

AMENDED AGENDA
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
January 10, 2013 – 10:30 a.m.
Administration Office

1. Chairman's Statement
2. Public Participation
3. Minutes
 - A. Dec. 13, 2012 – 2013 Budget Public Hearing Minutes
 - B. Dec. 13, 2012 – Regular Meeting Minutes
 - C. Dec. 13, 2012 – Closed Session Minutes
4. Approval of Jan. 10, 2013 Agenda
5. Appointment of Board Treasurer
6. Deputy Director Selection Process
7. Purchases
 - A. Horse Trailers (pg. 1)
 - B. Mowers (pg. 3)
 - C. Rip Slide (pg. 5)
8. Reports
 - A. *Lake St. Clair*
 1. Proposal – Phase II Quality Assurance Project Plan Monitoring and Evaluation, Parking Lot Redevelopment (pg. 11)
 2. Update – MNRTF Grant (pg. 13)
 - B. *Hudson Mills*
 1. Report – Hudson Mills to Dexter Trail (pg. 15)
 - C. *Willow*
 1. Report – Transfer of New Boston Parcel to Huron Township (pg. 19)
 - D. *Administrative Office*
 1. Report – Open Meetings Act (pg. 23)
 2. Report – Workers Compensation, Property and Liability Insurance (pg. 25)
 3. Report – Early Retirement Window (Fifth Amendment) (pg. 51)
 4. Report – USGS Stream Gauging Joint Funding Agreement (pg. 55)
 5. Update – 3M ECO Grant (pg. 55)
 6. Donations (pg. 59)
 7. Report – Legislative (pg. 61)

AMENDED AGENDA
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
January 10, 2013 – 10:30 a.m.
Administration Office
Page Two

9. **Closed Session Regarding Strategy and Contract Negotiations**
Section 8 (c) of the Michigan Open Meetings Act – M.C.L. 15.268
10. Director's Comments
11. Commissioners' Comments
12. Motion to Adjourn

A Special Pension Committee Meeting will be held **prior** to the Thursday, Jan. 10, 2013 Board meeting beginning at 9:00 a.m.

The next regular Board of Commissioners meeting will be held Thursday, Feb. 14, 2013 at 10:30 a.m. at the Administrative Office.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Maria van Rooijen, Purchasing Agent
 Project No: RFQ-12-062
 Project Title: Kensington Metropark, Oakland County
 Date: January 3, 2013

Bids Opened: Wednesday, Dec. 26, 2012 at 2:00 p.m.

Scope of Work: Furnish and Deliver 4-Star three (3) Horse stock trailer, 15-foot x 7-foot x 7-foot tall; built according to bid specification and replaces a 15-year-old unit. Item came in at budgeted amount. Vendors are from a maintained bidding list for this particular item.

<u>Vendor</u>	<u>City</u>	<u>Amount</u>
Triple C Trailer Sales, Inc.	Watervliet, MI	\$19,810.60
4-Star Trailers, Inc.	Oklahoma City, OK	\$23,856.00

Recommendation: that the Board of Commissioners award RFQ-12-062 to the low responsive, responsible bidder, Triple C Trailer Sales, Inc. in the amount of \$23,856.00 as recommended by Purchasing Agent Maria van Rooijen and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Maria vanRooijen, Purchasing Agent
 Project No: State of Michigan Contract 071B0200329
 Project Title: Grounds and Roadside Equipment
 Location: Hudson Mills – Washtenaw County, Huron Meadows – Livingston County,
 Indian Springs – Oakland County, Kensington – Oakland County,
 Stony Creek – Macomb County
 Date: January 3, 2013

Scope of Work: Furnish and deliver mowers per state of Michigan Contract.

<u>Location</u>	<u>Equipment Type</u>	<u>Amount</u>
Hudson Mills	TORO Greensmaster 3100	\$23,925.60
	TORO Reelmaster 6500-D Demo Unit	\$43,500.00
Huron Meadows	TORO Groundmaster 4000-D	\$54,027.33
Indian Springs	TORO Groundmaster 4700-D	\$64,000.41*
		<i>*Replaces two mowers</i>
Kensington	TORO Groundmaster 4700-D	\$63,691.10*
		<i>*Replaces two mowers</i>
Stony Creek	TORO Groundmaster 4000-D	\$53,163.98

All units are replacing high maintenance and repair mowers. All mowers are budgeted and amounts came in at or below budgeted amount. Price difference for identical units is options (lighting package).

<u>Vendor</u>	<u>City</u>	<u>Amount</u>
Spartan Distributors	Sparta, MI	\$302,308.42

Recommendation: That the Board of Commissioners award to the low responsive, responsible bidder, Spartan Distributors in the amount of \$302,308.42 as per state of Michigan Contract 071B0200329 as recommended by Purchasing Agent Maria van Rooijen and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Carol Stone, Administrative Services Manager
 Subject: Purchase of Inflatable Slide-Stony Creek
 Date: January 3, 2013

In 2011, the HCMA entered into an agreement with Airmarc, LLC for installation and operation of an inflatable waterslide at Eastwood Beach within Stony Creek Metropark. The slide is called a "Hippo" slide and the dimensions are 175-foot long by 47-foot wide with a height of 36-foot. It is marketed as "the largest and safest inflatable waterslide in the world."

The slide began operation in July 2011, with Airmarc paying 20 percent of their gross sales to Stony Creek. In the six weeks of operation for 2011, gross sales were nearly \$50,000. Gross sales for 2012 were \$98,000 with a full summer of operation, consisting of 102 days from May 25 to Sept. 3.

The slide has become a very popular attraction; has aided in creating a "fun zone" at the park; has made a positive impact on visitation at Eastwood Beach, and has become a destination for children of all ages along with their parents.

Based on the success and popularity of the slide, the feasibility of HCMA purchasing and operating a slide has been evaluated. The slide is manufactured by a firm in China with two U.S. distributors identified at this time; Freestyle Slides and Airmarc LLC. Freestyle Slides has quoted a purchase price of \$68,000 which includes delivery and training. According to the manufacturer, the life of the slide ranges anywhere from three to 10 years depending on how it is cared for. As the location for the Stony Creek slide would be fixed and the slide would not continually move from site to site, it is believed the slide would last at least five years.

A cost/revenue analysis based on this five year life expectancy is attached. Three gross sales scenarios are described ranging from very conservative (\$50,000/year) to moderately optimistic (\$100,000/year). When amortizing the purchase cost over the five-year estimated life span, all of the scenarios show that purchasing a slide will result in increased revenue for Stony Creek. Further, based on \$98,000 in gross sales for 2012, the cost of the slide could be recouped the first year. Purchasing and operating the slide will also give Stony Creek more oversight on hours/days of operation and direct control over the employees operating the slide.

Staff is recommending approval to purchase a "Hippo" Waterslide for Stony Creek Metropark in an amount not to exceed \$70,000. Based on the popularity of the slide at Stony and the potential for additional revenue, is also recommended that HCMA enter into an agreement with the concessionaire to provide and operate a ripslide at Lake St. Clair Metropark for the 2013 season.

**Attachment: Rip Slide Cost/Revenue Analysis
 Rip Slide Photos**

Recommendation: That the Board of Commissioners approve the purchase of an inflatable waterslide for operation at Stony Creek Metropark as recommended in an amount not to exceed \$70,000 as recommended by Administrative Services Manager Stone and staff.

HCMA Owned Inflatable Water Slide Cost/Profit Analysis EXHIBIT A

2012 Concessionaire Revenue:	\$98,000
	<u> x .20</u>
2012 HCMA Share of Revenue (20%):	\$19,600
Utilities:	<u>\$ (3,000)</u>
Total HCMA Profit:	<u>\$16,600</u>

Inflatable waterslide estimated purchase price:	\$68,000
- Includes delivery & training	
- Estimated 5 year lifespan with proper maintenance/storage	

Estimated owned/operated waterslide expense breakdown:		
Permit:		\$ 100
Set up/break down labor expense:		\$ 900
3 seasonal employees/105 days of operation:		\$22,300
Utilities:		\$ 3,000
Purchase price - over 5 years:	\$68,000/5 years	<u>\$13,600</u>
Total HCMA yearly expense		<u>\$39,900</u>

Five Year Cost/Profit Comparison Using Three Gross Sales Scenarios

Existing Concessionaire Agreement	HCMA Owned & Operated		Profit Increase	
	Yearly	5 Year		
	Yearly	5 Year	Yearly	5 Year
Gross Sales	\$ 50,000	\$ 250,000		
H.C.M.A. Share (20%)	\$ 10,000	\$ 50,000		
Utilities	\$ (3,000)	\$ (15,000)		
Total H.C.M.A. Profit	\$ 7,000	\$ 35,000		
Gross Sales	\$ 75,000	\$ 375,000		
H.C.M.A. Share (20%)	\$ 15,000	\$ 75,000		
Utilities	\$ (3,000)	\$ (15,000)		
Total H.C.M.A. Profit	\$ 12,000	\$ 60,000		
Gross Sales	\$ 100,000	\$ 500,000		
H.C.M.A. Share (20%)	\$ 20,000	\$ 100,000		
Utilities	\$ (3,000)	\$ (15,000)		
Total H.C.M.A. Profit	\$ 17,000	\$ 85,000		

Existing Concessionaire Agreement	HCMA Owned & Operated		Profit Increase	
	Yearly	5 Year		
	Yearly	5 Year	Yearly	5 Year
Gross Sales	\$ 50,000	\$ 250,000		
H.C.M.A. Expenses	<u>\$ (39,900)</u>	<u>\$ (199,500)</u>		
Total H.C.M.A. Profit	\$ 10,100	\$ 50,500	\$ 3,100	\$ 15,500
Gross Sales	\$ 75,000	\$ 375,000		
H.C.M.A. Expenses	<u>\$ (39,900)</u>	<u>\$ (199,500)</u>		
Total H.C.M.A. Profit	\$ 35,100	\$ 175,500	\$ 23,100	\$ 115,500
Gross Sales	\$ 100,000	\$ 500,000		
H.C.M.A. Expenses	<u>\$ (39,900)</u>	<u>\$ (199,500)</u>		
Total H.C.M.A. Profit	\$ 60,100	\$ 300,500	\$ 43,100	\$ 215,500







HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Laura Martin, Supervising Design Engineer
Subject: Proposal, Phase 2 Quality Assurance Project Plan (QAPP) Monitoring and Evaluation, Parking Lot Redevelopment, US EPA Great Lakes Restoration Initiative (GLRI) Grant No. GL-00E01117-0
Project Type: Capital Improvement
Location: Lake St. Clair Metropark, Macomb County
Date: January 3, 2013

The U.S. Environmental Protection Agency (USEPA) GLRI program requires that the Parking Lot Redevelopment project complies with an approved QAPP for water quality monitoring and assessment. The QAPP is intended to (1) monitor environmental data to characterize specific parameters; (2) demonstrate project performance; and (3) evaluate innovative processes.

On March 8, 2012 the Board of Commissioners approved a proposal from Wayne State University's Department of Civil and Environmental Engineering to provide QAPP monitoring services for the Phase 1 portion of the project of the Redevelopment project (Grant No. GL-00E00862), in the amount of \$26,240. With the approval of the Phase 2 portion (Grant No. GL-00E01117), a separate QAPP will be required. Staff is currently requesting proposals from WSU, as well as consulting firms.

While the GLRI Phase 1 and 2 projects are separate grant projects, HCMA has received approval from the USEPA to combine the projects for the purposes of construction and project administration. (Approval is conditioned upon our submittal of a combined Phase 1 and Phase 2 Quality Assurance Project Plan.) Two separate QAPPs would otherwise have been required, but with the combination of the projects, the existing approved QAPP for Phase 1 will be combined with the proposed QAPP for Phase 2, and a single Quality Assurance Project Plan will be developed.

A recommendation for approval of a proposal Phase 2 QAPP services will be presented to the Board of Commissioners at its January 10, 2013 meeting. Costs for QAPP monitoring, along with other professional consultant services on this project, are part of the local match amounts identified in the grant agreements.

Recommendation: That the Board of Commissioners accept a proposal from a technical services consultant in the amount listed in the revised report which will be presented at the January 10, 2013 Board of Commissioners Meeting, and authorize staff to execute the necessary professional services agreement, as recommended by Supervising Design Engineer Martin and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Paul Muelle, Chief of Natural Resources
 Subject: Update – Michigan Natural Resources Trust Fund Grant
 Location: Lake St. Clair Metropark, Macomb County
 Date: January 3, 2013

Staff is pleased to announce that the Michigan Department of Natural Resources has recommended funding in the amount of \$229,000 for the Lake St. Clair Metropark coastal wetland property acquisition through the Natural Resources Trust Fund. This grant, along with a grant of \$221,000 received in June 2012 through the NOAA Great Lakes Area of Concern Acquisition Program, will allow the Metroparks to begin the process of negotiating the purchase of five parcels of property totaling approximately 110 acres which are a part of the Black Creek Marsh adjacent to Lake St. Clair Metropark.

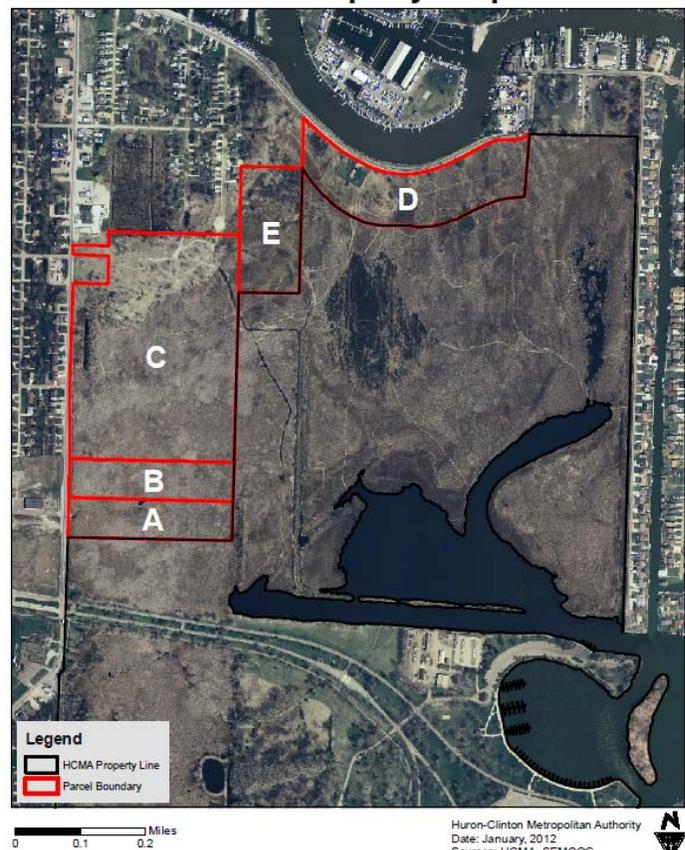
Portions of these properties have been recognized as high quality Great Lakes Coastal Marsh and have been identified as critical areas for acquisition by several agencies including Macomb County, Michigan Department of Environmental Quality (MDEQ), and Six Rivers Regional Land Conservancy because of the unique nature of the ecosystems.

The Metroparks has been working with Macomb County Department of Planning and Economic Development and Six Rivers Regional Land Conservancy since 2009, in the acquisition of these wetland properties adjacent to Lake St. Clair Metropark. A property valuation conducted by the Macomb County Department of Planning and Economic Development in April 2010 estimated the property value of all of the parcels to be approximately \$350,000.

Staff plans to start contacting property owners and beginning the due diligence process. Six Rivers Regional Land Conservancy (SRRLC) has agreed to assist the Metroparks in the land acquisition process and has acquired a separate grant from the Carl's Foundation to cover any expenses occurred by SRRLC. A separate agreement outlining the parameters of the SRRLC involvement with this project will be presented to the Board for approval next month.

Recommendation: That the Board of Commissioners receive and file the Michigan Natural Resources Trust Fund – Lake St. Clair report as recommended by Chief of Natural Resources Paul Muelle and staff.

Lake St. Clair Property Acquisition





HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Laura Martin, P.E. Supervising Design Engineer
 Subject: Report – Hudson Mills to Dexter Trail
 Project Type: Capital Improvement
 Location: Hudson Mills, Washtenaw County
 Date: January 3, 2013

As reported to the Board of Commissioners at its Dec. 8, 2012 meeting, construction bids have been received for the Hudson Mills – Dexter Trail project, and a successful low bidder has been identified. A preconstruction meeting for all project team members has been scheduled for Jan. 3, 2013, so that construction may commence as soon as possible.

Construction administration assistance services are required for the construction phase of the project. These services are necessary to administer data processing for the Michigan Department of Transportation (MDOT) Field Manager/Field Book electronic project management system. Data entry, verification of pay codes, and other project data processing related to MDOT's Field Manager/Field Book system is a specialized service, often provided in support of MDOT Local Agency projects by engineering consultant firms.

The Washtenaw County Road Commission (WCRC) has several engineering firms available on an as-needed basis which are capable of providing these services. The WCRC has requested and received the proposals as tabulated below for construction administration assistance services. The scope of services and hours necessary as identified by the proponents are generally comparable in terms of hourly rates and estimated scope of work.

<u>Contractor</u>	<u>City</u>	<u>Amount</u>
Hubbell, Roth & Clark, Inc.	Bloomfield Hills	\$25,945.11
Fishbeck, Thompson, Carr & Huber	Farmington Hills	\$30,230.00
Stantec, Inc.	Ann Arbor	\$36,290.00

After review, WCRC and HCMA concur that Fishbeck, Thompson, Carr & Huber (FTCH) is best qualified to provide these services. While WCRC has worked with the other firms on many MDOT Local Agency projects, they have had more extensive experience with FTCH's construction administrative assistance services, and they believe FTCH is better suited to handle the complexity of this project in a timely and efficient manner. Amounts paid under the contract would be based on actual hours billed by FTCH.

WCRC will hold the service contract as they customarily would, under their typical MDOT Local Agency procedures, and they will periodically bill HCMA for services rendered. This is in accordance with the Three-Party Agreement between HCMA, Washtenaw County Parks and Recreation Commission (WCPARC), and WCRC (approved by HCMA July 14, 2011; executed Aug. 2, 2011), whereby WCRC will provide project administration services in cooperation with HCMA, in accordance with MDOT's and WCRC's standard procedures.

As reported to the Board of Commissioners in the past, allocations of costs to the project parties, and percentage allocations, are as follows:

<u>Agency</u>	<u>Amount</u>	<u>Percent</u>
Washtenaw Parks & Rec. Commission (WCPARC)	\$ 242,000	11.10%
WCRC/MDOT (STPE)	\$ 780,000	35.78%
WCRC/MDOT (STPU)	\$ 558,000	25.60%
Michigan Natural Resources Trust Fund (MNRTF) Grant	\$ 500,000	22.94%
Huron-Clinton Metropolitan Authority (HCMA)	\$ 100,000	4.59%
Total Estimated Project Cost	\$ 2,180,000	100.00%

Other necessary construction administration responsibilities will be performed by HCMA Engineering staff, including the following. Costs for force account and consultant services will be reimbursed generally in accordance with the allocations above.

- *Construction engineering/field inspection:* These functions will be the responsibilities of HCMA field engineering staff. Because of the project schedule and scope, it is anticipated they will be full-time duties.
- *Project manager:* Office engineering duties, including design support, shop drawing review, RFI responses, bulletin preparation and the like, will be provided by HCMA design engineering staff.
- *Construction survey:* Construction surveying will be provided by HCMA surveying staff.
- *Material testing:* Material testing must be provided by an MDOT-qualified testing agency. WCRC is currently soliciting proposals from their regular on-call material testing firms, and these will be forwarded to us for our review and concurrence in the near future.

A current estimate of the project, based on recent construction bids received, is as follows.

<u>Description</u>	<u>Amount</u>
Construction amount, based on low bid of E.T. MacKenzie Co.	\$1,679,740
Contingency, 10% of construction amount	\$ 167,974
Contract admin./ const engineering (HCMA staff), 6% of const. amt	\$ 100,784
Construction administration services (this proposal)	\$ 30,230
Material testing and inspection (proposal forthcoming, est. amt.)	\$ 30,000
Local agency administrative fees, estimate	\$ 10,000
Total Project Estimated Cost	\$2,018,728

Staff has expressed to WCRC our concurrence with the selection of FCTH for construction administration assistance services. Time is of the essence in this authorization. MDOT requires that a preconstruction meeting must take place within 49 days of bid opening. All contract administrative personnel must be identified and present at that meeting. Under MDOT procedures, a contract will not be awarded until after the meeting.

The contractor is operating under a very tight schedule, and wishes to have a contract in place, and to begin construction, as soon as possible; for this reason a Jan. 3, 2013 preconstruction meeting date was set.

As was the case with the construction contract (held by MDOT), additional authorization for the proposed services are not necessary, since (in this case) the contract will be held by WCRC. The Aug. 2, 2011 Three-Party Agreement authorized WCRC's contract administration services and the necessary sub-agreements, as well as HCMA's responsibility to reimburse them for these services.

Recommendation: That the Board of Commissioners receive and file this status update report on Construction Administration Assistance Services, Hudson Mills to Dexter Trail as recommended by Supervising Design Engineer Martin and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Laura Martin, P.E., Supervising Engineer
 Subject: Proposed Transfer of Property, Lot 159, Supervisor's Huron Plat No. 4,
 Huron Township
 Location: New Boston, Wayne County
 Date: January 3, 2013

Lot 159, Supervisor's Huron Plat No. 4, Huron Township was acquired by HCMA in July 1967 as a tax reverted parcel from the state of Michigan for the sum of \$1.00. This 0.06 acre parcel is located in the downtown area of the village of New Boston, between Huron River Drive and the Huron River.

Past offers from private interests to purchase the parcel, most recently in February 1986, were rejected by the Authority due to a reverter clause in the 1967 deed which stipulates that the parcel "... shall be used solely for public purposes, and when same ceases ... it shall revert to the state of Michigan."

In February 2012, the Authority was contacted through the offices of attorney David Glaab of New Boston (also Supervisor of the Charter Township of Huron) with a proposal that the parcel be transferred from the Authority to Huron Township. (The excepted "East Fifteen feet" referenced in the deed is owned by Wayne County, and Huron Township is currently pursuing this parcel as well.) The Township had recently acquired adjoining Lots No. 160 and 161, with the intent to develop a mini-park for Township residents. These lots, in combination with Lot 159, would provide the Township with an approximately 0.25-acre parcel overlooking the Huron River.

Attached is a proposed quit claim deed as the proposed instrument of transfer of Lot 159, with a sale price of \$1.00. The deed includes a reference to the use restriction imposed by the state of Michigan, providing that the land shall be used solely for public purposes, and shall revert to the state in the event that this public use ceases.

The Authority has never used this parcel for park purposes and has no plans to do so. Staff believes that Huron Township can put it to better use, and is better able to operate and maintain it as a public space. The proposed deed has been reviewed by HCMA attorney, Mr. Joseph Fazio of Miller Canfield Paddock & Stone as well as by the Township's attorney.

Attachment: Quit Claim Deed – Supervisor's Huron Plat No. 4, Lot 159

Recommendation: That the Board of Commissioners approved the proposed Quit Claim Deed transferring Lot 159 of Supervisor's Huron Plat No. 4 as recommended by Supervising Engineer Martin and staff.

_____ space above this line for recording purposes _____

QUIT CLAIM DEED

The Grantor, Huron-Clinton Metropolitan Authority, a public body corporate under the laws of the State of Michigan, whose address is 13000 High Ridge Drive, Brighton, Michigan 48114, quit claims to Huron Charter Township, a Michigan municipality, whose address is 22950 Huron River Drive, New Boston, Michigan 48164, the following described premises situated in the Township of Huron, County of Wayne and State of Michigan:

Described as: SUPERVISOR'S HURON PLAT NO. 4, Township of Huron Lot One Hundred Fifty-Nine (159) except the East Fifteen (15) feet thereof. According to the Plat thereof.

Parcel #75 030 02 0159 001

For the sum of One (\$1.00) Dollar. Exempt from State and County Tax MCL §207.526(i) and 207.505(h)

It is expressly understood that the land herein is subject to a use restriction imposed by the state of Michigan pursuant to a deed dated July 6, 1967 and recorded in Liber 16347, Page 533 in Wayne County, Michigan which provides that said land shall be used solely for public purposes and, if same shall cease to be used for said purpose, it shall revert to the state of Michigan.

Dated this _____ day of January 2013.

Signed in presence of:

Signed:

HURON-CLINTON METROPOLITAN AUTHORITY

By: _____
Its: _____



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: John P. McCulloch, Director
Subject: Report – Open Meetings Act (OMA)
Date: January 3, 2013

The Authority's attorney, Michael McGee with Miller Canfield Paddock and Stone will give a report regarding the Open Meeting Act (OMA) during the Jan. 10, 2013 regular meeting of the Board of Commissioners.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Carol Stone, Administrative Services Manager
Subject: Workers Comp, Property and Liability Insurance
Date: January 3, 2013

As reported at the December Board meeting, Controller Lisa Dolan and I have been working with our current agent, Matt Wolf of Wolf-Hulbert on obtaining quotes for workers compensation, liability, auto, and property insurance. We have also obtained quotes from the Michigan Municipal League (MML), the Michigan Municipal Risk Management Authority (MMRMA) and the Michigan Association of Counties (MAC).

Four quotes were received for workers compensation coverage. A tabulation of the quotes is attached. All of the companies provide loss control and prevention services, claims management, on-line reporting capabilities, and have agreed to attend our quarterly safety meetings. Travelers Insurance submitted a quote for a fully-insured plan. Both MML and MAC are self-insured pools and include annual premium rebates based on the performance of the pool. CSI is a division of Citizens Insurance and submitted a quote for a stand-alone self insured plan in which a fixed fee is paid for administration and stop-loss insurance with claims paid directly by HCMA. Total claims exposure under the stand alone plan is approximately \$843,000. CSI also serves as third-party administer for the MAC plan. Coverage was placed with the Michigan Association of Counties, in the amount of \$377,297.

Two quotes were received from property, auto and liability insurance. A comparison of the two quotes is attached.

Wolf-Hulbert submitted a quote for a fully-insured plan in the amount of \$838,958 with property, auto and general liability coverage through Travelers, employment practices through Indian Harbor, and public officials/police professional liability through Scottsdale. Wolf-Hulbert also included an umbrella excess liability quote in the amount of \$224,194 for an additional \$20,000,000 of coverage.

MMRMA is a self-insured plan which provides \$15,000,000 in coverage at an annual cost of \$555,723. The self-insured retention under the MMRMA plan is \$75,000 per claim. The self-insured retention operates similar to a deductible in that the first \$75,000 of each claim is paid for by HCMA. There is a stop-loss option that would cap annual 'deductible' expenditures at \$500,000. The cost of this coverage is \$36,112 which brings the total premium to \$666,845. MMRMA also included an alternative quote for \$10 million of coverage in the amount of \$659,892.

Under both quotes, underground storage tank liability would be provided by Great American Alliance.

Coverage was placed with MMRMA with an annual premium of \$666,845. It should be noted that the quote from MMRMA provides for \$15,000,000 of coverage and does not include the additional \$20,000,000 umbrella policy.

According to Wolf-Hulbert, this additional coverage was added several years ago at the request of the Board. In reviewing this coverage with both Wolf-Hulbert and MMRMA, the umbrella policy is higher than what is typical for an entity this size. MMRMA covers several counties at the \$15 million level and has indicated that their largest claim in over thirty years of operation was a \$5 million claim. The additional \$20 million umbrella coverage can be added at the Board's discretion.

Attachment: **Tabulation of Quotes**
 MCWCF – Workers Compensation Insurance Proposal
 MMRMA – Property, Auto and Liability Insurance Proposal

Recommendation: That the Board of Commissioners ratify the Workers Compensation, Property and Liability Insurance coverage as recommended by Administrative Services Manager Stone and staff effective Jan. 1, 2013.

Insurance Quotes - Workers Compensation

	Wolf-Hulbert	MML	MAC	CSI
WORKERS COMPENSATION				
Type of Coverage	Fully-Insured	Self-Insured Pool	Self-Insured Pool	Self-Insured
Premium	\$384,240	\$471,884	\$377,297	\$76,906
Maximum Claims Costs		Included in Premium	Included in Premium	\$843,381
Estimated Annual Rebates		Not Specified	\$133,839	None
TOTAL PREMIUM	\$384,240	\$471,884	\$377,297	\$920,287

Insurance Quotes - Property & Liability

Type of Coverage	Wolf-Hulbert Fully-Insured	MMRMA Self-Insured Pool	MMRMA Self-Insured Pool
Property Coverage (Property, Crime, Inland Marine)			
Premium	\$149,525	Included in Total	Included in Total
Deductible	10% Co-Pay buildings	\$1,000	\$1,000
Limit	\$89,273,566	\$89,338,956	\$89,338,956
Carrier	Travelers		
General Liability			
Premium	\$230,645	Included in Total	Included in Total
Deductible	\$10,000	\$75,000	\$75,000
Limit	\$2,000,000	\$15,000,000	\$10,000,000
Carrier	Travelers		
Liquor Liability			
Premium	\$1,826	Included in Total	Included in Total
Deductible	\$25,000	\$75,000	\$75,000
Limit	\$1,000,000	\$15,000,000	\$15,000,000
Carrier	Travelers		
Vehicle/Equipment Coverage			
Premium	\$126,304	Included in Total	Included in Total
Deductible	\$1,000	\$1,000 liability/\$15,000 vehicle	\$1,000 liability/\$15,000 vehicle
Liability Limit	\$1,000,000	\$1,500,000	\$1,500,000
Carrier	Travelers Pasenger Vehicles/Trucks Self-insured for damage		
Employment Practices Coverage			
Premium	\$56,739	Included in Total	Included in Total
Deductible	\$100,000	\$75,000	\$75,000
Limit	\$1,000,000	\$15,000,000	\$10,000,000
Carrier	Indian Harbor		
Fiduciary Liability			
Premium	\$8,910	Included in Total	Included in Total
Deductible	\$10,000	\$1,000	\$1,000
Limit	\$2,000,000	\$1,000,000	\$1,000,000
Carrier	Federal Ins Co		
Public Officials & Law Enforcement			
Premium	\$28,536	Included in Total	Included in Total
Deductible	\$50,000	\$75,000	\$75,000
Limit	\$11,000,000	\$15,000,000	\$10,000,000
Carrier	Scottsdale		
Underground Storage Tanks			
Premium	\$9,635	\$9,635	\$9,635
Deductible	\$10,000	\$10,000	\$10,000
Limit	\$2,000,000	\$2,000,000	\$2,000,000
Carrier	Great American Alliance	Great American Alliance	Great American Alliance

Insurance Quotes - Property & Liability

Type of Coverage	Wolf-Hulbert Fully-Insured	MMRMA Self-Insured Pool	MMRMA Self-Insured Pool
Island Queen Hull Coverage			
Premium	\$2,644	Included in Total	Included in Total
Deductible	\$1,500	\$1,000	\$1,000
Limit	\$108,700		
Carrier	C.N.A		
Umbrella - Excess Coverage			
Premium	\$224,194	No Umbrella Coverage	No Umbrella Coverage
Deductible	\$500,000		
Limit	\$20,000,000		
Carrier	Commerce & Industry Ins		
PREMIUM	\$838,958	\$555,723	\$549,852
Stop Loss Coverage		\$36,112	\$35,000
Required deductible/SIR on deposit	\$0	\$75,000	\$75,000
TOTAL ANNUAL PREMIUM	\$838,958	\$666,835	\$659,852



Huron-Clinton Metropolitan Authority

Presented By:

Matthew R. Wolf, MBA, AAI
Partner
Wolf-Hulbert Co., LLC

Scott W. Gaffner, CIC, CRM
President
CMI

Chris Cramer, CRM
Senior Account Manager
CMI

December 18, 2012

MCWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

Executive Summary

The Michigan Counties Workers' Compensation Fund (MCWCF) was established in 1979 and is one of thirty reputable self-insured pools in the State of Michigan. The fund is non-profit and is owned by its members. It is overseen by an eleven member board, all of which represent counties that are current participating members, and has grown to include nearly 70 members today. In 1989, the MCWCF Board contracted with CMI, A York Risk Services Company, Inc. as its third party administrator.

The MCWCF differs from a commercial carrier in many ways. Members of our fund receive an annual dividend return on average of 35% of their annual premium. The most recent surplus premium dividend amount totaled \$2.5 million, which was the 11th consecutive year the fund has returned an amount exceeding the prior year's return to its members. We provide stable and predictable pricing by implementing stricter underwriting guidelines, which limits membership to only public entities with minimal loss history. Ninety-six days of loss control services are delivered each year and our liability limits are \$5 million at no additional charge to our members. Furthermore, our fund members are assigned to one claim adjuster for loss-time claims to ensure familiarity and consistency in the services we provide.

MCWCF is committed to loss control, claims reduction and member service. It is our mission to protect safety and provide security for all of our members.

MCWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

HISTORY OF MICHIGAN COUNTIES WORKERS' COMPENSATION FUND AND SELF-INSURED POOLS IN MICHIGAN

- The Michigan Counties Workers' Compensation Fund (MCWCF) was established in 1979 to assist Michigan counties and other public entities within the county with financing and controlling escalating workers' compensation costs. In addition, the Fund was also created with the explicit purpose of addressing the dissatisfaction that a number of Michigan Counties had with commercial insurance companies.
- The MCWCF is operated by an eleven (11) member Board of Trustees. All trustees that serve on our board are county commissioners from counties that participate in the fund.
- Authority from the State of Michigan, Bureau of Workers' Disability Compensation has been given to the MCWCF in fulfillment of all legal obligations of employers under the Workers' Disability Compensation Act of 1969.
- On January 1, 1989 the MCWCF Board of Trustees selected CMI, A York Risk Services Company, Inc. (CMI) as its third party administrator. Since then, the contract has been renewed based upon CMI's ongoing satisfactory performance.
- The MCWCF is one of thirty (30) self-insured pools active in the State of Michigan and is headquartered in Lansing, MI.
- Approximately fifty percent (50%) of all workers' compensation insurance issued in the State of Michigan is purchased by members of these thirty (30) self-insured pools.

MCWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

BENEFITS OF PARTICIPATING IN THE MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

- Stable and predictable pricing, both with classification code rates and return of surplus premium (*annual dividend checks*).
- Self-insured pools, like the MCWCF, generally use stricter underwriting guidelines (*This means the fund will not allow a county entity to join if it has a bad safety record*).
- Members of our fund are provided with ninety-six (96) days of loss control services each year (*There is no charge to the member for utilizing this additional benefit*).
- The MCWCF is a homogeneous self-insured pool (*Participation in our fund is limited to public entities in Michigan*).
- The MCWCF is controlled and governed by its members through their participation with the MCWCF Board of Trustees and Committees.
- The MCWCF is owned by its members. The assets of our self-insured pool belong solely to our participants (*This means that all surplus monies of our self-insured pool are used to reduce premiums and/or returned to our participants in the form of dividend checks*).
- The MCWCF is non-profit. After the payment of reinsurance and servicing costs, administrative expenses and claims, all monies left over are invested pursuant to the guidelines established by the State of Michigan. Along with surplus premium, interest earned from these investments accrue and are returned to our members in the form of dividend checks annually.
- It is widely known that it is cheaper for all businesses, including public entities, to purchase workers' compensation insurance through a self-insured pool.
- The MCWCF is a long-term solution for counties to control the cost of their workers' compensation insurance.

MICWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

2012 MEMBER LISTING

- Alger County
- Alpena County
- Antrim County
- Arenac County
- Bayanet
- Benzie County
- Benzie Transportation Authority
- Branch Co - Maple Lawn MCF
- Branch County
- Branch District Library
- C.C.E. Central Dispatch Authority
- Charlevoix-Cheboygan-Emmet Office of Emergency Management
- Cheboygan County
- Chippewa County
- Clinton County
- Community Mental Health Authority
- Crawford County
- CUPPAD (Central Upper Peninsula Planning and Development Authority)
- Delta County
- Delta Menominee District Health Department
- Dickinson County
- District Health Department #10
- Emmet County
- Gladwin County
- Gogebic County
- Gogebic County Medical Care Facility
- Gogebic County Transit
- Gratiot County
- Ionia County
- Isabella County
- Isabella County Medical Care Facility
- Kalkaska Public Transit Authority
- Keweenaw County
- Lake County
- Livingston County
- Livingston County Mental Health
- Luce County Courthouse
- Mackinac County
- Manistee County
- Manistee County Medical Care Facility
- Mason / Oceana Co Enhanced 9-1-1
- Mecosta County
- Montmorency County
- Newaygo County
- Newaygo County Medical Care Facility
- Oceana County
- Ontonagon County
- Osceola County
- Oscoda County
- Otsego County
- Otsego County Commission On Aging
- Otsego County Judicial System
- Otsego County Library
- Presque Isle County
- Roscommon County Transportation Authority
- Roscommon County
- SANE (Straits Area Narcotics Enforcement)
- Sanilac County
- Sanilac County Community Mental Health Authority
- Sanilac County Medical Care Facility
- Sanilac Transportation Inc.
- Schoolcraft County
- Schoolcraft Medical Care Facility
- Tuscola County
- The University Center at Gaylord
- Wexford County

MICWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

2012 BOARD OF TRUSTEES

President
Livingston County

John (Jack) E. LaBelle
5825 Kinyon Drive
Brighton, MI 48116
(517) 546-3520

Vice President
Otsego County

Douglas Johnson
554 McCoy Road
Gaylord, MI 49735
(989) 731-9040

Vice President
Ionia County

Jack Shattuck
6045 Keefer Hwy.
Portland, MI 48875
(517) 256-2870

Trustee
Antrim County

Michael Crawford
7157 Crystal Springs Road
Bellaire, MI 49615
(231) 377-9236

Trustee
Benzie County

Frank Walterhouse
2383 Valley Road
Honor, MI 49640
(231) 325-4011

Trustee
Branch County

Dale Swift
615 W. Chicago St.
Bronson, MI 49028
(269) 580-1768

Trustee
Cheboygan County

Pete Redmond
4081 Wartella Road
Cheboygan, MI 49721
(231) 627-2708

Trustee
Delta County

Thomas Elgeert
5698 25th Road
Gladstone, MI 49837
(906) 428-9647

Trustee
Emmet County

Paul Hramiec
2080 Rivage Drive
Harbor Springs, MI 49740
(231) 347-0977

Trustee
Gogebic County

LeRoy Kangas
N10446 Lake Road
Ironwood, MI 49938
(906) 932-4881

Trustee
Newaygo County

Adam Wright
7751 Basswood
Newaygo, MI 49337
(231) 652-1589



CLAIMS SERVICE

THE CMI ADVANTAGE:

At the heart of any successful Workers' Compensation program is an effective claims management service.

CMI's philosophy is to pay legitimate claims quickly and to get the injured worker back to work as soon as possible. If a Client has any reason to suspect a fraudulent claim has occurred, we thoroughly investigate the circumstances and compensability of the claim, as we do for all claims.

We are aggressive in claims management by nature, but mold our claims administration philosophy to that of our Client.

CMI offers the following claims service advantages:

- All Clients receive a **dedicated Claims Team** comprised of an indemnity claim adjuster, medical only claim adjuster and clerical claim support.
- A **maximum workload** of 105 pending claims per indemnity claim adjuster allows us to spend more pro-active time on each claim than our competitors. The industry average is well over 200 open claims per adjuster.
- We **attend mediation hearings and file the proper paperwork** with the State for no charge, eliminating the need for costly counsel.
- A **registered nurse (R.N.) on staff** as our medical management consultant to assist with medical bill reviews, utilization reviews and medical technical training of CMI Claim Adjusters.
- A **toll free Claims Customer Service line** at 1-800-533-9366.
- **Availability of the claims team** to meet with Clients on a regular basis to discuss open claims, strategies, vendors and service.
- A **personalized claims manual** for the Client so the claims reporting process is streamlined and easier to understand.
- A **"state of the art" claims system**, which allows for on-line communication and reports for our Clients.

- Checking each lost-time claim with the **Index Bureau**, along with regular checks throughout the life of the claim.
- **Aggressive and professional litigation management** by claims adjusters. Claims are never "abandoned" to a defense attorney.
- CMI's Claims Supervisor or Claims Manager reviews all initial claim reports to ensure proper initial assignment and direction. This includes the identification of potential recovery from third parties and potential refunds from the Workers' Compensation Funds.
- The CMI Claims Adjuster remains accountable for any claim that becomes litigated. We do not abandon files to attorneys once they become litigated files. By providing this service, we can assist you in reducing litigation fees by only using the attorney services for what they do best - litigating files.
- The CMI claims personnel are trained to identify questionable situations that are indicators of potential fraudulent claims. Our procedure requires the claim technician to discuss each incident with management. Prior to proceeding further on a fraudulent investigation, we communicate with the appropriate individual with our client.

COMMITMENTS

- Twenty-four hour contact/claim investigation with the Client, Claimant and Medical Provider.
- Reasonable reserves arrived at through a consistent methodology.
- Quality assured by a comprehensive claim quality program directly tied to our claim staff's performance evaluations.
- Professionalism of personnel through continuous internal and external education/seminars.



Medical Cost Containment Results

MICHIGAN COUNTIES WORKERS' COMP FUND

Year-To-Date Results
 For Quarter Ending: 12/31/2010

Total Lines Reviewed: 7186

Total Provider Charges:	\$1,673,619.03
Total Allowed:	\$920,358.10
Total Fees:	\$12,786.42
Net Savings:	\$740,474.18
Overall Percentage of Reductions:	44.24%

Breakdown of Above Results:

Fee Schedule Reductions

Percentage of Reductions: 44.63%

Lines Reviewed: 7032

Total Billed Amount:	\$1,603,688.38	Average Line Before Reductions:	\$228.06
Fee Schedule Reductions:	\$679,896.65	Average Line After Reductions:	\$124.59
Additional PPO Reductions:	\$47,689.88		
Allowance:	\$876,101.85		
PPO Fees:	\$11,921.76		
Net Savings:	\$715,664.44	Average Reduction per Line:	\$101.77

Utilization Review Reductions

Percentage of Reductions: 35.48%

Lines Reviewed: 154

Total Billed Amount:	\$69,930.65	Average Line Before Reductions:	\$454.10
Fee Schedule Reductions:	\$22,215.27	Average Line After Reductions:	\$287.38
Additional PPO Reductions:	\$3,459.13		
Allowance:	\$44,256.25		
PPO Fees:	\$864.66		
Net Savings:	\$24,809.74	Average Reduction per Line:	\$161.10

Thursday, January 06, 2011

MICWCF

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND

Prospect Information: Huron Clinton Metropolitan Authority	Date:	12/18/2012
	Beginning Date:	1/1/2013
	Fund Year:	2013
	Coverage From:	1/1/2013
	To:	12/31/2013
	No. of Months:	12

Code	Classification	2013 Rate	Estimated Payroll	Estimated Premium
42	LANDSCAPE GARDENING	\$9.09	\$52,110	\$4,737
106	TREE PRUNING	\$16.83	\$16,405	\$2,761
5221	CONCRETE OR CEMENT WORK	\$7.10	\$9,650	\$685
5403	CARPENTRY	\$8.41	\$52,110	\$4,382
5476	PAINTING	\$8.37	\$2,895	\$242
5551	ROOFING	\$32.85	\$1,930	\$634
5606	CONTRACTOR - EXECUTIVE SUPERVISOR	\$1.98	\$15,440	\$306
6217	EXCAVATION	\$7.19	\$21,230	\$1,526
6400	FENCE ERECTION - METAL	\$18.48	\$21,230	\$3,923
7720	POLICE OFFICERS	\$3.53	\$2,509,000	\$88,568
8017	STORE - RETAIL	\$1.11	\$772,000	\$8,569
8810	CLERICAL	\$0.29	\$4,439,000	\$12,873
9061	CLUBS	\$2.77	\$1,351,000	\$37,423
9102	PARKS	\$3.42	\$10,036,000	\$343,231

Total Payroll	\$19,300,000.00
---------------	-----------------

Total Estimated Manual Premium	\$509,861
--------------------------------	-----------

Experience Modifier	0.75
---------------------	------

Standard Premium	\$382,396
------------------	-----------

Pro Rata Premium for the Year	\$382,396
--------------------------------------	------------------

Average Dividend Return	35%
Dividend as a Dollar Amount	\$133,839

Estimated Net Premium after Dividend	\$248,557
---	------------------

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	Huron-Clinton Metropolitan Authority	Proposal No: Q000000436
Date of Original Membership:		
Proposal Effective Dates:	December 21, 2012 To December 21, 2013	
Member Representative:	Carol Stone	Telephone #: (810) 227-2757
Regional Risk Manager:	Ibex Insurance Agency	Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Huron-Clinton Metropolitan Authority** (hereinafter "Member") is eligible to be a Member of MMRMA. **Huron-Clinton Metropolitan Authority** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Huron-Clinton Metropolitan Authority is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Huron-Clinton Metropolitan Authority is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Huron-Clinton Metropolitan Authority's** SIR and deductibles are as follows:

Table I

Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$75,000
Vehicle Physical Damage	\$1,000 / Vehicle	\$15,000 / Vehicle \$30,000 / Occurrence
Property and Crime	\$1,000 / Occurrence	None
Sewage System Overflow	None	None

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

The **Huron-Clinton Metropolitan Authority** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Huron-Clinton Metropolitan Authority agrees to maintain, at all times, on account with MMRMA, sufficient funds to pay its SIR obligations. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	15,000,000	N/A	N/A	N/A
2 Judicial Tenure	100,000	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage	250,000	N/A	N/A	N/A
8 Michigan No-Fault	Per Statute	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	89,338,956	350,000,000	N/A	N/A
2 Personal Property In Transit	1,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	5,000,000	N/A	N/A	N/A
5 Fine Arts	1,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	1,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	0	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	0 per week	N/A	N/A	N/A
11 Structures Other Than a Building	5,000,000	N/A	N/A	N/A
12 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
13 Marine Property	250,000	N/A	N/A	N/A
14 Other Covered Property	10,000	N/A	N/A	N/A
15 Income and Extra Expense	1,000,000	N/A	N/A	N/A
16 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
17 Earthquake	5,000,000	N/A	5,000,000	100,000,000
18 Flood	5,000,000	N/A	5,000,000	100,000,000
19 Terrorism	50,000,000	50,000,000	N/A	N/A

D. Contribution for MMRMA Participation

Huron-Clinton Metropolitan Authority

Period: December 21, 2012 To December 21, 2013

Coverages per Member Coverage Overview:	\$555,723
Stop Loss Coverage:	\$36,122
Member Loss Fund Deposit:	\$75,000
TOTAL ANNUAL CONTRIBUTIONS:	\$666,845

E. List of Addenda

- 1. Stop Loss Program Participation Agreement

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:
Huron-Clinton Metropolitan Authority

Proposal No:
Q000000436

MMRMA

Member Representative



MMRMA Representative

Date

12-21-12

Date

ADDENDUM

**STOP LOSS PROGRAM
PARTICIPATION AGREEMENT**

Optional

The Stop Loss Program limits the Member's cash payments during a July 1 - June 30 year for those costs falling within the Member's SIR. The Stop Loss Program responds only to cumulative Member SIR payments, including damages, indemnification, and allocated loss adjustment expenses, within a July 1 - June 30 calendar year. The paid costs include payments for any coverage provided to the Member by MMRMA provided that the costs are actually paid within the July 1 - June 30 period. On July 1 of each year, the Member's paid costs accumulate from zero.

If the Member has chosen to participate in the Stop Loss Program, and if the Member's paid costs exceed the member's entry point, the Stop Loss Program will pay, until July 1, all costs that would, in the absence of the Stop Loss Program, be paid from the Member's SIR.

Huron-Clinton Metropolitan Authority's entry point is **\$500,000**. Withdrawing Members do not participate in the Stop Loss Program after the date of withdrawal.

The Member agrees to be bound by MMRMA rules relating to the Stop Loss Program.

Accepted by:

Member Representative

Date: _____

MMRMA



Authorized Representative

Date: 12-21-12

RISK**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY****Reinsurance Treaty
April 1, 2012 to March 31, 2013
LIABILITY**

Coverage Layer I SIR -- \$1,000,000	MMRMA	100%
Coverage Layer II \$1,000,000 -- \$2,000,000*	Liberty Mutual Insurance Markel (Evanston Insurance) Swiss Reinsurance Munich Reinsurance Government Entities Mutual SCOR Reinsurance Allied World Reinsurance	10% 35% 5% 10% 10% 25% 5%
Coverage Layer III \$2,000,000 -- \$5,000,000	Liberty Mutual Insurance Markel (Evanston Insurance) Swiss Reinsurance Munich Reinsurance Government Entities Mutual SCOR Reinsurance Allied World Reinsurance	10% 35% 5% 10% 10% 25% 5%
Coverage Layer IV \$5,000,000 -- \$10,000,000	Markel (Evanston Insurance) Government Entities Mutual SCOR Reinsurance Liberty Mutual Insurance Various London Syndicates	35% 10% 10% 5% 40%
Coverage Layer V \$10,000,000 -- \$15,000,000	Liberty Mutual Insurance Markel (Evanston Insurance) Government Entities Mutual SCOR Reinsurance Various London Syndicates	5% 35% 10% 5% 45%
Clash Coverage \$15,000,000 -- \$25,000,000	Various London Syndicates	100%

* MMRMA retains 100% of this layer until a \$5 million annual aggregate deductible is reached.
Any additional losses become a liability of listed reinsurers.



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

Reinsurance Treaty

July 1, 2012 to June 30, 2013

PROPERTY

Coverage Layer I First \$100,000	Member MMRMA	\$1,000 to \$100,000 deductible 100% up to \$100,000 after deductible
Coverage Layer II \$100,000 -- \$500,000	MMRMA	100%
Coverage Layer III \$500,000 -- \$10,000,000	GEM Travelers Indemnity Company	15% 85%
Coverage Layer IV \$10,000,000 -- \$350,000,000	Travelers Indemnity Company	100%
Auto Physical Damage	MMRMA	100%

Ibex Insurance Agencies Governmental Entities

35th District Court
47th District Court
County of Allegan
City of Alma
Charter Township of Bangor
County of Barry
Barry-Eaton District Health Department
Battle Creek Transportation Study
Belleville Area District Library
City of Belleville
County of Berrien
Village of Beverly Hills
Village of Bingham Farms
Birmingham Area Cable Board
Charter Township of Bloomfield
Charter Township of Brighton
Calhoun County Consolidated Dispatch Authority
County of Calhoun
Charter Township of Canton
City of Caro
Cass Van Buren Ambulance Authority
Charter Township of China
City of Clawson
County of Clinton
Charter Township of Columbus
Village of Dexter
City of Dowagiac
City of Eastpointe
County of Eaton
Eaton County Medical Care Facility
Charter Township of Emmett
City of Farmington
City of Farmington Hills
Charter Township of Fenton
City of Ferndale
Village of Fowlerville
Village of Franklin
Frenchtown Charter Township Resort
Charter Township of Genoa
Genoa-Oceola Water & Sewer
Grand Ledge District Library
City of Grand Ledge
City of Grand Rapids
Grand Rapids/Kent County Convention Arena Authority
Northville District Library
Charter Township of Northville
Oakland County Fire Mutual Aid Association
Grand Traverse County DPW
Grand Traverse County
Greater West Bloomfield Cable Commission
Charter Township of Green Oak
Village of Grosse Pointe Shores
Charter Township of Hamburg
Charter Township of Highland
Highland Township Library
County of Hillsdale
Howell Area Fire Authority
City of Howell
City of Huntington Woods
County of Huron
Charter Township of Independence
Intergovernmental Cable Communications Authority
County of Ionia
Ionia County 911 Central Dispatch
County of Jackson
Jackson County Medical Care Facility
City of Kalamazoo
City of Keego Harbor
County of Kent
Kent County Dispatch Authority
Kent County Land Bank Authority
Charter Township of Kimball
County of Lapeer
Lapeer District Library
Livingston Community Water Authority
County of Livingston
Livingston County CMH Authority
City of Madison Heights
Manistee County Medical Care Facility
County of Manistee
Manistee County 911 Board
Manistee County Transportation
Marlette Fire Authority
City of Mason
Mason/Oceana 911 Central Dispatch
MHOG Water & Sewer Authority
Mid Michigan Area Cable Consortium
County of Midland
County of Monroe
County of Montcalm
City of Muskegon
County of Muskegon
City of New Buffalo
City of Northville



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

Benefits of MMRMA Protection

Liability

- ◆ One Policy covering all Liability lines - General, Errors and Omissions, Auto
- ◆ \$15 Million of Liability Protection per occurrence
- ◆ No Aggregate Limits on any line of coverage
- ◆ All Coverage on an Occurrence Basis
- ◆ Employment related claims covered to Liability Limits
- ◆ Volunteer Medical Payments of \$25,000
- ◆ Liquor Liability

Property & Auto Physical Damage

- ◆ One Policy covering all Property coverage's – Real, Personal, Crime, Boiler & Machinery, Flood and Earthquake, Inland Marine, Marine, EDP, Auto Physical Damage
- ◆ Blanket Replacement Cost Property coverage
- ◆ Full coverage for Bridges and Dams (non-hydro-electric producing)
- ◆ Automatic \$1,000,000 of Fine Arts coverage
- ◆ Automatic \$1,000,000 of Blanket Fidelity Bond coverage
- ◆ Automatic \$1,000,000 of Income and Extra Expense coverage
- ◆ Automatic \$1,000,000 of Money & Securities coverage
- ◆ Flood and Earthquake coverage automatically included

Other

- ◆ Risk Avoidance Program (RAP) Grants; distributing to Members over \$750,000 annually.
- ◆ On-Site Loss Control and Risk Management Services at no additional cost.
- ◆ Extensive Print and Video Loss Control Services at no additional cost.
- ◆ Net Asset Distributions to Members; 2006: \$3.7 Million; 2007: \$7.5 Million; 2008: \$15.8 Million, 2010: \$10.2 Million, 2011: \$19.7 Million and 2012: \$38.6 Million.

This is a sample of the highlights and benefits of the MMRMA Coverage Documents. Please consult the MMRMA Coverage Documents for exact coverages and exclusions.



27750 Stansbury Suite 100
Farmington Hills, Michigan 48334
877-888-IBEX (4239) 248-538-0470 Fax 248-538-0471 www.ibexagency.com



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Lisa Dolan, Controller
Subject: Early Retirement Window Pension Plan Amendment Approval
Date: January 3, 2013

Pursuant to the recently negotiated and approved “early retirement window” by the Police Officers, it is necessary to amend the HCMA Employees’ Retirement Plan and Trust Agreement.

To this end, the attached Fifth Amendment to the Pension Plan detailing the provisions of the early retirement window has been developed to formally amend the Plan. This amendment will allow HCMA Police Officers to retire between Feb. 1, 2013 and April 30, 2013 after age 55 with 25 years’ service unreduced or after age 60 with 10 years’ service unreduced. Employees would be given credit for their Aug. 1, 2012 wage rates in the calculation of final average earnings.

This Fifth Amendment is modeled after our fourth amendment and it was reviewed by the Authority’s legal counsel (Miller Canfield). The Pension Committee met this morning to review this Fifth Amendment.

Attachment: Fifth Amendment to the HCMA Employees’ Retirement Plan and Trust Agreement

Recommendation: That the Board of Commissioners approve the Fifth Amendment to the Pension Trust Agreement as recommended by Pension Trustee Dolan and staff.

**FIFTH AMENDMENT TO THE
HURON-CLINTON METROPOLITAN AUTHORITY
EMPLOYEES' RETIREMENT PLAN AND TRUST AGREEMENT
AS RESTATED JANUARY 1, 1997**

WHEREAS, the Huron-Clinton Metropolitan Authority (the "Authority") has deemed it desirable to amend the Plan to provide benefit improvements to active Participants.

NOW, THEREFORE, the Huron-Clinton Metropolitan Authority Employees' Retirement Plan and Trust Agreement (the "Plan") is hereby amended effective February 1, 2013 as follows:

1. Article 3, Section 3.3 is hereby amended to add the following subsection (d) at the end thereto:

(d) Effective February 1, 2013

Any active Participant who attains age 55 with 25 years of Service or age 60 with 10 years of Service prior to April 30, 2013 and is employed in the Huron-Clinton Metropolitan Authority Rangers (Police Officers) bargaining unit will be offered a one-time irrevocable election to retire under the following conditions:

- (i) Participant will receive an Early Retirement benefit under the Plan calculated in the same manner as the Normal Retirement benefit but without reduction for commencement prior to their Normal Retirement Date.
- (ii) The Compensation Rate scheduled to be in effect on August 1, 2012 will be includable in the calculation of Final Average Earnings.
- (iii) Participant must complete valid retirement application on or after February 1, 2013 and prior to April 30, 2013.

IN WITNESS WHEREOF, Huron-Clinton Metropolitan Authority has caused this Amendment to be executed by its duly authorized officers and the corporate seal to be hereunto affixed this 10th day of January, 2013.

Huron-Clinton Metropolitan Authority

By: _____
Anthony V. Marrocco, Chairman

By: _____
John C. Hertel, Secretary

By: _____
George Phifer, Executive Secretary

By: _____
Lisa Dolan, Pension Trustee



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Laura Martin, Supervising Design Engineer
 Subject: Report – USGS Stream Gauging Joint Funding Agreement
 Location: Stony Creek and Kensington Metroparks
 Date: January 3, 2013

The Authority has participated in a cooperative water resources information program with the U.S. Geological Survey (USGS) for a number of years. Until recently, the Authority participated in the funding of four gauging stations and three water level recorders at locations upstream and downstream of Stony Lake and Kent Lake. For the 2011-2012 year, HCMA reduced its participation by one gauging station related to Kent Lake (Huron River near Milford) and one partial flow recorder related to Stony Lake (West Branch Stony Creek at Washington Road) as a cost-saving measure.

The total project cost is shared with the USGS, which operates and maintains the equipment. In the past, the Michigan Department of Environmental Quality (MDEQ) coordinated program funding on behalf of USGS. However, for the 2012-2013 year, staff has arranged to contract directly with USGS, which will facilitate project administration and communication. For the 2012-2013 program year the USGS's proposed cost share amounts for the Authority are as itemized below. The amounts are unchanged from the cost share amounts for years 2010-2011 and 2011-2012.

<u>Station</u>	<u>Type of Recorder</u>	<u>Cost Share</u>
Huron River near New Hudson	Gauging Station	\$11,000.00
Stony Creek near Washington	Gauging Station	\$11,000.00
Stony Creek near Romeo	Gauging Station	\$11,000.00
Kent Lake near New Hudson	Water Level Recorder	\$ 4,250.00
Stony Lake near Washington	Water Level Recorder	<u>\$ 4,250.00</u>
Total		\$41,500.00

The information this program provides is important for HCMA's management of the Stony Lake and Kent Lake impoundments. It also supports the water resource management efforts of other agencies in the Clinton River and Huron River watersheds.

Recommended Participation	\$41,500.00
Budget Amount	\$42,000.00

Recommendation: That the Board of Commissioners continue cost participation with the U.S. Geological Survey on the gauging stations and recorders for the period of Oct. 1, 2012 to Sept. 30, 2013 in the amount of \$41,500.00 as recommended by Supervising Design Engineer Martin and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Paul Muelle, Chief of Natural Resources
 Subject: Update – 3M ECO Grant
 Date: January 3, 2013

In 2012, 3M Corporation offered the Metroparks a new grant opportunity to enhance nature and environmental learning in communities where 3M facilities are located. This ECO Grant, which is a part of 3M's Community Giving Program is intended to improve science-based environmental and conservation education for youth. Sponsored by 3M Detroit, the Metroparks submitted an application entitled: Technology Enhanced Nature Study (TENS) program – A student-driven comparative analysis of urban and suburban ecosystems in the Huron River and Clinton River Watersheds. In December 2012, we were informed that 3M awarded the Metroparks a \$48,320 ECO Grant for this program.

The goal of the TENS Program is to give Detroit Area upper-elementary and middle school students the opportunity to experience nature first-hand as scientists in their own local schoolyard and at one of three Huron-Clinton Metroparks. The program promotes locally relevant, experiential learning and incorporates the use of technology such as data loggers, GPS units and computer applications in environmental science along with traditional academic curriculum of mathematics, physics and geosciences while promoting ecosystem and watershed stewardship through both classroom activities and field experiences. The program will allow for Metropark Interpretive staff to provide teacher training on environmental issues, transportation for students to the Metroparks and equipment for students to collect and analyze environmental data.

Program Budget 3M ECO Grant

Intern (1000 hours) to facilitate program development	\$10,000
Teacher Training (Pre-program workshops & materials)	\$ 6,000
Student Transportation to Metroparks	\$ 4,800
Monitoring Equipment (data loggers, GPS, weather sensors)	\$12,000
iPod Touch w/ apps for data collection	\$ 8,320
Consumables for student displays	\$ 3,600
Watershed Ecology Workshop	<u>\$ 3,000</u>
Total Program Budget	\$48,320

Recommendation: That the Board of Commissioners receive and file the 3M ECO Grant report as recommended by Chief of Natural Resources Paul Muelle and staff.



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: John P. McCulloch, Director
Subject: December Donations
Date: January 3, 2013

The following donations were received through Dec. 31, 2012:

1. James Nicholson made a \$50,000 cash donation to help with the construction of a new playground area at the Wolcott Mill Farm Center.
2. Connie Griffin made a \$300 cash donation to purchase a bench to be used at the Farm Center at Kensington Metropark in honor of Betty Connors birthday.
3. John Robinson donated a display buckboard and refurbished sleigh to be used at the Farm Center at Kensington Metropark; itemizing a value of \$800.

Recommendation: That the Board of Commissioners formally accept the donations and a letter of appreciation be sent to the donors as recommended by Director McCulloch and staff.

GEORGE M. CARR, P.C.

ATTORNEY AND COUNSELOR

327 SEYMOUR
LANSING, MICHIGAN 48933(517) 371-2577
Fax (517) 482-8866
gmcarr@carrlawfirm.com

Mr. Anthony Marrocco, Chairman
Huron-Clinton Metropolitan Authority
13000 High Ridge Drive
Brighton, Michigan 48114-9058

January 3, 2013

Dear Chairman Marrocco:

As expected the Michigan Legislature ended 2012 with a marathon session lasting into the early morning of December 14, 2012. About 300 bills were passed in the lame duck session and sent to the Governor. While the Legislature concluded their formal work on December 14th, final adjournment known as "sine die" officially occurred on December 27th. All bills passed and signed by the Governor without a specific enactment date will become law 90 calendar days after sine die, being March 27, 2013.

Many of the bills passed in the late session are still being printed and presented to the Governor who generally has 14 days to act. While we await the Governor's signature or veto on all the bills it appears the 2011-2012 Session was a success for HCMA. Even the passage of Industrial Personal Property Repeal is prospective into 2014 with the Metroparks eligible for reimbursement funding.

We will be reviewing and analyzing the Governor's action on the bills as presented for signature. This process is expected to stretch into the end of this month. The 2013-2014 Legislature will convene on January 9th for swearing in ceremonies. On January 16th the Governor delivers the State of the State address to a joint session. While a number of bills will be introduced in both chambers, substantive work on the state budget will wait for the Governor's State Budget expected in Late January. Full sessions of the House and Senate begin on January 29th and will run until the Easter break.

A more complete analysis of the 2011-2012 session will be presented at the February Board Meeting.

Respectfully submitted,


George M. Carr



**HURON-CLINTON METROPOLITAN AUTHORITY
DECEMBER MONTHLY REPORT
FOR
BOARD OF COMMISSIONERS
JANAURY 10, 2013**

Eastern District

Lake St. Clair, Stony Creek, Wolcott Mill, –

Mike Lyons

- A fresh layer of snow arrived on Christmas Eve and a major winter storm delivered seven inches of snow at Lake St. Clair and Stony Creek Metroparks on Dec. 26. This snowfall allowed for some winter activities to commence such as cross country skiing and snowshoeing. Fishing has been good from shore, but temperatures have not been cold enough to allow for much ice fishing or ice skating.
- The annual “Lunch with Santa and Mrs. Claus” program took place on Dec. 1. Attendance was excellent with 167 patrons registered for the event, which is well above average from the previous several years. The event continues to be a popular attraction for kids and adults. Staff will be looking to change the format of this program next year to make it more interactive for the children.
- With the Christmas snowfall, the ski center at Stony Creek was open for five consecutive days to end the month producing revenue of nearly \$6,000. Park visitation and tolling were well above average due to the availability of winter activities.
- The only scheduled deer cull of the season took place on Dec. 10 and 11 in the western portion of the park which included the golf course, Sheldon Estate and West Branch; 21 deer were culled during the two-day period.
- The normal winter draw down of Stony Lake is complete. Staff is awaiting permit approval to further draw down the lake to enable us to have the ability to have the south dam inspected.
- Holiday programs at all three interpretive facilities were well organized and successful. The “Lunch with Santa” programs continue to be popular and the six evenings of “Heritage Holidays” at the Historic Mill produced well above average attendance.

Western District

Indian Springs, Kensington, Huron Meadows, Hudson Mills, Dexter-Huron, Delhi –

Kim Jarvis

- On Dec. 26 snow began falling with accumulations up to eight inches in the Western District parks. Ski trails, ski centers, sled hills, toboggan runs and the snowboarding hill were all opened. At Kensington, within the first half an hour of opening the winter sports area on Dec. 27 the parking lot was in overflow. Ski rentals were also popular with 75 sets rented at Kensington, 63 at Hudson Mills and 56 at Huron Meadows this first day we were open.
- Huron Meadows continues partner with SELCRA to offer cross country ski classes for children. After the completion of these classes the children will participate in the Fourth Annual Frosty Free Style race at Huron Meadows in the Second Annual Kids Frosty Race.
- Santa programs were held at Kensington, Hudson Mills and Indian Springs. All programs were sold out with the exception of the afternoon program at Hudson Mills.
- The annual boat slip lottery was held the first Saturday in December for seasonal dockage at Kensington. Mitten Bay dockage was filled and 12 slips remain open scattered between the East Boat Launch and the Boat Rental.
- Indian Springs had two volunteer deer culls this month. Volunteers from the Safari Club culled 15 deer. Staff has worked with this group since 1999 and their volunteerism is always greatly appreciated.

Southern District

Lower Huron, Willow, Oakwood, Lake Erie –

Jim Pershing

- On Dec. 26 the parks had the first measurable snowfall and staff was able to open the Washago Ski Center and both sledding hills at Willow on Dec. 27. Many people took advantage of the sledding and skiing opportunities.
- Santa programs at both ends of the district were the highlight of the month. At Lake Erie Santa made several visits on Dec. 7 and 8. At Oakwoods Santa made three appearances on Dec. 16.
- For the second year in a row General Dynamics purchased 1,001 HCMA Annual Vehicle Entry Permits from Lower Huron.

Interpretive Services –

Lake St. Clair Nature Center

- The Dec. 1 Lunch with Santa and Mrs. Claus was well attended. Many families return year after year for this event.
- On Dec. 2 the Nature Center hosted the fundraiser Simply Dickens Concert that the Voyageur Club organizes to raise money for the encampment. This is the second year for this fundraiser, with close to 200 attendees at the event. Many folks were repeat participants from the previous year.
- Staff presented the Christmas ornaments from nature program which was well received.
- The Nature Center hosted the Anchor Bay Christmas Bird Count dinner and compiling results. Lake St. Clair Metropark is included in the census, and groups gather from all around the lake to tally the day's sightings.
- Staff worked on program development for 2013 library programs, school programs and special events.

Wolcott Mill Historic Center

- December was a great month at the Historic Center. Our Heritage Holiday program is always a wonderful event. Thank you to Kassie Kretzschmar for her part in bringing out the radio station again this year (105.1) which gave us a lot of publicity and to Blake's Orchards for donating Christmas trees, 10 trees were given away each night of the event.
- On Dec. 1 the historic plaque was dedicated, attending the event was Metropark employees, Ray Township officials, the Michigan Historic Commissioner and the Wolcott Mill Car Club members.
- During the last weekend in December more than 750 people attended the Heritage Holidays event. Other programs such as the "Make a Gingerbread House" filled to capacity and the "Holiday Swag" program rounded out the month.

Wolcott Mill Farm Center

- Our Lunch with Santa programs were once again a success and a good time was had by all that attended as they ate lunch, enjoyed an ice cream sundae, sang carols, created crafts, went for a horse drawn wagon ride and of course the kids were able to spend some special time with Santa.
- Staff has been trying to expand visitation and broaden the age of our group visitors. One of the ways staff is trying to do this is by contacting middle schools and high schools and letting teachers know what the Farm Center has to offer students. During December, three high school classes come out and the response was very positive, from both the teachers and the student.

Wolcott Mill Farm Center (con't)

- Staff harvested the remainder of the corn in the field and surprisingly quite a bit of corn from the maze was harvested. This year has been stellar for crop revenue, coming in at \$62,132.72 (with a few crop checks still due); milk sales were \$29,752.16. There was also \$6,200 in livestock sales which more than offsets animal purchases.
- Programming revenue at the farm also came in at an all time high in excess of \$69,000. The General Store that opened in February last year is doing quite well and several new items on consignment from local artisans have been added.

Stony Creek Nature Center

- “Lunch with Santa” programs took place on Dec. 8 and 9 and were very successful with three programs serving 197 participants. The kids made a holiday craft, which included a photo that was taken by staff. A lunch followed the visit with Santa, and concluded with a sing-along to holiday music.
- For the first time since 1992, staff conducted a portion of the school outreach in November and December to accommodate several teacher requests.
- For the sixth year in a row, the Macomb Audubon Society met here for their pot luck dinner and tally following the Christmas bird count.
- Thirty-eight volunteers gave 143 hours of their time to animal care, the information desk, and the Lunch with Santa program.
- There was enough snowfall to allow snowshoe rental with 47 pairs of snowshoes rented over the course of the last four days of December.

Environmental Discovery Center

- The “Snacks with Santa” program was successful again this year, with both sessions selling out. Staff tried different crafts this year which went over very well.
- The only appointment program was for an Environmental Science class at Baker College that booked a water quality program at the beginning of the month.
- The homeschool “Winter Adventure” classes went well, although the adventure wasn’t very “wintery” given the lack of snow.

Kensington Farm Center

- The “Snacks with Santa” program continues to be a very successful program. Through the efforts of Farm Center staff, operations, and Mobile Unit, families and children of all ages continue to enjoy this holiday program.
- Winter holiday hayrides were especially busy after the snow on Dec. 26.
- April our Holstein cow delivered a healthy heifer “Noel” just in time for the holiday season. Two sows also delivered a litter of piglets.

Kensington Nature Center

- Visitation had its ups and downs based on the temperature and amount of snow. Once the big snowfall came at the end of the month, the trails received a lot of use.
- “Chickadee Chowdown” remains an extremely popular program this month, with all four sessions filled to capacity.
- The winter first grade and preschool programs started this month with several schools visiting for programs.
- Staff visited several schools for outreach programs and presented a career day program at a local high school.
- Riverbank Book Service has continued selling nature related books in the lobby this month. This has been very well received by visitors, some returning each weekend to view new titles.

Mobile Learning Center

- School program numbers for December 2012 were down ever-so slightly from December 2011.
- The Mobile Learning Center visited 12 schools, conducting 45 programs for 1,229 people. Two schools had to be rescheduled for a date in 2013. One was due to the school closing for teachers to attend a rally in Lansing and the other due to inclement weather. Had staff been able to visit each school, the MLC would have exceeded December 2011 program numbers.

Hudson Mills Activity Center

- This was the fifth year the program called "Santa Central" was held. There were three sessions with a possible 105 children tickets being sold. This year we sold 97 children tickets and 99 adults tickets sold for a total of 196 participants.

Oakwoods Nature Center

- December means the wrap-up of Owl Prowls series which is also bittersweet because there are a tremendous amount of people that visit during the month-and-a-half that these programs are conducted. These popular programs continue to be an excellent way to bring people into the park.
- On Dec. 16, staff conducted the "Sunday with Santa" program. There were many smiling faces and staff received numerous compliments from those in attendance regarding the uniqueness of the program.
- Staff took part in the annual Rockwood Christmas Bird Count on Dec. 22, contributing such elusive species as the Rock Dove and the French Duck, Mallard.
- Staff had 24 people attend the Christmas Eve program "T'was the Day Before Christmas."
- Staff is also continuing to have success with the "Secret Lives of" series; this month focused on Foxes.

Lake Erie Marshlands Museum and Nature Center

- On Dec. 7 and 8, staff hosted Santa's Workshop. All six sessions went well and everyone had a great time.
- On Dec. 13 staff hosted the annual Volunteer Recognition Dinner with approximately 20 volunteers at the dinner.
- Staff visited Ritter Elementary and conducted some water themed programs for second and third graders.

Human Resources – Carol Stone

- Job descriptions for the open positions were updated and the following positions were posted in accordance with HCMA's selection policy: Accountant/Internal Auditor, Police Admin Support Specialist, Administrative Services Support Specialist, Police Administrative Lieutenant, Interpretive Services Manager and Interpretive Services Supervisor for the Western District. Interviews were held on Dec. 4 for Police Administrative Support Specialist and on Dec. 5 for Accountant/Internal Auditor.
- The Administrative Support Specialist position for the Administrative Services Department (HR and Purchasing) was filled through an internal transfer. Stacy Oliver served as a support specialist in the Western District and will assume new duties at the Administrative Office on Jan. 2.
- Lt. Jeffrey Brown was selected for the position of Administrative Lieutenant for the Police Department.
- Rebecca Baki was selected for the Accountant/Internal Auditor position and will start Jan. 14. Ms. Baki has a B.A. in Accounting from Grand Valley and an MBA from Wayne State University and most recently served as an accountant for the city of Berkley.

Human Resources (con't)

- Meetings were held with the Employee Association on Dec. 6 and 11, with POAM on Dec. 7 and with the Department Head/Superintendent unit on Dec. 27. Agreements were ratified with POAM, Employee Association-Supervisory, Employee Association-Non-Supervisory, and Employee Association-Professional. Contract provisions begin on Jan. 1, 2013.
- In mid-November, CNA let staff know they would not be renewing workers compensation, auto, property, and liability insurance coverage. The primary focus in December was obtaining quotes in order to place coverage by Jan. 1. For workers compensation, quotes were obtained from Travelers, Michigan Municipal League, Michigan Association of Counties, and CMI. Auto, property and general liability quotes were obtained from Travelers and the Michigan Municipal Risk Management Authority.

Information Systems – Nolan Clark

- Staff finished the yearend closeout of purchases and deployment of equipment to the field.
- Staff continued working with CDH to finish the second phase of SharePoint deployment. Staff will begin creating the Parks web pages in order to work with the parks on their adoption of SharePoint.
- Staff worked closely with the Engineering and Planning Departments to upgrade Autodesk Software.
- Staff has also worked with Active Networks to do a major update to the golf point of sale and Turtle Cove water park systems. These updates will bring both systems up to current supportable standards.

Natural Resources – Paul Muelle

- Attended meetings of the Detroit River Western Lake Erie Cooperative Weed Management Steering Committee to review the EPA grant activities of 2012, provide input for the Annual Report by the U.S. Fish and Wildlife Service and The Nature Conservancy to the EPA, and to begin planning for 2013 work items. In October 2012, more than 300 acres of phragmites was treated with herbicide at Lake Erie Metropark as part of this grant. An additional 300 acres of phragmites was treated on Federal, State and private lands through this program.
- Met with members of the Oak Openings Green River Initiative Committee to review the GLRI/EPA 2012 grant activities, provide input for the Annual Report by The Nature Conservancy to the EPA, and to begin planning for 2013. Through this grant, work crews from The Nature Conservancy spent many days removing invasive shrubs and monitoring wetlands for species of herpetofauna at Oakwoods Metropark. The work was conducted at Salamander Woods a remnant wet-mesic flatwoods ecosystem which is a high quality woodland restricted to flat glacial lakeplain in southeastern Lower Michigan. Currently, six occurrences of wet-mesic flatwoods are documented from Michigan, two of which are located in the Metroparks. One at Oakwoods Metropark in Wayne County and the other at Wolcott Mill Metropark in Macomb County.
- Attended several meetings regarding the Lake St. Clair Parking Lot Redevelopment EPA grant and the development of the new Quality Assurance Plan as required by the EPA. Prepared seed mix, quantities and contact specifications for native seed planting as part of the Lake St. Clair Parking Lot Redevelopment GLRI EPA grant construction bid package.

Natural Resources (con't)

- Reviewed the construction work to date at Lake St Clair Metropark and finalized 2012 billing of HCMA expenses and submitted to EPA/ASTI for reimbursement for the EPA Marsh Restoration grant. Completed final breakdown of expenditures for phragmites control through the 2009 USFWS grant and submitted to the Accounting Department.
- Conducted the final field inspections of contracted work at Indian Springs and Kensington for the MDNR LIP grant. Facilitated additional shrub removal and herbicide application to these priority management areas by the Field Staff and Natural Resource Crew.
- Met with members of the Interpretive Services Department to begin discussions on implementing the Technology Enhanced Nature Study program. This program was made possible by a \$48,000 grant from 3M through their ECO Grant/Community Outreach Program. The grant will be a student-driven comparative analysis of urban and suburban ecosystems in the Huron River and Clinton River Watersheds. The program will use experiential learning and incorporate the use of technology and computer applications with traditional academic curriculum to promote ecosystem and watershed stewardship.
- Helped facilitate Deer Management at Indian Springs and Stony Creek Metroparks as approved through the DNR Deer Management Assistance Program. In total 15 deer were removed by volunteers at Indian Springs and 21 deer were removed by volunteers at Stony Creek. Additional removals are scheduled at Kensington and Oakwoods Metroparks in January 2013.
- On Dec. 12, received notice from the Michigan Department of Natural Resources that the application for funding for land acquisition at Lake St. Clair Metropark through the Michigan Natural Resource Trust Fund was recommended for approval in the amount of \$229,000.
- Began working on the Six Rivers Regional Land Conservancy agreement for land acquisition at Lake St. Clair Metropark in conjunction with the approved MNRTF grant.
- Field staff continued spraying cutting and applying basal bark herbicide treatment of invasive shrubs at priority sites at five Metroparks (Kensington – Chickadee loop, Indian Springs - Lower Pond, Huron Meadows – Moraine Fen Trial, Oakwoods – Salamander Woods and Stony Creek - West Branch Tamarack Fen).
- The Natural Resource Crew (NRC) continued pruning and removing dangerous trees and limbs throughout Oakwoods and Lower Huron Metroparks. The crew also continued brush-hogging and using the wet-blade to remove invasive shrubs at Kensington, Indian Springs and Oakwoods. A CAT brush-hog rental unit was used to remove shrubs from high quality habitat at Indian Springs in support of the MDNR LIP grant and Oakwoods in support of the GLRI TNC grant.

Police Department – George Phifer

Lower Huron

On Dec. 17, a Metropark Police Officer responded to a Controlled Burn Pit, near the Employee Service Drive. The fire was fully engulfed at the designated controlled burn site, but required the assistance of the Sumpter Fire Department, so that it could be extinguished. Metroparks staff used a backhoe to open up the center of the burn pile, to make sure that the fire had completely been extinguished.

Kensington

On Dec. 19, a Metropark Police Officer responded to the Baywoods picnic area for a larceny from auto investigation. The officer spoke with the owner of the vehicle who reported that an unknown subject had broken out the car window. The unknown suspect stole several items from the victim's vehicle.

Police Department (con't)

Lake St. Clair

On Nov. 30, a Meroparks Officer encountered an unknown person who was at Lake St. Clair, and identified himself as an employee of U.S. Coast Guard. The on duty Metropark Officer contacted the Coast Guard to confirm the identity of this person; the Coast Guard had no records of this person working for their agency. Subject fled the area.

Stony Creek

On Dec. 30, a Metroparks Police Officers responded to a call for service at 28 Mile Rd Bridge, regarding a man that may have went through the ice. Officers responded to the area, and spoke with a citizen who stated that his ATV went through the ice. Officers located the area where the ATV went through the ice, notified a tow company, and the equipment was removed from the ice.

Community Relations –

Jack Liang

- Received a \$50,000 donation to support construction of farm theme play area to help with marketing of the Wolcott Mill Farm. Funding support totals \$65,000. Planning will request bids this winter with spring construction with the intentions for a summer opening.
- Met with Henry Ford West Bloomfield Hospital senior leadership and discussed 2013 joint goals regarding wellness and volunteer stewardship.
- Met with DSO leadership to discuss a variety of topics including a vision of a joint venture outdoor amphitheatre possibly being built at a Metropark where DSO summer concerts could be held, as well as other entertainment/cultural events.
- Along with the Communications Manager, met with AOL Patch's senior regional editor, to discuss how to better utilize the communication resources of that organization.

Communications –

Denise Semion

- Once the area had its first big snowfall, a news release was issued announcing that Metroparks sledding hills and ski trails were open. Follow up calls were made to all the television stations, and an interview was conducted on WWJ-AM. Interviews were also held on winter activities with the Livingston County Press and Argus, exercising during the winter at Kensington with the Milford Times, and farm wagon rides with WHMI.
- The weekly email marketing campaign promoted programs and events, as well as seasonal activities, with alternating promotions each week to purchase annual passes either through the online store or at five southeastern Michigan Costco stores.

Marketing –

Kassie Kretzschmar

- Costco promotion continues with a \$25 annual HCMA permit and a \$25 gift card package is being sold in the top five selling metro area Costco stores until March 1, 2013. The package is a \$50 value and is being sold for \$39.99 (HCMA gets \$34.50 and Costco keeps \$5.49). The promotion started with 50 packages per store and during December there were two reorders for the Brighton store (100 more packages) and a reorder of 50 more packages for the Shelby Township Store.
- Once again this year, the Metroparks partnered with WMGC 105.1 FM to promote the Heritage Holidays event at Wolcott Mill. There was a two-hour appearance on opening night (Nov. 30) of the event by 105.1 with on-air host Lisa Jesswein; WMGC gave out prizes and a drawing for 10 live Christmas Trees compliments of Blake's Orchard and Farm was held (Blake's trees were given out every day of the event). The event ran for three weekends (Friday and Saturdays 6-8pm) and began Nov. 30 and ended on Dec. 15.

Marketing (con't)

- Heritage Holidays ended up with 1,511 people (this year a \$1 fee was charged per person) over the three weekends (six nights).
- Working with park managers to set more meetings up with each Metropark to brainstorm ideas and to discuss marketing and promoting each parks; sharing ideas. Held a meeting with Wolcott Mill and others are being scheduled for January after the holiday.
- Working on February Cardboard Classic event details for Indian Springs and will start taking early registrations for the Feb. 10 event in January. The Metroparks Cardboard Classic features homemade cardboard sleds constructed only from cardboard, glue, paint, and tape and the sled must be constructed for two riders. Sleds will be judged on creative/best design and fastest sled on the hill. Fun prizes will be awarded to the first, second and third place winners for fastest and most creative sleds.
- Also worked this month on more event details for the BASSMASTER Elite Series Tournament at Lake St. Clair; Petapalooza at Lake Erie; and Monster Truck/Motorsports at Willow.
- Continue to sell bulk 2013 annual permits to companies, groups and schools.

HURON-CLINTON METROPARKS MONTHLY STATISTICS

DECEMBER 2012

PARK	MONTHLY VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Lake St. Clair	11,057	11,527	-4.1%
Wolcott Mill	2,347	1,776	32.2%
Stony Creek	18,481	12,897	43.3%
Indian Springs	2,885	2,409	19.8%
Kensington	31,539	31,858	-1.0%
Huron Meadows	3,866	1,902	103.3%
Hudson Mills	8,525	9,794	-13.0%
Lower Huron	12,392	13,905	-10.9%
Willow	10,723	10,560	1.5%
Oakwoods	3,151	2,457	28.2%
Lake Erie	6,159	6,346	-2.9%
TOTALS	111,125	105,431	5.4%

MONTHLY TOLL REVENUE		
Current Year	Previous Year	Change
\$ 20,069	\$ 20,331	-1.3%
\$ -	\$ -	0.0%
\$58,486	\$46,939	24.6%
\$ 7,494	\$ 6,905	8.5%
\$ 56,471	\$ 47,840	18.0%
\$ 3,835	\$ 50	7570.0%
\$ 14,900	\$ 13,675	9.0%
\$ 28,507	\$ 12,665	125.1%
\$ 5,010	\$ -	-
\$ 3,575	\$ 4,390	-18.6%
\$ 16,389	\$ 15,389	6.5%
\$ 214,736	\$ 168,184	27.7%

MONTHLY TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 26,561	\$ 26,709	-0.6%
\$ 48,394	\$ 8,810	449.3%
\$71,146	\$51,875	37.1%
\$ 10,449	\$ 12,702	-17.7%
\$ 115,521	\$ 101,065	14.3%
\$ 6,695	\$ 230	2810.9%
\$ 21,358	\$ 16,636	28.4%
\$ 29,137	\$ 13,256	119.8%
\$ 5,724	\$ 463	1136.3%
\$ 4,348	\$ 5,597	-22.3%
\$ 18,347	\$ 18,478	-0.7%
\$ 357,680	\$ 255,822	39.8%

PARK	Y-T-D VEHICLE ENTRIES		
	Current Year	Previous Year	Change
Lake St. Clair	421,245	401,271	5.0%
Wolcott Mill	36,386	34,602	5.2%
Stony Creek	526,939	479,687	9.9%
Indian Springs	95,336	91,930	3.7%
Kensington	799,884	735,076	8.8%
Huron Meadows	88,896	85,867	3.5%
Hudson Mills	241,538	229,928	5.0%
Lower Huron	308,690	315,555	-2.2%
Willow	193,535	182,001	6.3%
Oakwoods	38,064	35,467	7.3%
Lake Erie	196,536	197,215	-0.3%
TOTALS	2,947,049	2,788,599	5.7%

Y-T-D TOLL REVENUE		
Current Year	Previous Year	Change
\$ 1,051,669	\$ 975,427	7.8%
\$ -	\$ -	0.0%
\$1,462,914	\$1,332,542	9.8%
\$ 193,811	\$ 186,380	4.0%
\$ 1,409,287	\$ 1,341,099	5.1%
\$ 50,003	\$ 48,090	4.0%
\$ 382,190	\$ 352,813	8.3%
\$ 504,359	\$ 465,883	8.3%
\$ 222,567	\$ 217,030	2.6%
\$ 35,436	\$ 32,390	9.4%
\$ 429,749	\$ 406,650	5.7%
\$ 5,741,986	\$ 5,358,304	7.2%

Y-T-D TOTAL PARK REVENUE		
Current Year	Previous Year	Change
\$ 1,667,116	\$1,653,896	0.8%
\$ 577,949	\$463,009	24.8%
\$2,784,339	\$2,479,441	12.3%
\$ 866,703	\$774,337	11.9%
\$ 2,934,816	\$2,752,075	6.6%
\$ 697,151	\$753,304	-7.5%
\$ 813,497	\$878,939	-7.4%
\$ 1,581,543	\$ 1,537,889	2.8%
\$ 964,602	\$ 738,212	30.7%
\$ 58,077	\$ 55,018	5.6%
\$ 1,551,163	\$ 1,563,324	-0.8%
\$ 14,496,956	\$ 13,649,445	6.2%

Vehicle Entries by Management Unit			
Eastern Dist.	984,570	915,560	7.5%
Western Dist.	1,225,654	1,142,801	7.2%
Southern Dist.	736,825	730,238	0.9%

Toll Revenue by Management Unit		
\$2,514,583	\$2,307,969	9.0%
\$2,035,291	\$1,928,382	5.5%
\$1,192,111	\$1,121,953	6.3%

Total Revenue by Management Unit		
\$5,029,404	\$4,596,346	9.4%
\$5,312,167	\$5,158,655	3.0%
\$4,155,385	\$3,894,444	6.7%

ACTIVITY REPORT - GOLF

GOLF COURSE	MONTHLY ROUNDS		
	Current Year	Previous Year	Change
Wolcott Mill	0	0	-
Stony Creek	0	0	-
Indian Springs	0	0	-
Kensington	0	0	-
Huron Meadows	0	0	-
Hudson Mills	0	0	-
Willow	0	0	-
Lake Erie	0	0	-
Subtotal	0	0	-
LSC Par 3	6	0	-
L. Huron Par 3	0	0	-
TOTALS	6	0	-

ROUNDS Y-T-D		
Current Year	Previous Year	Change
17,205	15,390	11.8%
35,201	30,295	16.2%
23,664	22,510	5.1%
33,380	29,644	12.6%
25,639	24,849	3.2%
12,085	15,636	-22.7%
20,406	15,159	34.6%
21,004	22,570	-6.9%
188,584	176,053	7.1%
12,974	12,105	7.2%
6,920	5,774	19.8%
208,478	193,932	7.5%

GOLF REVENUE Y-T-D		
Current Year	Previous Year	Change
\$ 349,330	\$ 300,610	16.2%
\$846,486	\$709,934	19.2%
\$ 550,042	\$ 497,404	10.6%
\$ 771,115	\$ 644,362	19.7%
\$ 614,257	\$ 583,013	5.4%
\$ 247,017	\$ 320,458	-22.9%
\$ 490,155	\$ 292,407	67.6%
\$ 480,353	\$ 465,308	3.2%
\$ 4,348,755	\$ 3,813,496	14.0%
\$ 65,911	\$ 62,059	6.2%
\$ 34,400	\$ 29,225	17.7%
\$ 4,449,066	\$ 3,904,780	13.9%

ACTIVITY REPORT - SUMMER ACTIVITIES

SWIMMING	PATRONS			PATRONS Y-T-D			REVENUE Y-T-D		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Lake St. Clair	0	0	-	55,876	62,155	-10.1%	\$ 165,986	\$ 183,226	-9.4%
KMP Splash	0	0	-	55,863	61,547	-9.2%	\$ 185,675	\$ 204,904	-9.4%
Lower Huron	0	0	-	119,434	122,157	-2.2%	\$ 804,202	\$ 810,594	-0.8%
Willow	0	0	-	21,744	24,072	-9.7%	\$ 75,967	\$ 81,525	-6.8%
Lake Erie	0	0	-	42,119	44,330	-5.0%	\$ 232,547	\$ 252,733	-8.0%
TOTALS	0	0	-	295,036	314,261	-6.1%	\$ 1,464,377	\$ 1,532,982	-4.5%
PARK	Seasonal Activities this Month			Seasonal Activities Y-T-D			Seasonal Revenue Y-T-D		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Lake St. Clair									
Welsh Center	5	6	-16.7%	87	103	-15.5%	\$ 30,100	\$ 50,825	-40.8%
Shelters	0	0		522	533	-2.1%	\$ 70,449	\$ 70,230	0.3%
Boat Launches	22	16	37.5%	7,520	6,409	17.3%	NA	NA	NA
Marina	0	0		3,160	3,749	-15.7%	\$ 30,633	\$ 60,528	-49.4%
Mini-Golf	0	0		11,401	13,447	-15.2%	\$ 28,735	\$ 33,782	-14.9%
Stony Creek									
Disc Golf Daily	0	11	-100.0%	23,336	21,268	9.7%	\$45,685	\$40,853	11.8%
Disc Golf Annual	0	1		67	88	-23.9%	\$3,110	\$4,400	-29.3%
Disc Golf Fees							\$ 48,795	\$ 45,253	7.8%
Shelters	0	5	-100.0%	455	485	-6.2%	\$73,055	\$72,625	0.6%
Boat Rental	0	0		17,297	17,383	-0.5%	\$141,445	\$140,745	0.5%
Boat Launches	0	0	-	2,364	2,252	5.0%	NA	NA	NA
Indian Springs									
Shelters	0	0	-	46	55	-16.4%	\$ 7,000	\$ 8,250	-15.2%
Event Room	4	6	-33.3%	53	33	60.6%	\$ 66,318	\$ 44,388	49.4%
Kensington									
Disc Golf Daily	6	8	-25.0%	29,767	23,803	25.1%	\$ 59,355	\$ 47,823	24.1%
Disc Golf Annual	3	1		106	90	17.8%	\$ 4,978	\$ 5,486	-9.3%
Disc Golf Fees							\$ 64,333	\$ 53,309	20.7%
Shelters	14	14	0.0%	493	510	-3.3%	\$ 82,900	\$ 76,660	8.1%
Boat Rental	0	0		13,253	13,273	-0.2%	\$ 158,430	\$ 151,293	4.7%
Huron Meadows									
Shelters	0	1	100.0%	38	35	8.6%	\$ 5,900	\$ 5,250	12.4%
Boat Rental	0	0		395	358	10.3%	\$ 6,162	\$ 6,396	-3.7%
Hudson Mills									
Disc Golf Daily	222	273	-18.7%	17,312	15,168	14.1%	\$ 34,624	\$ 30,336	14.1%
Disc Golf Annual	12	5	100.0%	139	172	-19.2%	\$ 6,710	\$ 9,440	-28.9%
Disc Golf Fees							\$ 41,334	\$ 39,776	3.9%
Shelters	1	5	-80.0%	163	159	2.5%	\$ 25,050	\$ 25,050	0.0%
Canoe Rental ³	0	0	-	5,928	5,225	13.5%	\$ 26,864	\$ 23,531	14.2%
Lower Huron /									
LH Shelters	3	3	0.0%	289	291	-0.7%	\$ 45,850	\$ 44,550	2.9%
Willow Shelters	2	3	-33.3%	172	143	20.3%	\$ 27,090	\$ 21,450	26.3%
Lake Erie									
Shelters	3	5	-40.0%	109	111	-1.8%	\$ 17,225	\$ 18,300	-5.9%
Boat Launches	147	132	11.4%	17,050	16,765	1.7%	NA	NA	NA
Marina	NA	NA	NA	NA	NA	NA	\$ 177,364	\$ 194,323	-8.7%

PARK	Winter Sports this Month			Winter Sports Y-T-D			2012-13 Winter Season To Date (Nov -Present)		
	Current Year	Previous Year	Change	Current Year	Previous Year	Change	Current Year	Previous Year	Change
Lake St. Clair									
XC Skiers	0	0	0	0	0	0	0	0	0
Ice Skaters	0	0	0	12	563	-551	0	0	0
Ice Fishermen	0	0	0	791	8,295	-7504	0	0	0
Stony Creek									
XC Skiers	1,342	0	1342	1,912	5,800	-3888	1,342	0	1342
Ice Skaters	0	0	0	0	1,227	-1227	0	0	0
Sledders	5,817	0	5817	6,947	5,605	1342	5,817	0	5817
Ice Fishermen	18	135	-117	135	1,737	-1602	18	135	-117
Indian Springs									
XC Skiers	108	7	101	141	526	-385	108	7	101
Sledders	0	0	0	0	0	0	0	0	0
Kensington									
XC Skiers	811	0	811	13,040	14,732	-1692	811	0	811
Ice Skaters	0	0	0	0	1,700	-1700	0	0	0
Sledders	10,484	13,040	-2556	13,040	14,120	-1080	10,484	13,040	-2556
Ice Fishermen	5	0	5	40	554	-514	5	0	5
Huron Meadows									
XC Skiers	907	0	907	1,920	4,440	-2520	907	0	907
Ice Fishermen	0	0	0	0	0	0	0	0	0
Hudson Mills									
XC Skiers	975	0	975	1,135	2,955	-1820	975	0	975
Lower Huron									
Ice Skaters	0	0	0	0	0	0	0	0	0
Willow									
XC Skiers	198	0	198	257	684	-427	198	0	198
Ice Fishing	0	0	0	0	162	-162	0	0	0
Sledders	2,780	0	2780	3,699	2,919	780	2,780	0	2780
Lake Erie									
XC Skiers	0	0	0	14	12	2	0	0	0
Sledders	0	0	0	80	55	25	0	0	0

INTERPRETIVE FACILITIES

TOTAL ATTENDANCE AND REVENUE	Monthly Attendance		YTD Attendance			Monthly Revenue		YTD Revenue		
	Current	Previous	Current	Previous	Change	Current	Previous	Current	Previous	Change
Lake St Clair	4,294	3,026	170,490	163,693	4.2%	\$ 88	\$ 198	\$ 16,313	\$ 13,355	22.1%
Wolcott Mill	3,759	2,727	37,411	36,222	3.3%	\$ 1,718	\$ 1,405	\$ 12,108	\$ 13,850	-12.6%
Wolcott Farm	3,977	3,035	138,791	83,920	65.4%	\$ 408	\$ 510	\$ 54,769	\$ 31,313	74.9%
Horse/Tractor Rides						\$ 46	\$ -	\$ 3,008	\$ 728	100.0%
Livestock/Produce						\$ 45,493	\$ 6,238	\$120,667	\$ 76,932	56.8%
Stony Creek	13,902	13,370	204,921	208,443	-1.7%	\$ 334	\$ 361	\$ 29,858	\$ 29,768	0.3%
Indian Springs	2,855	2,598	90,423	87,738	3.1%	\$ 277	\$ 828	\$ 40,756	\$ 29,849	36.5%
Kensington NC	13,998	14,206	297,120	266,870	11.3%	\$ 878	\$ 1,410	\$ 19,993	\$ 18,496	8.1%
Kensington Farm	9,259	9,176	346,263	336,204	3.0%	\$ 224	\$ 241	\$ 39,939	\$ 35,347	13.0%
Horse/Tractor Rides						\$ 1,244	\$ 552	\$ 33,948	\$ 36,835	-7.8%
Livestock/Produce						\$ 280	\$ 452	\$ 14,557	\$ 19,798	-26.5%
Mobile Center	1,229	1,695	25,921	23,669	9.5%	\$ 1,455	\$ 2,120	\$ 17,526	\$ 17,759	-1.3%
Hudson Mills	3,422	3,471	40,767	40,722	0.1%	\$ 582	\$ 616	\$ 17,587	\$ 15,180	15.9%
Oakwoods	9,471	9,217	126,193	119,819	5.3%	\$ 773	\$ 1,142	\$ 20,207	\$ 20,772	-2.7%
Lake Erie	9,615	8,350	145,100	130,510	11.2%	\$ 291	\$ 532	\$ 11,592	\$ 9,105	27.3%
Totals	75,781	70,871	1,623,400	1,497,810	8.4%	54,091	16,605	452,827	369,087	22.7%

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance				Other Visitors	
	Programs		Attendance		Programs		Attendance			
	Current	Previous	Current	Previous	Current	Previous	Current	Previous	Current	Previous
Lake St Clair	13	37	849	1,125	2	13	42	143	3,403	1,758
Wolcott Mill	13	33	2,969	1,741	0	0	-	-	790	986
Wolcott Farm	32	22	1,943	457	0	1	-	500	2,034	2,078
Stony Creek	13	10	803	575	2	0	129	-	12,970	12,795
Indian Springs	19	19	410	819	0	0	-	-	2,445	1,779
Kensington NC	26	38	719	1,073	8	8	280	250	12,999	12,883
Kensington Farm	98	95	1,748	1,741	0	0	-	-	7,511	7,435
Mobile Center	45	47	1,229	1,279	0	1	-	416	-	-
Hudson Mills	8	9	422	471	0	0	-	-	3,000	3,000
Oakwoods	19	32	611	747	2	14	124	1,690	8,736	6,780
Lake Erie	18	21	397	361	2	0	51	-	9,167	7,989
Totals	304	363	12,100	10,389	16	37	626	2,999	63,055	57,483