer lengths as specified by DNR standards.

The estimated replacement cost for these improvements is \$250,000 and HCMA is seeking a 2010 Land and Water Conservation Fund Grant for \$100,000 to help offset redevelopment costs.

The grant application requires a Resolution of Support from the applicant's governing board. The resolution is attached.

RECOMMENDATION:

Prepared by Chief Planner Nyquist and made by Staff that the HCMA Board of Commissioners approve the attached Resolution.

HURON-CLINTON METROPOLITAN AUTHORITY



RESOLUTION

WHEREAS, the Department of Natural Resources and Environment of the State of Michigan is accepting applications for Michigan Land and Water Conservation Fund Grants, and one of the requirements of the application is to furnish a resolution from the governing body applying that the project applied for will be undertaken if a grant is awarded; and

WHEREAS, the Huron-Clinton Metropolitan Authority desires to apply to the Michigan Department of Natural Resources and Environment Land and Water Conservation Fund for a grant to assist in the reconstruction of the East Boat Launch at Kensington Metropark; and

WHEREAS, the proposed reconstruction is in accordance with the Community Recreation Plan adopted by the Board of Commissioners of the Huron-Clinton Metropolitan Authority at their regular meeting Thursday, February 14, 2008; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HURON-CLINTON METROPOLITAN AUTHORITY:

1. That an application be made to the Michigan Natural Resources Trust Fund for a grant, authorized by Act 451, P.A. 1994, as amended for the reconstruction of the East Boat Launch at Kensington Metropark on the south east shore of Kent Lake.
2. That if this grant is awarded, the Board of Commissioners of the Huron-Clinton Metropolitan Authority will make an appropriation of \$250,000.00 which is the current estimated cost of the redevelopment, or such other amount as may be necessary in the Budget of the Authority for the implementation of the project.

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 11, 2010.

Gregory J. Almas
Executive Secretary

TABULATION OF BIDS PROJECT NO. 500-10F

Park/Golf Course Tree Plantings

Hudson Mills, Huron Meadows and Delhi Metroparks

Washtenaw and Livingston County, Michigan

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Work to include the furnishing and installation of approximately 160 trees, 3 shrubs, and 241 grasses/perennials at various locations throughout park and golf course areas in Hudson Mills Metropark (including Golf Course, Disc Golf Course, Playfield and Group Camp areas), Huron Meadows Metropark (Golf Course) and Delhi Metropark (Entrance area).

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Greg Davis Landscape Services, Inc.	Grosse Pte. Woods	\$29,371.00
2. R.C. Tuttle Refinishing Company	Milford	\$31,606.00
3. Crimboli Nursery, Inc.	Canton	\$34,374.00
4. Ann Arbor/Landscaping, Inc.	Ann Arbor	\$35,315.00
5. Agrosclaping, Inc.	Swartz Creek	\$36,016.75
6. Margolis Companies, Inc.	Ypsilanti	\$36,459.00
7. Chas. F. Irish Co., Inc.	Warren	\$37,247.50
8. B & L Landscaping, Inc.	Oak Park	\$37,879.00
9. F.J. LaFontaine & Sons Landscaping Co.	Farmington	\$42,780.77
10. Weyand Bros., Inc.	Saginaw	\$43,086.00
11. KLM Scape & Snow, LLC	Romeo	\$44,867.00
12. LandTech, LLC	Holland	\$45,011.25
13. A.B.L. Landscaping	Livonia	\$47,189.28
14. Hi-Tech Landscaping	Brighton	\$49,147.00
15. Great Lakes Landscaping & Construction, Inc.	Warren	\$52,282.50
16. Underwood Nursery, LLC	Adrian	\$52,863.81
17. Marine City Nursery Company	China	\$59,223.00
18. E.T. MacKenzie Company	Grand Ledge	\$91,106.00
Budget Amount for Contract Services		
Hudson Mills Tree Plantings		\$10,000.00
Huron Meadows Tree Plantings		\$20,000.00
Delhi Tree Plantings		<u>\$ 3,000.00</u>
Total Budget Amount		\$33,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Greg Davis Landscape Services, Inc., in the total amount of \$29,371.00.

It is further recommended that the difference between low bid and Budget Amount not be returned to Reserves at this time but applied to additional needed tree plantings at various locations in Hudson Mills, Huron Meadows and Delhi Metroparks under the recommended contract.

The following contractors obtained bidding documents but did not submit a proposal:

James Brothers Landscape, Brownstown

More Plants, Dexter

Summit Transport, New Hudson

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Sue's Landscaping, Walled Lake

Weatherain, Highland

Advanced Underground, Westland

HURON-CLINTON METROPOLITAN AUTHORITY

Report to the Board of Commissioners

Subject: Resolution – Hudson Mills-Dexter Hike/Bike Trail

Submitted By: Susan H. Nyquist, Chief Planner

Meeting Date: Thursday, March 11, 2010

With Board support, HCMA will apply for a 2010 Michigan Natural Resources Trust Fund (MNRTF) grant for the maximum grant awarded for development projects of \$500,000 for the purposes of completing the Hudson Mills to Dexter Trail.

The trail is approximately 3 Miles in length beginning at the southern end of Phase 1 and ending in the Village of Dexter.

1. The three mile trail including boardwalks and a bridge over Mill Creek will connect Hudson Mills Metropark to the Village of Dexter (Village) and add another piece to the Washtenaw County Parks and Recreation Commission's (WCPRC) plan for a 35 mile Border to Border trail.
2. The total project cost, including a section beyond the park boundary but connecting with the Village is approximately three million dollars.
3. The **partial project cost for the section within the Hudson Mills Metropark boundary** is \$2,180,000. The cost share for **this** portion of the trail is as follows:

Washtenaw County Parks and Recreation Commission	\$ 700,000
Washtenaw County Road Commission	\$ 100,000
Transportation Enhancement Grant (Federal program administered through MDOT)	\$ 780,000
HCMA	\$ 100,000
Total Local Match	<u>\$1,680,000</u>
Michigan Natural Resources Trust Fund Grant	<u>\$ 500,000</u>
Total Project Cost	<u><u>\$2,180,000</u></u>

4. In addition, HCMA is providing the (a) land, (b) a natural features inventory and environmental study (\$50,000), and (c) in-kind design and engineering services (valued at \$160,000).

This project is an excellent example of local public agencies partnering to develop a valuable recreation and alternative transportation facility that would not otherwise be completed if the burden fell on a single agency. If any of the above mentioned partners fails to commit to the listed financial obligations, or if the HCMA will not move forward with the design and construction of this project.

The MNRTF grant application requires a Resolution of Support from the applicant's governing board. The resolution is attached.

RECOMMENDATION:

Prepared by Chief Planner Nyquist and made by Staff that the HCMA Board of Commissioners approve the attached Resolution.

HURON-CLINTON METROPOLITAN AUTHORITY



RESOLUTION

WHEREAS, the Department of Natural Resources of the State of Michigan is accepting applications for Michigan Natural Resources Trust Fund Grants, and one of the requirements of the application is to furnish a resolution from the governing body applying that the project applied for will be undertaken if a grant is awarded; and

WHEREAS, the Huron-Clinton Metropolitan Authority desires to apply to the Michigan Natural Resources Trust Fund for a grant to assist in the development of a Hike Bike Trail at Hudson Mills Metropark; and

WHEREAS, the proposed development is in accordance with the Community Recreation Plan adopted by the Board of Commissioners of the Huron-Clinton Metropolitan Authority at their regular meeting Thursday, February 14, 2008; and

WHEREAS, the Huron-Clinton Metropolitan Authority (\$100,000), the Washtenaw County Parks and Recreation Commission (\$700,000), the Washtenaw County Road Commission (\$100,000), and the Federal Transportation Enhancement Program (\$780,000) have worked cooperatively to provide a proposed local match in the amount of \$1,680,000 and representing seventy-seven percent (77%) of the total estimated project cost of \$2,180,000; to be allocated in accordance with future agreements between the parties;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HURON-CLINTON METROPOLITAN AUTHORITY:

1. That an application be made to the Michigan Natural Resources Trust Fund for a grant, authorized by Act 451, P.A. 1994, as amended for the development of a non-motorized paved trail beginning at the southern end point of the west-side Phase 1 Trail and meandering three miles south along the west side of the Huron River to the Village of Dexter.
2. That if this grant is awarded, the Board of Commissioners of the Huron-Clinton Metropolitan Authority will appropriate its portion of the local match plus reimbursable (Grant), that being \$600,000, of the total project cost of \$2,180,000.

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Huron-Clinton Metropolitan Authority, on Thursday, March 11, 2010.

Gregory J. Almas
Executive Secretary

TABULATION OF BIDS PROJECT NO. 500-10G

**Park/Golf Course Tree Plantings
Lower Huron, Willow and Lake Erie Metroparks
Wayne County, Michigan**

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Work to include furnishing and installation of approximately 139 trees and 518 grasses/perennials at various locations throughout park and golf course areas in Lower Huron Metropark (Turtle Cove, Woods Creek and North Entry areas), Willow Metropark (Golf Course, Playground and Pool areas) and Lake Erie Metropark (Golf Course).

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Greg Davis Landscape Services, Inc.	Grosse Pte. Woods	\$34,934.00
2. Margolis Companies, Inc.	Ypsilanti	\$37,460.00
3. Crimboli Nursery, Inc.	Canton	\$38,507.25
4. Chas. F. Irish Co., Inc.	Warren	\$39,722.50
5. B & L Landscaping, Inc.	Oak Park	\$41,568.00
6. R.C. Tuttle Refinishing Company	Milford	\$41,562.50
7. Agroscaping, Inc.	Swartz Creek	\$41,829.00
8. F.J. LaFontaine & Sons Landscaping Co.	Farmington	\$47,432.50
9. LandTech, LLC	Holland	\$48,052.40
10. KLM Scape & Snow, LLC	Romeo	\$50,182.00
11. Hi-Tech Landscaping	Brighton	\$50,869.00
12. A.B.L. Landscaping	Livonia	\$54,166.70
13. Underwood Nursery, LLC	Adrian	\$58,636.68
14. Weyand Bros., Inc.	Saginaw	\$59,311.50
15. Great Lakes Landscaping & Construction, Inc.	Warren	\$59,802.00

Budget Amount for Contract Services	
Lower Huron Tree Plantings	\$10,000.00
Willow Tree Plantings	\$25,000.00
Lake Erie Tree Plantings	<u>\$10,000.00</u>
Total Budget Amount	\$45,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Greg Davis Landscape Services, Inc., in the total amount of \$34,934.00.

It is further recommended that the difference between low bid and Budget Amount not be returned to Reserves at this time but applied to additional needed tree plantings at various locations in Lower Huron, Willow and Lake Erie Metroparks under the recommended contract.

The following contractors obtained bidding documents but did not submit a proposal:

James Brothers Landscape, Brownstown	Sue's Landscaping, Walled Lake
More Plants, Dexter	Weatherain, Highland
Eric Christman & Sons, Belleville	Advanced Underground, Westland
Marine City Nursery, China	

Meeting of March 11, 2010

TABULATION OF BIDS PROJECT NO. 506-10R

**Service Area Paving
Lower Huron Metropark
Wayne County, Michigan**

Bids opened at 2:00 P.M., February 25, 2010

Scope of Work: Project includes the construction of a 4,600 square yard asphalt-surfaced parking and service area lot, including placement of aggregate base course, bituminous surfacing and related work at the Lower Huron Park Service Area.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
1. Nagle Paving Company	Novi	\$ 84,325.00
2. Best Asphalt, Inc.	Romulus	\$ 85,739.00
3. ABC Paving Company	Trenton	\$ 87,299.00
4. Barrett Paving Materials, Inc.	Ypsilanti	\$ 92,554.00
5. Pro-Line Asphalt Paving Corp.	Washington Township	\$ 92,664.41
6. S & J Asphalt Paving Company	Canton	\$ 93,882.50
7. Florence Cement Company	Shelby Township	\$ 94,078.95
8. Total Asphalt Paving, Inc.	Washington	\$ 95,491.50
9. Bob Myers Excavating, Inc.	Brighton	\$ 96,298.80
10. Eastern Asphalt Company, Inc.	Flint	\$ 99,572.50
Budget Amount for Contract Services		\$117,000.00
Work Order Amount		
Contract Amount - Nagle Paving Co. (Rounded)		\$ 85,000.00
Force Account Work and other costs		\$ 2,000.00
Contract Administration		<u>\$ 3,000.00</u>
Total Work Order Amount		\$ 90,000.00
Funds to be Returned to Reserve Account		\$ 27,000.00

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners award a contract to the low bidder, Nagle Paving Company, in the total amount of \$84,325.00. It is further recommended that \$27,000 of Capital Improvement funds be returned to the Reserve Account as detailed above.

The following contractors obtained bidding documents but did not submit a proposal:
 Washtenaw Inc. Maintenance Services, Ypsilanti G & M Sons, Whitmore Lake
 Midwest Pavement Contracting, Milford Dynasty Paving, Washington
 Summit Transport, New Hudson

Meeting of March 11, 2010

DTE UNDERGROUND EASEMENT

**DTE Energy Underground Electrical Service Easement
Golf Course Comfort Stations
Lake Erie Metropark
Wayne County, Michigan**

DTE Energy requires a formal Underground Easement from the Authority for the construction of underground primary electric services to the Comfort Stations at the Lake Erie Golf Course, currently under construction.

Two Underground Easements are required. One Easement will serve the Comfort Station located south of Huron River Drive, and will be 10 feet wide by 1,300 feet long. The second easement will serve the comfort station south of Lee Road, and will be 10 feet wide and 690 feet long. Each Easement is centered on DTE's electrical cable location. Attached are their standard forms of Easements.

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners approve the attached Underground Easements, and that Staff be authorized to execute the Easements.

Meeting of March 11, 2010

Detroit Edison Underground Easement (Right of Way) No. 30916149-30916157

On _____, 2010, for the consideration of system betterment, Grantor grants to Grantee a permanent, non-exclusive underground easement ("Right of Way") in, on, and across a part of Grantor's Land called the "Right of Way Area".

"Grantor" is: Huron-Clinton Metropolitan Authority, a public body corporate under the laws of the State of Michigan, with an address at 13000 High Ridge Drive, Brighton, Michigan 48114

"Grantee" is: The Detroit Edison Company, a Michigan corporation, One Energy Plaza, Detroit, Michigan 48226

"Grantor's Land" is in the Northwest Quarter, Fractional Section 24, Town 5 South, Range 10 East, Township of Brownstown, County of Wayne and State of Michigan, and is described as follows:

Beginning at a point on the North line of said Section 24, distant North 89 degrees 15 minutes 10 seconds East, 176.02 feet from the intersection of the East line of Private Claim 636, and the North line of Fractional Section 24; thence proceeding North 89 degrees 15 minutes 10 seconds East along said North line 760.53 feet to the center line of Point Mouillee Road; thence Southerly along said center line 2305.86 feet to the center line of Campau Road; thence Westerly along said center line, 677.3 feet; thence North 01 degree 59 minutes 10 seconds East, 1510.00 feet; thence North 89 degrees 15 minutes 10 seconds East, 133.78 feet; thence North 00 degrees 44 minutes 50 seconds West, 694.78 feet to the **Point of Beginning**; EXCEPTING therefrom that land described as: **Beginning** at a point on the center line of Campau Road distant Westerly 338.65 feet from the intersection of the center lines of Campau Road and Pointe Mouillee Road; proceeding thence Westerly along the center line of Campau Road, 338.65 feet; thence along the West line North 01 degree 59 minutes 10 seconds East, 852.00 feet; thence South 84 degrees 46 minutes 10 seconds East, 362.51 feet; thence South 07 degrees 25 minutes 00 seconds West, 852.62 feet to the **Point of Beginning**.

Tax Identification Number: 70-175-99-0002-000

More commonly known as: 14917 Lee Road, Brownstown, Michigan

The "Right of Way Area" is a Ten (10') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's land in the approximate location described on easement drawing no. 30916149-30916157, dated 02/11/10, attached hereto and made a part hereof.

- 1. Purpose:** The purpose of this Right of Way is to construct, reconstruct, modify, add to, operate and maintain underground utility line facilities consisting of poles, guys, anchors, wires, manholes, conduits, pipes, cables, transformers and accessories.
- 2. Access:** Grantee has the right of access to and from the Right of Way Area.
- 3. Buildings or other Permanent Structures:** No buildings or other permanent structures or improvements may be constructed or placed in the Right of Way Area without Grantee's prior, written consent. Grantor agrees, at its own expense, to remove any improvement that interferes with the safe and reliable operation, maintenance and repair of Grantee's facilities upon the written demand of Grantee. If Grantor fails to comply with such demand, Grantor agrees that Grantee may remove any such improvement and bill Grantor for the cost thereof, which cost Grantor shall pay within thirty (30) days after demand therefor.
- 4. Excavation:** Pursuant to 1974 Public Act 53, MISS DIG (1-800-482-7171 or 811 in some areas) must be called before any excavation in the Right of Way Area may proceed.
- 5. Trees, Bushes, Branches, Roots, Structures and Fences:** Grantee may trim, cut down, remove or otherwise control any trees, bushes, branches and roots growing or that could grow in the Right of Way Area and remove any structures, improvements, fences, buildings or landscaping in the Right of Way Area that Grantee believes could interfere with the safe and reliable construction, operation, maintenance and repair of Grantee's facilities. No landscaping, trees, plant life, structures, improvements or fences may be planted, grown or installed within 8 feet of the front door, or within 2 feet of the other sides, of transformers or switching cabinet enclosures, and Grantee will not be responsible for any damage to, or removal of, landscaping, trees, plant life, structures, improvements and/or fences located in such areas.

6. Restoration: If Grantee's agents, employees, contractors, subcontractors, vehicles or equipment damage Grantor's Land while entering Grantor's Land for the purposes stated in this Right of Way, then Grantee will restore Grantor's Land as nearly as is reasonably practicable to the condition in which it existed prior to such damage. Restoration with respect to paved surfaces shall consist of asphalt cold patching of the damaged portion of any asphalted surfaces and the cement patching of the damaged portion of any cemented surfaces. Grantee shall have no liability, however, for the restoration or cost of any improvements whatsoever, including, but not limited to, paving, roadways, parking areas, parking islands, sidewalks, curbing, gutters, fences or landscaping such as trees, bushes, flowers or grass located within the Right of Way Area that are damaged by Grantee in the course of constructing, reconstructing, modifying, adding to, repairing, replacing, operating or maintaining its facilities as described in paragraph 1 above.

7. Successors: This Right of Way runs with the land and binds and benefits Grantor's and Grantee's successors and assigns.

8. Indemnity: Grantor shall indemnify, defend and hold harmless Grantee, its agents and employees, from and against any and all liabilities; obligations; damages; penalties; claims; costs; damages or injuries to the personnel, equipment or facilities of Grantee or its employees, agents, contractors or subcontractors within the Right of Way Area; charges; losses and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) that may be imposed upon, incurred by or asserted against Grantee, its agents or employees by reason of the negligent actions or omissions or willful misconduct of Grantor or its agents, employees, contractors, or subcontractors in connection with Grantor's activities in the Right of Way Area.

9. Exemptions: Exempt under MCL 207.505(a) and MCL 207.526(a).

10. Governing Law: This Agreement shall be governed by the laws of the State of Michigan.

Grantor(s): Huron-Clinton Metropolitan Authority,
a public body corporate under the laws of
the State of Michigan

By: _____

Name: _____

Title: _____
(if Grantor is an entity)

By: _____

Name: _____

Title: _____
(if Grantor is an entity)

Acknowledged before me in _____ County, Michigan, on _____, 2010,
by _____, the _____ and _____,
the _____ of the Huron-Clinton Metropolitan Authority, a public body corporate under the laws of
the State of Michigan, on behalf of the public body.

Notary's Stamp _____ Notary's Signature _____

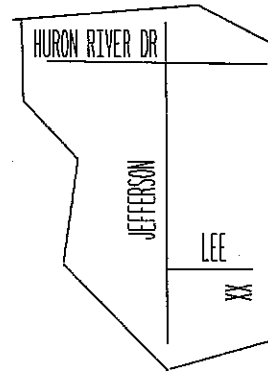
Acting in _____ County, Michigan Print Name _____

Drafted by and return to: Susan M. Campian, The Detroit Edison Company, 8001 Haggerty Road, Belleville, Michigan 48111-1601

Please use Black Ink

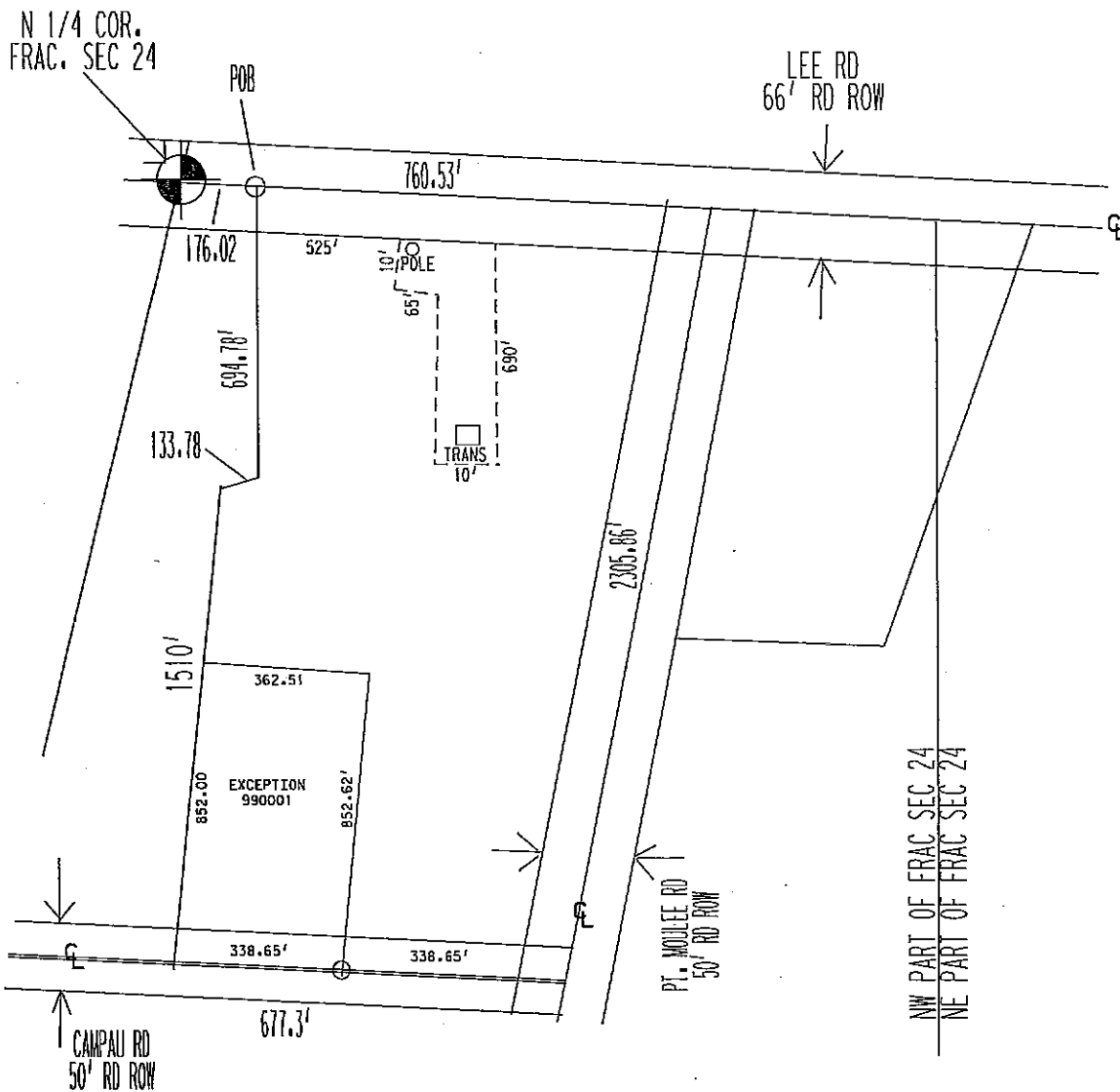
EASEMENT REQUEST FROM:
 HURON CLINTON METROPOLITAN AUTHORITY
 13000 HIGH RIDGE DR.
 BRIGHTON, MICH 48114
 MICHAEL ARENS
 810-227-2757

WAYNE COUNTY
 BROWNSTOWN TWP
 SEC. 24 T5S R 10E
 30916149-SRW 30916157
 02/11/10



EASEMENT REQUEST FOR:
 1 X 45' POLE
 1 PAD MOUNTED TRANSFORMER
 1 UNDERGROUND PRIMARY CONDUCTOR
 FROM ROAD BACK
 EASEMENT SIZE: 10' X 690'

CENTERLINE OF 10' FOOT WIDE EASEMENT
 NOTE: THE EASEMENT CENTERLINE MAY VARY IF FIELD
 CONSTRUCTION PROBLEMS ARISE. THEREFORE, FOR THE
 AS-INSTALLED EASEMENT CENTERLINE CALL
 1-800-482-7171(MISS DIG).



Detroit Edison Underground Easement (Right of Way) No. 30886543-30886565

On _____, 2010, for the consideration of system betterment, Grantor grants to Grantee a permanent, non-exclusive underground easement ("Right of Way") in, on, and across a part of Grantor's Land called the "Right of Way Area".

"Grantor" is: Huron-Clinton Metropolitan Authority, a public body corporate under the laws of the State of Michigan, with an address at 13000 High Ridge Drive, Brighton, Michigan 48114

"Grantee" is: The Detroit Edison Company, a Michigan corporation, One Energy Plaza, Detroit, Michigan 48226

"Grantor's Land" is in the Northwest Quarter, Fractional Section 13, Town 5 South, Range 10 East, Township of Brownstown, County of Wayne and State of Michigan, and is described as follows:

Beginning at a point on the North line of said Section, distant North 89 degrees 56 minutes 05 seconds East, 353.64 feet from the Northwest corner of Fractional Section 13, and proceeding thence North 89 degrees 56 minutes 05 seconds East, along said line 1282.20 feet to the center line of Pointe Mouillee Road; thence South 15 degrees 17 minutes 55 seconds East, along said line 1018.95 feet to the Northwesterly line of Private Claim 636; thence south 21 degrees 49 minutes 05 seconds West, 1804.00 feet along said line to the East and West $\frac{1}{4}$ line of said Section; thence South 87 degrees 32 minutes 15 seconds West, 1159.72 feet along said line to the West line of Section 13; thence North 00 degrees 07 minutes 50 seconds West along said West line, 1283.08 feet; thence North 88 degrees 26 minute 20 seconds East, 580.47 feet; thence North 17 degrees 18 minutes 20 seconds West, 673.51 feet; thence North 02 degrees 31 minutes 15 seconds West, 688.03 feet to the **Point of Beginning**.

Tax Identification Number: 70-159-99-0036-000

More commonly known as: 14837 Huron River Drive, Brownstown, Michigan

The "Right of Way Area" is a Twenty five (25') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's land in the approximate location described on easement drawing no. 30886543-30886565, attached hereto and made a part hereof.

- 1. Purpose:** The purpose of this Right of Way is to construct, reconstruct, modify, add to, operate and maintain underground utility line facilities consisting of poles, guys, anchors, wires, manholes, conduits, pipes, cables, transformers and accessories.
- 2. Access:** Grantee has the right of access to and from the Right of Way Area.
- 3. Buildings or other Permanent Structures:** No buildings or other permanent structures or improvements may be constructed or placed in the Right of Way Area without Grantee's prior, written consent. Grantor agrees, at its own expense, to remove any improvement that interferes with the safe and reliable operation, maintenance and repair of Grantee's facilities upon the written demand of Grantee. If Grantor fails to comply with such demand, Grantor agrees that Grantee may remove any such improvement and bill Grantor for the cost thereof, which cost Grantor shall pay within thirty (30) days after demand therefor.
- 4. Excavation:** Pursuant to 1974 Public Act 53, MISS DIG (1-800-482-7171 or 811 in some areas) must be called before any excavation in the Right of Way Area may proceed.
- 5. Trees, Bushes, Branches, Roots, Structures and Fences:** Grantee may trim, cut down, remove or otherwise control any trees, bushes, branches and roots growing or that could grow in the Right of Way Area and remove any structures, improvements, fences, buildings or landscaping in the Right of Way Area that Grantee believes could interfere with the safe and reliable construction, operation, maintenance and repair of Grantee's facilities. No landscaping, trees, plant life, structures, improvements or fences may be planted, grown or installed within 8 feet of the front door, or within 2 feet of the other sides, of transformers or switching cabinet enclosures, and Grantee will not be responsible for any damage to, or removal of, landscaping, trees, plant life, structures, improvements and/or fences located in such areas.

6. Restoration: If Grantee's agents, employees, contractors, subcontractors, vehicles or equipment damage Grantor's Land while entering Grantor's Land for the purposes stated in this Right of Way, then Grantee will restore Grantor's Land as nearly as is reasonably practicable to the condition in which it existed prior to such damage. Restoration with respect to paved surfaces shall consist of asphalt cold patching of the damaged portion of any asphalted surfaces and the cement patching of the damaged portion of any cemented surfaces. Grantee shall have no liability, however, for the restoration or cost of any improvements whatsoever, including, but not limited to, paving, roadways, parking areas, parking islands, sidewalks, curbing, gutters, fences or landscaping such as trees, bushes, flowers or grass located within the Right of Way Area that are damaged by Grantee in the course of constructing, reconstructing, modifying, adding to, repairing, replacing, operating or maintaining its facilities as described in paragraph 1 above.

7. Successors: This Right of Way runs with the land and binds and benefits Grantor's and Grantee's successors and assigns.

8. Indemnity: Grantor shall indemnify, defend and hold harmless Grantee, its agents and employees, from and against any and all liabilities; obligations; damages; penalties; claims; costs; damages or injuries to the personnel, equipment or facilities of Grantee or its employees, agents, contractors or subcontractors within the Right of Way Area; charges; losses and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) that may be imposed upon, incurred by or asserted against Grantee, its agents or employees by reason of the negligent actions or omissions or willful misconduct of Grantor or its agents, employees, contractors, or subcontractors in connection with Grantor's activities in the Right of Way Area.

9. Exemptions: Exempt under MCL 207.505(a) and MCL 207.526(a).

10. Governing Law: This Agreement shall be governed by the laws of the State of Michigan.

Grantor(s): Huron-Clinton Metropolitan Authority,
a public body corporate under the laws of
the State of Michigan

By: _____

Name: _____

Title: _____
(if Grantor is an entity)

By: _____

Name: _____

Title: _____
(if Grantor is an entity)

Acknowledged before me in _____ County, Michigan, on _____, 2010,
by _____, the _____ and _____,
the _____ of the Huron-Clinton Metropolitan Authority, a public body corporate under the laws of
the State of Michigan, on behalf of the public body.

Notary's Stamp _____ Notary's Signature _____

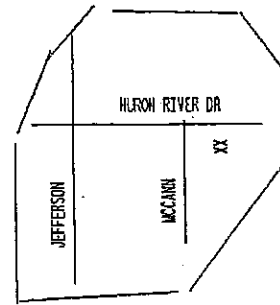
Acting in _____ County, Michigan Print Name _____

Drafted by and return to: Susan M. Campian, The Detroit Edison Company, 8001 Haggerty Road, Belleville, Michigan 48111-1601

Please use Black Ink

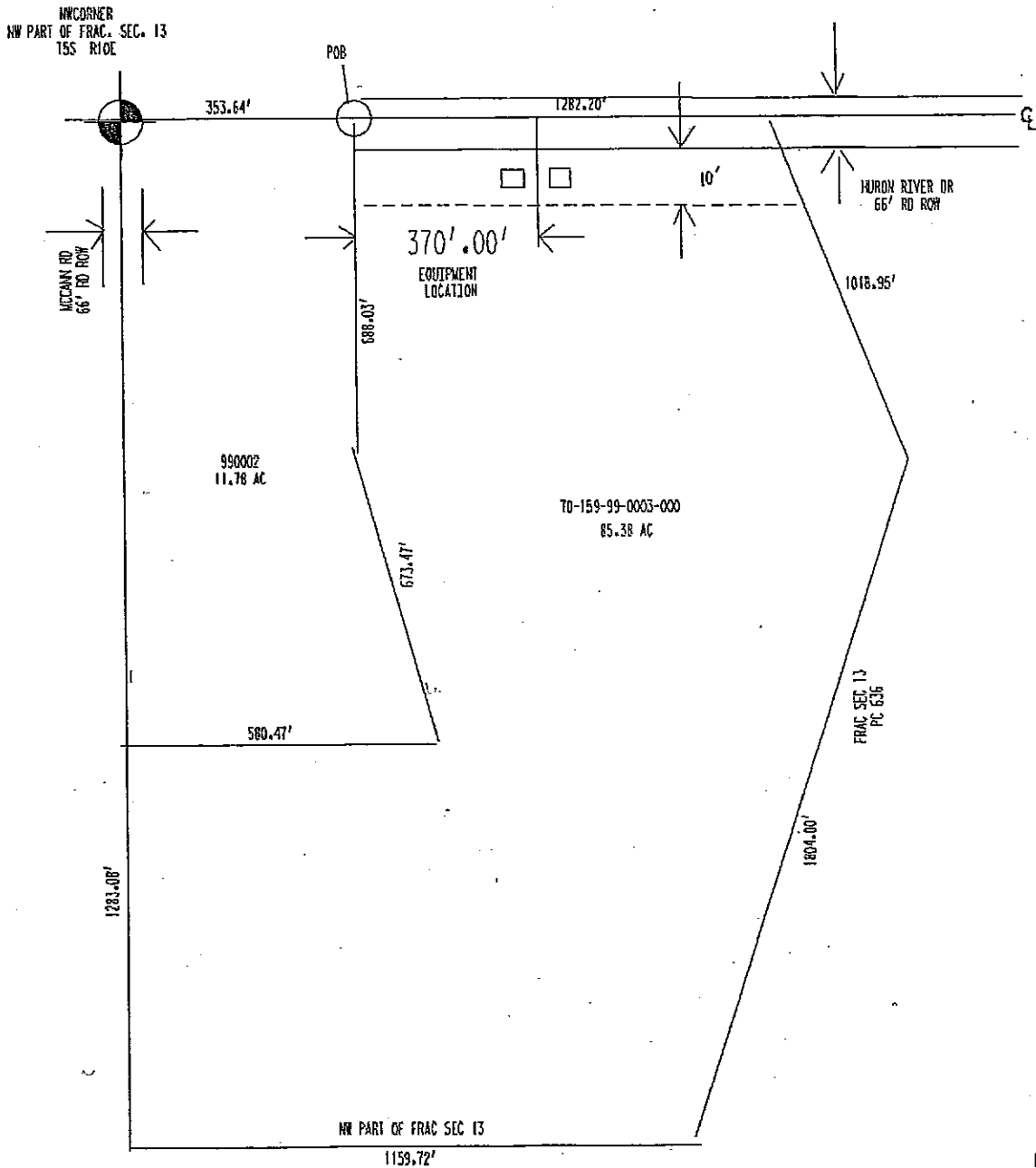
EASEMENT REQUEST FROM;
 HURON CLINTON METROPARK AUTHORITY
 13000 HIGH RIDGE DR
 BRIGHTON, MI 48114
 MICHAEL ARENS
 810-227-2757

WAYNE COUNTY
 BROWNSTOWN TWP
 SECTION 13
 SRW # 30886543-
 30886565



EASEMENT REQUEST FOR;
 1-CONNECTION CABINET
 1-TRANSFORMER
 EASEMENT SIZE REQUEST:
 FROM EDGE OF ROAD -RIGHT-OF WAY
 25' X 1300'

CENTERLINE OF 25' FOOT WIDE EASEMENT
 NOTE: THE EASEMENT CENTERLINE MAY VARY IF FIELD
 CONSTRUCTION PROBLEMS ARISE. THEREFORE, FOR THE
 AS-INSTALLED EASEMENT CENTERLINE CALL
 1-800-482-7171 (MISS DIG).



PROPOSED LEASE AMENDMENT

City of Utica Leased Land Macomb County, Michigan

The City of Utica holds a Lease from the Authority for 7.9 acres of land, upon which Utica's Heritage Park is located. The leased land is located on the Clinton River, directly west of Van Dyke Road and south of M-59. The Lease is dated May 14, 1992 and was set to expire on May 13, 2017. Lease Amendment No. 1 dated September 13, 2007, extended the term of the Lease to September 13, 2037. This extension was granted to accommodate the terms of a grant received by Utica from the Michigan Natural Resources Trust Fund in 2007, for the construction of improvements in Heritage Park.

Those improvements will include approximately 2,700 feet of 10-foot wide asphalt walkway, a 230-foot by 14-foot wide steel pedestrian bridge over the Clinton River, a 22-foot by 20-foot fishing platform and an 80-foot canoe launch. Staff believes that the project is well-designed and will be a valuable improvement of Heritage Park.

The Lease stipulates that all improvements constructed by Utica on the leased land will revert to the Authority and become its property at the end of the term of the Lease. Staff is concerned about the condition of the improvements at the end of the term. This concern is driven by the condition of the Authority's own trail and bridge improvements, after two or so decades of use, and the expense necessary to keep them in good condition over time.

Therefore an amendment to the Lease is proposed, stipulating that any improvements made by Utica shall be brought up to good and safe condition prior to reverting to the Authority. The proposed Amendment No. 2 is attached.

Recommendation: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners approve the attached Second Amendment to Lease.

Meeting of March 11, 2010

SECOND AMENDMENT TO LEASE

This Amendment is entered into as of the _____ day of _____, 2010, by and between HURON-CLINTON METROPOLITAN AUTHORITY ("Lessor"), as Lessor, and the CITY OF UTICA ("Lessee"), as Lessee.

RECITALS

- A. Lessor is the owner of certain land located in the City of Utica, Macomb County, Michigan ("Leased Premises"), as more particularly described in the Lease (as defined below).
- B. On or about May 14, 1992, Lessor and Lessee entered into a certain lease (the "Lease") with respect to the Leased Premises.
- C. On September 13, 2007, Lessor and Lessee executed the First Amendment to Lease.
- D. The parties desire to amend the terms of the Lease pursuant to the terms hereof.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the sufficiency of which are hereby acknowledged, the parties hereto agree, affirm and modify the Lease as follows:

1. Effective as of the date of this Amendment, Section 4 of the Lease shall be amended and restated as follows:

"4 . Development of Premises. Prior to the commencement of construction or installation of any building, improvements, or other facility, the Lessee shall submit to the Lessor for its review detailed plans and specifications for such building, improvements or other facility; and the Lessee shall not commence the construction or installation of any building, improvement or other facility upon or about the Premises, or any other development of the Premises, unless and until the Lessor shall have approved such construction, installation or other development by written notice to the Lessee. The Lessee shall ensure that the construction and/or installation of all buildings, improvements and other facilities upon or about the Premises and any other development of the Premises, is performed in a good, workmanlike manner and complies with all laws, ordinances, orders, rules, regulations, standards or other requirements of any federal, state, county, municipal or other governmental authority. All buildings, improvements and other facilities (including any and all fixtures attached thereto) constructed or installed upon or about the Premises at any time during the Term shall at the end of the Term revert to the Lessor with the remainder of the Premises and become the property of the Lessor; **provided, however, that said buildings, improvements or other facilities shall be brought up to good, safe and useable condition by Lessee prior to said reversion .**

2. Except as expressly provided in this Amendment, the parties acknowledge that the Lease is in full force and effect and there are no defenses or setoffs to any of Lessee's obligations under the Lease.
3. If any provision of the Amendment shall be held invalid or unenforceable, such invalidity or unenforceability shall affect only such provision and shall not in any manner effect or render invalid of

unenforceable any other provision of this Amendment, and this Amendment shall be enforced as if any such invalid or unenforceable provision were not contained herein.

4. Except as specifically amended hereby, the Lease shall remain unchanged and shall be in full force and effect, enforceable in accordance with its terms.

5. Unless otherwise indicated, capitalized terms shall have the meanings set forth in the Lease.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed as of the date first written above.

LESSOR:

HURON-CLINTON METROPOLITAN AUTHORITY

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

LESSEE:

CITY OF UTICA

By: _____

Name: _____

Title: _____



**HURON-CLINTON METROPOLITAN AUTHORITY
INTER-OFFICE COMMUNICATION**

TO: Commissioners
FROM: Jayne Miller
DATE: March 5, 2010
RE: State Fairgrounds Status Update

Given the daily changes that are happening related to the State Fairgrounds project, I will be sending an electronic communications early the week of March 8 with more information and will provide more updates during the March Board meeting.

Thank you,

Jayne Miller
Director

PROPOSAL

Facility Condition Assessment Update Michigan State Fair Properties Macomb County, Michigan

At the February 24, 2010 Special Meeting of the Board of Commissioners, Staff was directed to proceed with fact finding relative to the proposed HCMA - Michigan State Fair Project. Fact-finding activities were directed to be completed within 60 days of the Special Meeting.

Fact-finding activities need to include an update of the Facility Condition Assessment provided by SmithGroup, Inc, in October of 2004. At Staff's request, SmithGroup has submitted a proposal on March 4, 2010 to provide this Assessment Update.

The Assessment Update will include: a review, re-assessment and revised cost estimate of facilities previously assessed, including new conditions that have appeared since the 2004 Assessment; assessment of facilities that were not included in the 2004 Assessment but are proposed for inclusion in the current HCMA project, including Coliseum, Agriculture Building, and a number of livestock and other buildings; and a prioritization of critical facilities recommended for repairs/ upgrades as soon as possible. SmithGroup's proposed lump sum fee for these basic services is in the amount of \$65,000.

At Staff's request, an additive alternate is included in SmithGroup's proposal for a preliminary building code compliance review, addressing such items as accessibility, egress, fire suppression and the like. This alternate is in the lump sum fee amount of \$7,000. A deductive alternate was included for the deletion of selected buildings (Administrative, Community Arts and Band Shell buildings) from the Assessment Update; the amount of this deduction is \$5,600.

It must be noted that, as with the 2004 Assessment, only buildings, pavements, utilities and other improvements on the property which are visible, uncovered and readily accessible will be addressed in the Assessment Update. No underground water, sanitary, storm or other utilities, or other buried or covered facilities will be assessed, and the costs to repair or upgrade these items are not included in the assessment.

RECOMMENDATION: Prepared by Chief Engineer Arens and made by Staff.

It is recommended that the Board of Commissioners accept the proposal of SmithGroup, Inc., in the total amount of \$66,400, to include basic services at \$65,000, plus the additive alternate for code compliance review in the amount of \$7,000, and less the deductive alternative of \$5,600. It is further recommended that funding for these services be provided through the Reserves for Future Contingencies Account.

Meeting of March 11, 2010

SMITHGROUP

architecture engineering interiors planning

March 4, 2010

Mr. Michael Arens, PE
Chief Engineer
Huron-Clinton Metropolitan Authority
13000 High Ridge Drive
Brighton, Michigan 48116

Re: Professional Consulting Services
State Fair Grounds Reassessment

Forwarded via e-mail

Dear Mr. Arens:

On behalf of the SmithGroup I am pleased to submit this proposal for consulting services regarding an assessment of the grounds and certain buildings at the above referenced facility. The following is our understanding of the services to be provided.

I. PROJECT UNDERSTANDING

From your telephone conversation on March 1, 2009 with our Mr. Jerome A. Misiolek and Thomas F. O'Connor it is our understanding that a reassessment of the grounds and certain buildings will be required. SmithGroup's previous assessment report, dated October 3, 2003 will be updated to include any changes in condition since it was issued. It was indicated that professional services are required to evaluate architectural, structural, mechanical, and electrical considerations relative to the condition of the grounds and certain buildings.

II. SCOPE OF SERVICES

It is proposed that Mr. Misiolek, supported by Building Technology Studio staff, will provide the majority of consulting services. Attached to this proposal is a List of Buildings to be assessed. At this time it is anticipated that the following consulting services are required.

- A. Visit the premises. Observe its general condition and photographically document and measure as required. No destructive testing or openings will be created and no below ground or hidden work will be observed. Only those elements that can be directly observed with or without binoculars will be assessed.
- B. SmithGroup will assess the condition of the facility, researching and analyzing the facility grounds and building systems in an effort to determine the viability of future investment on the site. The efforts will culminate in the form of a report that includes observations of existing conditions, recommendations for necessary repairs, improvements and replacements, and related costs. For certain key buildings, to be determined, the work will be prioritized towards the goal of accommodating public use of the most important facilities.
- C. If the following service is selected, conduct a preliminary code compliance review for any major and obvious issues related to egress, fire suppression and ADA. SmithGroup's review will be based on our experience with similar situations and should

SMITHGROUP

architecture engineering interiors planning

Mr. Michael Arens, PE

March 4, 2010

Page 2

not be considered as authoritative or thorough but it will identify issues for future reference for an in-depth code review by others.

- D. SmithGroup's scope of services does not include any services related to the presence of any hazardous or toxic materials. However, in the event that SmithGroup, through the course of its normal and customary services, suspects the presence of any hazardous or toxic materials, such as mold, asbestos, lead paint, and PCB's SmithGroup will document the observed conditions for future reference. SmithGroup's preliminary environmental observations for the presence of such materials are not to be considered complete or authoritative. It will be based on our experience with similar situations.
- E. Review any available construction and construction related documents.
- F. Review applicable correspondence and other documents. Review any other relevant documentation.
- G. After completion of the above, provide a written report of our findings and opinions. A total of 10 reports is included as part of this proposal.

Any further work that may be required will be determined at that time. Additional work will have a scope of services defined and time and cost estimates presented for approval before performing any work.

III. CLIENT RESPONSIBILITIES

The HCMA will obtain access to the site and buildings for SmithGroup and will arrange to have a person(s) familiar with the site and buildings to be available during our observations of the facilities and to permit access to the various structures as needed.

Since time is of the essence HCMA will endeavor to provide such assistance as is required in a timely manner so SmithGroup can meet the HCMA due date.

Building and site mechanical and electrical equipment and systems will be assessed if currently operational or accessible at the time of our site visits.

IV. SCHEDULE

The HCMA has indicated that the due date for SmithGroup's report will be no less than 30 days after a notice to proceed has been received.

V. CONSULTANTS AND TESTING AGENCIES

SmithGroup, at this time, does not anticipate using any consultants or testing agencies. If they are determined to be necessary a scope of services and cost will be presented for approval prior to performing any work. HCMA will reimburse consultant and testing agency costs, if required, as defined under Reimbursable Expenses.

SMITHGROUP

architecture engineering interiors planning

Mr. Michael Arens, PE

March 4, 2010

Page 3

VI. PROFESSIONAL SERVICES FEE

HCMA shall compensate SmithGroup for the Scope of Services described above a fixed fee lump sum inclusive of expenses.

\$65,000

If the following buildings are determined to not be included in the assessment the following **deduction** from the lump sum fee will apply.

1. Administrative Building, Community Arts Building, and Band Shell Building.
(\$5,600).

If the following services are determined to be included in the assessment the following **additional** lump sum fee will be required.

2. A preliminary building code compliance review, including such items as accessibility, egress, and fire suppression as indicated in the Scope of Services.
\$7,000.

SmithGroup reserves the right to renegotiate our fee if the schedule is lengthened beyond that indicated in this document or if the scope of work is modified.

VII. ADDITIONAL SERVICES

SmithGroup will document requests for additional services or staff (if given verbally), and the work will commence upon HCMA approval of an estimated fee for that effort. For additional services, HCMA shall reimburse SmithGroup a fee being equal to 2.5 times the direct personnel expense of SmithGroup's project staff actively engaged for all man-hours worked on the project, plus the cost of overtime premiums and reimbursable cash charges. Enclosed is the current SmithGroup Michigan 2009 Median 2.5 DPE Billing Rates.

Direct personnel expense includes the hourly rate of the employee and mandatory and customary benefits such as taxes, insurance, health, holidays, vacations, pensions, and similar benefits. In the case of a salaried employee, the hourly rate shall be obtained by dividing the employee's annual salary by 2080. For all hours worked in excess of 40 hours per week, the rate for hourly employees is 1.5 times the normal hourly rate and for salaried employees, the rate is 1.0 times the calculated hourly rate.

VIII. PAYMENTS

Invoices will be prepared monthly on the basis of a percentage of completion.

All payments due SmithGroup shall be made monthly upon presentation of the statement of services rendered. All payments due SmithGroup under this agreement shall bear interest at one-and one-half (1½) percent per month commencing thirty days (30) after the date of billing.

SMITHGROUP

architecture engineering interiors planning

Mr. Michael Arens, PE

March 4, 2010

Page 4

IX. HURON-CLINTON METROPOLITAN AUTHORITY ACCEPTANCE

This proposal for professional services shall be valid for a period of thirty days (30) unless extended in writing by SmithGroup.

This document will serve as an agreement between us, and you may indicate your acceptance by signing in the space provided below and returning one (1) signed copy for our files. This Agreement is made by and among HCMA, a regional special park district, and SmithGroup, Inc ("SmithGroup").

Should you require additional information concerning this proposal, please contact Mr. Misiolek at (313 442-8182) or me at (313 442-8180).

Sincerely,



Mr. Thomas F. O'Connor, FAIA, FASTM, LEED AP
Vice President

TFO:JAM:mk

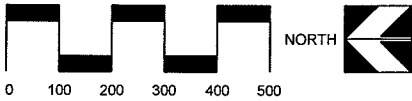
Enclosure

ACCEPTED BY Huron-Clinton Metropolitan Authority

Signature	_____
Name	_____
Title	_____
Date	_____
Purchase Order Number	_____

MICHIGAN EXPOSITION AND FAIRGROUNDS

SCALE: 1" = 200'



1 GRAVEL PARKING AREA - 12" DEPTH. MUST BE REMOVE AND RESHAPED FOR ANY TYPE OF RECREATIONAL USE. ELECTRICAL LINES FOR LIGHTING WAS CUT AND DESTROYED DURING PARKING LOT CONSTRUCTION. AREA HAD ALSO BEEN USED FOR INTERMODAL USE. THERE HAS BEEN A BIG PUSH TO CONSOLIDATE INTO SOUTHWEST DETROIT AND IS NO LONGER BEING USED. BASED ON PAST LANDUSE THE SOILS MAY BE CONTAMINATED. ENVIRONMENTAL TESTING IS NECESSARY

2 HORSE BARN - 200' X 360'. STEEL BUILDING, STEEL ROOF, BRICK WAINSCOTT, CONCRETE FLOOR HAD SOME CRACKS, STEEL NEEDS PAINTING. HAS OFFICE AND RESTROOMS. WATER ON FLOOR INDICATES LEAKS IN ROOF. WINDSCREEN ADDED ON SOUTHWEST SIDE. MASONRY HALF WALL REMOVED ON NORTHWEST SIDE. 2 MANURE PITS. SOME CONCRETE DAMAGE AND STEEL SIDING DAMAGE

3 SHELTER - NEW STRUCTURE FOR CHAMPION ANIMAL DISPLAY

4 SOUTH RIDING RING - 180' X 360'. WET GROUND INDICATES LEAKS IN THE ROOF. OPEN STEEL ROOF. BUILT IN 1970'S

5 MAIN HORSE BARN - 135' X 260'. BRICK WALLS, TIMBER ROOF AND CEILING, MEMBRANE ROOF, VERY COOL STRUCTURE, MANY BIRDS. GREAT NATURAL LIGHT FROM WINDOWS ABOVE. 1 MANURE PIT

6 NORTH RIDING RING - 80' X 200'. OPEN STEEL ROOF. SOME RUST. WATER BELOW INDICATES ROOF LEAKS

7 POLE BARN - DIDNT REVIEW

8 RESTROOMS - 50' X 66'. FAIRLY NEW MASONRY BUILDING, ACCESSIBLE FROM OUTSIDE AND INSIDE. WOMEN: 6 STALLS AND 4 SINKS. MEN: 3 TOILETS, 4 URINALS, 4 SINKS. DESIGNED TO OLDER BARRIER FREE CODES

9 MILK HOUSE - 21' X 30'. AT LEAST TWO LAYERS OF ASPHALT SHINGLES ON ROOF

10 BEEF AND DAIRY CATTLE BUILDING - 185' X 286'. BUILT IN 1920'S-1930'S. MASONRY WALLS, STEEL ROOF. OPEN POSTS. CONCRETE FLOOR IS CRACKED AND IN TOUGH SHAPE. BUILDING IS OFTEN USED IN CONJUNCTION WITH THE COLISEUM FOR STAGING, ETC. WINDOW DAMAGE

11 COLISEUM - 200' X 376'. BUILT IN 1920'S, MASONRY WALLS, STEEL ROOF, RECENT UPDATES TO AIR EQUIPMENT, LOCKER ROOMS, A/C HEATING, ICE EQUIPMENT, AND HANDICAP TOILETS 3 YEARS AGO. OK FACILITY THAT NEEDS TO BE USED. CONCESSION AT FRONT WHEN RENTED

12 NORTH FOOD COURT - 95' X 254'. OPEN ENDED. STEEL ROOFED STRUCTURE, CONCESSIONS, LUNCHEONS, BEER TENT. COVERED CONCRETE ROADWAY MOST OF THE YEAR

13 AGRICULTURE BUILDING - 254' X 120'. STEEL BUILDING, SOME WATER MARKS ON WALLS, HEATED, HAS BALCONY, RESTROOMS AT FRONT, HAS COOLERS / COLD ROOMS TO DISPLAY FOOD / MILK. BUILDING WAS USED AS AN OLD ICE ARENA. HAS THE SAME CHARACTER AS THE COLISEUM. JOE DAMARS FIELDHOUSE HAS BEEN IDENTIFIED AS A POSSIBLE USE OF BUILDING. THIS WOULD MOST LIKELY ELIMINATE USE OF BUILDING DURING FAIR AND AS A SPACE FOR OTHER EVENTS PROGRAMMED THROUGHOUT THE YEAR. THIS IS PROBABLY THE 3RD MOST PROGRAMMED BUILDING ON THE PROPERTY

14 SHEEP BARN - 140' X 240'. BLOCK-UP TO ENCLOSE ROOF, THEY REMOVE WALL DURING FAIR. ROOF STRUCTURE IS THE SAME AS THE PEDESTRIAN WALKWAY THAT CONNECTS THE FOUR BUILDINGS. LOOKS LIKE A TEMPORARY STRUCTURE IN POOR SHAPE. THIS IS PROBABLY THE 2ND MOST USED PROGRAMMED BUILDING ON THE PROPERTY

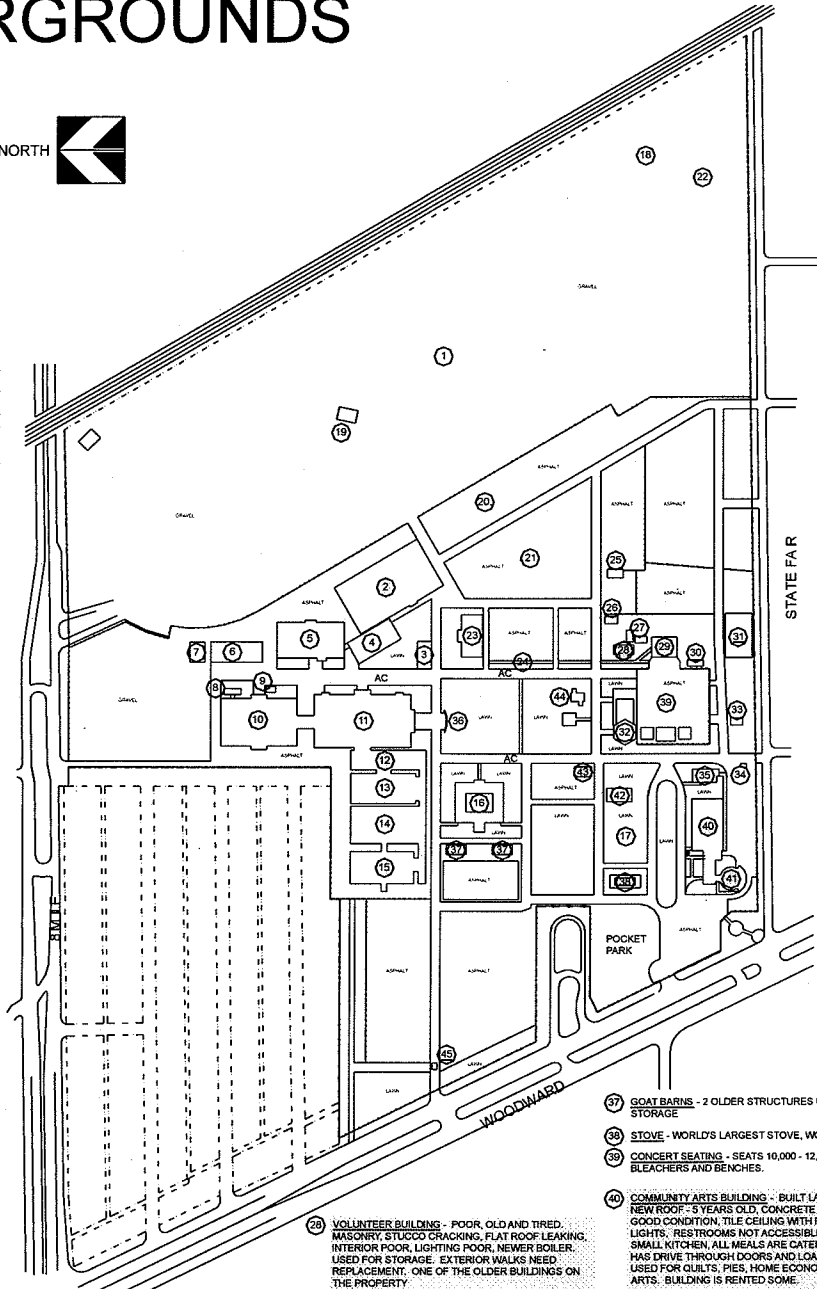
15 MICHIGAN MART BUILDING - 120' X 240'. NEWER BUILDING, BUILT IN 1960'S, STEEL BUTLER BUILDING, HEATED-AIR, RESTROOMS. CONCRETE FLOOR IS IN GREAT SHAPE. WOMEN: 6 STALLS, 4 SINKS. MEN: 3 TOILETS, 4 URINALS, 4 SINKS. THIS IS THE MOST PROGRAMMED BUILDING ON THE PROPERTY. PROGRAMMED ACTIVITIES OVERFLOW INTO THE SHEEP BARN AND THEN INTO THE AGRICULTURE BUILDING

16 POULTRY AND RABBIT BUILDING - 180' X 180'. OLDER, TWO STORY BUILDING, TIMBER STRUCTURE WITH UNFINISHED INTERIOR, ONE SET OF STAIRS, CODES PROBLEMS?

17 KIDDIE LAND - ASPHALT MIDWAY AREA

18 DEBRIS - BROKEN CONCRETE FROM GRAND STANDS +15,000 C.Y.

19 SOFTBALL CITY CONCESSION BUILDING - 32' X 56'. WANDALIZED, LOOKS TO BE EXPENSIVE WOOD FRAME CONSTRUCTION, WOOD DECKS ARE WELL ROTTED PLYWOOD, TREATED TIMBER, LOW POOR DRAINAGE AT BILL PLATE. BUILDING IS BEYOND REPAIR AND SUGGEST REPLACEMENT WITH COMFORT STATION



20 GAS PUMPS AND UNDERGROUND FUEL TANKS TESTING FOR SOIL CONTAMINATION IS NECESSARY

21 MIDWAY - WADE CARNIVAL HAS PROVIDED RIDES AND TRAILERS FOR 40 YEARS - 3RD LARGEST. 15-20 FOOD TRAILERS. LARGE PAVED AREA REQUIRED FOR RIDES, ETC

22 STOCKPILED TOPSOIL - FROM SOFTBALL CITY DEMOLITION - +15,000 C.Y.

23 WHITE HALL - VERY POOR, ROOF LEAKS, BIRDS, PLYWOOD FLOORING FAILING, PORTION OF ROOF BLOWN OFF

24 FOOD TRAILERS - 90-100 TRAILERS LINE ROAD

25 RESTROOMS - OLD TOILET BUILDING NOT USED BY PUBLIC, JUST CARNIVAL EMPLOYEES, ASSUMED TIED. DID NOT REVIEW

26 GARAGE - DIDNT REVIEW. POLISH KITCHEN, DOORS OPEN FOR SERVING

27 SINGLE WIDE TRAILERS - 2 TRAILERS USED FOR DRESSING ROOM AND OFFICE

28 VOLUNTEER BUILDING - POOR, OLD AND TIED. MASONRY, STUCCO CRACKING, FLAT ROOF LEAKING. INTERIOR POOR, LIGHTING POOR, NEWER BOILER. USED FOR STORAGE. EXTERIOR WALKS NEED REPLACEMENT. ONE OF THE OLDER BUILDINGS ON THE PROPERTY

29 BAND SHELL - OLD AND TIED. FOUNDATION BLOCK CRACKING, WOOD OLD, PLYWOOD FAILING, STAGE CONCRETE CRACKING. USES GENERATOR FOR POWER, DRESSING ROOMS USED FOR STORAGE. RESTROOMS IN POOR CONDITION. STAGE IS SET UP IN FRONT OF THE EXISTING STAGE AND IS COVERED TO PROVIDE SHELTER

30 BEVERAGE SHELTER - OLDER STRUCTURE

31 SINGLE AND DOUBLE-WIDE TRAILERS 6 TRAILERS USED FOR OPERATIONS, MEDICAL, AUDITOR, TICKETS, ETC

32 DOCKE EVILION - CAR DISPLAY. HEATED GLASS ENCLOSURE, SOME FAILING OF CONCRETE. STEEL STRUCTURE - LIGHT RUST. STUCCO OVER WOOD COLUMNS FAILING

33 GRANT HOUSE - USED AS BUNK HOUSE FOR EMPLOYEES DURING FAIR - ROOF LOOKS OLD. NEEDS PAINT

34 ENTRY BOOTH - TIED

35 ADMINISTRATION BUILDING - BRICK MASONRY, BUILT IN 1960'S

36 GAZEBO

37 GOAT BARN - 2 OLDER STRUCTURES USED FOR STORAGE

38 STOVE - WORLD'S LARGEST STOVE, WOODEN

39 CONCERT SEATING - SEATS 10,000 - 12,000 ON BLEACHERS AND BENCHES

40 COMMUNITY ARTS BUILDING - BUILT LATE 1900'S. NEW ROOF - 5 YEARS OLD. CONCRETE FLOOR IS IN GOOD CONDITION, TILE CEILING WITH FLUORESCENT LIGHTS. RESTROOMS NOT ACCESSIBLE. FLAT ROOF. SMALL KITCHEN, ALL MEALS ARE CATERED. BUILDING HAS DRIVE THROUGH DOORS AND LOADING DOCK USED FOR QUILTS, PIES, HOME ECONOMICS, FINE ARTS. BUILDING IS RENTED SOME

41 HUDSON AUDITORIUM - MASONRY BUILDING, SEATS 827, NOT HEATED ALL THE TIME, FLOOR TILES LOOSE, FLAT ROOF APPEARS TO HAVE ROOF LEAK AT ENTRY. MOISTURE ON WALLS, SOME SEATS WORN. DRESSING ROOM AND RESTROOMS IN BASEMENT. WATER DAMAGE AT DOORWAYS

42 EXPO CENTER - OPEN STEEL STORAGE BUILDING WITH OFFICE AND RESTROOMS

43 RESTROOMS - OLD MASONRY BUILDING, ASSUMED BUILT IN 1920'S - 1930'S. ROLLED ROOF. WOMEN: 29 STALLS, 8 SINKS. MEN: 16 TOILETS, 4 COMMUNITY URINALS. NOT BARRIER FREE ACCESSIBLE. LARGE CRACKS IN MASONRY CONCRETE

44 RESTROOMS - MASONRY BUILDING BUILT IN 1970'S STEEL ROOF. BUILDING IN GOOD CONDITION. OUTDOOR CONCRETE IS IN POOR CONDITION. GOOD NATURAL LIGHT THROUGH SKYLIGHTS. OLDER HANDICAP CODES MET. WOMEN: 9 STALLS. MEN: 7 URINALS, 5 TOILETS

45 MAIN ENTRY BOOTH - TIED

46 HOUSEKEEPERS - FAIR CONTRACTS 50-75 HOUSEKEEPERS TO CLEAN, SWEEP, STOCK PAPER, CHECK RESTROOMS, ETC

GENERAL ISSUES
ALL BRICKWORK NEEDS TUCKPOINTING, STORM DRAINS FUNCTIONING, VERIFY CONDITION OF ASPHALT ON ALL PEDESTRIAN AREAS, EXTENSIVE OVERHEAD POWER LINES - SOME SAFETY ISSUES

LIST OF BUILDINGS

The following Buildings and grounds will be assessed as identified by SmithGroup's previous report, dated October 3, 2003, and additional buildings not covered by that report as given to us by Huron-Clinton Metropolitan authority and indicated on the attached "*Michigan Exposition and Fairgrounds*" site plan.

- #2 Horse Barn
- #12 North Food Court
- #36 Gazebo
- #44 Restroom (newer)
- #43 Restroom (older)
- #29 Band Shell, incl. bleachers
- #40 Community Arts Bldg
- #41 Hudson Auditorium
- #42 Expo Center (Youth Center)
- NEW - Coliseum
- NEW - Agriculture Bldg
- NEW - Livestock Bldgs, Multiple
- Grounds - roads, walks, parking, grass
- Stove
- Electrical Shed
- Administration Building

SMITHGROUP

architecture engineering interiors planning

SmithGroup Michigan 2009 Median Billing Rates*

Title	2.5 DPE
Principal	\$303
Project Manager	\$185
Planner Principal	\$282
Planner, Senior	\$168
Planner	\$105
Architect V	\$207
Architect IV	\$148
Architect III	\$123
Architect II	\$92
Architect I	\$65
Electrical Engineer, Senior	\$193
Electrical Engineer, Designer	\$127
Electrical Engineer, Intermediate	\$94
Electrical Engineer, Graduate	\$83
Lighting Designer, Senior	\$146
Lighting Designer	\$91
Mechanical Engineer, Senior	\$183
Mechanical Engineer	\$126
Mechanical Engineer, Graduate	\$99
Mechanical Engineer, Designer	\$87
Structural Engineer, Senior	\$181
Structural Engineer	\$111
Structural Engineer, Graduate	\$71
Construction Administrator	\$178
Construction Specifier	\$144
Interior Design	\$92
CAD Operator	\$80
Clerical	\$75
Graphic Designer	\$78
Marketing	\$88

*Rates subject to annual escalation in March



**HURON-CLINTON METROPOLITAN AUTHORITY
INTER-OFFICE COMMUNICATION**

TO: Jayne Miller
FROM: David C. Moilanen
DATE: March 4, 2010
RE: 2010 Entertainment and Dance Program

The 2010 Entertainment/Dance program continues to offer a wide variety of entertainment for our park visitors.

Fireworks are planned for Kensington on June 12, Hudson Mills on July 3, Lake Erie on July 2, Willow on July 4 and Stony Creek on July 3.

The Detroit Symphony Orchestra will be performing at Kensington on Friday, June 25, at Metro Beach on Saturday, June 26 and at Stony Creek on Sunday, June 27.

The grand total for all entertainment programs for 2010 is \$167,165.00.
A decrease of \$24,508.00 from 2009.

David C. Moilanen
Deputy Director

RECOMMENDATION:

Made by Deputy Director Moilanen and staff.

That the Entertainment/Dance schedule for 2010 be approved. Upon approval by the Board, the Director and Secretary will sign the individual agreements.

DCM:njk

Huron-Clinton Metrodc`Hub Authority
2010 Entertainment and Dance Program

METRO BEACH METROPARK

Sunday Dance – Concert Program

Date	Event	Amount
June 6	Satin Sounds	\$ 550.00
6	Rich Eddy's Rockin' Oldies	\$650.00
13	Dr. Pocket	\$ 2200.00
20	Pelts & Company	\$550.00
20	Bomb Squad	2500.00
26	DSO Concert	\$20000.00
27	80's Concert	\$2250.00
July 4	Walt Lipiec	\$475.00
4	Street Corner	\$2000.00
11	Sun Messengers	\$1900.00
18	Mike Zelenak	\$575.00
18	Reflections	\$3900.00
25	Dream Catchers	\$2250.00
Aug. 1	Danceland	\$575.00
1	Janis Leigh	\$2250.00
8	Rythem Society	\$2700.00
15	Mike Wolverton	\$600.00
15	Intrigue	\$2500.00
22	Rich Eddy's Rockin' Oldies	650.00
29	Teen Angels	\$2250.00
	TOTAL	\$51325.00

KENSINGTON METROPARK

Date	Event	Amount
June 25	Wolverine Fireworks (dep. due 5/1/2010)	\$8000.00
25	DSO Concert	\$20000.00
	TOTAL	\$28000.00

HUDSON MILLS METROPARK

Date	Event	Amount
July 3	Big Pinky and the Joint Effort Band	\$980.00
3	Wolverine Fireworks Display (\$2000 dep due by 5/1/2010)	\$8000.00
	TOTAL	\$8980.00

Huron-Clinton Metropc`Hub Authority
2010 Entertainment and Dance Program

WILLOW METROPARK

Date	Event	Amount
June 16	Movies in the Park/Outdoor Cinema Services	\$1400.00
July 4	Wolverine Fireworks Display, Inc (\$1500 due by 5/1/2010)	\$8000.00
4	Boogie Dynamite	\$2850.00
4	Rick Lieder Band	\$1300.00
4	Allen Audio – Provides sound systems for bands	\$1200.00
10	Movies in the Park/Will Car Show	\$1400.00
11	The Earth Angels/Willow Car Show	\$700.00
17	The Dyna Dukes Polka Band/Polka Fest	\$1200.00
17	Big Daddy Lackowski Polka Band/Polka Fest	\$1300.00
24	Movies in the Park/Outdoor Cinema Services	\$1400.00
Aug. 7	Movies in the Park/Outdoor Cinema Services	\$1400.00
	TOTAL	\$22150.00

SQUARE DANCING

June 27		\$60.00
July 4		\$60.00
11		\$60.00
18		\$60.00
25		\$60.00
Aug. 8		\$60.00
	Advertising allowance	\$50.00
	TOTAL	\$410.00

LAKE ERIE METROPARK

Date	Event	Amount
June 12	Rock & Roll K-9s	\$1500.00
25	Movies in the Park/Starbright Entertainment	\$1150.00
July 2	Wolverine Fireworks Display, Inc. (\$2000 deposit due by 5/1/2010)	\$8000.00
2	The Teen Angels	\$1950.00
17	Movies in the Park/Starbright Entertainment	\$1150.00
	TOTAL	\$13750.00

**Huron-Clinton Metropolitan Authority
2010 Entertainment and Dance Program**

STONY CREEK METROPARK

Date	Event	Amount
June 25	Teen Angels	\$2250.00
27	DSO Concert	\$20000.00
July 3	Fireworks	\$7500.00
16	Fantastics	\$2800.00
23	Sun Messengers	\$1900.00
30	Air Margaritaville	\$3200.00
Aug. 6	As Is Band	\$2400.00
	TOTAL	\$40050.00
	GRAND TOTAL	\$164665.00

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**HURON-CLINTON METROPOLITAN AUTHORITY
INTER-OFFICE COMMUNICATION**

TO: Jayne Miller
FROM: David C. Moilanen
RE: Gift Acceptance
DATE: March 1, 2010

The following donations were received for the March, 2010 Commission Meeting:

- \$250.00 cash donation to be used for surgery on Conway, a Percheron draft horse at the Kensington Farm Center from Barbara Siepierski.
- \$1000.00 cash donation to be used for surgery on Conway, a Percheron draft horse at the Kensington Farm Center from Allene Holman.

RECOMMENDATION:

Made by Deputy Director Moilanen and staff.

That the above donations be formally accepted by the Board of Commissioners at the meeting of March 11, 2010 and that a letter of appreciation be sent to the donors.

David C. Moilanen
Deputy Director

Our legislative consultant, Mr. George Carr, will be at the March 11, 2010 HCMA Board of Commissioners' meeting and will deliver his legislative report in person.

PARK	MONTHLY VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Metro Beach	15,938	16,781	-5.0%
Wolcott Mill	902	849	6.2%
Stony Creek	18,356	14,093	30.2%
Indian Springs	3,433	3,039	13.0%
Kensington	34,861	30,325	15.0%
Huron Meadows	4,268	2,256	89.2%
Hudson Mills	8,738	8,129	7.5%
Lower Huron	13,193	13,625	-3.2%
Willow	10,312	10,572	-2.5%
Oakwoods	2,881	2,121	35.8%
Lake Erie	6,895	8,064	-14.5%
Monthly TOTALS	119,777	109,854	9.0%

MONTHLY TOLL REVENUE		
Current Year	Previous Year	Change
\$ 41,536	\$ 29,050	43.0%
\$ 40	\$ 24	NA
\$ 55,002	\$ 36,034	52.6%
\$ 10,529	\$ 7,704	36.7%
\$ 62,589	\$ 52,490	19.2%
\$ 4,635	\$ 1,500	209.0%
\$ 17,309	\$ 15,103	14.6%
\$ 10,135	\$ 7,844	29.2%
\$ 12,823	\$ 2,608	391.7%
\$ 2,080	\$ 2,134	-2.5%
\$ 16,004	\$ 14,434	10.9%
\$ 232,682	\$ 168,925	37.7%

MONTHLY TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 52,119	\$ 43,784	19.0%
\$ 4,791	\$ 2,830	69.3%
\$ 77,134	\$ 53,325	44.6%
\$ 34,450	\$ 29,820	15.5%
\$ 92,677	\$ 69,421	33.5%
\$ 9,584	\$ 2,632	264.1%
\$ 27,572	\$ 22,654	21.7%
\$ 12,365	\$ 11,616	6.4%
\$ 16,581	\$ 4,662	255.7%
\$ 2,919	\$ 2,870	1.7%
\$ 17,900	\$ 15,847	13.0%
\$ 348,092	\$ 259,461	34.2%

PARK	Y-T-D VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Metro Beach	32,723	31,987	2.3%
Wolcott Mill	1,881	2,083	-9.7%
Stony Creek	34,524	29,954	15.3%
Indian Springs	7,243	6,033	20.1%
Kensington	66,419	60,464	9.8%
Huron Meadows	8,214	6,065	35.4%
Hudson Mills	18,030	15,741	14.5%
Lower Huron	27,121	26,462	2.5%
Willow	20,185	20,738	-2.7%
Oakwoods	5,535	4,396	25.9%
Lake Erie	14,505	16,584	-12.5%
Y-T-D TOTALS	236,380	220,507	7.2%

Y-T-D TOLL REVENUE		
Current Year	Previous Year	Change
\$ 84,794	\$ 79,679	6.4%
\$ 130	\$ 24	100%
\$ 130,506	\$ 101,774	28.2%
\$ 26,811	\$ 19,700	36.1%
\$ 156,133	\$ 128,107	21.9%
\$ 10,800	\$ 6,556	64.7%
\$ 43,851	\$ 37,208	17.9%
\$ 23,260	\$ 17,570	32.4%
\$ 23,672	\$ 13,084	80.9%
\$ 6,450	\$ 5,758	12.0%
\$ 45,093	\$ 39,706	13.6%
\$ 551,500	\$ 449,166	22.8%

Y-T-D TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 108,676	\$ 103,810	4.7%
\$ 10,324	\$ 9,843	4.9%
\$ 166,818	\$ 133,761	24.7%
\$ 55,033	\$ 46,431	18.5%
\$ 201,912	\$ 174,759	15.5%
\$ 18,058	\$ 10,154	77.8%
\$ 61,296	\$ 55,881	9.7%
\$ 27,630	\$ 24,132	14.5%
\$ 28,501	\$ 17,865	59.5%
\$ 8,576	\$ 7,995	7.3%
\$ 49,811	\$ 43,082	15.6%
\$ 736,635	\$ 627,713	17.4%

Y-T-D Vehicle Entries by Management Unit			
Metro Beach	32,723	31,987	2.3%
Stony Creek Wolcott Mill	36,405	32,037	13.6%
Kensington	66,419	60,464	9.8%
Hudson Mills Indian Springs Huron Meadows	33,487	27,839	20.3%
Lower Huron Willow Oakwoods Lake Erie	67,346	68,180	-1.2%

Y-T-D Toll Revenue by Management Unit		
\$ 84,794	\$ 79,679	6.4%
\$ 130,636	\$ 101,798	28.3%
\$ 156,133	\$ 128,107	21.9%
\$ 81,462	\$ 63,464	28.4%
\$ 98,475	\$ 76,118	29.4%

Y-T-D Total Revenue by Management Unit		
\$ 108,676	\$ 103,810	4.7%
\$ 177,142	\$ 143,604	23.4%
\$ 201,912	\$ 174,759	15.5%
\$ 134,387	\$ 112,466	19.5%
\$ 114,518	\$ 93,074	23.0%

ACTIVITY REPORT - GOLF

GOLF COURSE	MONTHLY ROUNDS			ROUNDS Y-T-D			GOLF REVENUE Y-T-D		
	Current Year	Previous	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Wolcott Mill	0	0	-	0	0	-	\$ -	\$ -	-
Stony Creek	0	0	-	0	0	-	\$ 3,584	\$ 5,632	
Indian Springs	0	0	-	0	0	-	\$ -	\$ -	-
Kensington	0	0	-	0	0	-	\$ -	\$ -	-
Huron Meadows	0	0	-	0	0	-	\$ -	\$ -	-
Hudson Mills	0	0	-	0	0	-	\$ -	\$ -	-
Willow	0	0	-	0	0	-	\$ -	\$ -	-
Lake Erie	0	0	-	0	0	-	\$ -	\$ -	-
Regulation Subtotal	0	0	-	0	0	-	\$ 3,584	\$ 5,632	-36.4%
MB Par 3	0	0	-	0	0	-	\$ -	\$ -	-
L. Huron Par 3	0	0	-	0	0	-	\$ -	\$ -	-
TOTALS	0	0		0	0		\$ 3,584	\$ 5,632	-36.4%

ACTIVITY REPORT - INTERPRETIVE FACILITIES

FACILITY	MONTHLY ATTENDANCE			ATTENDANCE Y-T-D			REVENUE Y-T-D		
	Current Year	Previous	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Metro Beach	5,667	4,041	40.2%	9,333	6,294	48.3%	\$ 1,459	\$ 940	55.2%
Wolcott Mill	935	669	39.8%	1,226	1,202	2.0%	\$ 290	\$ 463	-37.4%
Wolcott Farm	1,682	1,127	49.2%	3,631	2,089	73.8%	\$ 4,643	\$ 3,830	21.2%
Stony Creek	12,983	14,230	-8.8%	24,389	26,709	-8.7%	\$ 5,210	\$ 5,667	-8.1%
Indian Springs	2,174	1,317	65.1%	3,353	2,844	17.9%	\$ 686	\$ 831	-17.4%
EDC	2,174	1,317	65.1%	3,353	2,844	17.9%	\$ 1,630	\$ 1,809	-9.9%
Kensington NC	13,351	13,479	-0.9%	27,888	28,500	-2.1%	\$ 1,450	\$ 1,410	2.8%
Kensington Farm	3,488	7,669	-54.5%	6,069	10,236	-40.7%	\$ 4,773	\$ 4,805	-0.7%
Hudson Mills	2,724	2,724	0.0%	5,581	5,581	0.0%	\$ 1,828	\$ 1,828	0.0%
Oakwoods	10,974	10,007	9.7%	21,586	20,869	3.4%	\$ 1,768	\$ 2,136	-17.2%
LEMP Museum	10,082	8,201	22.9%	19,878	15,527	28.0%	\$ 647	\$ 250	158.8%
Mobile Unit	3,453	1,061	225.4%	4,182	1,508	177.3%	\$ 2,192	\$ 1,827	20.0%
TOTALS	69,687	65,842	5.8%	130,469	124,203	5.0%	\$ 26,576	\$ 25,796	3.0%

ACTIVITY REPORT - FINAL SUMMER ACTIVITIES

SWIMMING	PATRONS			PATRONS Y-T-D			REVENUE Y-T-D		
	Current Year	Previous	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Metro Beach	0	0	-	0	0	-	\$ -	\$ -	-
KMP Splash-Blast	0	0	-	0	0	-	\$ -	\$ -	-
Lower Huron	0	0	-	0	0	-	\$ -	\$ -	-
Willow	0	0	-	0	0	-	\$ -	\$ -	-
Lake Erie	0	0	-	0	0	-	\$ -	\$ -	-
TOTALS	0	0		0	0		\$ -	\$ -	

PARK	Winter Sports this Month			Winter Sports Y-T-D			2008-09 Winter Season To Date (Nov-Present)		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Metro Beach									
XC Skiers	52	33	+ 19	62	184	(122.00)	62	200	(138.00)
Ice Skaters	336	186	+ 150	767	866	(99.00)	767	866	(99.00)
Ice Fishermen	3,009	3,936	(927.00)	5,316	7,548	(2232.00)	6,076	9,046	(2970.00)
Stony Creek									
XC Skiers	3,095	1,010	+ 2085	4,775	4,080	+ 695	4,775	5,960	(1185.00)
Ice Skaters	670	0	+ 670	1,157	27	+ 1130	1,247	27	+ 1220
Sledders	3,440	1,410	+ 2030	4,877	5,463	(586.00)	5,227	8,403	(3176.00)
Ice Fishermen	935	305	+ 630	1,549	812	+ 737	1,623	966	+ 657
Indian Springs									
XC Skiers	85	231	(146.00)	126	648	(522.00)	166	940	(774.00)
Sledders	541	443	+ 98	876	1,235	(359.00)	1,116	2,145	(1029.00)
Kensington									
XC Skiers	1,680	411	+ 1269	2,337	1,218	+ 1119	2,437	1,992	+ 445
Ice Skaters	1,745	53	+ 1692	2,613	196	+ 2417	2,637	196	+ 2441
Sledders	6,926	455	+ 6471	10,628	2,516	+ 8112	10,888	7,952	+ 2936
Ice Fishermen	395	80	+ 315	1,167	244	+ 923	1,183	424	+ 759
Huron Meadows									
XC Skiers	2,182	460	+ 1722	3,297	1,650	+ 1647	3,337	2,170	+ 1167
Ice Fishermen	231	128	+ 103	344	376	(32.00)	344	376	(32.00)
Hudson Mills									
XC Skiers	1,630	375	+ 1255	2,205	2,210	(5.00)	2,215	2,680	(465.00)
Lower Huron									
Ice Skaters	360	256	+ 104	741	860	(119.00)	741	860	(119.00)
Willow									
XC Skiers	575	341	+ 234	756	881	(125.00)	756	881	(125.00)
Ice Skaters	73	114	(41.00)	353	563	(210.00)	353	563	(210.00)
Sledders	4,896	341	+ 4555	6,778	2,384	+ 4394	6,778	2,384	+ 4394
Lake Erie									
XC Skiers	18	18	0	26	55	-29	26	61	-35
Sledders	83	29	+ 54	132	105	27	132	105	27
Ice Fishermen	450	449	+ 1	838	968	-130	1,708	1,432	276
Totals by Activity				Totals by Activity Y-T-D			Totals by Activity 2008-09 Season		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
XC Skiers	9,317	2,879	+ 6438	13,584	10,926	+ 2658	13,774	14,884	(1110.00)
Ice Skaters	3,184	609	+ 2575	5,631	2,512	+ 3119	5,745	2,512	+ 3233
Sledders	15,886	2,678	+ 13208	23,291	11,703	+ 11588	24,141	20,989	+ 3152
Ice Fishermen	5,020	4,898	+ 122	9,214	9,948	(734.00)	10,934	12,244	(1310.00)

PARK	Seasonal Activities this Month			Seasonal Activities Y-T-D			Seasonal Revenue Y-T-D		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Metro Beach									
Welsh Center	7	5	+ 2	14	12	+ 2	\$ 7,800	\$ 8,800	(\$1,000)
Picnic Reservations	0	0	-	0	0	-	\$ 10,475	\$ 9,975	\$500
Boat Launches	0	0	-	0	0	-	NA	NA	NA
Marina	0	20	(20)	0	56	(56)	\$ -	\$ 1,400	(\$1,400)
Mini-Golf	0	0	-	0	0	-	\$ -	\$ -	-
Stony Creek									
Disc Golf ¹	NA	NA	NA	NA	NA	NA	\$ 1,148	\$ -	
Picnic Reservations	41	41	0	87	70	+ 17	\$ 13,650	\$ 10,500	\$3,150
Boat Rental	0	0	-	0	0	-	\$ -	\$ -	-
Boat Launches	0	0	-	0	0	-	NA	NA	NA
Indian Springs									
Picnic Reservations	1	3	(2)	4	5	(1)	\$ 600	\$ 750	(\$150)
EDC Event Room	2	6	(4)	6	14	(8)	\$ 4,700	\$ 6,200	(\$1,500)
Kensington									
Disc Golf ²	NA	NA	NA	NA	NA	NA	\$ 1,316	\$ -	
Picnic Reservations	31	44	(13)	69	64	+ 5	\$ 10,395	\$ 9,600	\$795
Boat Rental	0	0	-	0	0	-	\$ -	\$ -	-
Huron Meadows									
Picnic Reservations	9	2	+ 7	10	6	+ 4	\$ 1,500	\$ 820	\$680
Boat Rental	0	0	-	0	0	-	\$ -	\$ -	-
Hudson Mills									
Disc Golf ¹	NA	NA	NA	NA	NA	NA	\$ 1,894	\$ 3,222	(\$1,328)
Picnic Reservations	10	6	+ 4	19	15	+ 4	\$ 2,850	\$ 2,250	\$600
Canoe Rental ³	0	0	-	0	0	-	\$ -	\$ -	-
Lower Huron / Willow / Oakwoods									
Picnic Reservations	19	28	(9)	36	48	(12)	\$ -	\$ 5,400	(\$5,400)
Lake Erie									
Picnic Reservations	7	7		21	17		\$ 3,300	\$ 2,675	\$625
Boat Launches	73	115	(42)	217	256	(39)	NA	NA	NA
Marina	NA	NA	NA	NA	NA	NA	\$ 50	\$ -	\$50

Note 1: Park staff can account for daily disc golf sales but total use cannot be accurately tracked because many golfers have an annual disc golf pass.

Note 2: Canoe rental revenue is the HCMA percentage of the concessionaire's total revenue.

**Monthly Report
HCMA Board of Commissioners
March 11, 2010**

Dear Commissioners:

Deputy Director's Comments

- At last we've had some real winter conditions in February. As a result, the Metroparks were busy with cross-country skiing, ice fishing, sledding and tobogganing.
- As a reminder, the employee recognition dinner will be held at the Indian Springs Environmental Discovery Center on Saturday, April 10 in the evening. We will be sending each commissioner more information and a couple of tickets for the event. I hope you can attend.
- A number of staff attended park operations and maintenance conferences – Michigan Recreation and Parks Association (MRPA) and the Great Lakes Park Training Institute. Staff appreciated the chance to participate in these valuable training opportunities.
- We welcome the new director, Jayne Miller, and look forward to working with her.

Metro Beach –

Jim Pershing

- We received snow several times this month, which allowed for cross-country skiing and also provided us with some great looking traditional winter days.
- Demolition continues on the Group Rental Center building complex. The buildings have been completely leveled and most of the debris has been removed.
- HCMA had a booth again at the Detroit Boat Show. This show ran from Feb. 13-21. Unfortunately, the poor economy continues to batter this show. In spite of that, many people stopped by the HCMA booth for information and maps.

Lower Huron, Willow, Oakwood and Lake Erie –

Richard Sobecki

- Crews spent most of the month clearing roads and parking lots in the district. Ice skating ponds in Lower Huron and Willow were maintained until the snow build up created problems with clearing the skating areas.
- Willow grounds crews experimented with snow replacement whenever the hills were worn off by sleds. Preliminary results look promising.
- Oakwood naturalists worked the Metroparks booth at Outdoorama. Several park staff attended the Great Lakes Park Training Institute at Pokagon State Park in Angola Indiana and attended the Michigan Recreation and Parks Association (MRPA) meeting.

Kensington –

Kim Jarvis

- Significant snowfall allowed us to open the winter sports area for sledding, tobogganing and snowboarding. This area went into overflow parking conditions six times this month.
- The birth of our lambs on President's Day, "George and Abe" made national news. On Feb. 24 they were featured in USA Today.

Hudson Mills, Indian Springs and Huron Meadows – Nancy Schaible

- Cross country skiers have been enjoying the snow and equipment rentals at Hudson Mills and ski rentals at Huron Meadows were up \$2500 for 2010! The new ski equipment was popular with the public.
- The maple sugar program at Hudson Mills began Feb. 27 and 28 and continues with sellout crowds with schools during the week and public programs on the weekends through March. The new exhibits at Indian Springs Environmental Discovery Center are a creative and wonderful addition.

Stony Creek, Wolcott Mill – Mike Lyons

- February was a good month for winter activities at Stony Creek.
- 18,356 vehicles entered Stony Creek for the month which is the highest number of vehicle entries in February since 1973.
- The Wolcott Farm Volunteer Recognition dinner was held at Camp Rotary on Feb. 10. The event was well attended and fun was had by all.

Interpretive Services – Mike George

- Represented HCMA at “World Wetlands Day” presentation at Carlson High School in Gibraltar.
- Represented HCMA at a “No Child Left Inside” summit at Lakeland High School in White Lake.
- Along with other HCMA staff, discussed the more efficient use of interpretive facilities and interpretive hours at our facilities.
- Continued involvement with the Michigan “No Child Left Inside Coalition.”
- Initiated discussions regarding our involvement in the “Great Lakes Young Writers” initiative.

Kensington

- A staff-intensive ice fishing event took place with a large number of scouts participating.
- The Metroparks, in cooperation with the West Oakland Camera Club, once again sponsored a photo contest for area photographers. Winners were recognized during an evening meeting at the nature center.
- The farm center received much media attention regarding a litter of new piglets and a pair of new lambs. The piglets and lambs are just the beginning of what is expected to be a busy month ahead as many animals are expecting babies very soon.
- Much time was spent by the farm staff preparing for what will prove to be a very popular program in March – Maple Sugaring. A new wigwam was constructed in the Sugar Bush which will be a valuable interpretive tool and focal point of the program.

Interpretive Services – Kensington (con't)

- The Kensington Farm Center blog is up and running as part of the new website. The latest happenings on the farm will be listed on the blog, including any news, upcoming programs and especially any new arrivals.

Stony Creek

- Four school groups participated in Winter Adventure programs at the Stony Creek Nature Center during the month and a total of 23 school outreach programs were presented to 1380 students and teachers.
- The 33rd Annual “Pancake Walk” was held with 16 adults and 76 children attending. It was a beautiful winters’ day and everyone had an enjoyable time.

Oakwoods

- Staff was asked to return to some of the schools they went to last year for “March is Reading Month.” This is becoming a popular way for the staff to get into schools during the month of March.
- Weekend programming was steady during the month, especially for “Winter Bonfire”, “Animal Tracking,” “For the Love of a Hawk” and the “Make a Dream Catcher” workshop.

Indian Springs

- In-park programs at Indian Springs Nature Center were down compared to last February. Luckily, out-of-park schools lectures were up. Interpreters created a new outreach program called “Greening Your School.” This topic was requested by a couple of teachers who wanted to help their school obtain a “Green Schools” accreditation through the state of Michigan.
- The Indian Springs Environmental Discovery Center had a large school group with 154 students from Hartland Middle School. Some teachers even participated in a four-hour workshop on water quality. This event revolved around water topics that could be taught in the classroom.

Metro Beach

- Metro Beach interpreters prepared for several presentations for the Teacher’s Environmental School weekend at Higgins Lake. The interpreters also spent a great amount of hours preparing for the Lewis Cass expedition re-enactment.
- Park staff met with representatives from the “Healthy Kids, Healthy Futures” for Macomb County to plan a June event related to the No Child Left Inside initiative.

Wolcott Mill

- A good showing of visitors at the Wolcott Mill Historical Center occurred during the month. The recognition of the mill’s listing on the National Register for Historic Sites brought a great amount of attention. Several newspaper articles were generated and Rep. Candice Miller (R) announced it in the U.S. Congress and the mill’s name will appear in the Congressional Record.

Interpretive Services – Wolcott Mill (con't)

- This time of year lends itself to attempts to organize and prepare for upcoming events. Some of the month dealt with preparation for maple sugaring programs. A new evaporator was acquired and assembled, volunteers were lined up and displays were readied.
- The Wolcott Mill Farm Center volunteer banquet was a success with approximately 70 people attending. Everyone enjoyed good fun, food, games and a short awards ceremony.
- The top volunteer for 2009 volunteered almost 90 hours of service and there were more than 200 volunteers at the farm in 2009.
- The farm staff also put on several indoor “Animal Meet & Greets” programs. These programs allowed participants the chance to get up and personal with some of the farm animals.

Lake Erie

- The Lake Erie Marshlands Museum and Nature Center programs such as “Drawn to the Marsh,” “Girl Scout Badge Day” and “Crack O’Dawn Coffee Clubs” kept the center rolling along.
- Forty people attended the annual “Rum-Running Stories.”

Mobile Learning Center

- Winter, as usual, is a grueling season for doing school visits. Snow, ice and temperatures are all factors in determining whether the Mobile Learning Center is able to safely go out to do programs.
- The entire MLC staff assisted with the Metropark’s booth at Cobo Hall’s Boat show. A fishing game was provided to families attending the event.

Hudson Mills

- Hudson Mills made preparations for maple sugaring and Easter programming.
- The bluebird boxes were cleaned and are ready for this year’s use thanks to several bluebird monitoring volunteers.
- Jill Martin attended a Stewardship Network workshop to learn how to develop land ethics in young adults.

Communications Department – Denise Semion

- The proposal for the Metroparks to operate the State Fair was extensively covered in newspapers, radio and on the web. Dave Leval, TV-20, Robin Schwartz, Fox 2 Detroit, Marie Osborne, WWJ-950 news radio and Corey Wilkins, Detroit Free Press all attended the special meeting. Newspapers and radio stations across the state carried the story. Denise Semion discussed the Metroparks with George Zimmerman and Dave Lorenz of Michigan Travel along with John McCollough on the Travel Michigan show to air March 21.

Communications Department

Denise Semion (con't)

- The new website, www.metroparks.com completed its first full month on the Web. Park staff report hearing many positive comments on the site. The website was routinely updated on interpretive programs, news stories, events and spring programs.
- Google analytics indicates 23,508 visitors with 17,346 unique visitors and with a four-minute average time spent on the site.
- The Metroparks now have 1,000 fans on Facebook! We continue to post news and information on Facebook with a good response rate.
- The Metroparks staffed a booth at the Detroit Boat Show and Great Lakes Outdoor Recreation Expo at Cobo Hall and Outdoorama at the Rock Financial Show Place.

Human Resources –

Bill Johnstone

- Shawn Athayde was hired as the administrative secretary replacing Nancy Keskeny.
- We met with McGraw Wentworth to explore other plan options for retiree healthcare. We narrowed the options to BCBS plans and requested McGraw representatives prepare more information for a second meeting.

Police Department –

George Phifer

- The police department completed the 2009/2010 deer cull for the season. We had another successful year with this program.
- There were no major incidents to report for the month.

Information Systems –

From Nolan Clark

- Security is a hot topic this month. In the past week we have had a sustained attack on our firewall from four sources. Three are in China and the fourth is from a site in Tehran in the Islamic Republic of Iran.
- So far, none of their queries have penetrated our firewall defenses.
- We are performing an internal security audit covering Internet access, email and virus scanning.
- Preparations for the new phone system at Metro Beach are underway. Mapping of the internal wiring has been completed.

Community Relations – From Jack Liang

- Met with Justin Robinson a senior staff member for Macomb County's Planning and Economic Development department regarding the Metroparks' input and participation in the Lake St. Clair economic and stewardship activity.
- Met with Kensington office staff to introduce the new volunteer database software program (Volgisitics). I have it set up on a park-by-park basis with the park offices, nature centers and golf courses and have asked for input regarding usefulness.
- Worked with marketing representatives for Huntington Bank regarding a proposal for a car show at Metro Beach and fireworks at Stony Creek.
- Met with Lisa Brush at the Stewardship Network to discuss the goal of establishing volunteer stewardship leaders at several Metroparks.

Engineering – Mike Arens

Metro Beach

- The South Marina redevelopment project, under construction by Cedroni Associates, Inc. is about 90 percent complete. Preparations are being made for pouring concrete in the docks.
- Demolition of the Group Rental Area demolition project by Dean Marine, Inc. is in progress: the roller rink track has been removed and building foundations are being demolished.

Stony Creek

- Work on the water heating system replacement project at the Eastwood Beach bathhouse by Contrast Mechanical is in progress.

Kensington

- There was a design progress meeting with Lindhout Associates on Feb. 19. Good progress is being made toward a workable conceptual plan.
- Planning is currently developing conceptual site plans that respond to the building concept and circulation. Mike Brahm-Henkel is developing plans for utilities, temporary facilities (including starter trailer and utilities) and is also planning the construction zone and staging areas.

Huron Meadows

- A preconstruction meeting with Great Lakes Power and Lighting was held on Feb. 24 for the electrical revisions at the golf cart storage building.
- A preconstruction meeting with Fonson Construction for the golf course irrigation intake replacement project was held March 5.

Engineering – Mike Arens (con't)

Willow

- Work on the pool reconstruction project by the Garrison Company continues to progress. The project is about 85 percent complete.

Lake Erie

- Work on the Golf Course Comfort Station project by B. Sarkett Construction Co. has begun. Prefabricated comfort stations are in production and the site has been staked out. Water and sewer lines are in place at the Huron River Drive location.

Administrative Office

- The 2010 storm water management program plan was submitted to the Michigan Department of Natural Resources and Environment (MDNRE) on March 1.

Planning – Sue Nyquist

- Staff compiled the list of land acquisition projects needed to satisfy the goals of the approved park Master Plan for Wolcott Mill, Indian Springs, Huron Meadows, Hudson Mills and Lake Erie Metroparks. There remains approximately 800 acres of property to be purchased within the Board approved park boundaries.
- The development of “Green Infrastructure” (GI) plans is a growing trend across the state of Michigan. Many of the counties in southeast Michigan are working cooperatively to prepare a vision for GI plans in their communities.
- The goal of a greenways project is to connect communities in southeast Michigan through green infrastructure that included biking and hiking paths, conservation corridors and habitats. Greenways are linear open spaces, including habitats and trails which link parks, nature reserves, cultural features or historic sites for recreation and conservation purposes.
- Staff continues discussions with the Great Lakes Restoration Initiative Partnership (GLRIP). This is a group of parties interested in jointly applying for grants to study a variety of issues impacting the Great Lakes.
- Land acquisition, fencing and safety signs occupied much staff time this month. We have set a goal to inventory signs and fencing during the summer season.
- After several renditions, the floor plan for the Kensington golf building is near completion.

Natural Resources – Paul Muelle

- In total, sharpshooters and volunteer hunters have successfully removed 220 deer from seven Metroparks this fall and winter. Aerial surveys of the parks to begin estimating deer populations began the end of February and will continue into March. Bio-data collected through the winter will now be evaluated and sent to the MDNRE.

**Natural Resources –
Paul Muelle (con't)**

- Attended meetings with Michigan MDNRE, Ducks unlimited, Michigan Sea Grant, Harrison Township and SEMCOG to review prescribed burn bids for Metro Beach and discuss the next steps in the marsh restoration process.
- Staff prepared prescribed burn contract proposals for burns at five Metroparks covering approximately 155 acres.
- Staff continues working with the Planning Department and others on refining GIS mapping parks, priority area management plans, 2010 management goals and website content.
- Met with our lake management consultant, Dr. Doug Pullman and reviewed his 2009 reports and discussed the 2010 treatment recommendations for Stony Creek and Kent Lakes.

**Purchasing –
Scott Michael**

- The department has been improving on the bid process by using the Michigan Intergovernmental Trade Network (MITN) bid site and we hope to speed it up with even more with electronic receipt of bids.
- The winter season has been relatively mild for salt usage and budgets should reflect it. In an effort to strive to reduce salt, a Webinar was conducted this month. A number of neighboring agencies attended and it was very informative.
- A grand total of \$795,456 purchase orders were issued for February.

Submitted by:
Dave Moilanen, Deputy Director

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